

**OPERATIONAL PLAN OF  
MANAGEMENT**

**SPORTSFIELD LIGHTING**

**AT**

**PASSMORE RESERVE**

**CAMPBELL PARADE, MANLY VALE**

**June 2021**

## 1. Purpose

The purpose of this Plan is to manage the use and operation of the flood lighting of the sportsfields within Passmore Reserve to minimise any likely adverse impacts to the adjacent residential properties in Campbell Parade, Manly Vale caused by the illumination and noise associated with the use of the sportsfields.

This Plan is to read in conjunction and shall operate in accordance with Development Consent No. 2020/1097 for alterations and additions to sportsfield lighting at Passmore Reserve, Manly Vale.

## 2. Interpretation

**Bookings Register** means the register held and maintained by the Council containing the details of persons booking the use of the Land when the lighting is turned on.

**Complaints Register** means the register held and maintained by the Council containing details of complaints made by any person affected by the use of the lighting (and associated noise) on the Land.

**Council** means Northern Beaches Council.

**Development Consent** means conditional development consent no. 2020/1097 granted by the Northern Beaches Planning Panel on 16 June 2021.

**Land** to which this Plan applies to the sportsfields on Lot 2743, DP 752038, Campbell Reserve, Manly Vale known as Passmore Reserve.

**Lighting** means the illumination of the sportsfields on Passmore Reserve by floodlights.

**Operational Plan of Management** means this Plan.

## 3. Approved bookings for use of lighting

All lighting of Land is subject to an approved booking by the Council. All bookings are made through the Council's Parks and Recreation Open Space Bookings Team which may be contacted via the Council's website.

All approved bookings shall be recorded in a Bookings Register which can be viewed at the Council offices by any member of the public upon request.

## 4. Application of this Plan & restricted hours of lighting

This plan applies to the Land during the hours of operation of the lighting as approved under the Development Consent which prohibits the use of floodlights beyond the following days and times:

- 8.30 p.m. Monday to Thursday (all lighting turned off at 8.45 p.m.)
- 9.00 p.m. Friday (all lighting turned off at 9.15 p.m.)
- 6.45 p.m. Saturdays (all lighting turned off at 7.00 p.m.)
- 6.00 p.m. Sundays (all lighting turned off at 6.15 p.m.)

## 5. Complaints register

Any person unduly affected by the use of the lighting may register a complaint on the Council's customer service telephone line of 1300 434 434 which is operational daily on a 24 hour basis. Written complaints may also be registered on the Council's email at:

[council@northernbeaches.nsw.gov.au](mailto:council@northernbeaches.nsw.gov.au)

All complaints will be registered and managed in accordance with Council's *customer service charter*.

The register will make provision for the following information to be recorded:

- date and time of the complaint;
- nature of the complaint date and time;
- name of the complainant;
- contact details of the complainant;
- action taken (by whom and when); and
- outcome and/or further action required.

All complaints shall be dealt with by authorised council officers with ten (10) working days of registration of the complaint.

The complaints register is to be made available to Council, Police or a other authorised person upon formal request.

**6. Use of amplification**

The use of any amplified public address equipment, amplified music systems or loudspeakers on the Land during the time the lighting is operational is strictly prohibited.

**7. Vacating of the Land after lighting is turned off**

All users of the sportfields shall leave the Land in a prompt and orderly fashion after all lighting is turned off.

**8. Review of the Plan**

This Plan will be reviewed on a regular basis. Manager, Open Space & Recreation Planning will be responsible for overseeing each regular review and making changes to the Plan as necessary.

The review process will include liaison with user groups of the Land and shall incorporate any operational changes which have been adopted throughout the preceding year. At the time of preparation of the review consideration will also be given to the environmental controls in place to ensure that each is still relevant to the activities being conducted on the Land having regard to the use of the lighting.

Following the initial review, a draft copy of the Plan, as amended, will be forwarded to user groups for comment. Any comments/ recommendations will be considered and assessed prior to any amendments being made to the Plan

**9. Date of last review**

June 2021.