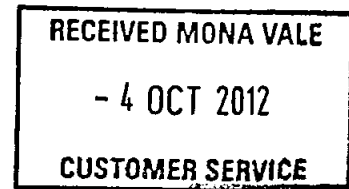




2 October 2012



Pittwater Council  
PO Box 882  
Mona Vale NSW 1660

Dear Sir/Madam,

**Re: Our Occupation Certificate No. CDC116/2012  
Premises: 18 Norma Road, Palm Beach**

Please find attached a copy of the following:-

- Occupation Certificate.

In accordance with the regulations we have enclosed a cheque for the sum of \$36.00 for the submission of the Part 4A certificate.

Should you have any further enquiries please do not hesitate to contact us and we will be pleased to assist you.

**NB: (Please forward receipt for the above \$36.00 fee to CERTGROUP Building Certifiers, PO Box 870 Narrabeen NSW 2101)**

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Mark Wysman', written over a horizontal line.

Mark Wysman  
CERTGROUP Building Certifiers



## OCCUPATION CERTIFICATE DETERMINATION

Issued under the Environmental Planning and Assessment Act 1979  
Section 109C (1) (c) and 109H

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**OCCUPATION CERTIFICATE NO:** CDC 116OC/2012

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### DETERMINATION

|                      |                |
|----------------------|----------------|
| Type of Certificate: | <b>Final</b>   |
| Approved/Refused     | Approved       |
| Date of Decision:    | 2 October 2012 |

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### SUBJECT LAND

|             |                           |
|-------------|---------------------------|
| Address:    | 18 Norma Road, Palm Beach |
| Lot No, DP: | Lot 395, DP 19651         |
| Council:    | Pittwater                 |

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### DESCRIPTION OF DEVELOPMENT

|                     |   |
|---------------------|---|
| Description:        | New window to lower ground floor of existing house. |
| BCA classification: | 1a  |

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### APPLICANT

|                 |                           |
|-----------------|---------------------------|
| Name:           | Rachel Rutherford         |
| Address:        | 16 Valley Lane, Lindfield |
| Contact Number: | tel: 0425 251 575         |

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### OWNER

|                 |                           |
|-----------------|---------------------------|
| Name:           | Rachel Rutherford         |
| Address:        | 16 Valley Lane, Lindfield |
| Contact Number: | tel: 0425 251 575         |

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### COMPLYING DEVELOPMENT CERTIFICATE

|                                       |                   |
|---------------------------------------|-------------------|
| Complying Development Certificate No: | CDC116/2012       |
| Date of Determination:                | 12 September 2012 |

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**INFORMATION ATTACHED TO THIS DECISION**

|   | DATE     |
|---|----------|
| Occupation Certificate Application Form | 28/09/12 |

**RECORD OF CRITICAL STAGE & OTHER INSPECTIONS CARRIED OUT DURING CONSTRUCTION**

|            |              | DATE     |
|------------|--------------|----------|
| Wall Frame | Satisfactory | 25/09/12 |
| Final      | Satisfactory | 25/09/12 |

**FINAL OCCUPATION CERTIFICATE**

I Mark Wysman certify that:

- ☐ The health and safety of the occupants of the building have been taken into consideration where an interim occupation certificate is being issued.
- ☒ A current development consent or complying development certificate is in force for the building.
- ☒ If any building work has been carried out, a current construction certificate (or complying development certificate) has been issued with respect to the plans and specifications for the building.
- ☒ The building is suitable for occupation or use in accordance with its classification under the *Building Code of Australia*.
- ☐ Where required, a fire safety certificate has been issued for the building.
- ☐ Where required, a report from the Fire Commissioner has been considered.

**SIGNATURE****DATE OF ENDORSEMENT****CERTIFICATE NO**  
\_\_\_\_\_  
2-10-12  
\_\_\_\_\_  
CDC116OC/2012**CERTIFYING AUTHORITY**

Name of Certifying Authority  
Name of Accredited Certifier  
Registration No  
Contact No  
Address

CERTGROUP BUILDING CERTIFIERS  
**Mark Wysman**  
BPB 0449 – NSW Building Professional Board  
PH (02) 9944 8222, FAX (02) 9944 6330  
PO BOX 870 NARRABEEN NSW 2101



**CRITICAL STAGE INSPECTION**

Ref: 613 Wall Frame

☒ **SITE INSPECTION**

☒ **SITE INSTRUCTION**

☐ **MEMORANDUM**

**Project:** Alterations and additions

**CDC No:** 116/2012

**Location:** 18 Norma Road, Palm Beach

**Inspection Date:** 25/09/12 **Time:** 2.30pm

**Type of Inspection:** Wall Frame – Window lintels

**Issued to:** Owner **Attention:** Rachel Rutherford

**Inspection Result:**

- ☒ The work was satisfactory.
- ☐ Complete the works below and request a re – inspection.
- ☐ Complete the matters below and proceed with construction.
- ☐ Contact us immediately prior to proceeding.

**Notes on Result:**

Works proceeding to approved plan.

**Mark Wysman**  
Building Surveyor/Private Certifier:

**BPB 0449 – NSW Building Professional Board**



Ref: 613 Final

**CRITICAL STAGE INSPECTION**

☒ **SITE INSPECTION**

☒ **SITE INSTRUCTION**

☐ **MEMORANDUM**

**Project:** Alterations and additions

**CDC No:** 116/2012

**Location:** 18 Norma Road, Palm Beach

**Inspection Date:** 25/09/12 **Time:** 2.45pm

**Type of Inspection:** Final

**Issued to:** Owner **Attention:** Rachel Rutherford

**Inspection Result:**

- ☒ The work was satisfactory.
- ☐ Complete the works below and request a re – inspection.
- ☐ Complete the matters below and proceed with construction.
- ☐ Contact us immediately prior to proceeding.

**Notes on Result:**

Works are now complete.

**Mark Wysman**  
**Building Surveyor/Private Certifier:**

**BPB 0449 – NSW Building Professional Board**



## OCCUPATION CERTIFICATE APPLICATION FORM

Made under the Environmental Planning and Assessment Act 1979, Sections 109C,  
Environmental Planning and Assessment Regulation 2000, clauses 149.

To complete this form, please place a tick (✓) in the boxes and complete sections as appropriate.  
No Faxed applications please.

### APPLICATION SOUGHT

- ☒ Occupation/Use of a New Building: ☐ Interim Certificate  
☒ Final Certificate  
☐ Change of Building Use of an Existing Building: ☐ Interim Certificate  
☐ Final Certificate

Office Use Only

OC Date of Receipt:

28/9/12

### SUBJECT LAND

Address 18 Norma Rd Palm Beach  
Lot No 395 DP / SP No 19651 BCA Building class 1a  
Description of the work new window to lower ground floor of existing house

### DETAILS OF THE RELEVANT CONSENTS

Consent No. \_\_\_\_\_ Date issued: \_\_\_\_\_  
Construction Certificate No. 116/2012 Date issued: \_\_\_\_\_  
Complying Development Certificate No. 116/2012 Date issued: 12.9.12

### DETAILS OF OWNER(S)

The application may only be made by a person who is eligible to appoint the Principal Certifying Authority for the relevant development.

Name / Company Rachel Rutherford  
Owner's Address 16 Valley lane  
Lindfield Postcode 2070 State NSW  
Mailing Address as above  
Postcode \_\_\_\_\_ State \_\_\_\_\_  
E-mail rachelrutherford@me.com Tel \_\_\_\_\_ Mobile 0425 251 575

### CONSENT OF OWNER(S)

I/ We as the owner/s of the above property hereby:

1. Submit this Occupation Certificate Application under the Environmental Planning & Assessment Act 1979, for determination by the Principal Certifying Authority.
2. Certify that the works have been completed in accordance with the relevant Development Consent.
3. Attach a Fire Safety Certificate, where relevant, for the subject building work in accordance with the Fire Safety Schedule.
4. Attach a Compliance Certificate, where relevant, for the subject building work.

Signature of

Registered owner(s):

Date

27.9.12

CERTGROUP Building Certifiers ■ tel 9944 8222 ■ fax 99446330  
info@certgroup.com.au ■ www.certgroup.com.au ■ PO Box 870 Narrabeen NSW 2101 ■ abn 47 121 229 166

Construction Certificates ■ Complying Development Certificates ■ Building Code & Planning Consultants