

1 Weemala Road, Duffys Forest Dog Training Facility

## MANAGEMENT PLAN FOR DOG TRAINING FACILITY

### 1 EXECUTIVE SUMMARY

This Plan of Management (POM) forms an essential part of the ongoing management requirements for the DOG TRAINING FACILITY. It is a document required by Council and that reflects a reasonable agreement between the Centre Operators and the Council in order to minimise any adverse effects upon neighbours. It is required by and reflects the intention of the requirements of Council's conditions of development consent for the centre.

### 2 CAPACITY OF COURSE

The capacity is for a total of 12 Dogs at the maximum.

### 3 HOURS OF OPERATION

The Facility opens daily seven (5) days a week from 9:00 am to 3.00pm, Monday to Friday

### 4 STAFFING

The Facility will be operated by a maximum of two (2) staff at any one time.

### 5 STAFF ARRIVAL

Staff arrivals are usually between the hours of 9.00am to 11.00am.

### 6 AFTER HOURS EVENTS

There are no after-hours events proposed.

### 7 CENTRE CLEANLINESS, WASTE MANAGEMENT and MAINTENANCE

Centres are kept clean by both staff and external professional cleaners and gardeners. The facility has a dedicated WH & S officer and maintain a schedule of required maintenance which is routinely undertaken by handymen, builders and other tradesmen as required.

Waste Management Policy is attached as Annexure "A".

### 8 FIRE SAFETY and EMERGENCY

The facility has documented Emergency Evacuation Plans as well as Evacuation diagram for staff.

### 9 COMMUNITY and NEIGHBOURS

Our car parking policy, takes into account minimising inconveniences caused by parking. The company's internal risk and governance management processes ensures parking is logical and on-site.

### 10 ADMINISTRATION

In addition to the onsite staff, the facility has internal administration, technical, accounting, human resource and general management resources as required.

This ensures the facility can operate with appropriate staffing, in addition to the centres having access to highly skilled specialists to ensure that the centre operates at maximum professionalism and efficiency.

## 11 SECURITY and SAFETY

The facility has the following security measures in place:

- Surrounding fences and lockable gates

## 12 SALES and MARKETING

There is no proposed signage or marketing requirements. The aim is to leave the area as sympathetic as possible to its natural landscape.

## ANNEXURE “A”

### External Waste Management

Local Governments can have varying requirements for waste removal. Some allow for Council bins to be utilised, others require commercial waste management services to be used or a mixture of both. It will be necessary to determine the best waste removal option that works in a particular local government area.

### Practise, Cleanliness and Hygiene

- All boxes should be broken down prior to placing in bins.
- All decomposable rubbish should be tied or sealed
- Do not place rubbish outside unless it will fit into the bin.
- Clean outdoor garbage container if there has been a spill.
- Monitor external waste bin and area for signs of pests and rodents and odours.
- Report any sign of pest build up or infestation to cleaner to provide a complete clean of the rubbish  
area.
- Report odorous bins that cannot be effectively cleaned or damaged bins to The waste removalist  
and request replacement.
- If Removing bin is complete prior to regular weekly collection date, contact The waste removalist  
to arrange for interim collection.
- Ensure The waste removalist be aware of any special needs of local community and neighbours  
when collecting rubbish.
- Hands should be cleaned after any handling of garbage.

### Environmental Sustainability

- minimising waste and effectively using service resources
- turning off equipment and lights when not in use using the least hazardous cleaning substance

appropriate for the situation, for example, ordinary detergent for cleaning dirt from tables and other surfaces.

- Where possible, composting where possible, maintaining a worm farm maintaining a no dig vegetable/herb garden incorporating water wise strategies such as drip irrigation and ensuring taps are turned off and leaks fixed.
- where possible, using food that we have grown in meals on our weekly menu implementing environmentally friendly pest management