

Yanginanook Ltd. trading as Yanginanook School. ABN 18 002 621 730

## **TRANSPORT, VEHICLE AND PEDESTRIAN POLICY FOR YANGINANOOK SCHOOL**

Adapted for use at Frenchs Forest Baptist Church

*This Policy is to be read in conjunction with the included [Parking Map](#).*

### **Table of Contents**

#### [1. Objective](#)

#### [2. Application](#)

#### [3. Definitions](#)

[Church Property](#)

[Road](#)

[Pedestrian Gate](#)

[Staff Parking](#)

[Drop Off and Pick Up Zone](#)

[Public Transport](#)

#### [4. Content](#)

[Vehicle Access Restrictions](#)

[4.1 Drop Off / Pick Up Zone](#)

[4.2 Parking on Church Property](#)

[4.3 Parking when there is a Funeral or large event at the Church](#)

[4.4 Deliveries and Authorised Vehicles](#)

#### [5. Safe Driving Rules](#)

#### [6. Pedestrians](#)

[7. Public Transport](#)

[Rules from the Transport for NSW website](#)

#### [APPENDIX 1 - Parking Map](#)

## 1. Objective

Yanginanook School prioritises health and safety issues and is committed to the well-being of our School children, the broader School community and the public.

The School's aim is to harmonise health and safety into all that we do, and to encourage a culture that has safety as an absolute priority. We strive toward our vision of having a School environment that is free of preventable injury.

## 2. Application

This policy applies to any school-related person driving or parking a vehicle, of any description, on the Church property. It also includes any school-related pedestrian entering or leaving the Church property. Please refer to the [Parking Map](#) in [Appendix 1](#).

## 3. Definitions

### **Church Property**

Church property refers to the areas used by Yanginanook School

### **Road**

Warringah Road

### **Pedestrian Gate**

Pedestrian Gate is the gate marked with a double white line on the attached plan

### **Staff Parking**

Staff Parking spaces are labelled on the attached plan

### **Drop Off and Pick Up Zone**

The designated location for dropping off and picking up children is labelled on the plan

### **Public Transport**

Refers to public or school buses accessed from Brown Street, Forestville or Forestway Shopping Centre.

## 4. Content

### Vehicle Access Restrictions

All vehicles entering and leaving the Church property must do so in the direction indicated by the Church's signs and as marked with arrows on the attached plan.

#### 4.1 Drop Off / Pick Up Zone

- This zone has a staff on duty from 8:30am - 9am and from 2:50pm - 3pm (or when all students have been collected).
- Standard vehicles and larger vehicles may enter the driveway with care to drop off or pick up students at this location.
- Drivers must not move away from their vehicle and not prolong their stay, to prevent obstructing the zone for other users.
- Drivers need to ensure that students have moved through the pedestrian gate before driving away.
- Drivers are not to park in this zone at any time.

#### 4.2 Parking on Church Property

- Staff must use the designated parking spaces, right angles to the northern wooden fence.
- Parents and carers can park on the property, using the 'Visitor Parking' spaces, when needed for school-related activities.

#### 4.3 Parking when there is a Funeral or large event at the Church

- When there is a funeral or large event held at the church during school hours a discussion will be held between the Church Pastor and School Principal as to whether site access and/or parking changes are required. It is anticipated that changes to the school's site access and/or parking usage will only occur if the large event is occurring between 8:30am - 9:30am and 2:30pm - 3pm (drop off and pick up times). In the event that changes are required the following will be considered:
  1. School will be taken off-site (e.g. excursion)
  2. Extra adult supervision will be provided for alternative pick up/drop off procedures
  3. School times will change on the day (e.g. start later or finish earlier)

#### **4.4 Deliveries and Authorised Vehicles**

- Commercial delivery vehicles or authorised education vehicles are permitted to enter the driveway or park, with care.

### **5. Safe Driving Rules**

- All drivers must adhere to a low speed of 5km per hour or less. Drivers must be mindful that students may not be aware of a moving vehicle.
- It is a driver's responsibility to avoid all pedestrians who may act unpredictably and inconsistently.
- Any driver reversing has the responsibility to ensure that no child is beside or behind the vehicle.
- Courtesy towards other drivers and pedestrians is expected at all times.

### **6. Pedestrians**

- To enter or exit the Church property, pedestrians can use the driveway with care.
- During and outside of school hours, students are NOT permitted to use the driveway and parking concrete areas without staff permission and supervision.
- All school-related pedestrians must cross Warringah Road at Brown Street traffic lights or the footbridge at the corner of Forestway.

### **7. Public Transport**

It is expected that high school students will need to use public transport when travelling to and from school. School and public buses are easily accessible from the bus stops located at or near Brown Street, Forestville and Forestway Shopping Centre.

The safety of our students travelling on public transport is paramount. Students are supervised by staff during arrival and departure of the Church property. Students are always required to abide by bus rules to protect their safety.

#### **Rules from the Transport for NSW website**

While there are dedicated school buses for a number of schools, many school children catch a public bus to and from school. Students are required to:

- Tap on and off with your Opal card – whether it's a student or regular Opal card – every time you travel on a regular route or school special service.
- Follow any directions given by the bus driver i.e. if standing, move to the back of the bus to let other customers on.

- Do not sit in the priority seating area, these are for customers who are less mobile than you.
- On a crowded bus please offer your seat to an adult, especially an elderly person or a pregnant woman – it's good manners!
- Be quiet and respectful – the bus driver needs to concentrate on the road.
- When at a bus stop, please signal clearly that you want the bus to stop.

**The School Opal Card** gives eligible students free travel to and from school between the hours of 6:30am – 7:00pm, Monday to Friday, for the train, bus and ferry services nominated in their application.

To qualify for free travel, students must always carry their School Opal Card on the bus, tapping on at the beginning of each trip and tapping off at the end. Bus drivers or company representatives can ask to see a School Opal Card at any time during the trip.

# APPENDIX 1 - Parking Map

