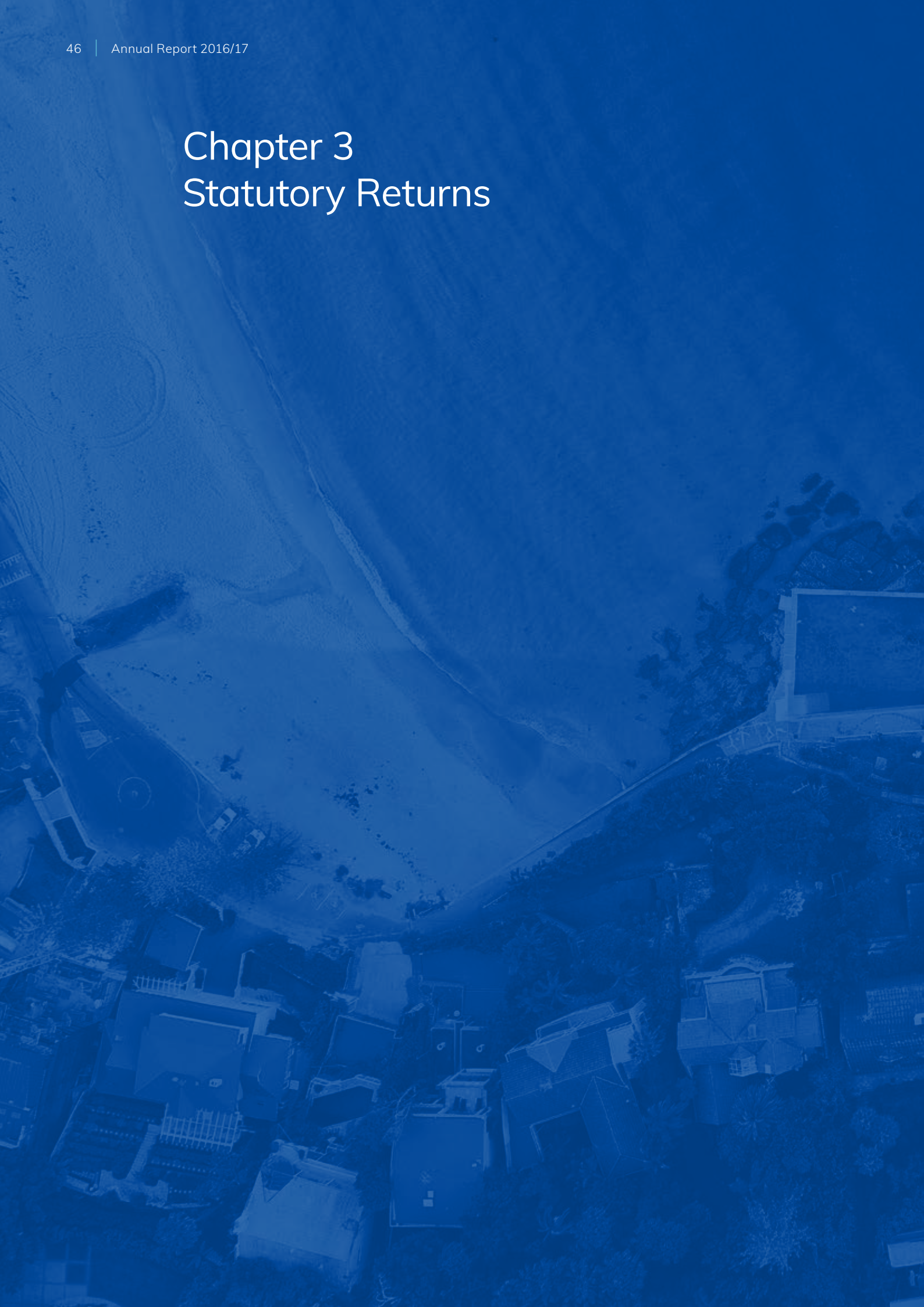


Chapter 3 Statutory Returns





Local Government Act 1993

Section 428 (1) Preparation of Report

An assessment of Council's performance for the period 2016/17 is attached to this report.

S428 (2) Inclusion of end-of-term report

The Northern Beaches Council is exempt from preparing a State of Environment Report in 2016/17 in accordance with Office of Local Government Circular No. 17-16 *Transition from Administration to the Integrated Planning and Reporting framework for merged councils* dated 26 June 2017.

s428 (3) Preparation of report

This annual report has been developed in accordance with:

- The guidelines referred to in the *Local Government Act 1993, Integrated Planning and Reporting Guidelines (s406)*, the *Local Government (General) Regulation 2005 (s217)*,
- *Local Government (Council Amalgamation) Proclamation 2016 (s27(2))* that the first annual report to relate to the period commencing on the amalgamation day and ending on 30 June 2017
- Office of Local Government Circular No. 17-16 *Transition from Administration to the Integrated Planning and Reporting framework for merged councils* dated 26 June 2017.

s428 (4) (a) Financial statements

Northern Beaches Council has been given an extension of time to produce its audited financial reports for the period 13 May 2016 to 30 June 2017 by the Office of Local Government. The letter is at Appendix 2 and grants Council an extension of time for preparation and auditing of annual financial statements until 31 December 2017. Once the financial statements are finalised they will be attached to the Annual Report.

s428 (4) (b) Other information

This report includes other information as per the *Integrated Planning and Reporting Guidelines*, the *Local Government Act 1993* and other requirements

s428 (5) Send to the Minister

A copy of the annual report has been placed on northernbeaches.nsw.gov.au and a link provided to the Minister of Local Government.

s428 (A) State of the Environment Report

The Northern Beaches Council is exempt from preparing a State of Environment Report in 2016/17 in accordance with Office of Local Government Circular No. 17-16 *Transition from Administration to the Integrated Planning and Reporting framework for merged councils* dated 26 June 2017.

Local Government (General) Regulation 2005 Part 5

Clause 132 Written off rates and charges

Rates and charges written off for the period of 2016/17

Written Off 2016/17	\$
Rates abandoned (postponed)	42,475
Interest abandoned (postponed)	16,719
Interest abandoned (other)	10,362
Mandatory pension rebate	2,753,370
Voluntary pension rebate (rates)	153,635
Voluntary pension rebate (waste)	325,715
Total	3,302,276

Clause 217(1) (a) Overseas Visits

Details of overseas visits undertaken during the year by the Administrator, council staff and other persons representing the Council (including visits sponsored by other organisations) are below:

- May 2016 the Senior Pay and Display Officer travelled to the United States of America to attend the International Parking Institute Conference in Nashville, Tennessee.

Clause 217 (1) (a1) Administrator Fees, Facilities and Expenses

Details of the payment of the expenses of, and the provision of facilities to the Administrator in relation to their civic functions is below.

	\$
Administrator Fee	364,138
Provision of Facilities and Expenses to the Administrator	4,517
Total	368,655

Facilities and Expenses Breakdown	\$
Dedicated office equipment to Administrator (incl computers)	559
Communication charges (including phone calls, facsimile and internet)	490
Seminars and conferences attended by Administrator (incl interstate travel)	Nil
Administrator training and skills development	Nil
Interstate travel by Administrator while representing Council	Nil
Overseas visits by Administrator while representing Council	Nil
Expenses of spouse, partner, or person accompanying an Administrator	65
Provision of care for a child or family member of an Administrator	Nil
Other expenses	3,403
Total	4,517

Clause 217 (1) (a2) Major contracts

On the following page are the contracts awarded by the Council during the period 2016/17, other than:

- (i) employment contracts
- (ii) contracts for less than \$150,000

Contractor	Goods/Services Provided	Approximate Value \$ (inc. GST)
Pan Civil Pty Ltd	Oxford Creek Bank and Road Batter Stabilisation	690,752
Soil Conservations Services	Fishermans Beach bank stabilisation construction	436,678
GPM Constructions Pty Ltd	Narrabeen Lagoon Entrance Clearance Works	1,016,096
WFBD Pty Ltd	Water Playground for Warringah Aquatic Centre	400,000
Principals Pty Ltd	Community Engagement, Identity and Digital / Information Architecture	337,150
Urban Maintenance Systems Pty Ltd	Bus Shelter Cleaning	293,268
Westbury Constructions Pty Ltd	Davidson RFS Extension	601,597
Concrete Skateparks Pty Ltd	St Matthews Farm Skate Facility	427,880
Jaddfe Pty Ltd t/as Watermatic Irrigation	Irrigation - Warriewood Sports Park	174,795
Lloyd Drilling Construction Pty Ltd	Birdwood Park – Landscape and Civil Works	401,812
Landscape Solutions Pty Ltd	Redman Road Plaza	2,165,312
Proline Building Pty Ltd	Seaforth TAFE Community Hub Fitout	919,646
Kapish Pty Ltd	Implementation of HPE CM and Migration from Previous System	255,062
Lanskey Constructions Pty Ltd	Dee Why Library Mezzanine Fitout Works	153,621
Data #3	Microsoft Enterprise Licence Agreement	1,569,037
REES Electrical Pty Ltd	Lionel Watts Reserve sportsfield lighting upgrade	322,300
Soil Conservations Services	South Creek Bank Stabilisation Works, rear Douglass Place	195,941
ITS Pipetech Pty Ltd	Fielding St Collaroy Stormwater Relining 2016/17 Program (Central)	339,134
ITS Pipetech Pty Ltd	Wetherill St Collaroy Stormwater Relining 2016/17 program (Central)	341,469
ITS Pipetech Pty Ltd	Winbourne St Brookvale Stormwater Relining 2016/17 program (Central)	434,966
Fleetwood Urban Pty Ltd	Narrabeen Lagoon Trail – Replace existing boardwalk and viewing deck	152,564
AFMR Pty Ltd t/as Solo Service Group	Public Toilet Cleaning Service Manly	396,000
Demonz Media Pty Ltd	Website development	600,001
ATI Australia Pty Ltd	Redundant Fibre Link	162,300
JCB Construction Equipment Australia	Purchase of a 70kw 4wd Backhoe/Front End Loader	162,75
Isuzu Australia Limited	Purchase of trucks	713,593
Well Done International Pty Ltd	After Hours Call Handling Service	390,000
SMS Management and Technology	Customer Relationship Management System	211,651
Soil Conservations Services	Supply, fill and install Geotextile Sand Containers – Collaroy-Narrabeen Beach	379,205

Clause 217 (1) (a3) Legal proceedings

During period 2016/17 the following expenses were incurred in relation to legal proceedings:

	\$
Proceedings favourably finalised	1,754,973
Discontinued	20,251
Proceedings not favourably finalised	165,693
Proceedings not finalised	334,906
Total	2,275,823

Discontinued

Northern Beaches Council v Holland
[Northern Beaches Council v Hui](#)
 Northern Beaches Council v Novak Agency
[Northern Beaches Council v Redwood Projects](#)
 Northern Beaches Council ats Schreuder
[Northern Beaches Council v Mustaca](#)
 Northern Beaches Council ats Vigor Master
[Northern Beaches Council ats Gilman](#)
 Northern Beaches Council ats Baxter
[Northern Beaches Council ats Copeland](#)
 Northern Beaches Council ats Peam
[Northern Beaches Council v Cam No. 2 Pty Limited](#)
 Northern Beaches Council ats Evolution Planning
[Northern Beaches Council ats Owners of SP 91769](#)

Proceedings Favourably Finalised

Northern Beaches Council v Scott
[Northern Beaches Council v GrowthBuild Pty Limited](#)
 Northern Beaches Council v Holland
[Northern Beaches Council ats ACN 605 170 081](#)
 Northern Beaches Council ats Bower Restaurant
[Northern Beaches Council ats Andre](#)
 Northern Beaches Council ats Deane
[Northern Beaches Council ats DEP Warriewood #2 Pty Limited](#)
 Northern Beaches Council ats Dogild
[Northern Beaches Council ats Gleeson](#)
 Northern Beaches Council ats Greenwood
[Northern Beaches Council ats Greenwood](#)
 Northern Beaches Council ats Greenwood
[Northern Beaches Council ats Hatch & Ors](#)
 Northern Beaches Council v Horrell
[Northern Beaches Council ats Hughes & Ors](#)
 Northern Beaches Council ats Jarvis Brooks Investments
[Northern Beaches Council ats Just Units Pty Limited](#)
 Northern Beaches Council v Line
[Northern Beaches Council v Luxe Manly](#)

Northern Beaches Council ats Mah Chut
[Northern Beaches Council ats Malnic](#)
 Northern Beaches Council ats Mesiti
[Northern Beaches Council ats Page & Munro](#)
 Northern Beaches Council ats Smile Like Drake Foundation
[Northern Beaches Council ats Sahade](#)
 Northern Beaches Council v Scott
[Northern Beaches Council v Tilley Interiors](#)
 Northern Beaches Council ats Timm
[Northern Beaches Council v Tompson](#)
 Northern Beaches Council ats Tomasy
[Northern Beaches Council ats Vigor Master](#)
 Northern Beaches Council ats Vigor Master
[Northern Beaches Council ats Walker](#)
 Northern Beaches Council ats Warriewood Vale Pty Limited
[Northern Beaches Council v Roberts](#)
 Northern Beaches Council ats Boston Blythe Fleming
[Northern Beaches Council ats Abax Constructions](#)
 Northern Beaches Council ats Ascot Project Management
[Northern Beaches Council ats Barda](#)
 Northern Beaches Council ats Ascot Project Management
[Northern Beaches Council v Sorokin](#)
 Northern Beaches Council v Merrin Developments
[Northern Beaches Council ats Murace](#)
 Northern Beaches Council ats Godden
[Northern Beaches Council ats Cottle](#)
 Northern Beaches Council ats Nikolaidis
[Northern Beaches Council ats Justelius](#)
 Northern Beaches Council ats Anglican Retirement Village
[Northern Beaches Council ats Dragoneye Properties](#)
 Northern Beaches Council ats Cottage Developments
[Northern Beaches Council ats Chen](#)
 Northern Beaches Council ats Level 88 Developments
[Northern Beaches Council ats Gartner Trovato](#)

Northern Beaches Council v Merrin Developments
[Northern Beaches Council ats Baxter](#)
 Northern Beaches Council ats Sunland Developments
[Northern Beaches Council ats Volhan](#)

Proceedings Not Favourably Finalised

Northern Beaches Council ats Abax Constructions
[Northern Beaches Council ats Royal Motor Yacht Club](#)
 Northern Beaches Council ats Brown Bros
[Northern Beaches Council & Seddon ats The Owners - Strata Plan No. 432](#)

Proceedings Not Finalised

Northern Beaches Council ats ALH Group
[Northern Beaches Council ats Avalon Beach Family Trust](#)
 Northern Beaches Council ats Benneyworth
[Northern Beaches Council ats Catalina Island](#)
 Northern Beaches Council ats D L Newport
[Northern Beaches Council v Lenton](#)
 Northern Beaches Council ats Lotus Project Management
[Northern Beaches Council ats Modog](#)
 Northern Beaches Council ats MNT Investments
[Northern Beaches Council ats Opera Properties](#)
 Northern Beaches Council ats Redman NSW Pty Limited
[Northern Beaches Council ats Stefan](#)
 Northern Beaches Council ats Tsvis
[Northern Beaches Council ats Trend Living Pty Limited](#)
 Northern Beaches Council ats SP 92976
[Northern Beaches Council ats Nutek](#)
 Northern Beaches Council ats Vigor Master
[Northern Beaches Council ats Vigor Master](#)
 Northern Beaches Council ats Wallace
[Northern Beaches Council ats Whittaker](#)
 Northern Beaches Council ats Woolwich

[Clause 217 \(1\) \(a4\) Work on private land](#)

No resolutions were made during the period 2016/17 under section 67 of the Act concerning work carried out by the Council on private land.

Clause 217 (1) (a5) Grants

The total amount contributed or otherwise granted by the Council in the period 2016/17 under section s356 of the Act is as follows:

Stronger Communities Fund	Approved Grant Amount \$
Active Opportunities Inc. – Miniroos Disability Kick-Off Program	12,800
Austism Spectrum Australia (Aspect) – Aspect Vern Barnett School Years 5 & 6 Excursion	6,350
Barrenjoey High School P&C Association – Barrenjoey Community Performance Space	25,000
Be Centre – Double number of therapy rooms to help twice as many local children	24,451
Fighting Chance Australia – Boosting Fighting Chance’s Social Impact on the Northern Beaches	25,000
Fisher Road Public School P&C Association – Sensory Room Project	32,000
Forestville Park Tennis Club – Upgrade tennis court lighting to LED	8,550
Friends of Freshwater Inc – Freshwater Village Public Art Project	29,769
Lifeline Northern Beaches – Lifeline Northern Beaches Website upgrade	5,300
Manly Women’s Shelter – Vehicle Project	29,106
Northern Beaches Indoor Sports Centre (NBISC) – Capital Upgrade	10,000
Northern Beaches Interchange Inc – Beaches After School Club	49,750
NSW State Emergency Service – Warringah Pittwater Unit – Emergency vehicle safety and utility project	15,620
Pittwater Natural Heritage Association – Supporting Bushcare in Mona Vale Basin Reserve	12,000
Relationships Australia NSW – Tackling Violence	10,000
Sea Life Conservation Trust Inc (auspicing Sustainable Organisations of Manly) – Single-Use-Plastic Reduction Project	35,100
St John Ambulance Australia NSW – Manly Warringah Division – Replace obsolete radios	10,785
St Vincent De Paul Society NSW – Youth Reach	9,000
Sunnyfield – TechKNOWLEDGE	37,475
The Burdekin Association – The Burdekin Association Cultural Program	15,000
The Community Pantry – The Community Pantry	8,000
The Humour Foundation – Clown Doctors holiday program at Bear Cottage	7,284
The Link Community Care Inc – Mobile Foodcare Project	39,990
The Shepherd Centre – for deaf children – “Clear & Confident Class Mate” – for deaf children on the Northern Beaches	49,000
Wakehurst Golf Club Ltd far Wakehurst resurface 4 plexi-pave courts	30,360
Total	537,690

Community Development Grants	\$
Australian Youth Climate Coalition - Switched on Schools	5,000
Co.As.It. Italian Association of Assistance - Dee Why Italian Seniors Social Group and Dee Why Women's Wellness Group (seniors)	1,500
Computer Pals for Seniors Northern Beaches Inc - Website new look and feel	1,500
Curly Community Garden - Soil, seedlings and set up	5,000
Dance for Health Australia Ltd - Dance for Health program, Research Project & Performance	4,000
Disabled Surfers Association of Australia Inc Sydney Branch - Disabled Surfers Hands on Day Collaroy	4,000
Eco Kids Pty Ltd - Native Stingless Bee Resource Kits for Early Education and Care Centres	2,000
Fighting Chance Australia - The Lab Northern Beaches	5,000
Forest Computer Pals for Seniors Inc	1,500
Friends of Freshwater Inc - the 'Bush Tucka' Project	2,000
Friends of Narrabeen Lagoon Catchment Inc - Narrabeen Spring Celebration - Our catchment comes alive	3,000
Grace City Care Inc - Community Foodcare Centre and Café	4,000
Literacy Network Manly Warringah Inc - Providing one to one free tuition for adults	1,800
Manly Warringah Pittwater Community Aid Service - Community Aid Mowing and "Gardening"	3,000
Nest Inc - Mental health awareness and social inclusion	2,500
Northern Beaches Branch NSW Justices Association	2,000
Northern Beaches Interchange Inc - Connecting Up	5,000
Northern Beaches Multiple Birth Club - Best start program for multiples	2,500
Northside Enterprise Inc - Bushlink - Workshop Training	4,920
Peninsula Senior Citizens Toy Repair Group Inc - "Toys for Disadvantaged Kids at Christmas"	1,500
Permaculture North Inc Seed Saving - Building Food Security in Warringah	1,000
Rainbow Swim Club - Warringah - Reduce the waiting list	4,000
Rotary Club of Dee Why Warringah Inc - Mental Health First Aid Courses (MHFA)	3,000
South Narrabeen Surf Lifesaving Club Inc - Bush to Beach 2017	4,000
Spanish Community Care Association Inc - Spanish Speakers Hub for Seniors	1,500
St Vincent de Paul Society NSW - Vinnies Café - Training for a Future	5,000
StreetWork Inc - the Pride Empowerment Program	3,500
The Shepherd Centre - For Deaf Children - School Readiness Program	3,000
Wakehurst Public School - Family Garden	1,000
Water Skills for Life Inc - Swim and survive camps	3,280
Total	91,000

Cultural Development Grants	\$
Eurofest Cultural & Sporting Association Inc - Eurofest 2016 Multi-cultural Festival	1,500
Manly Musical Society - Manly Musical Society presents Grease	2,500
Manly-Warringah Choir Inc - Christmas concerts on 2-3 December at Cardinal Cerretti Chapel, Manly	1,000
Northern Beaches Musical Festival	3,000
Northern Beaches Orchestra - first full symphony performance of Brahms Symphony No. 1	2,500
Northern Beaches Symphony Orchestra Inc - Growth and Development of the Northern Beaches Symphony	1,500
Pasifika Community Northern Beaches - Fale Pasifika	5,000
Renate Reinmueller - The 'Darkroom Project'	3,500
The Link Church Inc - Carols by the Lake 2016	1,500
Tibetan Community of Australia – Sydney Tibetan cultural Festival	5,000
Warringah Eisteddfod Inc - Northern Beaches Eisteddfod	3,000
Total	30,000

Sporting Groups Captial Assistance Grants	\$
Forest Rugby Union Club – New Multi-Purpose Electronic Scoreboard at Forestville War Memorial Playing Fields	17,527
Long Reef Golf Club – Three new golf practice nets	12,360
Narraweena Tennis Club – new and upgraded lighting at Beverly Job sportsground	17,248
Wakehurst Football Club – Upgrade lighting at Hews Parade playing field	50,500
Total	97,635

Small Community Grants	\$
Be Centre Foundation - Holiday Program January to April 2017	2,000
Budawa Aboriginal Signage Group - Aboriginal Educational Signage for the Northern Beaches	2,000
Curly Community Garden - Growing the Garden	2,000
Dee Why Hills District Girl Guides - Girls Health & Well being - equipment upgrade	2,000
Easylink Community Services Limited (Easy Transport) - Laptop computer for volunteers	1,400
Eramboo Artists Environment - Access Eramboo Stage 1	1,285
Forest Men's Kitchen - Forest Men's Kitchen Operational Establishment	2,000
Language Festival Association - Manly Language Festival	1,000
Manly Community Centre & Services Inc - Northern Beaches Community Support	2,000
Manly Leagues Swimming Club Inc	2,000
Manly Panto Inc - Cinderella: Princess Private Investigator	2,000
Manly Women's Shelter - Intake Process Upgrade	1,865
North Head Sanctuary Foundation - North Head: A Special Place - Manly Layers of History	2,000
North Shore Railway Modellers Association Inc - Youth Group Digital Model Train Controllers	1,285
Northern Beaches Interchange Inc - Kookaburra Playgroup	2,000
Northern Sydney Symphonic Wind Ensemble - 2016 Inspired! CD recording	2,000
Peninsula Community Garden - Garden Storage Shed	2,000
Pittwater Camera Club - Club Laptop	1,900
Relationships Australia NSW - Northern Beaches Domestic Violence Network White Ribbon Community Walk	1,765
Rotary Club of Upper Northern Beaches Inc - Mona Vale Carols in the Park	2,000
Sailability NSW - Manly Branch - Keep Charlie's Charito on the water	1,500
StreetWork Inc - StreetSizzle (Outreach BBQ)	2,000
Surfrider Foundation Australia - Mobile Coastal Awareness Resource Unit	2,000
The Forest Community Men's Shed Inc - Expansion of the Forest Community Men's Shed Woodworking Workshop	2,000
Zonta Club of Northern Beaches Inc - Equipment support for women leaving the refuge in Dee Why	2,000
Manly Music Club (Music at Manly)	1,000
Manly District Band	2,000
Manly Warringah Pipe Band	1,000
Total	50,000

Clause 217 (1) (a6) External bodies

During the period 2016/17 the following external bodies exercised functions delegated by the Council to independently determine major development applications:

- Northern Beaches Independent Assessment Panel – South (formerly Manly Independent Assessment Panel) – operated in the former Manly local government area
- Northern Beaches Independent Assessment Panel-PLEP - This Panel was established by Council on 2 June 2016 and operated in the former Pittwater local government area
- Northern Beaches Development Assessment Panel (formerly Warringah Development Assessment Panel) – operated in the former Warringah local government area

Northern Beaches Independent Assessment Panel (NBIAP) was established by Council on 27 June 2017. The NBIAP replaces the above assessment panels to exercise functions delegated by the Council to independently determine major development applications.

Clause 217(1) (a7) Council Controlled Companies

Details of corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which the council holds a controlling interest is below.

Kimbriki Resource Recovery Centre

Kimbriki Environmental Enterprises Pty Ltd (KEE) operates a recycling and waste disposal centre at Kimbriki Road, Terrey Hills. Northern Beaches Council is the major shareholder in KEE with 96.16% of shares. The remaining shares are held by Mosman Council.

Clause 217(1) (a8) Partnerships, Cooperatives and Joint Ventures

Council participated in the following corporations, partnerships, trusts, joint ventures, syndicates or other bodies:

Shore Regional Organisation of Councils (SHOROC)

Northern Beaches Council is a member of SHOROC along with Mosman Council. The SHOROC group develops and delivers regional strategies and initiatives of benefit to the member councils.

Manly Mainstreet Board

The Manly Mainstreet Centre Management project is a joint initiative of the Manly Chamber of Commerce and Northern Beaches Council to improve the operation, management, promotion and presentation of the Manly CBD, for the benefit of all stakeholders. Council contributes to the operating expenses of the Centre Management and is represented on the Mainstreet Centre Management Committee

Shorelink Co-operative Library Network

Northern Beaches Council via the former Manly Council is a member of the Shorelink Co-operative Library Network. The network comprises the Councils of Lane Cove, Mosman, North Sydney and Willoughby. Shorelink provides library computer services and community information services to the Libraries.

Northern Beaches Indoor Sports Centre

Northern Beaches Council is represented on the Board of Management of the Northern Beaches Indoor Sports Centre responsible for overseeing the operation of a regional multipurpose indoor sports centre at Narrabeen Sports High School. The Board is a limited guarantee non-profit company consisting of representatives from the Council, the Department of Education, the Department of Sport and Recreation and local sporting groups.

Coastal and catchment management is conducted through the following partnerships:

- Coastal management (Sydney Coastal Councils Group)
- Hawkesbury Nepean Catchment Management Authority and Local Government Advisory Group.

Clause 217(1) (a9) Equal Employment Opportunity (EEO) Activities

The Northern Beaches Council supports the principals of Equal Employment Opportunity (EEO) as it relates to recruitment, training and staff development programs, performance management, equal access to information about Council policies, procedures and practices, supervision and management of staff, promotion and conditions of employment.

By putting the Principals of EEO into practice Council ensures that all employees and future employees have an equal opportunity to enjoy a rewarding and challenging career with Council and enjoy freedom from all forms of discrimination.

Council is currently operating under the EEO Management Plans of the former Manly, Pittwater and Warringah Councils that details the objectives, actions and responsibilities required to ensure that Council is an equal opportunity employer and that all employees are aware of their rights and responsibilities.

Council is in the process of developing a single EEO Management Plan for the business.

In keeping with the EEO plans, information about Council's EEO policy and grievance procedure is provided to all new employees at corporate induction and Human Resources staff are available to provide advice on grievance resolution at any time.

EEO data is collected on a voluntary basis, to alleviate privacy concerns.

Clause 217 (1) (b) General Manager (Chief Executive Officer) Remuneration Package

The total remuneration package of the Chief Executive Officer for 13 May 2016 to 30 June 2017 is as follows:

	13/5/16 – 30/6/16	1/7/16-30/6/17
	\$	\$
Salary	51,490.05	450,887.64
Superannuation	2,599.12	19,615.72
Fringe Benefits Tax	Nil	3,063.13
Total Remuneration	54,089.17	473,566.49

Clause 217 (1) (c) Senior Staff Remuneration Package

The total remuneration comprised in the remuneration packages of all senior staff members (other than the Chief Executive Officer) employed from 13 May 2016 to 30 June 2017, expressed as the total remuneration of all the senior staff members concerned (not of the individual senior staff members) is as follows:

	13/5/16 – 30/6/16	1/7/16-30/6/17
	\$	\$
Salary	231,228.66	1,129,528.86
Termination Payments	503,993.04	1,271,271.66
Superannuation	20,698.85	95,375.61
Other Payments	9,649.79	Nil
Fringe Benefits Tax	8,438.97	16,754.81
Total Remuneration	774,009.31	2,512,930.94

Clause 217 (1) (e) Annual Charge for Stormwater Management Services

A Stormwater Management Service Charge funds additional investigations and activities towards improving stormwater quality, managing stormwater flows and flooding, and harvesting and reusing stormwater.

The charge is levied on rateable urban land that is categorised as residential or business (excludes vacant land). During the period 2016/17 the stormwater management service charge was levied on rateable urban land that is categorised as residential or business in the former Pittwater and Manly Council local government areas.

Detailed below is the income and expenditure of the Stormwater Management Service Charge for

Income former Manly

	\$
Opening balance	63,893
Actual income received	346,399
Actual interest	3,464
Total income 2016/17	349,863

Expenditure former Manly

	\$
Stormwater Pipe Relining White St Balgowlah	21,825
Stormwater Pipe and Pit Construction Moore St, Clontarf	72,418
Stabilisation of Open Drain Farmers Road, Clontarf	52,577
Construction of Porous Pavers, North Steyne, Manly	8,928
Stormwater Pit Replacement North Steyne Reserve, Manly	14,880
Stormwater Pipe Diversion Clontarf Reserve, Clontarf	84,322
Total stormwater management service charge expenditure	254,950

Income former Pittwater

	\$
Opening balance	155,715
Actual income received	528,622
Actual interest	5,288
Total income 2016/17	533,910

Expenditure former Pittwater

	\$
Infrastructure Improvements Minor Catchments	22,990
Wandeen Rd Clareville Drainage Improvements	11,522
Norma Rd Drainage Improvements	770
Asset Management - CCTV condition assessment inspection	13,025
Capital Works & Emergency Program	74,509
Weeroona Ave Clareville Drainage Improvements	71,450
Kevin Avenue Drainage Emergency Program	18,273
Woorarra Drainage Emergency Program	28,604
Community & Industry Pollution Education	25,050
Quality Treatment Device Improvements	144,587
Kalang Rd Elanora Heights Drainage	35,000
Warriewood Headland Drainage	8,694
25 The Outlook Bilgola Plateau Drainage	13,586
Wiltshire Park Palm Beach Open Channel Improvements	8,825
McKay Reserve Drainage	13,533
Crystal Street Newport Drainage Outlet	4,727
North Narrabeen Lagoon Overland Flow Flood Study (includes Warriewood Valley Flood Addendum)	28,882
Newport Beach Flood Study	35,395
Total stormwater management service charge expenditure	559,422

the period 2016/17.

Clause 217 (1) (e1) Annual Charge for Coastal Protection Services

No charges were levied for the provision of coastal protection services under Section 496B (1) of the Local Government Act 1993.

Clause 217 (1) (f) Companion Animals Act Reporting

The Council carried out the following activities in period 2016/17 in relation to enforcing, and ensuring compliance with, the provisions of the Companion Animals Act 1998 and the regulation under that Act:

Companion Animals Act and Regulation 16.2 (a) guidelines

Council's responsibility with impounded animals is to reunite the animal with the owner. If this is not possible, the animal will be rehomed. Council has commercial arrangements with local veterinary practices to act as our pound, and reports on the numbers of impounded animals are provided to the Office of Local Government annually.

Reporting Dog Attacks to the Department 16.2 (b) guidelines

Council is required to report attacks to the Office of Local Government, via the Companion Animals register, within 72 hours of being notified of an attack. Last financial year 149 incidents were reported within the Northern Beaches Council area.

Expenditure on Companion Animal Management and Activities 16.2 (c) guidelines

Some \$186,791 was spent on the management of

	\$
Pound Fees	152,821
Dog Day by the Bay and education events	31,197
Other	2,773
Total	186,791*

Note - Excludes salary costs

Companion Animal Community Education Programs 16.2 (d) guidelines

Council held the Dog Day by the Bay in November 2016 which was well attended by the public. This event included demonstrations, advice on training and animal welfare and various activities for dogs. Council also held a number of other events including a Dog Education Night which discussed animal behaviour, tick awareness and training. A feral cat trapping and education program was held to provide information about the potential impacts on native wildlife and the importance of responsible pet ownership. Rangers also handed out a number of free leashes to the owners of unleashed dogs in a public place.

Strategies to Promote and Assist in the De-sexing of Dogs and Cats 16.2 (d) guidelines

Council promotes the de-sexing of dogs and cats through its educational activities including the promotion of de-sexing in publications. A number of animals that have been rehomed have been de-sexed at Council's cost.

Strategies for Unclaimed Animals 16.2 (e) guidelines

Council has arrangements with the Animal Welfare League, Cat Protection Society and RSPCA to take unclaimed dogs and cats that are suitable for rehoming (i.e. not dangerous). Euthanasia is limited to where a veterinarian recommends such action on medical grounds or legislation prevents rehoming (e.g. dangerous dogs).

Off-Leash Areas 16.2 (f) guidelines

Council has 26 off-leash dog exercise areas including areas with water access. Council's aim is to provide accessible options for people to take their dogs for a walk and let them off the leash safely, while also protecting the natural environment and considering the needs of the wider community. Council will continue to review these as required.

Environmental Planning and Assessment Act 1979

Section 93G (5) Voluntary Planning Agreement

A planning authority that has entered into one or more planning agreements must, while any such planning agreements remain in force, include in its annual report particulars of compliance with, and the effect of the planning agreements during the year to which the report relates.

The following planning agreements were in force in the period 2016/17:

Status executed refers to planning agreements that Council has entered into and remained in force in the 2016/17 period.

Application No.	Description of works	Other party to VPA	Primary street address	Date executed	Status
Various	The planning agreement contains a number of development controls and site plans intended to give Council a high degree of certainty about the location and scale of key building elements on the site.	Peninsular 1 Pty Ltd	184 Wyndora Avenue, Freshwater	9/5/2016	Executed
DA 2007/1249	Provision of Town Square Works; pedestrian connection and works; dedication of land in stratum for road widening on Pittwater Road (future bus setback area); monetary contribution for civic improvements and monetary contribution for the construction and dedication (by Council) of Church Lane located to the east of the site bordering St Kevin's Church	Karimbla Properties (No. 41) Pty Ltd (Developer) Meriton Properties Pty Ltd (Guarantor)	884-896 Pittwater Road, Dee Why	12/12/2008	Executed
Various	Provision of public walkways through the estate, bush regeneration works and support for protection of the endangered species – being the Long Nosed Bandicoot.	Lend Lease	St Patrick's Estate at Darley Road, North Head	13/12/2006	Executed

Government Information (Public Access) Act 2009

Part 7 Section 125

This report is the Council's Government Information (Public Access) Act (GIPA) Annual Report for the period 2016/17. It includes qualitative information on the Council's proactive disclosure program and statistical information on formal access applications in the form required by Schedule 2 of the GIPA Regulation.

Review of proactive release program

The Northern Beaches Council continually reviews its proactive release program to identify the kinds of information that we make publicly available. This occurs through extensive publication on Council's website or through inspection and/or provision of information in response to a written application.

During the reporting period, this program resulted in the release of information relating to: Council services; events; community issues; planning and development services and environmental matters.

Number of access applications received

During the reporting period, Northern Beaches Council received a total of 80 formal access applications (including withdrawn applications but not invalid applications).

Number of refused applications for Schedule 1 information

During the reporting period, Northern Beaches Council refused to deal with two formal access applications in whole or in part because the information requested was information referred to in Schedule 1 to the GIPA.

Table A: Number of applications by type of applicant and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	1	0	0	0	0	0	0	0
Private sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	1	0	0	0	0	0	0	0
Members of the public (application by legal representative)	1	5	0	3	0	0	0	2
Members of the public (other)	31	29	2	3	0	0	0	2

Table B: Number of applications by type of application and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications**	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	34	34	2	6	0	0	0	4
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in regard to each such decision

** A personal information application is an access application for personal information (Clause 4 of schedule 4 to the Act) about the applicant

Table C: Invalid applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

*More than one public interest consideration may apply to an access application and each such consideration must be recorded. (Tables D+E)

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of the Act

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Table F: Timeliness

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	80
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	80

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review	1	0	1
Review by Information Commissioner*	1	1	2
Internal review following recommendation under section 93 of Act	0	0	0
Review by NCAT	1	0	1
Total	3	1	4

* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision maker. The data indicates a recommendation to vary or uphold the original decision.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	3
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other agencies under Division 2 of Part 4 of the Act (by type of transfer)

	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

Privacy and Personal Information Management

The Privacy and Personal Information Protection Act 1998 provides for the protection of personal information and for the protection of the privacy of individuals generally. It establishes twelve information protection principles which cover the collection, storage, use and disclosure of (and access to) personal information.

There were no Privacy review applications received by Northern Beaches Council during the period 2016/17.

The unintended release of an individual's personal information occurred during a system upgrade. Council reported the incident to the Information and Privacy Commission. A Response Plan was developed and implemented to rectify the issue.

Public Interest Disclosures Act 1994

Report to NSW Ombudsman for the period 2016/17:

Of public interest disclosures received, how many were primarily about:

No of public officials who made public interest disclosures to your public authority.	3
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No of public interest disclosure received by your public authority.	3
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Corrupt Conduct	3
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Maladministration	0
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Serious and substantial waste	0
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Government information contravention	0
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Local government pecuniary interest contravention	0
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No of public interest disclosures (received since 13 May) that have been finalised in this reporting period	3
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Have you established an internal reporting policy?	Yes
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Has the head of your public authority taken action to meet their staff awareness obligations	Yes
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Staff undertaking that they have read and understood your organisation's internal reporting policy. Training provided by your organisation	3 policies of former organisations in use and available - project underway to harmonise
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Capital Expenditure Guidelines Dec 2010 - Division of Local Government Department of Premier and Cabinet

Section 12

In compliance with the Capital Expenditure Guidelines of December 2010 issued by the Office of Local Government of NSW, in the period of 2016/17 the following capital works projects meet the criteria for reporting:

- Dee Why Town Centre – Kingsway Parking and Community Centre (PCYC)
- Manly Andrew 'Boy' Charlton Aquatic Centre - redevelopment

Fisheries Management Act 1994

Section 220Zt Reporting on Recovery and threat abatement plans

No recovery and threat abatement plans have been developed by Council in the reporting period.

Swimming Pools Act 1992

Section 22F (2) Swimming Pool Inspections

A total of 1,019 inspections were undertaken of swimming pool barrier fences for the reporting period.

Carers (Recognition) Act 2010

Section 8 (2) Compliance with the Act

Educational Services:

No services were provided which meet this criteria.

Consultation and liaison with Carers:

During the period 2016/17 Council developed a Disability Inclusion Action Plan (DIAP) in line with the requirements of the *NSW Disability Inclusion Act 2014*. The actions in the DIAP have been designed following extensive consultation with internal and external stakeholders. Carers and organisations representing carers participated in the consultation process and provided feedback and input to the development of the DIAP through the community forums and community survey (38/109 responses from carers).

Two service provider expos were held to inform on the National Disability Insurance Scheme (NDIS). Carers and people with disability were supported to attend to learn more about options available to them through the NDIS to achieve their own goals toward having a good life.

Special information seminars were held during the expo for families of young children (0-8 years), students and school leavers, or adults, as well as a session on Plan Implementation.

Council hosted two activities to celebrate Carers Week. Approximately 60 carers attended these activities aimed at expanding their networks for social connection and supporting them to maintain their health and wellbeing and caring role.

Staff who are carers

Northern Beaches Council has recently embarked on a program of harmonisation of its human resources policies, involving a review of all existing human resources policies across the three former Councils of Manly, Warringah and Pittwater. This review will include an analysis of all human resources policies so far as they may significantly affect the role of a member of staff of the Council as a carer, and will be developed having due regard to the NSW Carers Charter.

In the meantime, Council continued to make carers leave available to all staff under the Local Government (State) Award, and continues to provide flexibility for staff who are carers.