

Statement of Environmental Effects and Event Management Plan

Cambridge Markets Curl Curl
Sunday Markets Commencing once DA approved

Event Summary

- To further activate the under utilised Harbour Bowling and Recreation Club (HBC). To encourage patrons, in a wholesome way, to visit and enjoy their facilities. To compliment what is already on offer at HBC.
- Cambridge Markets Curl Curl run by Cambridge Markets has the full support of Harbord Bowling and Recreation Club. – please find letter of consent attached.
- Our objective is to curate a quality temporary Weekly Market, at Curl Curl for 50 days per year, up to 50 stalls each week.
- The market is in response to the number one desire of the Freshwater residents to have grocery and fresh food businesses within their immediate area. For further details: ‘The Northern Beaches Council Community insights report’, under Freshwater at <https://www.northernbeaches.nsw.gov.au/community/place-making/our-approach>
- To engage local families and residents to come along to Cambridge Markets Curl Curl and create for them a vibrant, relaxed and personalised experience.
- To source and deliver fresh and/or organic produce direct from the farmers and passionate food providers.
- Our priority is that the people who grow the product, sell it. Produce/food products made by artisans in the food industry who have extensive knowledge of their trade.
- To deliver delicious and affordable street food.
- To support sustainability and ethical lifestyle produce and products.
- Environmental practices will be mandatory in accordance with NBC stringent guidelines such as recyclable eating utensils and containers/boxes, no use of single use plastic bags, no plastic straws, no Styrofoam etc.
- To create a vibe of a unique, relaxed and joyous market for the whole community to look forward to each week.
- This weekly event would also contribute to an increased activation of a much valued, community venue, HBC.
- **This a FREE event.**

Event Details

Event name: Cambridge Marketsss Curl Curl

Event location : The Harbord Bowling and Recreation Club, Lot 4, DP 601758, Bennett Street, at Curl Curl/
Freshwater

Event Date: weekly Sunday market commencement date to be confirmed

Event Principal : Cambridge Markets

Key Event Stakeholder : Cambridge Markets Pty Ltd

Event Managers: Cambridge Markets, Madelienne Anderson and Rebecca Fox

Bump-In Commences : 7.00am (50 stalls)

Event Commences : 8.30am

Event Concludes: 2.00pm

Bump-Out Concludes: 4.00 pm (50 stalls)

Expected Audience: Approximately 500 people spread throughout the morning and early afternoon across the 5.5 hour opening period. Our audience will comprise mainly of locals and surrounding neighbourhood families.

Application for DA Type: Applying for a Clause 2.8 Temporary Use of Land for a 5-year Development Application.

Event: This is a FREE event.

Primary Event Contacts:

Madelienne Anderson: Market Operator and Manager,
Cambridge Markets, 0411170008, mads@cambridgemarkets.com.au

Rebecca Fox: Market Operator and Manager,
Cambridge Markets, 0468910558, bec@cambridgemarkets.com.au

Operations and Management

See attached document 'Operations and Management'

Risk Management

Cambridge Markets aims to provide a safe, healthy and enjoyable community market for the locals in surrounding areas. To meet these objectives, we have put together the following Risk Management Plan.

Please see to the table below, outlining each identified risk item, the risk ranking and the management plans to overcome the outlined risks. Scaled: Low, Medium and High. In addition please refer additional separate **Risk Assessment** document attached.

<u>Item</u>	<u>Risk Scale</u>	<u>Management Plan</u>
Parking	Medium	<ul style="list-style-type: none"> a. Patrons will mainly come in by bike, car, bus, uber, taxis and foot. b. Existing parking spots will be utilised for attendees of the Market: c. Total number of car spots on site 97 – See attached letter from HBC. 50 car spots for stallholders. 47 for patrons of which 3 are for disabled patrons. d. Approx. 89 car spots in the Freshwater Senior Campus public car park - see attached email from them for authorization e. Approx. 22 car spots in the public carpark located on Stirgess Ave f. Additional approx. 22 car spots on western side of Stirgess Ave backing on to HBC. g. There is additional off-street parking in the streets around HBC, however these will only be utilised once designated parking (as stated above) have been filled. This is to reduce any inconvenience to residents. h. To minimize traffic in surrounding streets between 7.00am and 8.30am, stall holders will be directed to park behind their stall where possible or in the HBC carpark. i. HBC already holds events throughout the year and has the parking capacity to cater for additional patrons. j. HBC will be ceasing bowling sessions on Sundays to allow for the market to run k. From our ongoing communications with the sporting clubs we believe we can minimize any conflicting parking issues because we have provided alternative parking options for the stall holders and patrons to utilise, for example the spots onsite within the HBC as well as the Freshwater Seniors Campus- see authorization email attached from Freshwater Seniors Campus l. The Futsal court activities are completed by 8.00am on Sundays, therefore we believe there will be minimal impact to the operation of the markets as stall holders arriving prior to that time have specifically allocated spots within the boundaries of HBC which is completely separate to where the Futsal patrons have access to parking. (they will enter through Stirgess Avenue, whereas stallholders will enter via Bennett St) m. Two A frames will be displayed, in prominent positions, one at Bennett St access and one at Stirgess Avenue, detailing alternate parking options.

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		<p>For example, The Freshwater Seniors Campus for which we have approval to use – see authorization from the principal attached.</p> <ul style="list-style-type: none"> n. In addition, traffic controllers will be stationed at each entrance to direct patrons to the alternative parking options. o. The car show that the HBC currently runs once per month will cease to operate once the market commences. This means that those areas and car spaces previously designated to the car and to car show patrons can now be re-allocated to the market and the market patrons. p. There are bike tracks and pathways surrounding the venue which could be accessed by market patrons and thus reducing traffic more.
Flood Management	Low	<ul style="list-style-type: none"> a. The property is tagged as being flood affected, and from a previous DA we were able to observe the following flood levels: b. 100yr Flood Level: 4.8 AHD c. Flood Planning Level (FPL): 5.3m AHD d. Probable Maximum Flood Level (PMF): 5.8AHD e. These flood extents were derived from Dee Why and at Curl Curl/ Freshwater Lagoons Floodplain Risk Management Study by Lyall * Associates, 2006. f. The market is temporary and will be cancelled in event of heavy or torrential rain. g. The flood evacuation plan has public assembly points located at the highest point on the property. These are indicated on the Evacuation Diagram - see attached h. Risk Assessment plan addresses evacuation plan in response to a flood threat. - see attached.
Pedestrian and Patron Management	Medium	<ul style="list-style-type: none"> a. The event is forecasted to attract up to 500 attendees across the 5.5hour event period. b. The Markets are being held to cater for the community feedback indicating the want/need for a weekly local produce market. c. HBC is already utilised for functions throughout the year therefore has the experience, facilities and procedures in place to manage higher pedestrian flow. d. Cambridge staff are authorized traffic controllers and will be onsite to supervise and coordinate safety procedures for pedestrians and patrons. e. There will be allocated pathways, between stalls to direct crowds. f. There will be a safe and adequate entrance and exit access to the Market at all time. g. The Event Managers and staff will be on site all day to direct and manage patrons. h. Pedestrian and patron access will only be available from 8.30am i. Public and pedestrians will not have access to the westerly side of the carpark (the market) at HBC during bump in and bump out. j. There will be certified traffic controllers, and appropriate barriers in place to prevent access by the public, during bump in and bump out. k. Public will be directed through the Stirgess ave entrance of HBC. l. HBC will be ceasing bowling on a Sunday morning to reduce the pedestrian traffic impact to the weekly market. m. There are existing walking and biking tracks located in the immediate vicinity. For example, The Curl Curl Lagoon Walking / Bike track is close by and it is envisioned that patrons could also utilise this as an easily accessible way to visit the market.

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SYDNEY

<p>Traffic</p>	<p>Medium</p>	<ul style="list-style-type: none"> a. The events are forecasted to attract up to 500 attendees each week. They will come from bikes ubers, buses, taxis, cars and on foot. b. Public transport will be promoted as an alternate method of transport and this will be clearly communicated via marketing collateral, Cambridge Markets website, social media and supportive media and flyers. c. Traffic Controllers will be engaged to oversee the planning and execution of the TMP to ensure a smooth event. – see attached d. Cambridge Markets will arrange a bump in & out schedule for all stalls to avoid traffic build up. This schedule will be executed from the entry points of the bowling club with traffic wardens strategically stationed to allow only those on the schedule in and out. Stallholders will be advised of this schedule 48 hours before hand. See example bump in template attached. Patrons will also be reminded to read the T&Cs – see attached. e. If stallholders arrive prior to their official allocated schedule time they will be directed to the back of the onsite HBC car park (backing on parkland and not residential streets) to wait for their slot, therefore minimizing traffic on any surrounding streets. f. Stallholders for the weekly market will be only be arriving from 7.00am – rather than 6.30 – as we wanted to consider near-by residents. g. Stallholders will be on a tight schedule for bump in and out and must arrive close to their allotted time to enter the bowling club to unpack and pack up their vehicle. Only a limited number of vehicles will be onsite and on the roads at any given time, this will be over 1.5-hour period. h. Traffic will have less impact on surrounding streets as there is significant parking within the boundaries of the proposed site (97 spots). i. There will be A frames and traffic controllers directing traffic to the alternate parking options if the HBC carpark reaches capacity. j. In order to assist with traffic management on a Sunday with the market the HBC has agreed that there will no longer be any deliveries to HBC on a Sunday, these will all be re-scheduled for during the week. k. Bowling activities previously scheduled for a Sunday will cease operation once the market commences, freeing up those spots previously used by bowlers to be used by the market and its patrons.
<p>Bowling Club Preservation</p>	<p>Low</p>	<ul style="list-style-type: none"> a. Cambridge Markets has the full support of the HBC. All care will be taken to respect the surrounding vegetation. b. The market is in a carpark, therefore durable by nature. c. There is to be very strict control over the vehicular access to the site, there is no vehicular access to the greens. d. The stall holders will be required to bring flooring. e. All stall holders to read and sign the Cambridge Markets Terms and Conditions. Terms and Conditions f. The market is contained within existing grounds and as such the temporary use will not adversely impact on adjoining land and our aim is to contribute to the amenity of the neighborhood. g. Cambridge Markets will work in conjunction with the landowners to ensure the preservation of this private property.

CAMBRIDGE MARKETS

SYDNEY

Rides	Low	<ul style="list-style-type: none"> a. The 1-2 rides/activities will be least 10 meters from the road. b. Kids rides will be setup, run and supervised by a professional entertainment company who have public liability for 20 million dollars. – can be provided upon request. c. Inflatable ride/s just for small children or toddlers as a service for parents– not a significant part of the market.
Fire Emergency	Low	<ul style="list-style-type: none"> a. In a rare event of a fire at a stall the following procedure would be adhered too: - <ul style="list-style-type: none"> • A fire blanket and/or extinguisher would be used that is mandatory at all hot food stalls, to put it out. It’s noted in our T&Cs • If unable to be put out, 000 Fire bridge is rung • Notify and co-ordinate with the Bowling Club Manager • Evacuate everyone using the onsite PA system. • Leave everything except for personal belongings • Congregate at the evacuation public assembly points as specified in the Evacuation Diagram, see attached. • Follow Emergency Management Plan - see attached plan b. Please find The Harbord Bowling and Recreation Club’s Annual Fire Safety Statement attached
Weather/Wind/Sun	Low to Medium	<ul style="list-style-type: none"> a. Market Manager has the authority to cancel the market in extreme weather conditions that pose a threat to health and safety. The market may continue with mild rain conditions. b. All vendors are to be adequately secured against wind and for wet weather. Weights are mandatory for each stallholder tent. This is monitored by the Market Manager prior to the commencement of the market and throughout the day. c. All care must be taken when putting tents down in severe weather, particularly with high winds. d. If wind gust exceeds 40km per hour the Market Manager to ask stallholders to remove the top their tents. If wind gust exceeds 60km /hour , the Market Manager to inform stallholders to abandon trade and to pack up. e. An anemometer is used to monitor wind strength and weather alerts are checked on BOM for other weather events or possible changing conditions. f. Market Manager to determine if market should be cancelled if temperature reaches above 40 degrees. a. Vendors should consider wearing sunscreen and hat as well as enclosed shoes.

CAMBRIDGE MARKETS

SYDNEY

<p>Coastal</p> <p>The subject property is located within the Coastal Environment Management Area as defined by the Coastal Management SEPP</p>	<p>Low</p>	<p>a. We believe that due to the temporary nature of our proposed market activity, and location there will be little to no impact to the coast or any future coastal erosion nor any impact to the ongoing construction of coastal protection works.</p> <p>b. We have been advised that the establishment of the weekly market will not impede or impact any coastal wetlands or vulnerable area as there is to be no permanent structures erected and no permanent or intrusive changes made to the land.</p> <p>c. Even though the market is adjacent to public parks that may be subject to environmental effects the actual land on which the market is being proposed to be held is private property and already operating within the northern beaches' coastal environment management guidelines.</p>
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<p>Medical</p>	<p>Low</p>	<p>a. First aid kit will be onsite with the market manager.</p> <p>b. "000" will be called in an emergency.</p> <p>c. There will be a clear path, of at least 3 meters in between each row of stalls to allow access for emergency vehicles always.</p> <p>d. The Market Manager will be on site during the day of the market, wearing high vis vests and they will always be available to help or answer queries.</p>
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Public Transport

- Patrons will be encouraged to come by public transport, especially by bus. There are 2 bus routes in very close vicinity to HBC. The 139 and the 136. These stops are at 65 Bennett and 74 Bennett Street.
 - 139 Bus travels from Warringah Mall to Manly every approx. 15 minutes.
 - 136 Bus travels from Manly to Chatswood via Dee Why every approx. 15 minutes.

Budget

The cost of works to The Cambridge Markets Curl Curl is \$0.00. This is because it is a temporary use of land for 50 days/year. We are not permanently changing the land. Each stallholder brings his own tent and goods/products to sell. He then removes it and the land returns to exactly what it was prior to use.

There is no building done nor renovations of any kind on the land, being the Harbord Bowling and Recreation Club. In fact, it compliments its purpose of providing a temporary facility and regular service for the general public. At the end of the temporary use period the land will be restored to the condition in which it was before the commencement of the use.

Public Liability

Cambridge Markets has a public liability policy for 20 million dollars, please see attached. All stalls at Cambridge Markets are required to have public liability for 10 million dollars. The professional entertainment company who will be setting up, running and supervising the kids' rides have public liability. All stall holders must read and sign the Cambridge Markets Terms and Conditions, which states that all stall holders are to hold Public Liability. Terms and conditions attached.

Site Suitability & Analysis

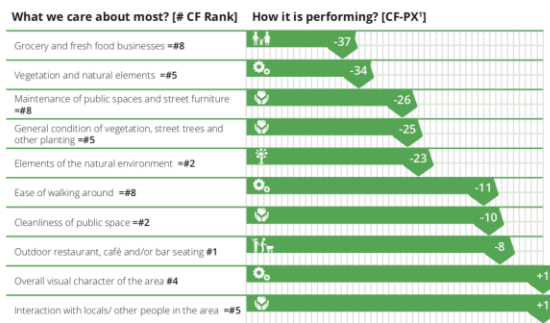
Apart from being picturesque, the site is a flat, open space and is accessible to cars with multiple parking options on site. The area of the Bowling Club where the proposed market is to be located predominantly backs on to public parkland, therefore would be of little disturbance to the surrounding residents. Please see aerial view of site. And would not seem to adversely impact on adjoining land or the amenity of the neighborhood. Our aim is to benefit the surrounding suburbs as it will provide a service that is wanted by the residents of Freshwater and surrounding suburbs. Please refer The Northern Beaches Council Community insights report, under Freshwater at <https://www.northernbeaches.nsw.gov.au/community/place-making/our-approach>. Survey from the Northern Beaches Council Community Insight Report is below.

YOUR PRIORITIES FOR ACTION

Attributes with high Care Factor ratings and low PX scores should be considered priorities for investment. This diagram illustrates what most people care about (Top 10 Care Factors) and how each of those attributes are performing (PX Assessment). The difference between their Care Factor ranking and the PX score reveals the priority level, the lower the score the higher the priority.

LAWRENCE STREET
(BTW OLIVER ST AND 3/1 MOORE LN)

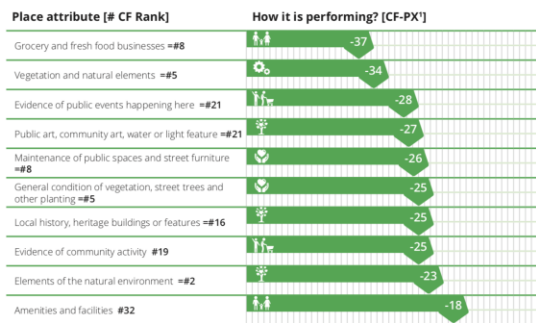
TOP 10 CARE FACTORS



CHALLENGES FOR THE FUTURE

This diagram illustrates the poorest performing place attributes overall (PX Assessment) and how important they are to people (Care Factor). The difference between their Care Factor ranking and the PX score reveals the priority level. While the attribute may not be performing well it may not be a priority if it is not in your top 10 Care Factor, however it may potentially represent a challenge for your town centre in the future.

POOREST PERFORMING PLACE ATTRIBUTES OVERALL



*The performance captures the difference between the Care Factor ranking of the town centre and PX ranking of the location for each attributes. It can vary between -49 and 49 with lower value indicating low performance.

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There is access to toilet facilities onsite.

There is wheelchair access for those that require it.

The use of the space for a once per week market would not adversely impact on the lands environment attributes or features nor is there any predictable cause of the natural hazards that may affect the land because at the end of the temporary use of the land, it will be restored to the same condition it was before the commencement of the use. In addition, the market will be held on an existing driveway, and part of the carpark with the ground covered in asphalt, so no risk of damage to the lawns or surrounding structures.

We also have a petition of support, gathered HBC – see petition attached

We want to encourage patrons of these sporting events to stop by our market, we believe there is synergy with our market offering and HBCs as both bring communities together in a healthy and wholesome way.

Markets are a proven valued community initiative and we are happy to collaborate and for them to be involved at their discretion. For example, they are welcome to activate a stall to engage with the community to promote their activities, memberships and sporting events.

Storm Water and Drainage

The market will be held in the area of the club that is using existing hardstand area with existing stormwater draining provision. With this in mind, we believe there will be no impact.

Temporary Use of Land Clause

The Bowling Club land is zoned RE2 Private Recreation under the Warringah Local Environmental Plan 2011 (LEP). The land use table does not specifically permit the activity sought however, the activity falls under Clause 2.8 of the LEP which provides for the temporary use of land. Clauses (1), (2) and (3) are relevant:-

2.8 Temporary use of land

1) The objective of this clause is to provide for the temporary use of land if the use does not compromise future development of the land, or have detrimental economic, social, amenity or environmental effects on the land.

RESPONSE – Cambridge Markets is not altering any of the existing structures or layout of the bowling club. We are working purely within the confines of what already exists.

2) Despite any other provision of this Plan, development consent may be granted for development on land in any zone for a temporary use for a maximum period of 52 days (whether or not consecutive days) in any period of 12 months.

RESPONSE – This is why Cambridge Markets has decided to only apply to use the land for a maximum of 50 days per year.

3) Development consent must not be granted unless the consent authority is satisfied that: a) the temporary use will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and

b) the temporary use will not adversely impact on any adjoining land or the amenity of the neighbourhood, and

c) the temporary use and location of any structures related to the use will not adversely impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land, and

d) at the end of the temporary use period the land will, as far as is practicable, be restored to the condition in which it was before the commencement of the use.

RESPONSE – The market is a temporary weekly event, with temporary market stalls that are erected and dismantled each week. Each week the stalls and cars will be bumped in and out to a specific schedule and leave the grounds of the HBC exactly as they were before the market opened. There are no permanent structures. The positioning of the market has been specifically chosen to reduce impact to surrounding grounds and residents and uphold the amenity of the neighbourhood, as it backs onto : Mike Pawley Oval, Frank Gray Oval, and the sports courts with the HBC's buildings and greens situated directly to the right.

Site Map and Site Analysis Plan

Please see Site Plan attached. Managing Bump in and bump out of 50 stalls will be handled with a running schedule that stall holders get prior to the market day. They will have 15 mins to drive in and unload. They will unload their goods and their tent in their allocated position. Stallholders will not be permitted to set up until they move their vehicle to their onsite allocated parking position. (either behind their stall or in the onsite carpark behind the market). We have created a staggered bump in and out schedule, which means there is a limited number of vehicles on the roads around HBC at any given time. If a stall does turn up earlier than their allocated time, they will be asked to wait in the onsite carpark at the back of HBC. This will avoid any disturbance to traffic flow. The same will happen for bump out. The onsite carpark at the rear of HBC back onto parks as opposed to residential homes.

Emergency Management Plan

Please find Evacuation Plan attached

Please find Harbord Emergency Management Plan attached

Waste Management Plan

Cambridge Markets will manage the waste in co-ordination with Northern Beaches Council. There will be strict guidelines for stallholders to use recyclable packaging, utensils, straws, plates and cups.

Cambridge Markets will fill out a detailed Waste Management document for Council once stallholders are confirmed.

Cambridge Markets will then rent from Council the agreed bins and recycle bins and pay for their drop off and collection. HBC will change the day of their waste collection to a Monday, which will be the very next day after each market.

As per our Terms and Conditions stallholders are to take their own waste with them offsite when they leave. Bins provided are for the use of the patrons only. This will be carefully monitored by the Market Manager onsite each week.

Refer site map for positions.

Please refer Cambridge Markets Environmental Policy attached. We will work with NBC to implement and abide by their policies.

If the DA gets approved, and stallholders are confirmed, Cambridge Markets will then be able to complete the 'NBC Event Waste Management Guidelines form'. In support of efficient and comprehensive waste management HBC will be changing their rubbish collection day to Monday morning, the very first possible collection day after each market day.

Temporary Structures & Amusement Devices

Location Map/Site Plan

Please see attached



Size & Quantity

The market will have 50 stalls. We originally would have liked 65 stalls, however after consideration of residents, traffic flow and parking, we believe it is less impactful to only have 50 stalls. Each stall will be a 3m x 3m marquee. The marquees can go into 3 position height adjustments - 193cm, 208cm or 223cm head clearance at the side. Overall height 335 cm. Please find details and photo below. All tents are made of fire-resistant fabrics and frames. All stalls will have weights to secure their stalls and there will be no pegs used to penetrate the ground. Marquees to be secured by 20kg weights and all items within the tents to be restricted from being blown away. See options below. Stalls will be required to have flooring within their tent.

- +- **3m x 3m Tent Frame Options**
 This tent size comes our 30 series, 35 series and Circulex frame strength options. All frames are made from aluminium which operate and function the same (easy to pop up) however the components get progressively larger and stronger making them suitable for different applications. For heavy duty use requirements, we strongly suggest the Circulex.

 30 series = 17kg, 163cm x 27cm x 27cm
 35 series = 20kg, 163cm x 27cm x 27cm
 Circulex™ = 32kg, 163cm x 30cm x 30cm
- +- **Fabric Options**
 To go with the frames, we have two material options - PVC back polyester, or 100% PVC vinyl. Both fabrics are waterproof, they both are UPF50+, and they are both fire resistant.

 The polyester fabric is a lot easier to put up and down, and is more cost effective. The PVC is more suited to situations of long term (matter of years) sun exposure.
- +-

<p>Sand Bag</p>  <p>Our sand bags are designed to be filled with approximately 8-10kg of sand and wrap around the legs to provide some hold down in wind.</p>	<p>Leg Weight</p>  <p>This is our preferred weight system as each weight weighs 15kg and they are stackable. So you can put as much weight on each leg as you need for your conditions. Additionally, they are very rugged.</p>
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Cambridge Markets would like to have small rides and activities for children. There are no motorized rides, only inflatables, again to be less impactful. All generators will be silent.



Entertainment and Performances

Cambridge Markets will have a busker from 10.00am to 2.00pm only. They will be playing jazz or easy listening music. There will be no staging or any loud or major sound equipment. The noise will be kept to a minimum. The buskers will be positioned away from residents.

WHS

Cambridge Markets are responsible for providing a workplace that is, as far as reasonably practicable, safe and healthy workplace for workers, stallholders, contractors and visitors, in the areas of their control.

This includes modelling health and safety leadership plus demonstrating a commitment to good health and safety performance, by:

- talking about safety through regular communication, ensuring safe work procedures are followed
- reporting incidents, hazards and safety concerns promptly
- assessing task risk and not allowing an activity to continue until it can be controlled adequately
- fostering a strong work health and safety culture where workers and vendors' input is valued
- Promoting and implementing the Work Health and Safety Management System
- actively support the identification of hazards and risks and the management of these
- understand and monitor safety performance objectives
- proactively manage other duty holders (e.g. contractors), when required, including complaints.

Acoustic Impact

Noise from the development shall not exceed the background by more than 5dB(A) at any time including any allowance for impulsiveness and tonal characteristics, when measured at the nearest affected residence. There are multiple sporting events occurring at the same time in the adjacent fields, therefore we believe that it is unlikely the market will have significant impact on the background level of noise in the area. Cambridge Markets has specifically chosen a 7.00am bump in. This means that it complies with basic provisions of the Noise Policy for Industry ie operation during 'daytime'.

We will employ the following noise minimization controls to ensure no noise discomfort is experienced by nearby residents: -

Music

- Music to be played on Sundays from 10am to 2.00pm only - within Market times.
- Low level, small battery powered speakers orientated in such a way as to utilise the natural shape of the venue to aid noise absorption.
- Low level, small battery powered speakers will be placed towards where there is vegetation, site buildings and parks backing on to the market and not residential houses.
- HBC already holds events where music is played, and Cambridge Markets is committed to ensure that the music played at our market on a Sunday will not be any more impactful than that.
- To mitigate the impact of sound, HBC will be installing additional power points to remove the requirement for generators closest to residents.
- There are also existing meter boxes that can be used so that the power source is close to and available for stall holders.
- The music will be easy listening, busker style, no loud or hard rock.

Traffic

- With consideration to residents in mind, we have specifically chosen to commence our bump in half an hour later than Pittwater as we want to preserve the Sunday morning environment. Thus, we have selected to start at 7.00am which we have been advised as per industry standards is already classified as 'daytime hours'.
- They will enter the property and leave in a forward direction therefore no need to reverse, which will reduce any beeping and lighting impact.
- In addition to this there is parking on site so there will be no additional traffic movement in residential streets.
- The bump in will be staggered with 4 timeslots in 15-minute increments so only limited number of vehicles arriving at any given time in that first hour where nearby residents may be particularly sensitive to increased vehicles.
- The carpark where the market is going to be held will have restricted access from the previous night to ensure that all the designated spots are available for the Sunday morning bump in. We believe this will contribute to reduced traffic movement on the Saturday night which is helpful for noise minimization for direct residents.
- The noise impact from cars parking should be minimal. This is because we carefully planned and made available 97 spots onsite. With the use of these parking options as well as clear communication via traffic controllers and signs directing additional cars to areas such as the Freshwater Seniors Campus which is away from residents this supports our assumption that the noise from car parking should be reduced.

Noise from stall holders

- Stall holders will be arriving from 7.00am.
- All unpacking and packing of goods will occur on site not in residential streets.
- Cambridge Markets are very committed to maintaining noise minimalization and will brief stall holders prior to the market commencing. There will be standard restrictions which will include: no shouting, no banging of equipment, unloading in a quiet and orderly manner, no beeping or revving of vehicles etc.
- Maximum Speed limit onsite of 5km per hour to be enforced by authorised traffic controllers.

Pedestrian

We are specifically electing to commence the market later than originally intended, we have decided to change the start time of the market and make it 30 minutes later to commence at 8.30am as want to take into consideration potential residents' concerns with patrons walking to and from the site.

If any patrons of the market are rowdy, disturbing the peace they will be asked politely to leave the site. Police can be contacted if necessary.

Incident /Complaint Registry

We will have a complaints registry set up at the reception area of HBC. This is so we can capture any complaint that may come in. This will give us the opportunity to be made aware of any specific issue and address it directly by reviewing our processes and procedures on an ongoing basis.

If the market manager hears of any complaints, they will be addressed directly with the people involved i.e. patrons, stallholders, residents or the bowling club.

Please see attached example template

Staff

Cambridge Markets engages staff (including the Market Operators, Madelienne Anderson and Rebecca Fox) who are authorised traffic controllers. Staff will direct and manage the bump in and bump out process as well as being onsite all day to supervise.

Toilets

There is access to toilet facilities onsite. They are located inside The Harbord Bowling and Recreational Club - there is 1 separate disabled/ accessible toilet, 3 men's cubicles, a urinal and 5 ladies' toilets. The building including the toilets apply to the Building Code of Australia. Additional facilities located in a separate building, adjacent to the clubs green Number 4. This facility has 2 cubicles and a men's urinal. A confirmation letter from HBC stating specific numbers is attached along with their approval to use their existing facilities. – see attached

From previous experience with running weekly markets (e.g. Rose Bay Farmers Market and Cambridge Markets EQ, twice weekly at Entertainment Quarter) we believe that 10 toilets in total are enough for the number of patrons expected onsite at any time at the market, as well as service the HBC members.

The HBC already operates as a function center, therefore has the facilities and capacity to manage additional persons onsite.

Power Supplies

Most stall holders do not require electricity. We do not provide electricity for general stallholders. A few of the hot food stalls may require electricity. We don't encourage it; we prefer them to use gas that they provide. However, if they do require electricity, HBC will be putting in additional power points on their meters to provide additional electrical requirements if needed. The buskers will also require power, as may the kid's rides will require power, this will be provided by the ride's operators, in the form of silent generators. Small silent generators may be brought in if absolutely necessary and will be located at the furthest point from nearby residents.

If a generator is required it will be located at the furthest point from nearby residents to take into our account, their considerations.

Advertising / Banners

We will be erecting banners to advertise the weekly event on site at The Harbord Bowling and Recreation Club. We envision that there is space for 3 banners on site. These would be approximately 1m x 3m. These will be placed on existing manmade structures to avoid any impact to surrounding vegetation.

- 1 x on main gate
- 1 x on the wall on the corner of the property at Stirgess Ave and Bennett St facing Oliver St
- 1 x on Bennett St

These banners are temporary and can be taken down by request at any time.

Food and Beverage Sales

- a. **Food** There will Hot Food Vendors. All stallholders are to have individual Public Liability. All stalls selling food must comply with the NSW Food Authority guidelines, the National Code for Food Vending Vehicles and Temporary Food Premises and the requirements of the 2003 Food Act, Food Registration 2001, and will meet the requirements of the City of Sydney Health and Building Department. All food stalls must meet the food regulations 2004 and Food Standards Code and any local Council Codes. All stalls including food stalls will have public liability. Cambridge Markets has provided a partially completed Food Event Registration form , however we cannot provide stallholder list and registration numbers until the DA is granted as don't have those stalls confirmed yet. If our DA request is approved, we can then request these details from our stallholders and make sure they have completed and submitted a Temporary Food Stall . All stallholders that we engage for the market will be required to familiarize themselves with the NBC 'Guidelines for Food Businesses at Temporary Events'.
- b. **Beverages** We will work together will HBC with the provision of coffee for patrons. There will be free water available from the Bowling Club. Food stalls will be selling non-alcoholic drinks as will some general stalls, such as a juice and/or smoothie stall. Environmental policies will be maintained to make sure that all beverages are sold in recyclable cups. No plastic bottles will be allowed. There will be no alcohol sold in the market.

Notifications

a. Letter to Residents

A Notification Letter to Residents has been prepared to inform all those who live or operate businesses immediately adjacent to the bowling club and the surrounding area, are notified of the coming event. The letter will also provide a contact should any of the residents have any concerns. The letter will be distributed along Bennett St, Stirgess Ave, Manuela Pl, Holloway Pl, part of Brighton St, and part of Oliver St prior to the event. See attached.

b. Notification to Police

The local Police Station or Local Area Command will be notified and informed of the intent to hold a weekly produce market onsite at the bowling club.