

Conflict of Interest Management Controls

Council-related Development Applications Policy – applies to all applications lodged from 3 April 2023.

Application number:	DA2024/0375
Address:	South Curl Curl Surf Life Saving Club Carrington Parade CURL CURL
Description:	Change of approved use of premises from a kiosk to a café
Applicant:	Matthew Campbell
Land owner:	Northern Beaches Council

council-related development means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority)

Conflict of Interest risk assessment

Does a potential conflict of interest exist:	<p>Council is the land owner/land manager</p> <p>There is an existing commercial lease of the subject area in the surf club. The surf club is the beneficiary of this lease, not Council.</p> <p>Council's current financial arrangements will not change as a result of this application.</p> <p>The application was prepared with the assistance of the Surf Club and not by Council's property team.</p>
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Level of Risk

Policy Definitions

Low	Medium	High
See below <u>Determined under delegation by Council staff</u>	Any application where the <u>Local Planning Panel is the consent authority</u> or where council has resolved to provide a grant	Any application where <u>the Sydney North Planning Panel is the consent authority</u> or where the CEO determines it high risk
Level of Risk		
	Medium	

Low Risk category

- Advertising signage on council properties.
- Internal fit outs and minor changes to the building façade.
- Internal alterations or additions to buildings that are not a heritage item.
- Council-related development in respect of which council may receive a small fee for the use of their land (such as outdoor dining areas for which fees are or may be payable under legislation).
- Alterations and additions to minor structures in parks and other public spaces (such as shade structures in playgrounds).
- Minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes and services).

Management Controls

Policy Controls	Low	Medium	High
NA		Written records kept of all correspondence with applicant or representative of applicant,	Written records kept of all correspondence with applicant or representative of applicant,

	all substantial discussions are held in formal meetings which are documented	all substantial discussions are held in formal meetings which are documented
Likely Controls for Development Application		
Assessed by Council staff	External independent assessment	External independent assessment
Determined by Local Planning Panel unless excluded in Ministerial Directions	Determined by Local Planning Panel	Determined by Sydney North Planning Panel
	External Certification of Construction Certificate	External Certification of Construction Certificate

Completed by

Signed: 

Name: Daniel Milliken

Acting Executive Manager, Development Assessments

Date: 22 April 2024