

## Conflict of Interest Management Strategy

*Council-related Development Applications Policy* – applies to all applications lodged from 3 April 2023

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development by publishing a Management Strategy containing a Risk Assessment and Management Controls to manage any conflicts.

Application number:	MOD2023/0376
Address:	Long Reef Surf Life Saving Club, Pittwater Road COLLAROY
Description:	Modification of Development Consent DA2020/0021 granted for Demolition works and construction of new Surf Life Saving Club with associated public amenities and cafe/community storage buildings
Applicant:	Anne Warren
Land owner:	Northern Beaches Council

**council-related development** means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority)

### Conflict of Interest risk assessment

Does a potential conflict of interest exist:	Yes	
Phase of development process in which conflict arises:	Preliminary advice - Assessment - Determination - Construction Certificate -	N/A Yes Yes Yes – if required
Level of risk at each phase:	Preliminary advice - Assessment - Determination - Construction Certificate -	N/A Medium Medium Low
Additional Management Controls:	No – See table below	

### Level of Risk

Level of Risk	Medium – to be determined in accordance with applicable delegation
---------------	--

### Policy Definitions

Low	Medium	High
See below	Any application where the Local Planning Panel is the consent authority or where council has resolved to provide a grant	Any application where the Sydney North Planning Panel is the consent authority or where the CEO determines it high risk

#### Low Risk

- Advertising signage on council properties.
- Internal fit outs and minor changes to the building façade.
- Internal alterations or additions to buildings that are not a heritage item.
- Council-related development in respect of which council may receive a small fee for the use of their land (such as outdoor dining areas for which fees are or may be payable under legislation).
- Alterations and additions to minor structures in parks and other public spaces (such as shade structures in playgrounds).
- Minor building structures projecting from a building façade

**Medium Risk**

- Any council-related development for which the Northern Beaches Local Planning Panel is the consent authority.
- Any council-related development in relation to which council has resolved to provide a grant.

**High Risk**

- Any council-related development for which the Sydney North Planning Panel is the consent authority.
- Any council-related development which is assessed as being high risk by the CEO, due to the circumstances of the application.

**Management Controls**

<b>Policy Controls</b>		
<b>Low</b>	<b>Medium</b>	<b>High</b>
NA	Written records kept of all correspondence with applicant or representative of applicant, all substantial discussions are held in formal meetings which are documented	Written records kept of all correspondence with applicant or representative of applicant, all substantial discussions are held in formal meetings which are documented
Public exhibition 28 days	Public exhibition 28 days	Public exhibition 28 days
Assessed by Council staff	External independent assessment	External independent assessment
Determined by Local Planning Panel unless excluded in Ministerial Directions	Determined by Local Planning Panel	Determined by Sydney North Planning Panel
	External Certification of Construction Certificate	External Certification of Construction Certificate
<b>Additional Controls</b>		
	Nil	

Completed by:

Adam Richardson  
A/Executive Manager

Date: 10 July 2023

This document to be uploaded on the NSW portal and released on Councils webpage.

Policy link:

<https://www.northernbeaches.nsw.gov.au/media/55096?1686784708>