

Plan of Management

Purpose

The purpose of this Plan of Management is to outline various operating mechanisms we have in place to support the appropriate management of a coffee roasting and production facility. Throughout this plan the following stakeholders have been taken into consideration:

- Local council
- Neighboring properties and businesses
- Staff members
- Customers

About Seven Miles Coffee Company

Seven Miles coffee comes from a good place. From amazing roasteries around Australia and from good people who care. We're driven by a philosophy to do whatever it takes to create the perfect cup, just the way you like it. With every sip, a Seven Miles coffee will take you to a better place – where worries disappear, and the world seems a little brighter. For further information regarding Seven Miles Coffee Company visit:
<https://www.sevenmiles.com.au>

Hours of Operation

Monday to Friday: 0700 – 1800

Saturday: 0700 - 1300

Capacity

Maximum number of patrons: 50

Staff

Staff at the facility will be relocating from the existing facility at Manly Vale. The staff are predominantly based locally on the Northern Beaches and will mostly use public transport to get to and from work. On average, there will be 30 staff on site at any one time.

Traffic

There will be no disruption to traffic on the site. Transport will be a combination of public transport and driving which will utilize the 8 allocated spaces and the shared basement pool of 72 spaces.

Waste Management

The facility will generate minimal waste impact. The waste will be managed using the kerbside local council collection, for both refuse and recycling. The waste and recycling management plan will comply with all relevant provisions and requirements of the relevant local council authority.

Cleaning

The cleaning will be done by a professional cleaning company. During business hours staff will be responsible for emptying bins and keeping toilets stocked and clean. Management will ensure that the venue is cleaned on a daily basis. As far as practicable, management will keep the venue in a clean and tidy manner throughout trading hours.

Security

Seven Mile Coffee Company will install a security system/camera's which will be monitored on a regular basis.

Safety

Seven Mile Coffee Company will operate the facility under the regulation of their ISO approved Safety System

Insurances

Seven Mile Coffee Company will engage a regulated insurer to provide cover for their facility as required.

Noise Mitigation

Only light weight construction will be carried out, responsible builder will have WHS plan and SWMS. The premises are at all times to be operated in accordance with any noise conditions imposed by Council or the relevant licensing authority from time to time as well as the recommendations of an acoustic assessment.

Compliant Resolution

Seven Mile Coffee Company will work collaboratively with all the relevant stake holders to obtain amicable resolution to any issues that may arise that are in breach of any approvals, regulation, or operating parameters. Management will deal with any complaints received in a sympathetic manner and fully address any reasonable concerns of persons in the area or other third parties Where reasonable, management will meet with any complainants and endeavor to fully address any reasonable concerns that are raised. The management will keep a record of all complaints.