



# **Fuel Delivery Management Plan**

**Dee Why 7-Eleven Service Station**

**940 Pittwater Road, Dee Why NSW 2099**

**September 2020**



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## Fuel Delivery Management Plan

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Final

Prepared by 7-Eleven Stores Pty Ltd | Dee Why Service Station | September 2020

Approved by	Lucas McKay
Title	Construction Project Manager
Date	September 2020



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## 1. Introduction

This Fuel Delivery Management Plan has been prepared for the Dee Why 7-Eleven service station located at 940 Pittwater Road, Dee Why NSW 2099. 7-Eleven Stores Pty Ltd (7-Eleven) recognises the need to ensure the safety of customers, staff, workers, residents and the greater community in which the service station resides. Safety of the proposed fuel delivery maneuvers have been considered carefully to ensure the utmost safety of staff, patrons and the operation of Pittwater Road.

The purpose of this Fuel Delivery Management Plan is to outline the practices to be initiated throughout fuel deliveries to the 7-Eleven service station.

## 2. The Site

The site is located on the Eastern side of Pittwater Road, Dee Why, which falls within the Northern Beaches Local Government Area (LGA). The site is legally described as Lot 100 in Deposited Plan (DP) 628909. Vehicular access is provided from both Pittwater Road and Hawkesbury Avenue.

## 3. Fuel Delivery Hours & Frequency

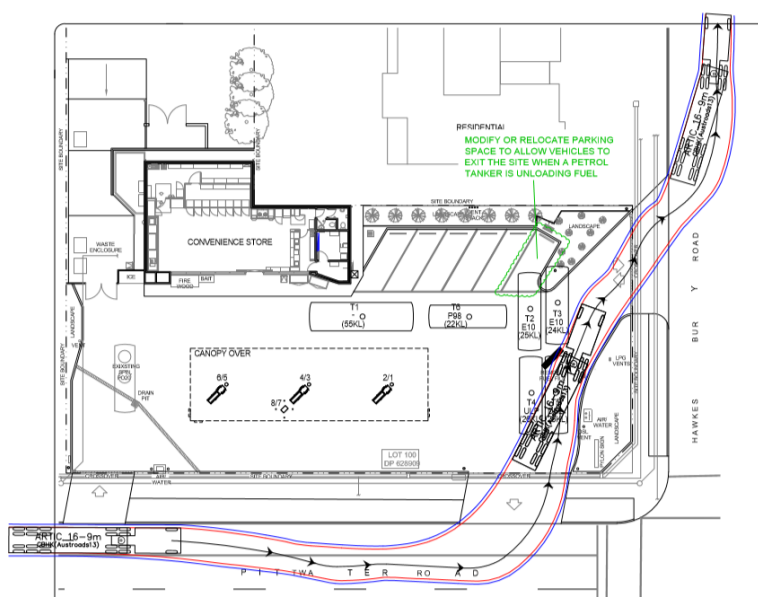
Fuel deliveries to the 7-Eleven site are scheduled on a routine weekly basis between 12am – 6am, 7 days a week. Deliveries are to occur, where possible, at off-peak times to ensure minimal disruption at the site and surrounding road network and to ensure safety of staff and patrons at the site.

Fuel deliveries are estimated to occur two (2) times per week via a single semi trailer.

## 4. Fuel Delivery Maneuver

To facilitate a safe maneuver, the fuel delivery truck is to enter the site via the existing driveway on Pittwater Road and exit via a left turn onto Hawkesbury Road. This maneuver is demonstrated in Figure 1 and allows for the fuel delivery truck to enter and exit the site in a forward direction. When on site, the truck can unload without impeding the exit driveway onto Pittwater Road.

Figure 1 – Fuel Delivery Truck Swept Path





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## **5. Delivery Driver Procedure**

- + Tanker arrives on site through southern driveway on Pittwater Road into the fuel fill point area;
- + Delivery driver unloads fuel, notifies the Store employees when done and signs off on all relevant documents;
- + Once delivery is complete the tanker exits the site in a forward direction via the driveway on Hawkesbury Road.

## **6. Staff Procedure**

- + Employee to notify customers of imminent tanker delivery entering via the Pittwater Road egress and advise customer to utilize the Hawkesbury Road egress to avoid conflict.

## **7. Additional Requirements**

- + Tanker is to be limited to a maximum size as approved for the site (single semi trailer);
- + Deliveries are to occur outside peak trading hours to minimise any potential traffic conflict or delays;
- + A copy of this Fuel Delivery Management Plan is to be kept on site at all times;
- + A copy of this Fuel Delivery Management Plan is to be given to delivery company and drivers; and
- + Staff involved in deliveries are to be kept up to date on delivery procedures.

## **8. Implementation**

The licensee will be responsible for implementing the plan and ensuring that suppliers are notified of the agreed servicing procedure as detailed above. The licensee will monitor the plan and propose improvements if necessary. Proposals for amendments to the plan must be discussed and agreed with the Responsible Authority before being implemented.

This Fuel Delivery Management Plan has been prepared to demonstrate how the licensee can ensure that delivery of goods can be achieved safely and with minimal disturbance to the surrounding road network and uses. Implementation of this plan is to be the responsibility of the licensee.