

Part 2 Applicant(s) Details

Applicant(s) details

It is important that we are able to contact you if we need more information.

Please give us as much detail as possible.

Council will deal only with the nominated applicant in the event of any query or communication regarding this application.

Please note that information provided will be public information.

Mr Mrs Ms Other

Full family name(s)
(no initials)

Full given names
(no initials)

Or

Company name

ACN

Postal address

We will post all correspondence to this address.

Postcode

Private phone

Business phone

Mobile phone

Facsimile

Contact person

Person who may be contacted to discuss the application during business hours

Email

Part 3 Certificate Particulars

Certificate particulars

The person that can make an application is specified under clause 280 of the EP and Act.

The Regulations provides for the procedures for making an application, the fees payable in connection with an application and the procedures for dealing with an application.

This application for a building certificate is made by:

(Please tick appropriate box)

- The owner of the land on which the building is erected, or
- Any other person, with the consent of the owner of that land, or
- The purchaser under a contract for the sale (you must attach a copy of this contract with your application) of the property that comprises or includes the building or part; or the purchaser's solicitor or agent, or
- A public authority that has notified the owner of its intention to apply for a certificate.

Re-inspection Fee

- The first inspection is covered in the cost of the certificate.
- If additional inspections are required, the re-inspection fee is payable to Council, before the inspection takes place.

Urgency Fee (7 working day turnaround time)

- On the condition that all relevant documentation is submitted at lodgement
- Please note that Council does not guarantee this urgency service and the urgency fee will be refunded to the applicant if the timeframe is not met.

Part 6 Checklist

SUPPLIED

- | | YES | NO | N/A |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Do you have owner(s) consent? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you attached a cheque/payment? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

NOTE: Where the building certificate relates to unauthorised works (in part or whole) the Council levies additional fees under section 149 of the Environmental Planning and Assessment Act 1979. You will be advised of the fees applicable following review and assessment of this application and supporting documentation. Fees must be paid prior to processing or determination of the application.

- | | | | |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 3. Have you attached a copy of sale (if applicable) Checklist A? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Have you attached a current identification survey report issued by a registered surveyor? (Checklist A) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. A detailed site survey prepared by a registered surveyor clearly showing the location of the unauthorised structures and/or unauthorised works in relation to the existing structures on the property, and any nearby structures on adjacent properties together with side setbacks to walls and eaves, floor levels and ridge levels. (Checklist B) Details of easements and restrictions are to be indicated | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Works as constructed/executed (2 copies) plans, these plans must be drawn to scale 1:100 and include floor, ridge levels and side setbacks prepared by a suitably qualified professional e.g. architect/draftsman and clearly annotate (in colour/highlight) the unauthorised structures and/or works as well as the existing approved structures and works on the land. (Checklist B) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Where the building certificate relates to unauthorised or dilapidated works or at the discretion of Council's building surveyor, provide certification as to the structural and/or geotechnical adequacy of the structures and/or works as built. All built structures will require certification as to their structural integrity by a suitably qualified practicing structural engineer, all earthworks and foundations will require certification by a qualified and experienced geotechnical engineer as to their adequacy. (Checklist B) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Six (6) x A4 plans for notification purposes. (Checklist B) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Have you engaged a suitably qualified Building Code of Australia consultant to inspect the subject premises and to provide a written report detailing the buildings compliance with the provisions of sections C, D, E, F, G, I and J (Class 2-9) and Part 3.1 to 3.12 (Class 1 buildings) of the Building Code of Australia (NSW variations) together with any recommending upgrading works and works scheduling. The report is to include a summary of all non-compliance issues and a recommended fire safety upgrading strategy. (Checklist B) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Where the certificate relates to unauthorised works, provide two (2) copies of a statement of environmental effects. This is a written statement, which demonstrates the applicant has considered the impact of the development on the natural and built environments. The statement of environmental effects must address the relevant controls in the locality statements under the provisions of the Warringah Local Environment Plan (WLEP) 2011 and/or Warringah Local Environment Plan (WLEP) 2000 as applicable in certain areas. (Checklist B) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Slip zone – a geotechnical report may be required where located in a slip zone. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Bushfire prone locality – a bushfire control report may be required in bushfire prone areas. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13. Any other information relevant to this application. Please specify. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

UPGRADE OF EXISTING FACILITIES REQUESTED BY
HEALTH OFFICER ANTHONY HOY