



Bundaleer St.
Belrose. NSW. 2085
Ph: (02) 9450 1027

Yanginanook Ltd. trading as Yanginanook School. ABN 18 002 621 730

Baptist Church SUPERVISION POLICY FOR YANGINANOOK SCHOOL

1. Objective

To provide adequate adult supervision for all children at Yanginanook while they are at school or on school related functions, such as excursions, and to ensure each child's safety.

2. Implementation

1. Staff will take all reasonable care to ensure that no student is exposed to any unnecessary risk of injury.
2. All teachers and volunteers must complete a Working With Children Check according to current mandatory guidelines.
3. A Teacher will be at school by 8:15am Monday – Friday to provide supervision before school. If the Teacher cannot be at school by 8:15am, due to unforeseen circumstances, alternative arrangements will be organised with Clint Staj (school parent and the Church's Associate Pastor who lives next door) so that a responsible adult is onsite by 8:15am.
All staff must be onsite by 8:45am.
4. Students are to remain inside the gated area from arrival.
5. During recess and lunch breaks, students are to remain in the outside areas under the supervision of the staff member rostered on duty.
6. The Teacher rostered on duty will remain at school, at the end of the school day, until every student has been safely collected or caught the bus home.

7. When an excursion is being planned extra adult assistance is always enlisted and an Excursion Risk Assessment is completed. All adult helpers on an excursion need to provide the School with a WWCC that is verified. Refer to [Excursion Policy](#).
8. Where personal vehicles are used to transport children to/from excursions and to off-site facilities, Volunteer Drivers will be required to complete a Volunteer Drivers Form and show evidence of an acceptable and current driver's license.

All Volunteer Drivers are requested to inform the school of their driving history, particularly any driving offences that have resulted in a loss of licence or demerit points.

9. The Teaching Staff are qualified to administer First Aid.
10. If a student becomes ill or has an accident at school, that requires special medical attention, the authorisation to call an ambulance will be activated.

In the event that the child's parent/guardian is unable to attend immediately, where possible, another responsible adult will accompany the child safely to the ambulance (refer to [Serious Incidents Policy](#)).