

APPLICATION ACCEPTANCE CHECKLIST

Check that Application Form has been completed Check plans, scale and drawing number

Check Map Info Check notification plans, adequate detail and legible

Check Owners Consent Lot & DP Description

What is the Application Category (see chart)

Select Sub Category (Cat 0-9)

| Accompanying Consultant Reports | Submitted | N/A | Submitted | N/A |
|--|--------------------------|----------------------------|--------------------------|--------------------------|
| Stormwater Drainage Details (Including | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Geotechnical Report | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Flood Study | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hazard Report (Bluff/Coastal Erosion, Wave/Tidal | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | Bushfire Report | | |
| | | Contaminated Land Study | | |
| | | Species/Fauna Impact Study | | |
| | | Heritage Assessment | | |

External Referrals Required (see over for criteria)

| | | | |
|---------------------------|--------------------------|-----------------|--------------------------|
| DWLC | <input type="checkbox"/> | EPA | <input type="checkbox"/> |
| Rural Fire Service | <input type="checkbox"/> | Heritage Office | <input type="checkbox"/> |
| Fisheries | <input type="checkbox"/> | Waterways | <input type="checkbox"/> |
| National Parks & Wildlife | <input type="checkbox"/> | NSW Police | <input type="checkbox"/> |
| DIPNR (Coastal Zone) | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Internal Referrals Required (see over for criteria)

| | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| Development Engineers | <input checked="" type="checkbox"/> | UI Traffic Committee | <input type="checkbox"/> |
| Bushfire Hazard | <input type="checkbox"/> | Property | <input type="checkbox"/> |
| Natural Resources | <input type="checkbox"/> | Community Services | <input type="checkbox"/> |
| Heritage | <input type="checkbox"/> | UI Road/Water Management | <input type="checkbox"/> |
| Landscape | <input type="checkbox"/> | Reserves & Recreation | <input type="checkbox"/> |
| UI Health/Waste (Food Shops/Industrial) | <input type="checkbox"/> | | |
| Waste Water Management (No Sewer) | <input type="checkbox"/> | | |

Identify External Notification Requirement

| | | | |
|-----------------|--------------------------|--------------------------------------|-------------------------------------|
| No Notification | <input type="checkbox"/> | Notification to Adjoining Properties | <input checked="" type="checkbox"/> |
| Advertise | <input type="checkbox"/> | | |
| Designated | <input type="checkbox"/> | | |

Construction Certificate

| | | | |
|-----------------------------------|--------------------------|---------------|--------------------------|
| Check Application Form | <input type="checkbox"/> | Check Plans | <input type="checkbox"/> |
| Concurrent Application | <input type="checkbox"/> | Value of Work | <input type="text"/> |
| Application to be made separately | <input type="checkbox"/> | Fee | <input type="text"/> |

Estimated Cost of Work

Fee \$

Does the estimated cost accord with AIBS Guide

Yes No

External Referrals

- DWLC
Development Information Screen.
- Rural Fire Service
Referral required for the following types of development, Subdivision, SEPP5, Hospitals, Dual Occupancy, Multi Unit Housing within Bushfire affected land. See Development Information Screen.
- Fisheries
Referral required for development below MHW which could affect Sea Grass.
- National Parks & Wildlife
Referral required where a Species Impact Statement is provided - (as opposed to a Species Impact Statement).
- DIPNR (Coastal Zone)
(To be advised)
- EPA
(To be advised)
- Heritage Office
(To be advised)
- Waterways
(To be advised)
- NSW Police
(To be advised)
- Other

Internal Referrals

- Development Engineers
All development which involves construction.
- Natural Resources
Development in habitat areas - Refer to the Development Information Screen.
- Bushfire Hazard
All development on bushfire affected property - refer to the Development Information Screen.
- Heritage
Development on or adjacent to a Heritage Item / Area / Site
refer to Development Information Screen
- Landscape
MUH / SEPP5 / Major Industrial / Commercial
- Health/Waste (Shops/Food etc)
Food Shops / Commercial / Industrial
Development/ Shop Top
- Waste Water Management
Any Dwelling / Residential/ Commercial / Industrial
Development which is not connected to the sewer
(see application form).
- Property
Development on Road Reserves.
- UI Traffic Committee
MUH/Commercial / Industrial Development. Large
or any Large Development on Mona Vale Road /
Pittwater Road / Barrenjoey Road
- Community Services
Large Public Buildings / Large Commercial
Buildings / SEPP5 / Open to Public ie. Shopping
Centres
- UI Road/Water Management
Subdivision greater than 2 lots / Large Commercial
/ Industrial Development
- Reserves and Recreation