

ATTACHMENT BOOKLET

ORDINARY COUNCIL MEETING

TUESDAY 27 OCTOBER 2020

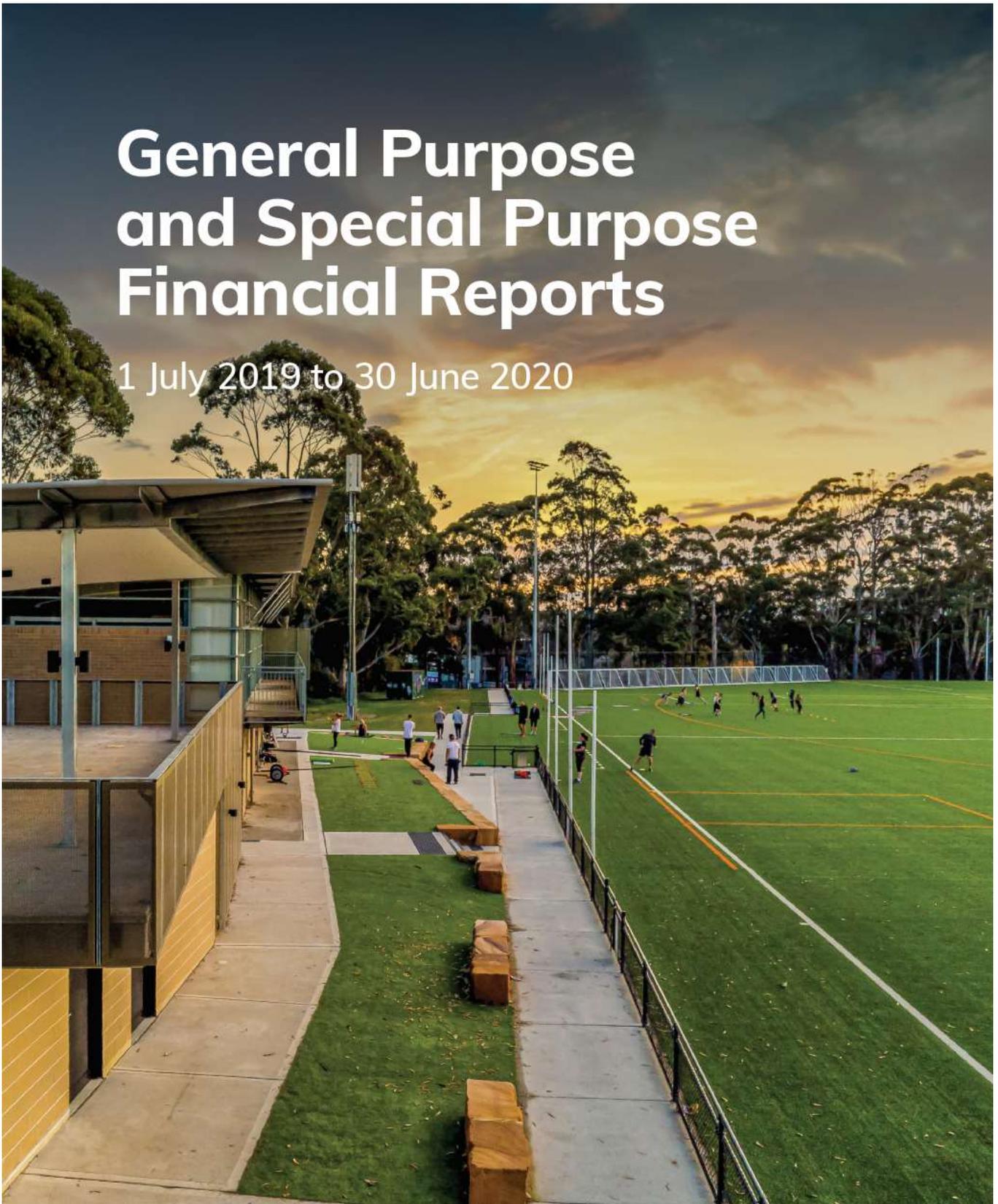
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General Purpose and Special Purpose Financial Reports

1 July 2019 to 30 June 2020



Annual Financial Statements

Northern Beaches Council

FINANCIAL COMMENTARY 2019/20

INTRODUCTION

This commentary provides the highlights of Council's 2019/20 Financial Statements. The Financial Statements are prepared by Council to provide information in relation to Council's financial performance and position. The Statements are prepared in accordance with Australian Accounting Standards, the NSW Local Government Act 1993, and the NSW Local Government Code of Accounting Practice and Financial Reporting (Update No 28).

The Financial Statements are made up of the following:

- General Purpose Financial Statements – pages 11 to 101
- Special Purpose Financial Statements – pages 102 to 117
- Special Schedules – pages 118 to 126

The General Purpose and Special Purpose Financial Statements are independently audited by the Auditor General, reported to Council, placed on public exhibition and lodged with the Office of Local Government.

2019/20 SUMMARY RESULTS

• Total Income from Continuing Operations	\$365.9m
• Total Expenses from Continuing Operations	\$347.3m
• Net Operating Result for the period	\$18.6m
• Net Operating Result for the period before Capital Grants and Contributions	(\$16.5m)

• New Capital Works	\$36.8m
• Capital Renewal Works	\$46.8m
• Non-cash Asset Dedications	\$13.6m
• Total Capital Expenditure	\$97.2m

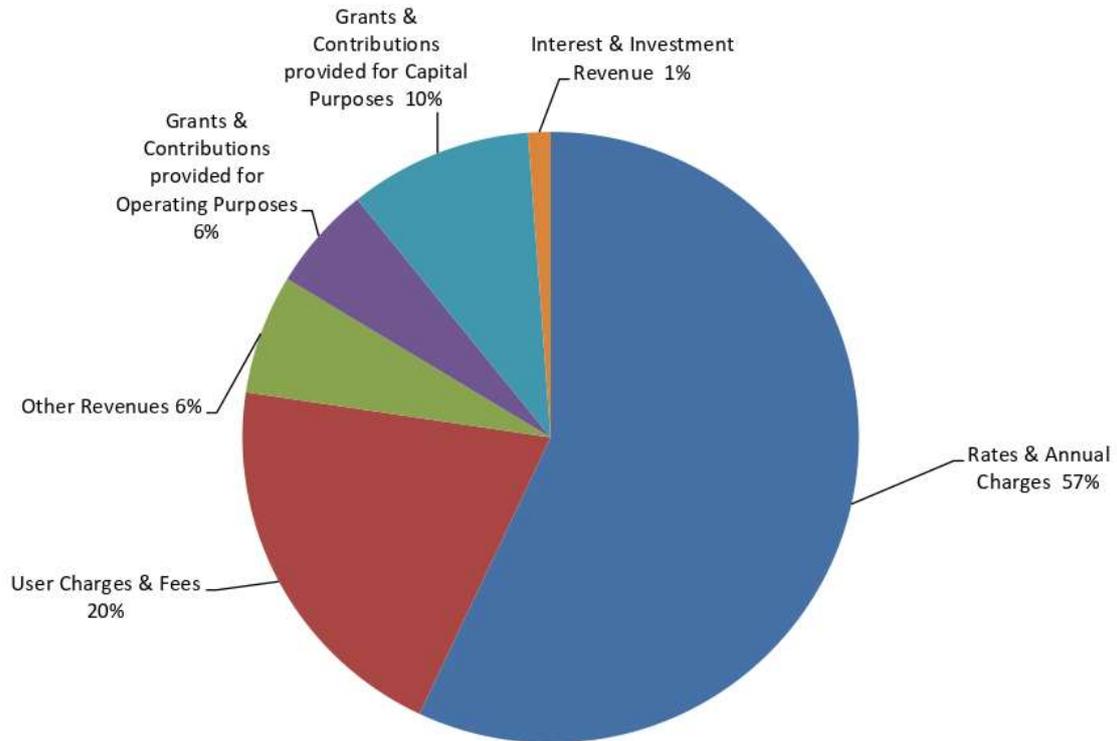
• Total Assets	\$5,262.7m
• Total Liabilities	\$177.1m
• Net Assets	\$5,085.5m

• Unrestricted Current Ratio	2.1x
• Debt Service Cover Ratio	3.7x
• Building & Infrastructure Renewals Ratio	121.3%

Annual Financial Statements

Northern Beaches Council

INCOME FROM CONTINUING OPERATIONS



Income Items	1 July 2019 - 30 June 2020 Actual (\$'000)
Rates & Annual Charges	208,594
User Charges & Fees	74,512
Other Revenues	23,119
Grants & Contributions provided for Operating Purposes	20,230
Grants & Contributions provided for Capital Purposes	35,194
Interest & Investment Revenue	4,300
Net gain from the disposal of assets	6
Total Income from Continuing Operations	365,955

Annual Financial Statements

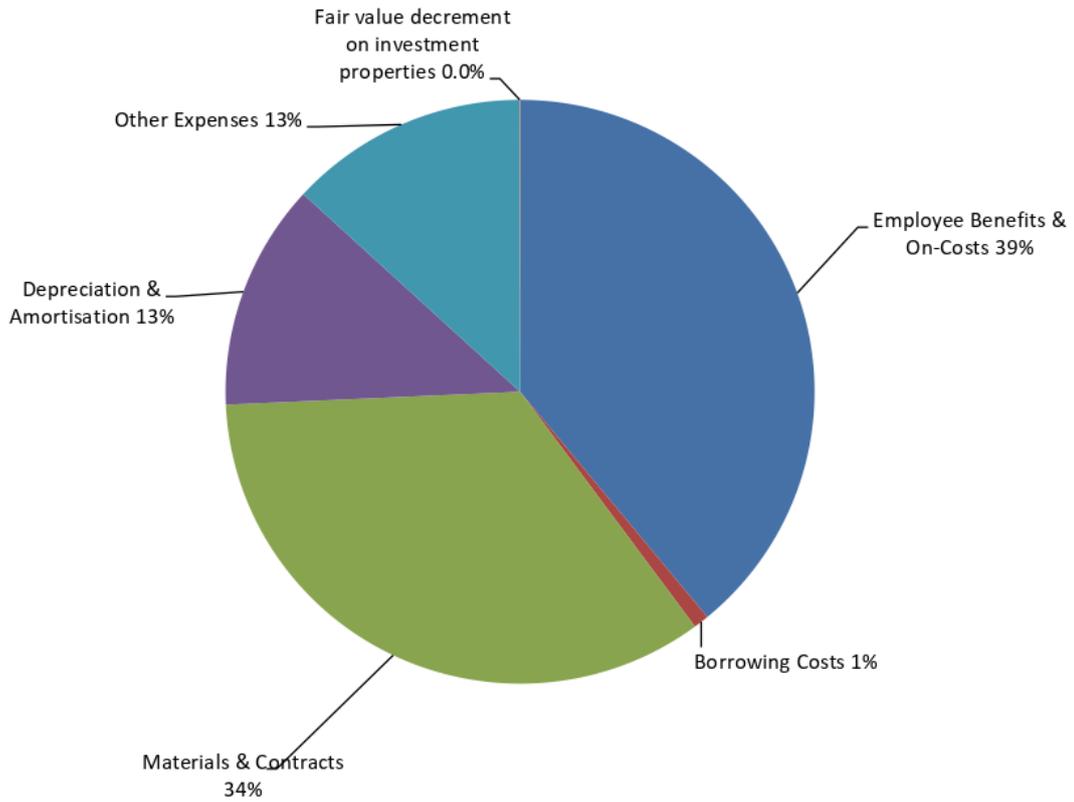
Northern Beaches Council

Year Ended 30-Jun-20	Year Ended 30-Jun-19	Incr/(Decr) \$'000	%	Details
208,594	211,058	(2,464)	-1.2%	Rates & annual charges
Rates were \$166.7m and total Annual Charges were \$41.9m. Annual Charges for the period are predominantly represented by domestic waste charges. Income from domestic waste charges reduced by \$7.5m (15%) on the prior year. The new waste service commenced 1 July 2019, with efficiencies achieved through the merged service resulting in lower costs and lower charges for customers.				
74,512	81,581	(7,069)	-8.7%	User charges & fees
User charges & fees include \$23.6m in fees at the Kimbriki Waste & Recycling Centre (\$1.3m increase on the prior year), with the balance in fees charged by Council for the services it provides. Major items include Child Care fees of \$9.5m, Parking Fees of \$11.2m, \$6.6m from the Manly Andrew Boy Charlton and the Warringah Aquatic Centres, \$5m in Planning & Building Regulation fees and \$4.8m from the Lakeside Caravan Park. The COVID-19 pandemic significantly impacted user fees and charges as a result of closed services and less demand for others. Major variances to 2018/19 results included aquatic centres (\$0.562m), the caravan park (\$0.930m), Community Centres (\$0.604m), parking areas (\$2.114m) and Glen Street Theatre (\$0.213m). Child care fees were also impacted (\$2.681m), with government grants supplementing the fees during the 'fee free' period.				
4,300	6,696	(2,396)	-35.8%	Interest and investment revenue
Interest and investment revenue was lower than the previous financial year as a result of decreased interest rates and lower cash on hand. Council's investment portfolio performed strongly over the financial period returning an average of 1.95%, compared to the bank bill benchmark return of 1.42%.				
23,119	25,547	(2,428)	-9.5%	Other revenues
Other Revenues included \$2m raised through the Kimbriki Waste & Recycling Centre (\$0.535m decrease on prior year) and \$21.1m from Council operations. Major items include \$6.2m in Parking Fines, \$9.3m from property leases and rent, \$0.9m in advertising income and \$0.6m from the Container Deposit Scheme. The COVID-19 pandemic has impacted other revenues including a reduction compared to the prior year in income from advertising (\$0.321m) and parking fines (\$1.495m).				
20,230	15,478	4,752	30.7%	Grants & contributions provided for operating purposes
Significant items included: - \$2.485m COVID-19 child care grants (\$1.148m NSW Govt & \$1.337m Cth Govt) - to supplement fees - \$0.690m NSW RFS Local Government grants - \$0.614m Accelerated streetlight replacement program - \$1m Stronger Communities fund round 2 Barrenjoey HS performance space				
35,194	18,111	17,083	94%	Grants & contributions provided for capital purposes
Significant items in 2019/20 include: - \$13.649m Non-cash dedications including the B-Line carpark Warriewood from Transport NSW - \$1.504m Stronger Communities Fund round 2 Currawong cottages - \$1.967m Collaroy-Narrabeen coastal protection works				
6	176	(170)	-97%	Net gain from the disposal of assets
Gains on disposal of assets were \$0.006m compared to a gain of \$0.176m in 2018/19. Disposals included a land swap transaction at Fern Creek in Warriewood for \$1.181m (less \$1.413m asset book value) and the sale of a road reserve at Whale Beach for \$0.100m.				
365,955	358,647	7,308	2.0%	TOTAL INCOME

Annual Financial Statements

Northern Beaches Council

EXPENSES FROM CONTINUING OPERATIONS



Expense Items	1 July 2019 -
	30 June 2020 Actual (\$'000)
Employee Benefits & On-Costs	135,555
Borrowing Costs	2,947
Materials & Contracts	119,524
Depreciation & Amortisation	43,546
Other Expenses	45,604
Fair value decrement on investment properties	130
Total Expenses from Continuing Operations	347,306

Annual Financial Statements

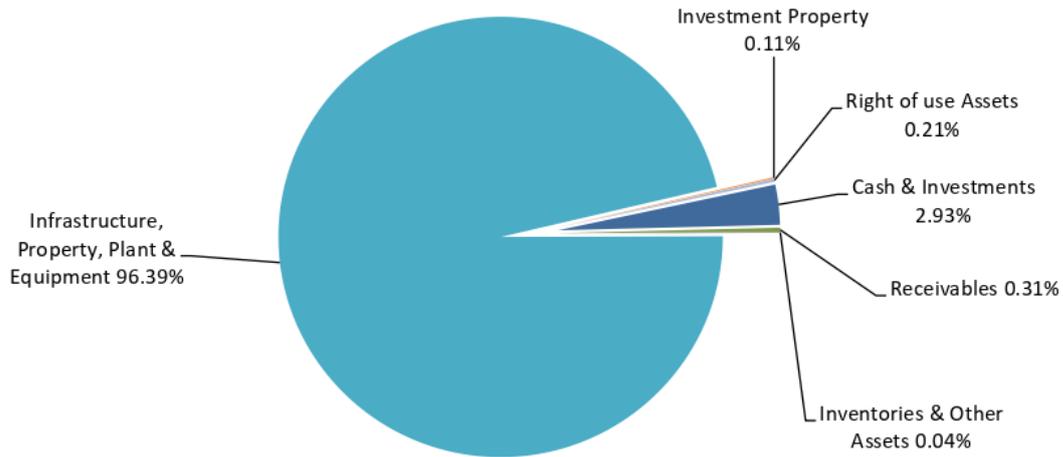
Northern Beaches Council

Year Ended 30-Jun-20	Year Ended 30-Jun-19	Incr/(Decr)		Details
\$'000	\$'000	\$'000	%	
135,555	129,500	6,055	4.7%	Employee Benefits & On-Costs
<p>Total Employee Benefits & On-Costs were \$135.555m which represent 39% of Council's Total Expenses from Continuing Operations. Employee leave entitlement expenses were \$2.9m lower than the 2018/19 financial year as the prior year was impacted by falling Commonwealth bond rates which increased the value of future entitlements by \$1.8m. While the provision has again been impacted by falling bond rates, this was offset by lower future award increases. Workers compensation expenses were higher than the prior year due to an increase in claims and the rolling claims history for the merged Council. Appointments were made to roles temporarily undertaken by agency staff (within Materials & Contracts) in the 2018/19 financial year, resulting in higher employee costs in some areas with an offsetting reduction in Materials & Contracts expenses (agency costs are \$2.6m lower than the prior year).</p>				
2,947	3,277	(330)	-10.1%	Borrowing Costs
<p>Total Borrowing Costs were \$2.947m for the financial period compared to 2018/19 of \$3.277m. Borrowing Costs consist of interest on loans of \$1.374m, \$0.381m interest on leases and the amortisation of discounts for remediation liabilities for the Kimbriki Waste Landfill \$1.222m. The lower costs in comparison to 2018/19 were due to lower interest rates on variable loans and the reduced principal owing on loans, the introduction of lease accounting from 1 July 2019 and an update in the remediation provision for the landfill site.</p>				
119,524	111,544	7,980	7.2%	Materials & Contracts
<p>Total Materials & Contracts were \$119.5m compared to an original budget of \$117m. This included \$14.3m in expenses at the Kimbriki Waste & Recycling Centre (\$3.2m higher than the prior year) and \$105.2m relating to Council's operations. The largest contracts include \$16m in waste disposal costs and \$16.4m in waste collection costs. Agency costs were \$2.6m lower than the 2018/19. \$3.2m was invested in replacing streetlights with energy efficient LED lights while storms in November 2019 and February 2020 resulted in \$4m in clean-up and restoration costs.</p>				
43,546	39,629	3,917	9.9%	Depreciation & Amortisation
<p>Increased depreciation was associated with the creation of new assets and renewal of a significant number of assets over the past 12 months including new waste bins (\$1.4m), waste compactors and street sweepers, transport assets and building assets. New lease accounting resulted in a new expense for the amortisation of leases for \$1.347m (primarily related to the waste collection contract)</p>				
45,604	46,552	(948)	-2.0%	Other Expenses
<p>Major items within Other Expenses include \$7.828m Waste Levy, \$4.466m in electricity, heating and water, \$6.194m NSW Government Emergency Services Levy, \$2.574m in insurance costs and \$2.635m for street lighting. The most significant increase during the year was an additional \$2.541m for in donations and contributions primarily due to the Barrenjoey High School performance space project (Stronger Communities Fund) \$1m and \$1.5m in business and community support due to the COVID-19 pandemic. Costs for street lighting decreased (\$1.160m) as did electricity, heating and water expenses (\$0.915m) compared to 2018/19.</p>				
130	120	10	8.3%	Fair value decrement on investment properties, Revaluation decrement of IPPE & Net share of interests
<p>Fair value decrement on investment properties was \$0.130m for the financial period representing a reduction in the fair value of Council's three investment properties. There were no revaluation decrements or joint ventures and associates transactions in 2019-20.</p>				
347,306	330,622	16,684	5.0%	TOTAL EXPENSES

Annual Financial Statements

Northern Beaches Council

ASSETS



Asset Items	30 June 2020 Actual (\$'000)
Current Assets	
Cash & Cash Equivalents	6,199
Investments	147,311
Receivables	15,421
Inventories	403
Other	1,572
Total Current Assets	170,906
Non Current Assets	
Investments	779
Receivables	1,136
Infrastructure, Property, Plant & Equipment	5,072,703
Investment Property	5,835
Right of use Assets	11,289
Other	4
Total Non Current Assets	5,091,746
TOTAL ASSETS	5,262,652

Annual Financial Statements

Northern Beaches Council

ASSETS

Cash, Cash Equivalents and Investments

Cash, Cash Equivalents and Investments totalled \$154.289m as at 30 June 2020. This represents a decrease of \$41.532m from the 2018/2019 balance. This is principally due to the delivery of projects funded through large grants including the Stronger Communities Fund and B-Line grants, funding the clean up and restoration costs of large summer storms and the impact of the COVID-19 pandemic due to a loss in income, larger rates receivable balances and support packages for small business and the community.

Receivables

Receivables totalled \$16.557m as at 30 June 2020, a \$3.574m reduction on the 2018/19 balance of \$20.131m. While rates receivables were \$0.8m (3% higher), this was offset by reductions in receivables for user charges and fees (\$1.2m), interest on investments (\$1.4m) and government grants (\$1.3m).

Inventories

Inventories totalled \$0.403m as at 30 June 2020 and are represented by stores, materials and trading stock. This was higher than the 2018/19 balance of \$0.217m primarily due to additional stock on hand in response to the COVID-19 pandemic.

Other Assets

Other Assets are represented by Prepayments which totalled \$1.576m at 30 June 2020. This was comparable to the 2018/19 balance of \$1.447m.

Infrastructure, Property, Plant and Equipment

Infrastructure, Property, Plant and Equipment totalled \$5.072b as at 30 June 2020. This represents an increase of \$94.915m from the 2018/19 balance. During the financial year a full revaluation of stormwater assets, land under roads and community and crown land was undertaken, resulting in a \$46.9m increase in the value of the asset classes. This surplus is held in equity under the heading of IPP&E Revaluation Surplus.

The result was an adjustment to the values as follows:

		Prior to Revaluation \$'000	After Revaluation \$'000	Movement \$'000	%
Stormwater assets	Gross Carrying Amount	955,031	977,219	22,188	
	Accumulated Depreciation	-156,360	-159,887	-3,527	
	Total carrying value	798,671	817,332	18,661	2.3%
Crown land, community land and land under roads	Gross Carrying Amount	2,084,283	2,112,531	28,248	
	Accumulated Depreciation	0	0	0	
	Total carrying value	2,084,283	2,112,531	28,248	1.4%
Total		2,882,954	2,929,863	46,909	1.6%

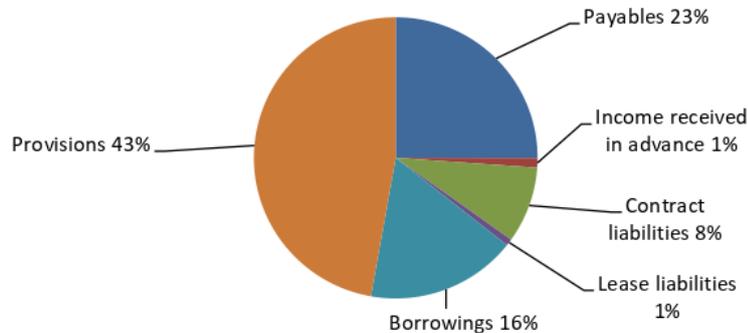
Investment Property

Council's investment properties total \$5.835m as at 30 June 2020. Council holds three investment properties located at Sydney Road Balgowlah, Condamine Street Balgowlah and Pittwater Road Brookvale. A revaluation was undertaken of Council's three investment properties which resulted in a reduction in the total fair value of \$0.130m which was expensed to the Income Statement through the Fair Value Decrement on Investment Properties.

Annual Financial Statements

Northern Beaches Council

LIABILITIES



Liability Items	30 June 2020
	Actual (\$'000)
Current Liabilities	
Payables	40,055
Income received in advance	1,732
Contract liabilities	14,050
Lease liabilities	1,230
Borrowings	5,137
Provisions	35,875
Total Current Liabilities	98,079
Non-Current Liabilities	
Payables	250
Contract liabilities	6,580
Lease liabilities	10,211
Borrowings	22,319
Provisions	39,664
Total Non-Current Liabilities	79,024
TOTAL Liabilities	177,103

Payables

Payables totalled \$41.837m at 30 June 2020 which represented a decrease of \$3.455m from the 2018/19 balance. The 2018/19 balance was higher due to a high volume of invoices in the June month due to the timing of capital expenditure projects including the domestic waste bin roll out and works in Dee Why town centre that were not yet due for payment. The principal components of the balance in 2019/20 are Accounts Payable and Accrued Expenses of \$20.5m and Deposits and Retentions of \$17.4m. A change in accounting standards requires prepaid rates to be recognised from 2019/20 within payables - the balance is \$1.8m.

Borrowings

Borrowings totalled \$27.456m at 30 June 2020 which represented a decrease of \$5.163 from the 2018/2019 balance of \$32.619m due to the ongoing repayment of existing loans.

Provisions

Provisions totalled \$75.539m at 30 June 2020. This represents a decrease of \$0.715m from the 2018/2019 balance. Provisions comprise employee leave entitlements (\$37.5m), workers compensation self insurance (\$2.7m) and tip remediation (\$35.3m). The remediation provision was re-assessed, resulting in a \$2.5m reduction in the required provision, while employee leave entitlements increase \$2.4m due to increases in pay and a reduction in leave taken due to COVID-19. The self insurance provision increased \$0.819m to provide for future claims.

Northern Beaches Council

KEY PERFORMANCE INDICATORS

	2020	
Operating Performance	-4.97%	✗
Own Source Operating Revenue	84.85%	✓
Unrestricted Current Ratio	2.09x	✓
Debt Service Cover Ratio	3.70x	✓
Rates & Annual Charges Outstanding Percentage	4.12%	✓
Cash Expense Cover Ratio	5.39 months	✓
Buildings & Infrastructure Renewals Ratio	121.34%	✓
Infrastructure Backlog	1.38%	✓
Asset Maintenance Ratio	107.92%	✓
Cost to bring assets to agreed service level	1.15%	

Operating Performance

This ratio measures Council's achievement of containing operating expenditure within operating revenue. It is important to distinguish that this ratio is focusing on operating performance and hence capital grants and contributions, fair value adjustments and reversal of revaluation decrements are excluded. The benchmark is greater than 0%.

The COVID-19 pandemic has impacted revenue streams for services, resulting in additional costs to support the community and businesses, along with the cost of responding to significant summer storms. While the Council has adjusted expenditure programs in 19/20 and 20/21 to provide capacity to respond to these issues, this has resulted in an operating deficit result in 2019/20.

Council's Operating Performance Indicator at -4.97% is below the benchmark of 0% mainly due to the reasons noted above.

Own Source Operating Revenue

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue. The benchmark is greater than 60%.

Council's Own Source Operating Revenue Indicator at 84.85% is well above the benchmark of 60% highlighting Council's financial flexibility.

Unrestricted Current Ratio

The Unrestricted Current Ratio is specific to local government and is designed to represent a Council's ability to meet short term obligations as they fall due. Restrictions placed on various funding sources (e.g. Section 7.11 developer contributions) complicate the traditional current ratio used to assess liquidity of businesses as cash allocated to specific projects is restricted and cannot be used to meet a Council's other operating and borrowing costs. The benchmark is greater than 1.5.

Council's Unrestricted Current Ratio of 2.09 reflects Council's sound financial position.

Debt Service Cover Ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. The benchmark is greater than 2.

Council's Debt Service Cover Ratio of 3.70 is above the benchmark of 2.

Annual Financial Statements**Northern Beaches Council****Rates and Annual Charges Outstanding**

The purpose of this ratio is to assess the impact of uncollected rates and annual charges on liquidity and the adequacy of recovery efforts.

Council maintains low levels of outstanding rates and annual charges particularly given that it may allow aged pensioners, where in its opinion payment would cause hardship, to accrue rates and charges against their estate. The ratio is slightly higher than 2018/19 due to additional payment arrangements to support customers facing financial hardship due to the COVID-19 pandemic.

Council's rates and annual charges outstanding ratio of 4.12% is within the benchmark of under 5%.

Cash Expense Cover Ratio

This liquidity ratio indicates the number of months a council can continue paying for its immediate expenses without additional cash inflow.

Council's ratio of 5.39 months is within the benchmark of greater than 3 months.

Building and Infrastructure Renewal Ratio

The purpose of the Building and Infrastructure Renewal Ratio is to assess the rate at which these assets are being renewed against the rate at which they are depreciating.

Council's ratio of 121.34% is above the benchmark of 100% and represents the timing of the completion of projects and the Council's recent investment in the renewal of infrastructure assets.

Infrastructure Backlog Ratio

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Council's Infrastructure Backlog Indicator is 1.38% which is below the benchmark of 2% indicating that Council does not have a comparatively significant infrastructure backlog.

Asset Maintenance Ratio

This ratio compares actual versus required annual asset maintenance. A ratio of above 100% indicates that the Council is investing enough funds within the year to stop the infrastructure backlog from growing. The benchmark is greater than 100%.

Council's Asset Maintenance Ratio of 107.92% indicates that the level of expenditure on the maintenance of infrastructure assets is sufficient to prevent the infrastructure backlog from growing.

Cost to Bring Assets to Agreed Service Level

This ratio indicates the proportion of the gross replacement cost of Council's assets that have reached the intervention level set by Council based on the condition of the asset. This ratio is simply the sum of the outstanding renewal works, valued as the work will be undertaken, compared to the total replacement cost of Council's assets.

This ratio provides a meaningful snapshot of the proportion of outstanding renewal works compared to the total suite of assets that Council has under its care and stewardship. The use of the gross replacement cost as the denominator in this ratio provides a more stable measure over time and is easier for Councils to calculate with greater consistency year to year. Council's ratio of 1.15% indicates the cost to bring assets to agreed service levels are at a financially sustainable level.

Annual Financial Statements

Northern Beaches Council

General purpose financial statements
for the year ended 30 June 2020

Annual Financial Statements

Northern Beaches Council**General purpose financial statements**

for the year ended 30 June 2020

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These financial statements are general purpose financial statements of Northern Beaches Council and its controlled entity and are presented in the Australian currency.

Northern Beaches Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:
725 Pittwater Rd
DEE WHY NSW 2099

These financial statements were authorised for issue by the Council on 29 September 2020. Council has the power to amend and reissue the financial statements.

Through the use of the internet, we have ensured that our reporting is timely, complete, and available at minimum cost. All press releases, financial statements, and other information are available on our website: www.northernbeaches.nsw.gov.au.

PRINCIPAL PLACE OF BUSINESS

725 Pittwater Road
Dee Why NSW 2099

OPENING HOURS

Monday to Friday
8.30am - 5.00pm

CONTACT DETAILS**Mailing Address:**

DX 9118
Dee Why NSW 2099

Telephone: 1300 434 434

Facsimile: 02 9971 4522

Internet: www.northernbeaches.nsw.gov.au

Email: council@northernbeaches.nsw.gov.au

OTHER INFORMATION

ABN: 57 284 295 198

AUDITORS

Audit Office of New South Wales

Annual Financial Statements

Northern Beaches Council

General purpose financial statements

for the year ended 30 June 2020

Statement by Councillors and Management

made pursuant to Section 413(2c) of the Local Government Act 1993 (NSW) (as amended)

The attached general purpose financial statements have been prepared in accordance with:

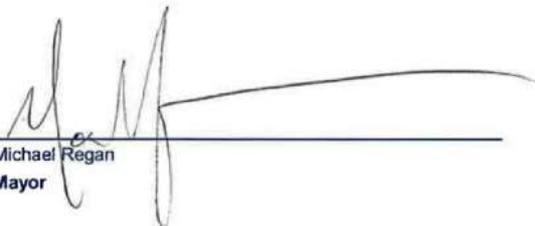
- the Local Government Act 1993 (NSW) (as amended) and the regulations made thereunder
- The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- The Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render this report false or misleading in any way.

Signed in accordance with a resolution of Northern Beaches Council made on 29 September 2020.



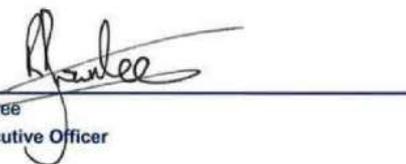
Michael Regan
Mayor



Sarah Grattan
Councillor



David Walsh
Responsible Accounting Officer



Ray Brownlee
Chief Executive Officer

Annual Financial Statements

Northern Beaches Council

Income Statement

for the year ended 30 June 2020

Original Unaudited Budget 2020 \$'000	Notes	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000	
Income from continuing operations				
Revenue:				
211,730	Rates and annual charges	3a	208,594	211,058
84,115	User charges and fees*	3b	74,512	81,581
24,926	Other revenues*	3c	23,119	25,547
20,312	Grants and contributions provided for operating purposes	3d,e	20,230	15,478
29,246	Grants and contributions provided for capital purposes	3d,e	35,194	18,111
5,687	Interest and investment revenue	4	4,300	6,696
- Other Income:				
1,073	Net gain from the disposal of assets	6	6	176
377,088	Total income from continuing operations		365,955	358,647
Expenses from continuing operations				
131,697	Employee benefits and on-costs*	5a	135,555	129,500
3,441	Borrowing costs	5b	2,947	3,277
117,425	Materials and contracts*	5c	119,524	111,544
38,795	Depreciation and amortisation	5d	43,546	39,629
51,824	Other expenses*	5e	45,604	46,552
	- Fair value decrement on investment properties	11	130	120
343,183	Total expenses from continuing operations		347,306	330,622
	33,906 Operating result from continuing operations		18,649	28,025
	- Operating Result from discontinued operations		-	-
	33,906 Net operating result for the period		18,649	28,025
	33,906 Net result for the period		18,649	28,025
Attributable to:				
33,771	- Council		18,552	27,893
135	- Non-controlling Interests		97	132
33,906			18,649	28,025
	Net operating result for the period before grants and contributions provided			
	4,660 for capital purposes		(16,545)	9,914

The above Income Statement should be read in conjunction with the accompanying notes

* Items have been re-classified in accordance with the Local Government Code of Accounting Practice

The Council has not restated comparatives when initially applying AASB 1058 Income of Not-for-Profit Entities, AASB 15 Revenue from Contracts with Customers and AASB 16 Leases. The comparative information has been prepared under AASB 111 Construction Contracts, AASB 118 Revenue, AASB 1004 Contributions, AASB 117 Leases and related Accounting Interpretations.

Annual Financial Statements

Northern Beaches Council

Statement of Comprehensive Income

for the year ended 30 June 2020

	Year Ended 30 June 2020	Year Ended 30 June 2019
Notes	\$'000	\$'000
Net result for the period - from Income Statement	18,649	28,025
Other Comprehensive Income		
<i>Amounts that will not be reclassified subsequent to operating result</i>		
Gain on revaluation infrastructure property, plant and equipment	10 46,909	12,828
Total other Comprehensive Income for the period	46,909	12,828
Total comprehensive income for the period	65,558	40,853
Attributable to:		
- Council	65,461	40,721
- Non-controlling Interests	97	132

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes

The Council has not restated comparatives when initially applying AASB 1058 Income of Not-for-Profit Entities, AASB 15 Revenue from Contracts with Customers and AASB 16 Leases. The comparative information has been prepared under AASB 111 Construction Contracts, AASB 118 Revenue, AASB 1004 Contributions, AASB 117 Leases and related Accounting Interpretations.

Annual Financial Statements

Northern Beaches Council

Statement of Financial Position

as at 30 June 2020

	Notes	Actual 2020 \$'000	Actual ¹ 2019 \$'000
ASSETS			
Current assets			
Cash and cash equivalents	7a	6,199	7,052
Investments	7b	147,311	187,917
Receivables	8	15,421	18,972
Inventories	9	403	217
Other	9	1,572	1,272
Total current assets		170,906	215,430
Non-current assets			
Investments	7b	779	852
Receivables	8	1,136	1,159
Infrastructure, property, plant and equipment	10	5,072,703	4,977,788
Investment property	11	5,835	5,965
Right of use assets	13a	11,289	-
Other	9	4	175
Total non-current assets		5,091,746	4,985,939
Total assets		5,262,652	5,201,369
LIABILITIES			
Current liabilities			
Payables	14	40,055	43,760
Income received in advance	12	1,732	3,972
Contract liabilities	12	14,050	-
Lease liabilities	13b	1,230	-
Borrowings	14	5,137	5,129
Provisions	15	35,875	33,586
Total current liabilities		98,079	86,447
Non-current liabilities			
Payables	14	250	-
Contract liabilities	12	6,580	-
Lease liabilities	13b	10,211	-
Borrowings	14	22,319	27,490
Provisions	15	39,664	41,238
Total non-current liabilities		79,024	68,728
Total liabilities		177,103	155,175
Net assets		5,085,549	5,046,194
Equity			
Accumulated Surplus	16	4,866,209	4,873,907
IPP&E Revaluation Surplus	16	218,154	171,245
Council interest		5,084,363	5,045,152
Non-controlling equity interest		1,186	1,042
Total equity		5,085,549	5,046,194

The above Statement of Financial Position should be read in conjunction with the accompanying notes

¹Comparatives have not been restated when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 Revenue from contracts with Customers and AASB 16 Leases. The comparative information has been prepared under AASB 111 Construction Contracts, AASB 118 Revenue, AASB 1004 Contributions, AASB 117 Leases and related Accounting Interpretations.

Annual Financial Statements

Northern Beaches Council

Statement of Changes in Equity

for the year ended 30 June 2020

	Actual 2020					Total Equity
	Accumulated Surplus	IPP&E Revaluation Surplus	Other Reserves	Council Equity Interest	Non- controlling Interest	
Opening Balance	4,873,907	171,245	-	5,045,152	1,042	5,046,194
Changes due to AASB 1058 and AASB 15 adoption (note 16)	(26,204)	-	-	(26,204)	-	(26,204)
Transfers between Equity items	(46)			(46)	47	1
Restated Opening Balances	4,847,657	171,245	-	5,018,902	1,089	5,019,991
Net Operating Result for the year	18,552	-	-	18,552	97	18,649
Gain (loss) on revaluation of Infrastructure, property, plant and equipment	-	46,909	-	46,909	-	46,909
Total Comprehensive Income	18,552	46,909	-	65,461	97	65,558
Closing Balance	4,866,209	218,154	-	5,084,363	1,186	5,085,549

	Actual ¹ 2019					Total Equity
	Accumulated Surplus	IPP&E Revaluation Surplus	Other Reserves	Council Equity Interest	Non- controlling Interest	
Opening Balance	4,846,014	158,417	-	5,004,431	910	5,005,341
Net Operating Result for the period	27,893	-	-	27,893	132	28,025
Gain (loss) on revaluation of Infrastructure, property, plant and equipment		12,828		12,828		12,828
Total Comprehensive Income	27,893	12,828	-	40,721	132	40,853
Closing Balance	4,873,907	171,245	-	5,045,152	1,042	5,046,194

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes

¹ Comparatives have not been restated when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 Revenue from contracts with Customers and AASB 16 Leases. The comparative information has been prepared under AASB 111 Construction Contracts, AASB 118 Revenue, AASB 1004 Contributions, AASB 117 Leases and related Accounting Interpretations.

Annual Financial Statements

Northern Beaches Council

Statement of Cash Flows

for the year ended 30 June 2020

Original Unaudited Budget 2020 \$'000	Notes	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 ¹ \$'000
Cash flows from operating activities			
Receipts:			
210,131	Rates and annual charges	207,777	212,012
83,904	User charges and fees	78,491	84,761
5,687	Investment revenue and interest	5,710	5,965
34,074	Grants and contributions	38,074	30,511
5,537	Bonds, deposits and retentions received	5,740	5,537
24,926	Other	41,213	41,897
Payments:			
(131,543)	Employee benefits and on-costs*	(132,220)	(124,964)
(129,131)	Materials and contracts	(137,714)	(114,018)
(1,523)	Borrowing costs	(3,025)	(3,326)
(5,537)	Bonds, deposits and retentions refunded	(6,386)	(4,967)
(43,549)	Other*	(56,258)	(58,636)
52,976	Net cash provided from (or used in) operating activities	41,402	74,772
	17(b)		
Cash flows from investing activities			
Receipts:			
	- Sale of investments	347,119	313,991
1,582	Sale of infrastructure, property, plant & equipment	3,619	5,627
Payments:			
	- Purchase of investment securities	(306,465)	(290,480)
(110,310)	Purchase of infrastructure, property, plant and equipment	(80,171)	(97,931)
(108,728)	Net cash provided from (or used in) investing activities	(35,898)	(68,793)
Cash Flows from financing activities			
Payments:			
(4,893)	Repayment of borrowings and advances	(5,162)	(4,964)
	- Lease liabilities (principal repayments)	(1,195)	-
(4,893)	Net cash provided from (or used in) financing activities	(6,357)	(4,964)
(60,645)	Net increase/(decrease) in cash and cash equivalents	(853)	1,015
184,260	Cash and cash equivalents at beginning of reporting period	7,052	6,037
123,615	Cash and cash equivalents at end of reporting period	6,199	7,052
	17(a)		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

¹ Comparatives have not been restated when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 Revenue from contracts with Customers and AASB 16 Leases. The comparative information has been prepared under AASB 111 Construction Contracts, AASB 118 Revenue, AASB 1004 Contributions, AASB 117 Leases and related Accounting Interpretations.

* Items have been re-classified in accordance with the Local Government Code of Accounting Practice.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

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Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1 Basis of Preparation

These financial statements were authorised for issue by Council on 29 September 2020. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the Local Government Act 1993 (NSW) and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting. Northern Beaches Council is a not-for-profit entity. The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

(a) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

(b) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Northern Beaches Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of investment properties - refer Note 11
- (ii) estimated fair values of infrastructure, property, plant and equipment - refer Note 10
- (iii) estimated asset remediation provisions - refer Note 15
- (iv) employee benefit provisions - refer Note 15

Significant judgements in applying the Council's accounting policies

- (i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables - refer Note 8

Monies and other assets received by Council

(a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

The Consolidated Fund has been included in the financial statements of Council.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- general purpose operations
- Kimbriki Environmental Enterprises Pty Limited

(b) The Trust Fund

In accordance with the provisions of Section 411 of the Local Government Act 1993 (NSW) (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies. Trust monies and property subject to Council's control have been included in these reports.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of any applicable GST. The net amount of GST recoverable from or payable to the ATO is included as a current asset or current liability in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

Volunteer Services

Volunteer services are not recognised as they would not be purchased if not donated.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1 Basis of Preparation (continued)

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2020 reporting periods. Northern Beaches Council's assessment of the impact of these new standards and interpretations relevant to them is set out on the following pages.

AASB 2014 – 10 Sale or contribution of Assets between an Investor and its Associate or Joint Venture.

AASB 2015-10 Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128.

AASB 2017-5 Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

The amendments address an acknowledged inconsistency between the requirements in AASB10, and those in AASB128 (2011) in dealing with the sale or contribution of assets between an investor and its associate or joint venture. The main consequence of the amendments is that a full gain or loss is recognised when a transaction involves a business (whether it is housed in a subsidiary or not). A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary.

AASB 2015-10 has delayed the effective date of this standard.

AASB 2017-5 defers the effective date of AASB 2014-10 to 1 January 2022

The effective date is annual reporting periods beginning on or after 1 January 2022.

The Council holds an immaterial interest in the Premeure insurance pool, which is currently in wind up. As no sales or contributions with the joint venture are anticipated, this change is not expected to have an impact for Council.

AASB 1059 - Amendments to Australian Accounting Standards – Service Concession Arrangements - Grantors

AASB 2018-5 Amendments to Australian Accounting Standards - Deferral of AASB 1059

AASB 2019 -2 Amendments to Australian Accounting Standards - Implementation of AASB 1059

This standard provides guidance for public sector entities (grantors) who have entered into service concession arrangements with private sector operators.

AASB 1059 requires grantors to recognise a service concession asset and, in most cases, a corresponding liability on the statement of financial position. A control approach is used to assess the service concession arrangements in place. On initial recognition the asset is measured at current replacement cost based on AASB 13 Fair Value Measurement and existing assets of the grantors are reclassified at the date of transition. After initial recognition, the grantor accounts for the assets under either AASB 116 Property, Plant and Equipment or AASB 138 Intangible Assets.

The nature of the consideration given to the operator will affect whether the grantor applies either the 'financial liability' or the 'grant of right' model for the recognition of the liability.

AASB 2019-2 makes amendments to the recognition and measurement of the asset and liability where the modified retrospective approach to transition is being used and provides a practical expedient due to the different effective dates of AASB 16 and AASB 1059.

The effective date is annual reporting periods beginning on or after 1 January 2020.

The Council has not entered into any service concession arrangements, therefore this change is not anticipated to have any impact for Council.

Northern Beaches Council has not applied any pronouncements before their operative date in the annual reporting period beginning 1 July 2019.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1 Basis of Preparation (continued)

New accounting standards adopted during the year

During the year, Council adopted all standards which were mandatorily effective for the first time at 30 June 2020. The standards which had an impact on reported position, performance or disclosures have been discussed in Note 16.

The following new standards are effective for the first time at 30 June 2020.

AASB 2017-7 Amendments to Australian Accounting Standards – Long-term Interests in Associates and Joint Ventures

AASB 2018-1 Amendments to Australian Accounting Standards – Annual Improvements Cycle 2015 – 2017 Cycle and Other Amendments [AASB 1, AASB 128, AASB 140]

AASB 15 Revenue from contracts with customers

AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15

AASB 2015-8 Amendments to Australian Accounting Standards – Effective date of AASB 15

AASB 2016-3 Amendments to Australian Accounting Standards – Clarifications to AASB 15

AASB 2016-7 Amendments to Australian Accounting Standards – Deferral of AASB 15 for NFP entities

AASB 2016-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance for NFP entities

AASB 2018-8 Amendments to Australian Accounting Standards – Right of Use Assets of Not-for-Profit Entities

AASB 2018-4 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Public Sector Licensors

AASB 1058 Income of NFP Entities

AASB 16 Leases

AASB 2018-3 – Amendments to Australian Accounting Standards – Reduced Disclosure Requirements

AASB 2018-5 Amendments to Australian Accounting Standards – Deferral of AASB 1059.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements
for the year ended 30 June 2020

Note 2(a) Functions or activities

Functions/Activities	Income from continuing operations		Expenses from continuing operations		Operating result from continuing operations		Grants included in income from continuing operations		Total assets held (current & non-current)	
	Actual 2020 \$'000	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2019 \$'000	Actual 2020 \$'000	Actual 2019 \$'000
Environment and Sustainability	5,850	3,085	38,069	35,059	(32,110)	(31,974)	3,025	595	818,017	810,859
Waste and Cleansing	42,837	49,369	62,820	57,875	(20,483)	(8,506)	278	261	18,781	26,241
Kimbriki Resource Recovery Centre	28,022	25,274	19,983	18,778	6,039	6,498	-	-	60,459	42,932
Strategic Land Use Planning	1,184	1,172	6,511	6,249	(5,327)	(5,077)	29	115	32,020	32,794
Development Assessment	2,992	3,355	6,613	6,835	(3,621)	(3,280)	-	-	-	-
Environmental Compliance	8,745	10,386	12,644	13,109	(4,199)	(2,723)	-	-	-	187
Parks and Recreation	5,190	3,625	38,512	35,648	(33,322)	(32,023)	2,536	820	355,315	381,366
Children's Services	13,646	13,367	14,474	14,559	(828)	(1,192)	4,007	1,160	9,236	9,096
Community, Arts and Culture	5,442	5,288	14,876	12,757	(9,434)	(7,469)	1,789	904	14,160	15,930
Library Services	1,000	1,003	11,084	10,323	(10,084)	(9,320)	745	708	43,964	44,091
Transport, Traffic and Active Travel	23,159	23,019	38,414	35,397	(15,255)	(12,378)	5,873	3,345	823,789	823,847
Economic Development, Events and Engagement	742	1,120	10,979	10,243	(10,237)	(9,123)	-	-	-	390
Property and Facilities	38,517	28,143	46,271	42,821	(7,754)	(14,478)	1,744	130	2,895,035	2,884,575
Governance and Assurance Services	185	368	11,449	11,939	(11,264)	(11,571)	-	-	-	-
Customer Services	891	1,093	3,498	3,497	(2,605)	(2,404)	-	-	-	-
Corporate Support Services	14,245	17,099	10,811	15,933	3,434	1,166	882	2,445	142,898	149,061
Total functions & activities	190,156	186,766	347,306	330,622	(157,150)	(143,856)	20,888	10,281	5,262,652	5,201,369
Shares of gains or losses in associates & joint ventures using equity method	-	-	-	-	-	-	-	-	-	-
General Purpose Income ¹	175,799	171,881	-	-	175,799	171,881	8,086	7,881	-	-
Operating result for the financial period	365,955	358,647	347,306	330,622	18,649	28,025	28,974	18,162	5,262,652	5,201,369

¹ As reported in the Income Statement

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2(b) Components of functions or activities

Details relating to the Council's functions / activities as reported in Note 2(a) are as follows:

Environment and Sustainability

This service protects and enhances the natural and built environments by delivering programs which preserve biodiversity, manage natural hazards and improve sustainability and resilience of our community. This includes management of Council's stormwater network.

Kimbriki Resource Recovery Centre

This facility delivers sustainable waste management and recycling services to the community. It recycles 80% of waste received and also provides education on sustainability via the Eco House and garden.

Development Assessment

This service assesses Development Applications in line with local and state planning controls. It also provides pre-lodgement meetings to assist applicants in the preparation of their applications.

Parks and Recreation

This service manages open space for sport, recreation and leisure, as well as public trees in streets. This includes developing and maintaining playgrounds, sportsfields, rockpools, golf courses, gardens and parks as well as Manly Dam and Narrabeen Lagoon. It also provides professional lifeguards at 21 beaches.

Community, Arts and Culture

This service provides, supports and facilitates programs to build social capital and enhance the health and well-being of individuals and families in the community. It includes the Meals on Wheels service, the Hop, Skip and Jump bus service, programs for aged, people with disability and youth, Community centre bookings and arts and cultural events via a theatre, creative spaces, art gallery and museum.

Transport, Traffic and Active Travel

This service maintains the road network, car parking areas/stations, footpaths, bus shelters, guard rails, bridges, causeways, retaining walls, pedestrian crossings, roundabouts and cycleways. It also delivers road safety programs to educate the community.

Property and Facilities

This service manages Council's portfolio of community and civic buildings, including aquatic and recreation centres, holiday accommodation facilities and cemeteries. It also manages leases/licences of property and the cleaning of public toilets.

Customer Services

This service provides front of house customer service centres for people attending Council in person at Avalon, Dee Why, Manly and Mona Vale as well as a call centre for people contacting Council by phone.

Waste and Cleansing

This service manages the collection of waste and recyclables from households, cleaning of public places (beaches, parks, streets, centres and graffiti removal), street sweeping and the collection of dumped rubbish.

Strategic Land Use Planning

The service prepares strategic plans and policies to sustainably manage growth and development on the Northern Beaches.

Environmental Compliance

This service safeguards public health, safety and the natural environment through education, regulation and enforcement. This includes responding to issues relating to illegal land use, noise, water, food safety, parking and companion animal management as well delivering public health programs.

Children's Services

This service offers high quality professional care for children aged 0-11 years via six long day care centres, five vacation locations, two pre-schools, an occasional care centre and a network of family day carers.

Library Services

This service provides free access to the library collection as well as space for reading, study and recreation at Dee Why, Forestville, Glen Street in Belrose, Manly, Mona Vale and Warringah Mall as well as a home library service. It also supports community libraries at Avalon, Terrey Hills, Seaforth, Harbord and Book Lovers' Club Northern Beaches in Narrabeen.

Economic Development, Events and Engagement

This service delivers community events, economic development and tourism initiatives, projects to activate our centres, marketing and promotion and community engagement services.

Governance and Assurance Services

This service supports the elected Council and provides functions including secretarial support for meetings, legal and internal audit services, complaints management, business continuity and risk management services.

Corporate Support Services

This service supports the organisations to efficiently deliver services to the community by providing financial management, procurement, human resources management, technology and information systems, corporate planning and reporting and project management services to the organisation.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(a) Rates & annual charges		
Ordinary Rates		
Residential	139,493	135,046
Farmland	14	14
Business	26,893	26,304
Less: Pensioner rebates	(2,052)	(2,014)
Rates levied to ratepayers	164,348	159,350
Pensioner rate subsidies received	1,048	1,043
Total ordinary rates	165,396	160,393
Special Rates		
Business	1,311	1,277
Total special rates	1,311	1,277
Annual Charges (pursuant to s496, s501 & s611)		
Domestic Waste Management Services*	41,385	48,923
Stormwater management services charge	878	874
Section 611 charges	197	199
Pensioner subsidies: Domestic Waste Management	321	381
Less: Pensioner rebates	(894)	(989)
Total Annual Charges	41,887	49,388
TOTAL RATES & ANNUAL CHARGES	208,594	211,058

Council has used 2019 valuations provided by the NSW Valuer General in calculating its rates

*Council's new Northern Beaches domestic waste service commenced on 1 July 2019, with a harmonised Domestic Waste Charges structure across the LGA.

Accounting policy for rates and charges

Rates and annual charges are recognised as revenue when Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period. Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

2019 accounting policy:

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(b) User charges and fees		
User charges (pursuant to s.502)		
Commercial Waste Management Services (non-domestic)	-	126
Total user charges	-	126
Fees		
Advertising Fees	765	858
Animal Registration	152	142
Aquatic Centres	6,596	7,158
Caravan Park	4,796	5,726
Cemeteries	1,015	1,051
Child Care	9,517	12,198
Coastal Environmental Centre	178	230
Community Centres	1,523	2,127
Currawong State Park	244	356
Film Permits	126	118
Glen Street Theatre	1,298	1,511
Golf Courses	1,947	1,806
Kimbriki Waste & Recycling Centre ¹	23,645	22,332
Leaseback Fees - Council Vehicle	767	780
Libraries	152	171
Parking Areas	11,186	13,300
Sportsfields and Reserves	1,485	1,606
Planning and Building Regulation	5,048	5,328
Regulatory/ Statutory Fees	586	831
Restoration Charges	1,391	1,674
Road Inspections	465	450
Section 10.7 Certificates (EPA Act)	707	686
Section 603 Certificates (LG Act)	417	350
Other ²	506	666
Total fees	74,512	81,455
Total user charges and fees	74,512	81,581

Accounting policy for user charges and fees

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as membership fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

2019 accounting policy:

User charges and fees are recognised as revenue when the service has been provided.

¹2018/19 restated due to re-classification of recycling income-Kimbriki (\$94k)

²2018/19 restated due to re-classification of credit card surcharge (\$297k)

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(c) Other revenues		
Advertising Income	893	1,214
Diesel Rebate	129	81
Ex Gratia Rates	26	25
First Time Recognition of Asset (non-cash)	-	1,056
Health & Compliance Fines	292	245
Income/Sponsorship	28	55
Insurance claims recoveries	50	97
Legal Fees Recovery - Other	185	365
Legal Fees Recovery - Rates & Charges (Extra Charges)	140	177
Other Fines	407	399
Other Revenues ¹	1,821	1,997
Other Revenues - Kimbriki ²	2,019	2,554
Parking Fines	6,248	7,743
Recycling Income (Domestic)	640	180
Rental Income - Investment Properties	310	319
Rental Income - Leased Council Properties	5,501	5,156
Rental Income - Other Council Properties	3,512	3,053
Sale of Stock	918	832
Total other revenue	23,119	25,547

Accounting policy for other revenue

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, whichever is earlier.

2019 accounting policy:

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council, and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

- Parking fines are recognised as revenue when received from NSW Revenue

- Rental income is accounted for on a straight line basis over the lease term

- Miscellaneous sales are recognised when physical possession has transferred to the customer which is deemed to be the point of transfer of risks and rewards

- Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

¹2018/19 restated due to re-classification of commission & agency fees (\$15k) and other revenue Kimbriki (\$201k)

²2018/19 restated due to re-classification of credit card surcharge (\$294k)

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

	Operating		Capital	
	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(d) Grants				
General purpose (untied)				
Financial Assistance - General Component				
- Relating to current year	2,824	2,756	-	-
- Prepayment received in advance for subsequent year	2,991	2,857	-	-
Financial Assistance - Local Roads Component				
- Relating to current year	1,101	1,113	-	-
- Prepayment received in advance for subsequent year	1,170	1,155	-	-
Amount recognised as income during current year	8,086	7,881	-	-
Specific purpose (tied)				
Child Care	4,007	1,160	-	-
Coast & Estuaries	-	-	1,967	193
Community Care	576	585	-	-
Community Centres	140	84	-	-
Environmental Programs	1,906	1,284	137	-
Heritage & Cultural	70	190	-	-
Library	133	207	612	498
LIRS Subsidy	466	559	-	-
Noxious Weeds	-	35	-	-
Recreation & Culture	10	6	820	508
Street Lighting	790	775	-	-
Stronger Communities Fund	1,153	-	4,313	-
Transport (Roads to Recovery)	-	-	1,418	782
Transport (Other Roads & Bridges Funding)	284	827	2,086	2,497
Other	-	-	-	91
Total specific purpose	9,535	5,712	11,353	4,569
Total grants	17,621	13,593	11,353	4,569
Grant revenue is attributable to:				
- Commonwealth Funding	9,774	8,224	1,652	1,105
- State Funding	7,775	5,276	9,701	3,464
- Other	72	93	-	-
	17,621	13,593	11,353	4,569

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

	Operating		Capital	
	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(e) Contributions				
Developer contributions:				
(s7.4 and s7.11 - EP&A Act, s64 of the LGA):				
Cash contributions				
- S 7.11 - contributions towards amenities/services	-	-	3,453	4,135
- S 7.12 - fixed development consent levies	-	-	4,163	3,855
Non-cash contributions				
Other developer contributions	-	-	1,182	442
Total developer contributions	-	-	8,798	8,432
Other Contributions:				
Cash contributions				
Bushfire Services	886	769	172	36
Community Care	29	-	54	-
Community Land	-	72	-	8
Community Services	203	-	36	-
Footpath	-	-	-	79
Library	-	-	1	-
Recreation & Culture	297	319	1,108	582
RMS Contributions (Regional/Local, Block Grant)	741	725	1,141	1,419
Street Lighting	453	-	-	-
Other	-	-	64	-
Non-cash contributions				
Subdivision dedications (other than by s7.11)	-	-	-	1,573
TfNSW Dedication of B-Line Carpark and Amenities	-	-	11,800	-
Other	-	-	667	1,413
Total other contributions	2,609	1,885	15,043	5,110
Total contributions	2,609	1,885	23,841	13,542
Total grants and contributions	20,230	15,478	35,194	18,111

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

Accounting policy for grants and contributions

Accounting policy from 1 July 2019

Grant income under AASB15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when each performance obligation is satisfied.

The performance obligations are varied based on the agreement but include Stronger Communities Funds, various aged care and sector support payments, flood studies and other childcare subsidised payments. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants, and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control, and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Grant income

Assets arising from grants in the scope of AASB1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

Capital Grants

Capital Grants received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

For acquisition of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of s7.4, s7.11 and s7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and accordingly would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules.

Accounting policy prior to 1 July 2019

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and revenue is recognised at this time and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(f) Unspent grants and contributions		
Certain grants & contributions are obtained by Council on the condition they be spent in a specified manner:		
Externally Restricted Operating Untied Grants		
Recognised as income in the current period but not yet spent	-	912
Received for the provision of goods and services in a future period	159	-
Recognised in a previous reporting period now spent	(237)	(1,764)
Net increase/(decrease) in operating grants held as restricted assets during the current reporting period	(78)	(852)
Externally Restricted Capital Untied Grants		
Recognised as income in the current period but not yet spent	-	2,042
Received for the provision of goods and services in a future period	9	-
Recognised in a previous reporting period now spent	(200)	(10,261)
Net increase/(decrease) in capital grants held as restricted assets during the current reporting period	(191)	(8,219)
Internally Restricted Operating Tied Grants		
Received for the provision of goods and services in a future period	896	-
Received in a previous reporting period now spent and recognised as income	(1,607)	-
Net increase/(decrease) in operating grants held as a liability during the current reporting period	(711)	-
Internally Restricted Capital Tied Grants		
Received for the provision of goods and services in a future period	726	-
Received in a previous reporting period now spent and recognised as income	(4,991)	-
Net increase/(decrease) in capital grants held as a liability during the current reporting period	(4,265)	-
Contributions		
Recognised as income in the current period but not yet spent	-	9,328
Received for the provision of goods and services in a future period	10,591	-
Recognised in a previous reporting period now spent	(11,364)	(12,718)
Net increase/(decrease) in contributions held as restricted assets during the current reporting period	(773)	(3,390)

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3 Revenue from continuing operations (continued)

Nature of unspent grants and contributions

Closing balance unspent grants:

- Stronger Communities Fund	17,265	22,303
- New Council Implementation Fund	484	881
- Transport for NSW B-line projects	1,800	2,386
- ECE&C Childcare Funds	255	-
- Other grants	2,078	1,558
Closing balance unspent grants - refer to Note 7c:	21,882	27,128

Closing balance unspent contributions

- Developer contributions	32,020	32,794
Closing balance unspent grants - refer to Note 25:	32,020	32,794

(g) Disaggregation of revenue

The following shows the revenue recognition pattern for the material streams of Council

	AASB 15 \$'000	AASB 1058 \$'000
Revenue recognition at a point in time		
Rates and annual charges	-	208,594
Financial assistance grants	-	8,086
User charges and fees - restorations	-	1,391
User charges and fees - statutory	8,140	-
Grant revenue and non-developer contributions	-	17,604
Developer contributions	-	8,798
Fines	-	6,655
Sale of stock	918	-
Total revenue recognition at a point in time	9,058	251,128
Revenue recognised over time		
Grant revenue	5,160	-
Grants to acquire or construct Council controlled assets	-	9,156
User charges and fees - aquatic centres, caravan park, golf centre	64,475	-
Other	2,250	-
Total revenue recognised over time	71,885	9,156

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 4 Interest and investment income

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
Interest on financial assets measured at amortised cost		
- Overdue rates and annual charges	443	471
- Cash and investments	3,831	6,202
Fair value adjustments		
- Investments at fair value through profit and loss (FVTPL)	26	23
Total interest and investment revenue (losses)	4,300	6,696

Accounting policy for interest and investment revenue

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss when the shareholder's right to receive payment is established unless the dividend clearly represents a recovery of part of the cost of the investment.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5 Expenses from continuing operations

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(a) Employee Benefits & On-Costs		
Salaries and Wages ¹	114,103	106,300
Employee Termination Costs	643	1,011
Employee Leave Entitlements (ELE)	11,973	14,900
Superannuation	12,281	11,697
Workers' Compensation Insurance ²	2,265	1,249
Fringe Benefit Tax (FBT)	816	716
Total Employee Costs	142,081	135,873
Less: Capitalised Costs	(6,526)	(6,373)
Total employee costs expensed	135,555	129,500

Accounting policy for employee benefits and on-costs

Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations - All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans - Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in future payments is available.

Council participates in a defined benefit plan under Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable - refer to Note 20 for more information.

Workers compensation - Council is a self-insurer for workers compensation claims up to \$600k. Claims above this amount are covered by an external insurance provider. 'Workers compensation insurance' includes all costs associated with self-insurance and the external policy - refer to Note 20 for more information.

¹2018/19 items have been re-classified in accordance with the Local Government Code of Accounting Practice (\$70k)

²2018/19 workers compensation insurance has been restated to incorporate all costs associated with workers compensation arrangements (\$241k)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(b) Borrowing Costs		
Interest on Loans	1,374	1,737
Interest on Leases	351	-
Amortisation of Discounts and Premiums		
- Remediation Liabilities	1,222	1,540
Total borrowing costs expensed	2,947	3,277

Accounting policy for borrowing costs

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5 Expenses from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(c) Materials & contracts		
Raw Materials & Consumables:		
- Maintenance & Servicing ¹	7,764	6,859
- Minor Equipment	613	796
- Plant & Vehicle	2,087	2,234
- Other	5,252	5,333
Contractor & Consultancy Costs:		
- Agency Personnel	4,385	6,999
- Bush Regeneration	4,283	4,028
- Cleaning	6,264	5,193
- Consultancy	345	533
- Coast & Waterways	762	895
- External Roadwork	8,017	4,057
- Golf Course & Driving Range	1,139	1,092
- Kimbriki Waste & Recycling Centre	14,281	11,112
- Land Use Planning	687	925
- Lifeguard Services	1,188	1,164
- Natural Hazards & Floodplain Management	607	1,842
- Parking	622	918
- Performance Fees	736	629
- NSW Revenue Fine Processing Fees	836	1,184
- Sportsfields & Vegetation ¹	5,974	5,354
- Stormwater	658	788
- Tree Works	5,662	3,363
- Waste Collection ²	2,041	17,105
- Waste Disposal & Processing	16,049	14,862
- Other ³	10,645	10,404
Remuneration of Auditors: ⁴		
- Audit Services	220	229
- Other Services	-	14
Legal Fees:		
- Planning & Development	1,128	1,628
- Other	2,969	2,498
Expenses from short-term leases (2020 only)	5	-
Expenses from leases of low value assets (2020 only)	264	-
Expense from lease variable charges - Waste Collection	14,399	-
Operating Leases expense (2019 only):		
- Printers	-	285
- Other	-	92
Less: Capitalised Costs	(358)	(871)
Total materials and contracts	119,524	111,544

¹2018/19 has been restated due to re-classification to sportsfields and vegetation (\$2,332k)

²The garbage collection & recycling has been consolidated into one line

³2018/19 has been restated due to re-classification of workers compensation insurance and New Council Implementation Fund (\$19k)

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5 Expenses from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
4. Auditors' remuneration		
Auditors of the Council - NSW Auditor General:		
a. During the period the following fees were paid or payable for services provided by the Auditor-General		
(i) Audit and other assurance services	-	-
(ii) Audit and review of financial statements	220	229
Total fees paid or payable to the Auditor-General	220	229
b. During the period the following fees were paid or payable for services provided by other auditors:		
(i) Other non-assurance services	-	-
(ii) Other assurance services	-	14
Total fees paid or payable for non-assurance services	-	14
Total remuneration of auditors	220	243

Accounting policy for materials and contracts

Materials and Contracts expenses are recorded on an accruals basis as the Council receives the goods or services.

Operating leases (2019 only)

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the Income Statement on a straight-line basis over the period of the lease.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5 Expenses from continuing operations (continued)

	Notes	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(d) Depreciation, Amortisation & Impairment of Non-Financial Assets			
Depreciation and amortisation			
Plant and Equipment	10	6,053	4,104
Office Equipment		2,438	2,006
Furniture & Fittings		33	42
Land Improvements (depreciable)		1,682	1,288
Infrastructure:			
- Buildings		8,427	8,239
- Roads Sealed		6,980	7,440
- Roads Unsealed		5	13
- Roads Other Assets		1,643	1,227
- Bridges		72	67
- Footpaths		741	878
- Stormwater Drainage		6,574	6,522
- Swimming Pools		378	438
- Open space/recreational assets		3,143	3,121
- Other Infrastructure		2,182	2,024
Other Assets:			
- Library Books		1,214	1,225
Right of use assets	13	1,347	-
Tip Asset		634	995
Total depreciation and amortisation		43,546	39,629
Total depreciation, amortisation and impairment for non-financial assets		43,546	39,629

Accounting policy for depreciation, amortisation and impairment expenses of non-financial assets

Depreciation and amortisation

Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful life utilising a short-life / long-life methodology. Useful lives are included in Note 10 for IPPE assets and Note 13 for right of use assets.

Depreciation is capitalised where in-house assets have contributed to new assets.

Impairment of non-financial assets

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date. Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5 Expenses from continuing operations (continued)

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
(e) Other Expenses		
Other Expenses for the period include the following:		
Advertising	702	916
Bad & Doubtful Debts	148	204
Bank Charges ¹	495	568
Mayoral Fee	89	86
Councillors' Fees	456	445
Councillors' (include. Mayor) Expenses	114	133
Contributions/levies to other levels of government:		
- Planning Levy	669	654
- Waste Levy	7,828	7,757
- Emergency Services Levy	6,194	5,488
- Other Levies	112	134
Donations, contributions and assistance to other organisations (s356)	3,601	1,060
Data Services	879	567
Electricity, Heating & Water	4,466	5,381
Insurance ²	2,574	2,799
Interest on Bonds & Deposits	82	110
IT Expenses	4,176	4,100
Land Tax	293	289
Management Fees	1,697	1,712
Membership Fees & Subscriptions	804	781
Postage	650	793
Stationery & Printing	778	1,046
Street Lighting	2,635	3,795
Telephone & Communications	958	1,053
Training Costs ³	999	1,335
Valuation Fees	434	506
Other ³	3,771	4,840
Total other expenses from continuing operations	45,604	46,552

Accounting policy for other expenses

Other expenses are recorded on an accruals basis as the Council receives the goods or services.

¹2018/19 restated due to re-classification of credit card surcharge (\$297k)

²2018/19 restated to transfer Workers Compensation Insurance to Employee Benefits and Oncosts (\$222k)

³2018/19 various items have been re-classified from employee costs in accordance with changes to the Local Government Code of Accounting Practice (\$1,867k)

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 6 Gain or (loss) from the disposal, replacement and de-recognition of assets

	Notes	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
Property (excl. Investment Property)	10		
Proceeds from Disposal		1,282	3,308
less: Carrying Amount of Property Assets Sold / Written-Off		(1,413)	(3,285)
Net gain/(loss) on disposal		(131)	23
Plant & Equipment	10		
Proceeds from Disposal		2,337	2,319
less: Carrying Amount of P&E Assets Sold / Written-Off		(1,339)	(1,274)
Net gain/(loss) on disposal		998	1,045
Office Equipment & Furniture	10		
Proceeds from Disposal		-	-
less: Carrying Amount of OE&F Assets Sold / Written-Off		-	(5)
Net gain/(loss) on disposal		-	(5)
Infrastructure	10		
Proceeds from Disposal		-	-
less: Carrying Amount of Infrastructure Assets Sold / Written-Off		(861)	(887)
Net gain/(loss) on disposal		(861)	(887)
Investments	7b		
Proceeds from Disposal / Redemption / Maturities		347,119	313,991
less: Carrying Amount of Investments Sold / Redeemed / Matured		(347,119)	(313,991)
Net gain/(loss) on disposal		-	-
Net gain/(loss) on disposal of assets		6	176

Accounting policy for disposal of assets

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(a) Cash and cash equivalents

	Actual 2020 \$'000	Actual 2019 \$'000
Cash at Bank and on Hand	1,222	1,155
Deposits at Call	4,977	5,897
Total Cash & Cash Equivalents	6,199	7,052

Accounting policy for cash and cash equivalents

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(b) Investments

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Financial Assets at fair value through:				
Profit and Loss	-	779	-	852
Debt securities at amortised cost	147,311	-	187,917	-
Total	147,311	779	187,917	852
Financial Assets at fair value through profit and loss:				
- Other long-term financial assets	-	779	-	852
Total	-	779	-	852
Comprising of:				
Mortgage Backed Securities	-	779	-	852
Total	-	779	-	852
Debt securities at amortised cost				
- Term deposits	147,311	-	187,917	-
Total	147,311	-	187,917	-

Accounting policy for investments

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit and loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

The Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits, and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on derecognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at FVTPL.

Net gains or losses, including any interest or dividend income are recognised in profit or loss.

Council's financial assets measured at FVTPL comprise investments in NCDs and an investment in a mortgage backed security.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 7(c) Restricted cash, cash equivalents and investments

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Total Cash, Cash Equivalents and Investments	153,510	779	194,969	852
External Restrictions (refer below)	37,972	779	71,347	852
Internal Restrictions (refer below)	71,772	-	42,453	-
Unrestricted*	43,766	-	81,169	-
	153,510	779	194,969	852

*Remediation funds held within unrestricted cash were transferred to internal restrictions in 19/20

	2020 restricted cash \$'000	2019 restricted cash \$'000
--	--------------------------------	--------------------------------

External Restrictions - Included in Liabilities

Nil

External Restrictions - Other

Developer contributions - general (A)	32,021	32,794
Specific purpose unexpended grants (B)	170	3,944
Domestic waste management (C)	5,393	11,626
Stormwater management (C)	683	651
New council implementation fund (B)	484	881
Stronger communities fund (B)	-	22,303
External Restrictions - Other	38,751	72,199
Total External Restrictions	38,751	72,199

A Development contributions which are not yet expended for the provision of services and amenities in accordance with contribution plans (refer Note 25).

B Grants which are not yet expended for the purposes for which the grants were obtained

C Domestic Waste Management (DWM) cash surplus from operations is held as a restricted asset to fund future capital expenditure, including bin replacements and process improvements to the Domestic Waste collection business

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 7(c) Restricted cash, cash equivalents and investments (continued)

	2020 restricted cash \$'000	2019 restricted cash \$'000
Internal Restrictions		
Balgowlah area improvements (A)	297	211
Mona Vale Cemetery (B)	4,595	4,084
Deposits, retentions and bonds (C)	13,169	13,169
Employees leave entitlement (D)	7,248	6,809
Environmental levy (former Manly Council) (E)	1,681	1,907
Meals on Wheels (F)	222	270
Road Reserve (G)	-	-
Special rates variation (former Pittwater Council) (H)	4,976	4,903
Merger savings fund (I)	5,169	8,503
Tennis liaison trust fund (J)	192	275
Unexpended loans (K)	1,479	1,479
Manly Art Gallery (L)	723	723
Kimbriki Landfill Remediation (M)	10,697	-
Stronger Communities Fund Tied Grants (N)	17,265	-
Other Tied Grants (N)	3,963	-
Other (O)	96	120
Total Internal Restrictions	71,772	42,453
Total Restrictions	110,523	114,652

- A** Funds received through a special rate are set aside to be used on future capital works in Balgowlah around Sydney Road and Condamine Street.
- B** Any cash surplus from Mona Vale Cemetery operations is held as a restricted asset to fund future perpetual maintenance.
- C** 76% of deposits, retentions and bonds are held as restricted funds.
- D** 20% of the employee leave entitlement provision is set aside to fund extraordinary movements of staff.
- E** Unexpended funds received through the environmental component of the former Manly's rates are set aside to be used to fund various environmental programs around the Manly area.
- F** Any cash surplus from Meals on Wheels operations is held as a restricted asset to fund future expenses.
- G** In accordance with Section 43 (4) of the Roads Act (NSW) 1993, proceeds from the sale of public roads are set aside for the acquisition of land for public roads, and/or carrying out works on public roads.
- H** Funds received through a special rates variation are set aside to be used on major capital and infrastructure works, environmental projects, community facility improvements and the replacement of ageing infrastructure in the Pittwater area.
- I** Amalgamation savings achieved to 30 June 2018 and set aside to fund various future capital and operational projects.
- J** 70% of rental income from Mona Vale, Careel Bay, Elanora Park and Bayview Tennis Clubs is held as a restricted asset to be expended on future capital works and improvements at the Tennis Clubs.
- K** Balance of loan taken out by Council for a water detention tank at Manly Oval.
- L** Bequest to Council from Theodore Batten to fund future youth art award programs and artwork acquisitions.
- M** Funds set aside to remediate the Kimbriki tip landfill site
- N** Tied grants relate to any grant revenue received that has been deferred until obligations are satisfied
- O** - Any cash surplus from the Bible Garden Public Reserve is held as a restricted asset to fund future maintenance at the site.
- Rental income from the Café at Mona Vale Surf Club is held as a restricted asset to fund future maintenance and improvements.
- Cash set aside as a contribution towards the future replacement of pipeline and ongoing maintenance to the Scotland Island non potable emergency water supply.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8 Receivables

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Purpose				
Rates and annual charges	7,210	678	6,382	696
Interest and extra charges	722	458	656	463
User charges and fees	5,147	-	6,346	-
Accrued revenues:				
- Interest on Investments	891	-	2,334	-
Government Grants & subsidies	313	-	1,632	-
Net GST Receivable	2,015	-	2,468	-
Total	16,298	1,136	19,818	1,159
less: Provision for impairment				
Rates & Annual Charges	(120)	-	(126)	-
User Charges & Fees	(757)	-	(720)	-
Total provision for impairment - receivables	(877)	-	(846)	-
Total net receivables	15,421	1,136	18,972	1,159

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8 Receivables (continued)

Accounting policy for receivables

Recognition and Measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition and when estimating ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment and including forward looking information.

When considering ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any held); or
- the financial assets (for non-rates debtors) is more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 9 Inventories & other assets

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Inventories				
At cost:				
Stores & materials	293	-	109	-
Trading stock	110	-	108	-
Total inventories	403	-	217	-
Inventories not expected to be realised within the next 12 months	-	-	-	-
Other assets				
Prepayments	1,572	4	1,272	18
Other	-	-	-	157
Total other assets	1,572	4	1,272	175
Total inventories & other assets	1,975	4	1,489	175

Accounting policy for inventories and other assets

Stores, materials and trading stock

Stores, materials and trading stock are stated at the lower of cost and net realisable value. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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Northern Beaches Council

Notes to the Financial Statements
for the year ended 30 June 2020

NOTE 10 Infrastructure, property, plant & equipment

By asset class	At 30 June 2019				Movements during year				At 30 June 2020			
	Gross Carrying Amount \$'000	Accumulated Depreciation \$'000	Net Carrying Amount \$'000	Renewals \$'000	New Assets \$'000	Carrying Value of Disposals \$'000	Depreciation \$'000	Transfers \$'000	Revaluation Increments/ (decrements) \$'000	Gross Carrying Amount \$'000	Accumulated Depreciation \$'000	Net Carrying Amount \$'000
Capital Work in Progress	22,236	-	22,236	2,812	16,587	-	-	(16,729)	-	24,906	-	24,906
Plant & Equipment	44,096	15,233	28,863	236	5,864	(1,338)	(6,053)	-	-	42,954	15,382	27,572
Office Equipment	20,491	14,332	6,159	-	2,876	(1)	(2,438)	86	-	23,440	16,758	6,682
Furniture & Fittings	2,041	1,929	112	-	74	-	(33)	-	-	2,116	1,963	153
Land:												
- Operational Land	439,879	-	439,879	-	-	(1,413)	-	(3,215)	-	435,251	-	435,251
- Community & Crown Land	2,077,361	-	2,077,361	-	1,810	-	-	2,490	30,149	2,111,810	-	2,111,810
- Land Under Roads	1,704	-	1,704	-	193	-	-	725	(1,901)	721	-	721
- Land Improvements - depreciable	14,110	3,906	10,204	274	-	-	(1,682)	950	-	15,336	5,590	9,746
Infrastructure:												
- Buildings	639,613	166,820	472,793	15,793	16,060	(240)	(8,427)	-	-	665,615	169,636	495,979
- Roads Sealed	524,382	50,372	474,010	8,355	1,546	(162)	(6,980)	-	-	532,140	55,371	476,769
- Roads Unsealed	1,732	241	1,491	-	13	-	(5)	-	-	1,745	246	1,499
- Bridges	12,451	3,361	9,090	85	52	-	(72)	-	-	12,509	3,354	9,155
- Footpaths	104,264	12,266	91,998	1,006	9,883	(39)	(741)	-	-	114,562	12,455	102,107
- Other Road Assets	243,485	38,776	204,709	1,937	3,047	(229)	(1,643)	-	-	247,355	39,534	207,821
- Stormwater Drainage	949,913	149,813	800,100	3,661	1,630	(146)	(6,574)	-	18,661	977,219	159,887	817,332
- Swimming Pools	27,242	4,393	22,849	158	-	-	(378)	-	-	27,338	4,709	22,629
- Other Open Space/Recreational Assets	124,625	13,026	111,599	1,189	5,746	(23)	(3,143)	133	-	130,957	15,456	115,501
- Other Infrastructure	202,062	31,247	170,815	4,395	6,690	(22)	(2,182)	(133)	-	212,074	32,511	179,563
Other Assets:												
- Library Books	15,949	12,626	3,323	-	1,202	-	(1,214)	-	-	17,151	13,840	3,311
- Other	4,556	-	4,556	-	21	-	-	-	-	4,577	-	4,577
- Tip Asset	28,057	4,120	23,937	-	(3,684)	-	(634)	-	-	24,372	4,753	19,619
Total	5,500,249	522,461	4,977,788	39,901	69,610	(3,613)	(42,199)	(15,693)	46,909	5,624,148	551,445	5,072,703

Note:

Total capital expenditure was \$97.2 million.

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Northern Beaches Council

Notes to the Financial Statements
for the year ended 30 June 2020

NOTE 10 Infrastructure, property, plant & equipment (continued)

By asset class	At 30 June 2018		Movements during year						At 30 June 2019			
	Gross Carrying Amount \$'000	Accumulated Depreciation & Impairment \$'000	Net carrying amount \$'000	Renewals \$'000	New Assets \$'000	Carrying Value of Disposals \$'000	Depreciation and Impairment \$'000	Transfers \$'000	Revaluation Increments/(decrements) \$'000	Gross Carrying Amount \$'000	Accumulated Depreciation & Impairment \$'000	Net carrying amount \$'000
Capital Work in Progress	16,239	-	16,239	1,948	20,115	-	-	(16,066)	-	22,236	-	22,236
Plant & Equipment	28,826	15,508	13,318	346	20,577	(1,274)	(4,105)	-	-	44,096	15,233	28,863
Office Equipment	18,417	12,356	6,061	-	2,107	(3)	(2,006)	-	-	20,491	14,332	6,159
Furniture & Fittings	2,046	1,892	154	-	2	(2)	(42)	-	-	2,041	1,929	112
Land:												
- Operational Land	439,669	-	439,669	-	-	-	-	210	-	439,879	-	439,879
- Community & Crown Land	2,077,785	-	2,077,785	-	3,071	(3,285)	-	(210)	-	2,077,361	-	2,077,361
- Land Under Roads	391	-	391	-	1,313	-	-	-	-	1,704	-	1,704
Land Improvements - depreciable Infrastructure:	9,969	2,619	7,350	301	3,841	-	(1,288)	-	-	14,110	3,906	10,204
- Buildings	628,794	160,015	468,779	9,397	2,935	(79)	(8,239)	-	-	639,613	166,820	472,793
- Roads Sealed	527,130	45,621	481,509	10,105	1,148	(67)	(7,440)	(860)	(10,385)	524,382	50,372	474,010
- Roads Unsealed	322	34	288	-	169	-	(13)	860	187	1,732	241	1,491
- Bridges	11,633	603	11,030	101	57	(51)	(67)	(2,193)	213	12,451	3,361	9,090
- Footpaths	86,932	10,072	76,860	1,917	6,314	(77)	(878)	-	7,862	104,264	12,266	91,998
- Other Road Assets	206,764	19,648	187,116	1,992	3,725	(135)	(1,227)	-	13,238	243,485	38,776	204,709
- Stormwater Drainage	942,365	143,355	799,010	6,783	1,062	(233)	(6,522)	-	-	949,913	149,813	800,100
- Swimming Pools	28,995	3,047	25,948	1,623	-	-	(438)	-	(4,284)	27,242	4,393	22,849
- Other Open Space/Recreational Assets	119,788	12,371	107,417	2,173	2,778	(14)	(3,121)	(2,453)	4,819	124,625	13,026	111,599
- Other Infrastructure	171,375	15,510	155,865	7,594	3,787	(231)	(2,024)	4,646	1,178	202,062	31,247	170,815
Other Assets:												
- Library Books	14,770	11,401	3,369	-	1,179	-	(1,225)	-	-	15,949	12,626	3,323
- Other	4,535	-	4,535	-	21	-	-	-	-	4,556	-	4,556
- Tip Asset	28,057	3,125	24,932	-	-	-	(995)	-	-	28,057	4,120	23,937
Total	5,364,802	457,177	4,907,625	44,280	74,201	(5,451)	(39,630)	(16,066)	12,828	5,500,249	522,461	4,977,788

Note:

Refer to Note 23 Fair value measurement for information regarding the fair value of I, P, & E.
Total capital expenditure was \$102.5 million.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 10 Infrastructure, property, plant & equipment (continued)

Accounting policy for infrastructure, property, plant and equipment

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

At balance date the following classes of IPP&E were stated at their fair value:

- Operational land (External Valuation)
- Buildings - Specialised/Non Specialised (Internal/External Valuation)
- Plant and equipment (as approximated by depreciated historical cost)
- Road assets - roads, bridges and footpaths (External Valuation)
- Drainage assets - (Internal Valuation)
- Community and Crown land - (Valuer General/Internal Valuation)
- Other structures (External Valuation)
- Other assets (as approximated by depreciated historical cost)

Non-specialised assets with short useful lives are measured at depreciated historical cost as an approximation of fair value. Council has assessed that any difference between fair value and depreciated historical cost is unlikely to be material.

For all asset classes, Council assesses at each reporting date whether there is any indication that a revalued asset's carrying amount may differ materially from that which would be determined if the asset were revalued at the reporting date. If any such indication exists, Council determines the asset's fair value and revalues the asset to that amount. Full revaluations are undertaken for all assets on a 5 year cycle.

Increases in the carrying amounts arising on revaluation are credited to the revaluation surplus within the equity balance. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation surplus directly in equity to the extent of the remaining surplus attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives utilising a short-life / long-life methodology. Useful lives are as follows:

Plant & Equipment			Stormwater Drainage		
Office Equipment	4 - 10	years	Drains	60 - 100	years
Office Furniture	10 - 20	years	Transportation Assets		
Vehicles	5 - 8	years	Sealed Roads - Surface	15 - 40	years
Heavy Plant and Road Making Equipment	5 - 8	years	Sealed Roads - Structure	75 - 200	years
Other Plant and Equipment	5 - 15	years	Bridge - Concrete	100	years
Other Equipment			Bridge - Other	100	years
Playground Equipment	5 - 15	years	Road Pavements	50 - 60	years
Benches, seats etc.	10 - 20	years	Kerb, Gutter & Paths	80	years
Park Structures - Masonry	50 - 100	years	Other Assets		
Park Structures - Other Construction	20 - 40	years	Library Books	5 - 15	years
Buildings			Artworks	Indefinite	
Buildings - Masonry	50 - 100	years			
Buildings - Other	20 - 40	years			

The assets' useful lives are reviewed, and adjusted if appropriate, at each reporting date. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

Capitalisation Thresholds - All items of infrastructure, property, plant and equipment are capitalised with the exception where the cost of acquisition is as follows:

Office Furniture	<	\$5,000
Office Equipment	<	\$5,000
Other Plant and Equipment	<	\$5,000

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 10 Infrastructure, property, plant & equipment (continued)

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads. Any land under roads that was recognised before 1 July 2008 was derecognised at 1 July 2008 against the opening balance of retained earnings. Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 - Property, Plant and Equipment.

Crown Reserves

Crown Reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated. Where the Crown reserves are under a lease arrangement they are accounted for under AASB 16 Leases, refer to Note 13.

Improvements on Crown Reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised with Council's Income Statement.

Rural Fire Service assets

Under section 119 of the Rural Fires Act 1997, *'all fire fighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the Council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed'*. Until such time as discussions on this matter have concluded and the legislation changed, Council will exclude these assets including plant and vehicles and depreciation charges within the financial statements.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 11 Investment properties

	Actual 2020 \$'000	Actual 2019 \$'000
Owned Investment Property		
At Fair value		
Opening Balance at 1 July	5,965	6,085
Net gain (loss) from fair value adjustment	(130)	(120)
Closing Balance at 30 June	5,835	5,965

Accounting policy for investment property

Investment property, principally comprising buildings, is held for long-term rental yields and is not occupied by the Council. Changes in fair values are recorded in the Income Statement as part of other income if favourable and other expenses if unfavourable.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12 Contract assets and liabilities

		Actual 2020	
		Current \$'000	Non-Current \$'000
(a) Contract liabilities			
Funds to construct Council controlled assets	(i)	12,830	-
Funds received prior to performance obligation being satisfied (upfront payments) - AASB 15	(ii)	1,220	6,580
Deposits received in advance of services provided (e.g. caravan park fees, hire fees)		1,732	-
Upfront fees - leisure centre	(iii)	-	-
Total		15,782	6,580

- (i) Council has received funding to construct assets including sporting facilities, bridges, library and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.
- (ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.
- (iii) Upfront membership fees for the leisure centre do not meet the definition of a performance obligation and therefore the funds received are recorded as a contract liability on receipt and recognised as revenue over the expected average membership life.

Revenue recognised that was included in the contract liability balance at the beginning of the period

Funds to construct Council controlled assets	17,518
Funds received prior to performance obligation being satisfied (upfront payments) - AASB 15	8,686
Deposits received in advance of services provided (e.g. caravan park fees, hire fees)	2,452
Total	28,656

Significant changes in contract assets and liabilities

The contract liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously income received in advance was recognised for reciprocal contracts. The increase in a contract liability is primarily due to grants in the scope of AASB 15 and capital grants received by Council to acquire or construct assets which will be under Council's control. Previously, revenue was recognised on receipt of the funds.

Accounting policy for contract assets and liabilities

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before the payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer/fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13 Leases

Council has applied AASB 16 using the modified retrospective (cumulative catch-up) method and therefore the comparative information has not been restated and continues to be reported under AASB 117 and related interpretations.

Council as a lessee

Council has leases over a range of assets including buildings, plant and equipment, and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Buildings

Council leases a building in Dee Why for the purpose of providing long day care. The lease is for 20 years and expires in September 2022. The building lease contains an annual pricing mechanism based on CPI movements at each anniversary of the lease inception.

Office and IT equipment

Leases for office and IT equipment are generally for low value assets, except for significant items such as the photocopiers/printers used for large scale printing, along with fibre connecting 3 Council sites. The leases are between 2 and 6 years. The payments are fixed, however some of the leases include variable payments based on usage.

Plant & Equipment

Council's waste collection service is under a lease with an external party. The lease is for 10 years starting on the 1st July 2019 and contains the dedicated use of specific vehicles allocated to the collection service. These vehicles comprise 40 large Dennis Eagle trucks and 4 smaller Hino hybrid trucks for difficult access areas. Council determines the customisation of these vehicles, and receives all the economic benefit of these trucks being in operation. The specific nature of the vehicles renders the lessor limited in their ability to substitute these vehicles.

The lease is a combination of fixed and variable fees. The variable fees are dependent on the number of bins collected for garbage, recycling and vegetation. The bulky goods clean up fees, offshore and isolated communities waste collection, and the on-line booking fee are all fixed fees per annum. The actual right of use asset comprises the 44 trucks listed above, and the stand alone value of these trucks has been calculated using readily available data.

At each anniversary of the commencement date the prices in the contract will be adjusted in accordance with CPI for the subsequent year.

Council's childcare services lease 2 PHEV Mitsubishi Outlanders on a 3 year term.

Council's subsidiary Kimbriki Environmental Enterprises holds a lease for a Solar PV System. The lease commenced in July 2019 and has a duration of 120 months. The panels are installed at the Kimbriki site at 1 Kimbriki Road, Ingleside, and are expected to have a useful life of 20 years.

Extension Options

There are no extension options included in the current leases.

(a) Right-of-use assets

	Buildings	Office and IT Equipment	Plant and Equipment	Total
	\$'000	\$'000	\$'000	\$'000
Adoption of AASB 16 at 1 July 2019	149	272	-	421
Additions to right-of-use assets	-	-	12,215	12,215
Depreciation charge	(46)	(79)	(1,222)	(1,347)
Balance at 30 June 2020	103	193	10,993	11,289

(b) Lease liabilities

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below

	< 1 Year	1 - 5 years	> 5 years	Total	Total per statement of financial position
	\$'000	\$'000	\$'000	\$'000	\$'000
	1,556	5,816	5,618	12,989	11,441

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Northern Beaches Council

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for the year ended 30 June 2020

Note 13 Leases (continued)

(c) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below

	Year Ended 30 June 2020 \$'000
Interest on lease liabilities	351
Variable lease payments based on usage not included in the measurement of lease liabilities	14,339
Depreciation of right to use assets	1,347
Expenses relating to short-term leases	5
Expenses relating to low-value assets	264
	16,306

(d) Statement of cash flows

	Actual 2020 \$'000
Total cash outflow for leases	(1,546)

Leases at significantly below market value - Concessionary/peppercorn leases

Council has a number of leases at significantly below market value for land and buildings which are mainly used for:

i) Council as lessee:

- Beacon Hill playing fields
- Warringah Mall library

ii) Council as lessor:

- Surf Life Saving Clubs
- NSW Rural Fire Services
- Transport for NSW B-Line Car Parks

The leases vary in length and require payments of a maximum amount of \$100 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases.

Council does not believe that any of the leases in place are individually material from a statement of financial position or performance perspective.

Accounting policy

Accounting policies under AASB16 - applicable from 1 July 2019

At inception of a contract, Council assesses whether a lease exists - i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value/Concessionary leases

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

Accounting policies under AASB117 and associated Accounting Interpretations (2019 only)

Refer to Note 5c.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13 Leases (continued)

Council as a lessor

(e) Operating leases

Council leases out a number of properties to community groups; these leases have been classified as operating leases for financial reporting purposes and the assets are included as investment property in the statement of financial position (refer note 11).

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

	Year Ended 30 June 2020 \$'000
(i) Operating lease income	
Investment Properties	
Lease income (excluding variable lease payments not dependent on an index or rate)	310
Lease income relating to variable lease payments not dependent on an index or rate	31
Other operating lease income	
Lease income (excluding variable lease payments not dependent on an index or rate)	6,140
Lease income relating to variable lease payments not dependent on an index or rate	592
Total income relating to operating leases	7,073
(ii) Operating lease expenses	
Investment Properties	
Direct operating expenses from property that generated rental income	(18)
Direct operating expenses from property that did not generate rental income	(20)
Other leased assets	
Direct operating expenses from property that generated rental income	(2,172)
Direct operating expenses from property that did not generate rental income	(588)
Total expenses relating to operating leases	(2,798)

Maturity analysis of lease receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

	Actual 2020 \$'000
< 1 year	6,392
1 - 2 years	2,857
2 - 3 years	2,751
3 - 4 years	2,313
4 - 5 years	2,227
> 5 years	14,418
Total undiscounted lease receivable	30,958

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 14 Payables and borrowings

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Payables				
Goods & services	7,500	-	9,214	-
Accrued expenses:				
- Borrowings	228	-	306	-
- Wages and salaries	1,691	-	519	-
- Other	11,098	-	15,525	-
Deposits & retentions	17,392	-	18,036	-
Government departments and agencies	37	-	106	-
Prepaid rates	1,795	-	-	-
Other Payables	314	250	54	-
Total Payables	40,055	250	43,760	-
Borrowings				
Loans - Secured ⁽¹⁾	5,137	22,319	5,129	27,490
Total Borrowings	5,137	22,319	5,129	27,490
Total payables and borrowings	45,192	22,569	48,889	27,490

Notes:

⁽¹⁾Loans are secured over the income of Council

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
(a) Current payables not expected to be settled within the next 12 months				
Deposits & Retentions	9,728	-	10,429	-
Total	9,728	-	10,429	-

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 14 Payables and borrowings (continued)

(b) Changes in liabilities arising from financing activities

	2019 \$'000	Cash Flows \$'000	Non-cash changes \$'000			2020 \$'000
			Acquisition	Fair value changes	Other non- cash movement	
Loans:						
- secured	32,619	(5,163)	-	-	-	27,456
Total liabilities from financing activities	32,619	(5,163)	-	-	-	27,456

	2018 \$'000	Cash Flows \$'000	Non-cash changes \$'000			2019 \$'000
			Acquisition	Fair value changes	Other non- cash movement	
Loans:						
- secured	37,583	(4,964)	-	-	-	32,619
Total liabilities from financing activities	37,583	(4,964)	-	-	-	32,619

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 14 Payables and borrowings (continued)

(c) Financing arrangements

	Actual 2020 \$'000	Actual 2019 \$'000
Total facilities		
The amount of total financing facilities available to Council at the reporting date is:		
- Bank overdraft facility	500	500
- Corporate credit cards	150	150
	650	650
Drawn facilities		
The amount of financing facilities drawn down at the reporting date is:		
- Corporate credit cards	27	35
	27	35
The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.		
Undrawn facilities		
The amount of undrawn financing facilities available to Council at the reporting date is:		
- Bank overdraft facility	500	500
- Corporate credit cards	123	115
	623	615

Breaches and defaults

During the current year and prior year, there were no defaults or breaches on any of the loans

Security over loans

Loans are secured over the income of Council

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 14 Payables and borrowings (continued)

Accounting policy for payables and borrowings

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of Council comprise trade payables, bank and other loans and finance lease liabilities.

Payables

These amounts represent liabilities for goods and services provided to Council prior to the end of the financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 15 Provisions

	Actual 2020		Actual 2019	
	Current \$'000	Non-Current \$'000	Current \$'000	Non-Current \$'000
Provisions				
Employee benefit provisions				
Annual Leave	11,338	-	10,086	-
Sick Leave	414	-	411	-
Long Service Leave	23,447	2,225	22,379	2,169
Other Leave	107	-	132	-
Gratuities	9	-	9	-
Total - Aggregate employee benefits	35,315	2,225	33,017	2,169
Other Provisions				
Self Insurance - Workers Compensation	560	2,152	569	1,324
Asset Remediation	-	35,287	-	37,745
Total Provisions	35,875	39,664	33,586	41,238
Current Provisions not expected to be settled within the next 12 months				
	21,798	-	19,833	-

(a) Description of and movements in non-employee benefit provisions

	Self Insurance	Asset Remediation
	a	b
	\$'000	\$'000
At beginning of year	1,893	37,745
Remeasurement	-	(2,458)
Amounts used	(994)	-
Additional Provisions	1,813	-
TOTAL	2,712	35,287

- a. Self Insurance Provisions represent both (i) Claims incurred but not reported and (ii) Claims reported and estimated as a result of Council being a self insurer for Workers Compensation Claims. Public Liability and Professional Indemnity claims are expensed as they meet the recognition criteria set out in AASB 137 Provisions, Contingent Liabilities and Contingent Assets.

Specific uncertainties relating to the final costs and the assumptions made in determining provisions for Self Insurance include:

- Claims Escalation of 2.000% - 2.500% per annum and Bond Yields of 0.140% - 2.123% per annum over a 12 year period;
- All monetary amounts for past Workers Compensation Claims were indexed to bring them to "standardised" values at June 2020;
- Workers Compensation Claim payments projected into the future by the adopted actuarial model are in standardised values as at June 2020;

The last actuarial assessment of Workers Compensation claims was undertaken in July 2020 for the 30 June 2020 provision balance and was performed by David A Zaman Pty Ltd, Director David Zaman, BSc, FIA, FIAA, MBA.

- b. Asset Remediation Provisions represent the present value estimate of future costs Council will incur in order to remove, restore and remediate assets and/or activities as a result of past operations. Council is required by law to restore the present tip site at Kimbriki to passive open space at the end of its useful life. An Evaluation of Costs for Landfill Closure and Post Closure Management was prepared by Mockinya Consulting in June 2020. The projected cost of this restoration is \$118.25 million (\$121.8 million incl GST) based on the Landfill Closure and Post Closure Management Evaluation of Costs Report. As a result of current economic conditions due to the COVID-19 pandemic, there is increased difficulty in applying a 'discount rate' to estimate the present value for such a long term liability. The NSW Independent Pricing and Regulatory Tribunal's (IPART) published discount and inflation rates have been used to estimate the present value of the remediation provision. Regular, ongoing reviews of these inputs are undertaken given the current level of volatility in the economy. Costs have been escalated at an inflation rate of 2.3% (IPART) and the provision has been discounted to its present value at 3.60% per annum (nominal discount rate from IPART).

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Northern Beaches Council

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for the year ended 30 June 2020

NOTE 15 Provisions (continued)

Accounting policy for provisions

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Employee Benefits

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

Self-insurance

Council has decided to self-insure for workers compensation for claims up to \$600,000. Claims above \$600,000 are covered by an external insurance provider. A provision for self-insurance has been made to recognise outstanding claims.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 15 Provisions (continued)

Accounting policy for provisions (continued)

Asset Remediation - Provisions for close down and restoration and for environmental clean up costs

Restoration

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Close down and restoration costs are a normal consequence of tip operations, and the majority of close down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

Other movements in the provisions for close down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations and revisions to discount rates are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date and the cost is charged to the income statement.

Provision is made for the estimated present value of the costs of environmental clean up obligations outstanding at the reporting date. These costs are charged to the income statement. Movements in the environmental clean up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost. Remediation procedures generally commence soon after the time the damage, remediation process and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors including changes to the relevant legal requirements, the emergence of new restoration techniques or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in waste production rates. As a result there could be significant adjustments to the provision for close down and restoration and environmental clean up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

Annual Financial Statements

Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16 Accumulated surplus, revaluation reserves, changes in accounting policies, and accounting estimates

(a) Nature and Purpose of reserves

Infrastructure, Property, Plant & Equipment Revaluation reserve

The infrastructure, property, plant & equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

	Notes	Actual 2020 \$'000	Actual 2019 \$'000
Accumulated Surplus			
Movements in Accumulated Surplus were as follows:			
Balance at beginning of period		4,873,907	4,846,014
Changes due to AASB 1058 and AASB 15 adoption		(26,204)	-
Transfers between Equity items		(46)	
Net Result for the period		18,552	27,893
Balance at end of period		4,866,209	4,873,907
Infrastructure, Property, Plant & Equipment Revaluation Surplus:			
Balance at beginning of period		171,245	158,417
Gain / (loss) on revaluation	10	46,909	12,828
Total		218,154	171,245

(b) Changes in accounting policy due to adoption of new Accounting Standards

During the year ended 30 June 2020, Council has adopted AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of Not-for-profit Entities, and AASB 16 Leases using the modified retrospective (cumulative catch up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 Construction Contracts, AASB 117 Leases, AASB 118 Revenue, AASB 1004 Contributions and associated Accounting Interpretations.

All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

AASB 15 and AASB 1058

The following approach has been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements.
- Council has retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were

The key changes to Council's accounting policy resulting from the adoption of AASB 15 and AASB 1058 are as follows:

Funds received prior to performance obligation being satisfied (upfront payments)

Prior to adopting AASB 15, Council would recognise most grant revenue on receipt. Now under AASB 15, If sufficiently specific performance obligations relating to grant revenue are ongoing, a contract liability is established and the revenue is deferred. It will be recognised as the performance obligations are met.

Revenue recognition from contract modifications

In relation to contract modifications, AASB 15 requires customer approval, which is a more prudent criteria than the probability requirement in the previous standards and would result in deferral of revenue where unapproved works have been performed. Council does not have any contract modifications to report.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16 Accumulated surplus, revaluation reserves, changes in accounting policies, and accounting estimates (continued)

Transfer of control to a customer - over time or at a point in time

AASB 15 has specific criteria regarding whether control is transferred over time or at a point in time. Council has reviewed its contracts and concluded that the criteria for recognition over time is not met in some circumstances. In such cases, revenue will be recognised at the delivery of each separate performance obligation instead of over the contract using a single margin.

Principal v agent

Prior to adoption of AASB 15, the Council had assessed that they were a principal in transactions where another party was involved in providing the goods or services including pass-through grants. Under AASB 15, the indicators of a principal have changed and there are now a number of performance obligations within grant agreements where the Council is acting as an agent since the only obligation is to transfer the funds to a third party. The result is that Council can only recognise the "commission" to which they are entitled rather than the gross revenue and expenses. There is no change to reported profit. The Council does not have any grant agreements that meet the definition of an agent.

Licences

Council has reviewed the licences it grants and considers that all licences are either short-term or low value and elects to recognise all revenue from licences up-front rather than spreading them over the life of the licence.

Prepaid rates

Under AASB 1058, prepaid rates are recognised as a financial liability until the beginning of the rating period.

Grants - operating

Under AASB 1004, most grant income was recognised as revenue on receipt. Under AASB 15, where an agreement is enforceable and contains sufficiently specific performance obligations, the revenue is either recognised over time as the work is performed or recognised at the point in time that the control of the services passes to the customer.

Grants - capital

Under AASB 1004, most grant monies were recorded as revenue on receipt. Under AASB 1058, where Council has received assets (including cash) to acquire or construct a non-financial asset, the asset is to be controlled by Council and the contract is enforceable, then the asset is recognised as a contract liability on receipt and recorded as revenue as the performance obligation to acquire or construct the asset is completed.

Changes in presentation

In addition to the above changes in accounting policies, Council has also amended the presentation of certain items to align them with the requirements of AASB 15 and AASB 1058:

- An additional line item has been set up on the balance sheet called contract liabilities. This line item relates to payments received by Council before a related performance obligation has been satisfied.

Opening contract balances at 1 July 2019

	Balance at 1 July 2019 \$'000
Contract liabilities - new liability	
- under AASB 15 - Funds received prior to performance obligation being satisfied (upfront payments)	8,686
- under AASB 1058 - Funds to construct Council controlled assets	17,518
Total contract liabilities - new liability	26,204
Contract liabilities - moved from payables liabilities	
- under AASB 15 - Deposits received in advance of services provided	2,452
Total contract liabilities	28,656

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16 Accumulated surplus, revaluation reserves, changes in accounting policies, and accounting estimates (continued)

Comparison of financial statement line items under AASB 15 compared to previous standards for the current year

	Carrying amount per Statement of financial position under AASB 15 and AASB 1058 \$'000	Reclassification \$'000	Remeasure- ment \$'000	Carrying amount under previous revenue standards \$'000	Note
Current liabilities					
Contract liabilities	14,050	-	(14,050)	-	(i)
Non-current liabilities					
Contract liabilities	6,580	-	(6,580)	-	(i)
Equity					
Accumulated Surplus	4,866,208	-	20,630	4,886,838	

- (i) Elimination of contract liability which arises under AASB 15 for funds received to construct an asset to be controlled by Council and other funds under AASB 15 which have been received prior to the satisfaction of performance obligations.

Income statement for the year ended 30 June 2020

	Income statement and comprehensive income under AASB 15 and AASB 1058 \$'000	Reclassification \$'000	Remeasure- ment \$'000	Income statement and comprehensive income under previous revenue standards \$'000	Note
Revenue	361,649	-	(5,574)	356,075	(i)
Other income	4,306	-	-	4,306	
Expenses	347,306	-	-	347,306	
Profit/(Loss) for the year	18,649	-	(5,574)	13,075	
Total comprehensive income	65,559	-	(5,574)	59,985	

- (i) Difference in revenue between recognition on receipt under the old standards and as/when performance obligations are met under new standards.

The adoption of AASB 15 and AASB 1058 has not materially changed the statement of cash flows for the year ended 30 June 2020.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16 Accumulated surplus, revaluation reserves, changes in accounting policies, and accounting estimates (continued)

AASB 16 Leases

Council as a lessee

Under AASB 117, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Income Statement on a straight-line basis.

Practical expedients used on transition

AASB 16 includes a number of practical expedients which can be used on transition. Council has used the following expedients:

- Contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16.
- Lease liabilities have been discounted using the Council's incremental borrowing rate at 1 July 2019. Right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjustment by any prepaid or accrued lease payments.
- A single discount rate was applied to all leases with similar characteristics. The right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset.
- Excluded leases with an expiry date prior to 30 June 2020 from the Statement of Financial Position, and lease expenses for these leases have been recorded on a straight-line basis over the remaining term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

Financial statement impact of adoption of AASB 16

Council has recognised right-of-use assets and lease liabilities of \$0.421m at 1 July 2019 for leases previously classified as operating leases, or leases that are significantly below market value which were previously off balance sheet.

The weighted average lessee's incremental borrowing rate applied to lease liabilities at 1 July 2019 was 2.43%.

	\$'000
Operating lease commitment at 30 June 2019 per Council financial statements *	957
Discounted using the incremental borrowing rate at 1 July 2019	925
Less:	
Short-term leases included in commitments note	(8)
Leases for low-value assets included in commitments note	(494)
Other reconciling items - interest rate	(2)
Lease Liabilities recognised at 1 July 2019	421

* Restated to include leases previously classified elsewhere

Council as a lessor

For the arrangements where Council is a lessor, there are no significant accounting policy changes on adoption of AASB 16 except for sub-leases, which have now been classified in relation to the right-of-use asset under the head lease rather than the underlying asset.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16 Accumulated surplus, revaluation surplus, changes in accounting policies and accounting estimates (continued)

(c) Changes in accounting policy - voluntary change

No voluntary changes in accounting policy have been undertaken during the year.

(d) Changes in accounting estimates

No accounting estimates have been amended during the year.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 17 Statement of cash flows information

	Notes	Actual 2020 \$'000	Actual 2019 \$'000
(a) Reconciliation of Cash and Cash Equivalents			
Total Cash & Cash Equivalents per Statement of Financial Position	7a	6,199	7,052
Balances as per Statement of Cash Flows		6,199	7,052
(b) Reconciliation of Net Operating Result to Cash provided from Operating Activities			
Net Operating Result from Income Statement		18,649	28,025
Add:			
Depreciation and Amortisation		43,546	39,629
Loss / (Gain) on Disposal of Assets		(6)	(176)
Non Cash Contributions and Dedications		(13,649)	(4,484)
Increase in Provision for Impairment of receivables		32	148
Fair Value Loss / (Gain) on Investment Property		130	120
Fair Value Loss / (Gain) on Financial Assets at Fair Value through Profit and Loss		(26)	(23)
		48,676	63,239
Less movement in operating assets and liabilities			
(Increase) / Decrease in Receivables		3,543	(666)
(Increase) / Decrease in Inventories		(29)	(14)
(Increase) / Decrease in Other Current Assets		(287)	(72)
Increase / (Decrease) in Payables		(1,783)	8,715
Increase / (Decrease) in Accrued Interest Payable		(78)	(49)
Increase / (Decrease) in Other Accrued Expenses Payable		(3,258)	(2,020)
Increase / (Decrease) in Other Current Liabilities		(523)	(585)
Increase / (Decrease) in Contract Liabilities		(5,574)	
Increase / (Decrease) in Leave Entitlements		2,354	4,284
Increase / (Decrease) in Other Provisions		(1,639)	1,940
Net Cash provided from (or used in) operating activities from Statement of Cash Flows		41,402	74,772
(c) Non-Cash Investing & Financing Activities			
Non Cash Contributions - Land and Infrastructure		13,649	4,484
		13,649	4,484

Refer to Note 13 for information on acquisition of assets under leases

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Northern Beaches Council

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Note 18 Interests in other entities

Interests in subsidiary

(a) Composition of the Group

Subsidiary	Principal place of business	Percentage % Owned 2020	Percentage % Owned 2019
Kimbriki Environmental Enterprises Pty Limited	Kimbriki Road, Ingleside, NSW	96.16%	96.16%

The percentage ownership interest held is equivalent to the percentage voting rights.

The financial position and performance Kimbriki Environmental Enterprises Pty Ltd is for the financial period ended 30 June 2020.

Controlled entities with ownership interest of 50% or less

Council does not have any subsidiaries with an ownership interest of less than 50%.

(b) Significant restrictions relating to subsidiary

Council is the majority shareholder in Kimbriki Environmental Enterprises Pty Limited (Company). The Company commenced operating its waste and recycling business on 1 July 2009 with a lease over the Council owned site for a period of 25 years. The one minority shareholder in the Company is Mosman Council.

The Shareholder Agreement requires that a Super Majority Consent of Shareholders (majority shareholder plus one other shareholder) is required for the following decisions:

- any decision of the company to require the Councils to subscribe for further Shares to fund the continuing operation of the Company.
- any decision of the shareholders in relation to any of the following matters:
 - any lease of the Kimbriki Facility from Northern Beaches Council;
 - any call offer in favour of Northern Beaches Council to purchase the Kimbriki Residential Properties (assuming the Company acquires them); and
 - any Collection Contract between the Company and Northern Beaches Council.

Further, an Extraordinary Majority Consent of Shareholders (majority shareholder plus two other shareholders) is required for any decision relating to:

- Constitution amendment: any amendment to the constitution documents of the Company;
- Liquidation: the liquidation of winding up of the Company;
- Capital reorganisation: any reorganisation, reclassification, reconstruction, consolidation or subdivision of the capital of the Company, including any buyback or redemption of Shares, or the creation of any different class of marketable securities in the capital of the Company;
- Significant investments: any agreement by the Company to purchase any asset, make any investment or otherwise commit to a project with a value in a single case, or any number of cases with the same vendor or other contracting party (or person associated with them) in any year with an aggregate value exceeding \$2,500,000;
- Bonus issue: the issue of any bonus shares in the capital of the Company; and
- Share offers: any issue of marketable securities in the capital of the Company, except where this agreement expressly permits otherwise.

Northern Beaches Council now holds the shares of the former Manly, Pittwater and Warringah Councils and for the purposes of the Shareholder Agreement is taken to hold the position of majority shareholder and two other shareholders.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 18 Interests in other entities (continued)

(c) Subsidiary with material Non-Controlling Interests (NCI)

	Kimbriki Environmental Enterprises Pty Limited 30 June 2020	Kimbriki Environmental Enterprises Pty Limited 30 June 2019
% Ownership held by NCI	3.84%	3.84%
	\$'000	\$'000
Profit/(Loss) allocated to NCI	97	132
Accumulated NCI of subsidiary	1,186	1,088
Summarised statement of financial position		
Current assets	26,866	22,271
Non-current assets	33,593	20,662
Current liabilities	8,166	5,863
Non-current liabilities	21,406	8,726
Net assets	30,887	28,344
Summarised statement of profit and loss and other comprehensive income		
Revenue	38,834	35,410
Profit/(Loss)	2,543	3,442
Total Comprehensive Income	2,543	3,442
Summarised statement of cash flows		
Cash flows from operating activities	6,980	8,148
Cash flows from investing activities	(4,105)	(4,604)
Net increase / (decrease) in cash and cash equivalents	2,296	3,544

Accounting policy for subsidiary

Subsidiaries are all entities (including structured entities) over which the Council has control. Control is established when the Council is exposed to, or has rights to variable returns from, its involvement with the entity and has the ability to affect those returns through its power to direct the relevant activities of the entity.

These consolidated financial statements include the financial position and performance of controlled entities from the date on which control is obtained until the date that control is lost. Intragroup assets, liabilities, equity, income, expenses and cash flows relating to transactions between entities in the consolidated entity have been eliminated in full for the purpose of these financial statements. Appropriate adjustments have been made to a controlled entity's financial position, performance and cash flows where the accounting policies used by that entity were different from those adopted by the consolidated entity. All controlled entities have a June financial year end.

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for the year ended 30 June 2020

Note 18 Interests in other entities (continued)

Associates and joint ventures

Council remains a member of the Premeure Insurance Pool but holds an immaterial interest in the Joint Venture. The winding up of Premeure and distribution of funds is in progress.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19 Commitments

	Actual 2020 \$'000	Actual 2019 \$'000
(a) Capital Commitments (exclusive of GST)		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
- Land & Buildings	2,604	4,110
- Plant & Equipment	992	1,759
- Infrastructure	8,168	10,649
Total	11,764	16,518

Description of Commitments

Contractual commitments for capital works currently being undertaken

Refer to Note 13 for information relating to leases for 2020.

(b) Non-cancellable Operating Lease Commitments (2019 only)

Commitments under non-cancellable operating leases at the reporting date but not recognised in the financial statements are payable as follows:

- Not later than one year	n/a	149
- Later than one year and not later than five years	n/a	312
- Later than five years	n/a	62
Total	-	523

Description of Leases (2019 only)

-Information Technology Equipment

-Electric Vehicles

-Solar Panels - Kimbriki

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's Financial Statements.

Contingent Liabilities

1. Guarantees

(i) Superannuation

Defined Benefit Superannuation Contribution Plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a "multi-employer fund" for purposes of AASB119 Employee Benefits. Sufficient information is not available to account for the Scheme as a defined benefit plan in accordance with AASB119 because the assets to the Scheme are pooled together for all Councils. Further information is provided under d) below.

a) Description of the funding arrangements, including the method used to determine Council's rate of contributions and any minimum funding requirements.

Pooled Employers are required to pay standard employer contributions and additional lump sum contributions to the Fund. The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are 1.9 times employee contributions.

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40.0 million per annum from 1 July 2018 for 3 years to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These additional lump sum contributions are used to fund the deficit of assets to accrued liabilities as at 30 June 2020. The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

b) Description of the extent to which Council can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan.

Each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the entity.

c) Description of any agreed allocation of a deficit or surplus on:

- i) Wind-up of the plan
There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.
- ii) Council's withdrawal from the plan
There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

d) Additional information under paragraph 34 of AASB 119

- i) The plan is a defined benefit plan
- ii) The reasons why sufficient information is not available to enable the Council to account for the plan as a defined benefit plan is as follows:
 1. Assets are not segregated within the sub-group according to the employees of each sponsoring employer;
 2. The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer;
 3. Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer; and
 4. The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors set out above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses (to the extent that they are not borne by members). As such we do not believe that there is sufficient reliable information to allow each sponsoring employer to account for its proportionate share of the defined benefit obligation, sub-group assets and costs associated with the sub-group in the same way as it would for a single employer sponsored defined benefit plan.
- iii) The expected contributions of fee plan for the next annual reporting period are \$1,637,706.

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Northern Beaches Council

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for the year ended 30 June 2020

Note 20 Contingencies (continued)

- iv) Information about any deficit or surplus in the plan that may affect the amount of future contributions, including the basis used to determine that deficit or surplus and the implications, if any, for the entity.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2020 is:

Employer reserves only*	\$millions	Asset Coverage
Assets	1,695.20	
Past Service Liabilities	1,773.20	95.60%
Vested Benefits	1,757.50	96.50%

*excluding member accounts and reserves in both assets and liabilities

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation*	3.5% per annum
Increase in CPI	2.5% per annum

*Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

- v) An indication of the level of participation of Council in the plan compared with other participating entities.
Council's additional lump sum contribution per annum of \$1,002,000 as a percentage of the total additional lump sum contributions for all Pooled Employers (of \$40m each year from 1 July 2018 to 30 June 2021) is 2.50% which provides an indication of the level of participation of Council compared with other employers in the Pooled Employer subgroup.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to Local Government. Membership includes the potential to share in either the net assets or liabilities of the of the fund depending on its past performance. Council's share of the Net Assets or Liabilities reflects Councils contributions to the pool and the result of insurance claims within each of the Fund Years. The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) Workers Compensation

Council has decided to self-insure for workers compensation for claims up to \$600,000. Claims above \$600,000 are covered by an external insurance provider. Council provides bank guarantees to the value of \$2,067,000 to secure its self-insurance licence for workers compensation. The guarantee is provided to the State Insurance Regulatory Authority.

(iv) Other Guarantees

Kimbriki Environmental Enterprises Pty Ltd has provided a Bank Guarantee in the amount of \$1,000,000 to the Environmental Protection Authority as a condition to the granting of a licence to operate a dry waste facility. The amount may be drawn down by the authority if licence conditions are not met. It is not expected that this amount will be drawn down.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20 Contingencies (continued)

2. Other Liabilities

(i) Third Party Claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services. Council believes that it is appropriately covered for all claims through its Insurance Coverage and does not expect any material liabilities to eventuate.

(ii) S7.11 and S7.12 Plans

Council has significant obligations to provide Section 7.11 and Section 7.12 infrastructure. It is possible that funds contributed may be less than the cost of this infrastructure requiring Council to borrow or use general revenue to fund the difference. (Refer Note 25).

(iii) Legal Expenses

Council, the Sydney North Planning Panel and the Northern Beaches Local Planning Panel are ordinarily the planning consent authorities for the Northern Beaches local government area under the Environmental Planning & Assessment Act 1979. Pursuant to that Act, certain persons dissatisfied by a planning decision of the Council or the panels may appeal to the Land & Environment Court. In relation to a determination by a panel, Council is to be the respondent to the appeal but is subject to the control and direction of the panel in connection with the conduct of the appeal. The Act also provides an entitlement for any person to commence proceedings to remedy or restrain a breach of the Act in civil enforcement and judicial review proceedings. It is the Court's normal practice in Class 1 proceedings that parties bear their own legal costs. In class 4 (or judicial review) proceedings, costs usually follow the event.

At 30 June 2020, Council was party to 42 Class 1 appeals and 4 Class 4 appeals in the Land & Environment Court. All known costs have been recognised, however the amount of further costs cannot be known until the appeals are determined.

Council is involved in other litigation (including civil liability proceedings and Local Court prosecutions). Whilst these matters are unlikely to cost Council in excess of \$100,000 individually (subject to the comments below), the amount of further costs cannot be known until these proceedings are concluded.

(iv) Potential Land Acquisitions due to Planning Restrictions imposed by Council

Council has classified a number of privately owned land parcels as Local Open Space or Environmental Conservation. As a result, where notified in writing by the various owners, Council may be required to purchase these land parcels. At the reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions have not been possible.

(v) Other

At the first meeting of Northern Beaches Council on 19 May 2016, the Administrator undertook to review the Manly Oval project and the Whistler Street project in light of community concerns. At the meeting on 23 August 2016, Council resolved to terminate the Development Deed with Built Development (Manly) Pty Ltd (Built) and Athas Holdings Pty Ltd (Athas). On 15 November 2016, Council provided notice of termination of the Development Deed for the Whistler Street project to Built and Athas. On 25 November 2016, Built and Athas provided to Council a notice under the Development Deed disputing the validity of the termination. Council entered into negotiations with Built and Athas regarding the Whistler Street project and the disputed termination under a Negotiations Deed. These negotiations were without prejudice. The negotiations came to an end without agreement, and Built and Athas provided Council with a letter dated 25 May 2017 terminating the Negotiations Deed effective on or about 25 June 2017. On 26 October 2017, Built and Athas lodged a claim in the Supreme Court of NSW for loss of profit, interest (pursuant to section 100 of the Civil Procedure Act 2005 (NSW)), costs, interest on costs and such further or other orders as the Court thinks fit.

Following Council's List Response to the claim being filed and served, the plaintiffs have filed and served an Amended Commercial List Statement to which Council has served a response. There has followed a series of interlocutory procedures and an adverse order against Council in relation to the interlocutory proceedings in which the Court struck out paragraphs of Council's Commercial List Response. However, Council appealed the decision to strike out paragraphs of Council's Commercial List Response and the costs order. Council was successful in its appeal and the plaintiffs were ordered to pay Council's costs of the strike out application and the appeal. The plaintiffs have served their evidence in chief and have filed and served a Further Amended Commercial List Statement (FACLS). Council has filed its Commercial List Response to the FACLS and evidence. The plaintiffs have served their evidence in reply. Hearing dates have been set commencing 1 March 2021. Council is continuing to defend the claim.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 20 Contingencies (continued)

Contingent Assets

(i) Infringement Notices/Fines

Fines and Penalty Income, the result of Council issuing Infringement Notices is followed up and collected by the Infringement Processing Bureau. Councils Revenue Recognition policy for such income is to account for it as revenue on receipt. Accordingly, at year end, there is a potential asset due to Council not recognising issued but unpaid Infringement Notices.

Due to the limited information available on the status, value and duration of outstanding Notices, Council is unable to determine the value of outstanding income.

(ii) Premsure Insurance Pool

At 30 June 2020, Council disclosed its continuing membership of the Premsure Insurance Pool on Note 18, noting it holds an immaterial interest in the Joint Venture. It is known that some funds are held by the Pool and that they will be distributed to members upon closure of the Pool. Accordingly, at year end there is a potential asset of Council in the amount of the distribution from the Pool. The winding up of Premsure with a view to distributing the available surplus funds to members is in progress.

(iii) Storm Damage Assistance

In the 19/20 financial year, Council experienced two major storm events in November 2019 and February 2020. Council is able to claim from the State Government under the Natural Disaster Relief funding arrangement and will be pursuing the recovery of the claimable expenditure in the order of \$1.7 million.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21 Financial risk management

Risk Management

Council's activities expose it to a variety of financial risks including (i) price risk, (ii) credit risk, (iii) liquidity risk and (iv) interest rate risk. Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's Finance Unit under policies approved by the Council.

The fair value of receivables, loans, investments and financial liabilities approximates the carrying value.

Council's objective is to maximise its return on cash & investments whilst maintaining an adequate level of liquidity and preserving capital. Council's Financial Unit manages its cash and investments portfolio with the assistance of independent advisers. Council has an investment policy which complies with the Local Government Act & Ministerial Investment Order 625. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up and performance of the portfolio as required by local government regulations.

The risks associated with the instruments held are:

- Price risk – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers, or factors affecting similar instruments traded in a market.
- Interest rate risk – the risk that movements in interest rates could affect returns.
- Liquidity risk – the risk that Council will not be able to pay its debts as and when they fall due.
- Credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees. Council also seeks advice from its independent advisers before placing any cash and investments.

(a) Market risk - price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

	2020	2019
	\$'000	\$'000
Impact of a 10% ⁽¹⁾ movement in price of Investments		
- Equity	78	85
- Income Statement ⁽²⁾	78	85
Impact of a 1% ⁽¹⁾ movement in Interest Rates on Cash and Investments		
- Equity	1,535	1,950
- Income Statement ⁽²⁾	1,535	1,950

Notes:

⁽¹⁾ Sensitivity percentages based on management's expectation of future possible market movements. (Price movements calculated on investments subject to fair value adjustments. Interest rate movements calculated on cash, cash equivalents and FRNs.) Recent market volatility has seen larger market movements for certain types of investments.

⁽²⁾ Maximum impact.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21 Financial risk management (continued)

(b) Credit risk

Council's major receivables comprise Rates & Annual Charges and User Charges & Fees. The major risk associated with these receivables is credit risk - the risk that debts due and payable to Council may not be repaid. Council manages this risk by monitoring outstanding debt and employing stringent debt recovery policies.

Credit risk on Rates and Annual Charges is minimised by the ability of Council to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue Rates & Annual Charges which further encourages payment.

There are no significant concentrations of credit risk. The level of outstanding receivables is reported to Council quarterly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required, and carries out credit checks on material non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Council's credit risk at reporting date was:

	Not Yet Due	Overdue Debts				Total
		< 1 year	1-2 years	2-5 years	> 5 years	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Rates and Annual Charges						
2020	-	4,914	718	1,010	1,246	7,888
2019	-	4,226	425	1,373	1,054	7,078

Receivables - non- rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to providing for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2020 is determined as follows, the expected credit losses incorporate forward looking information.

		Not Yet Due	Overdue Debts				Total
			< 30 days	30-60 days	60-90 days	> 90 days	
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2020	Gross carrying amount	6,564	418	208	329	2,027	9,546
	Expected loss rate (%)	1.55%	4.31%	4.33%	5.17%	30.14%	
	ECL provision	102	18	9	17	611	757
2019	Gross carrying amount	10,890	484	194	258	2,073	13,899
	Expected loss rate (%)	0.35%	0.41%	5.67%	4.65%	31.69%	
	ECL provision	38	2	11	12	657	720

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21 Financial risk management (continued)

(c) Liquidity risk

Payables, lease liabilities, & Borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and by maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities can be drawn down in extenuating circumstances.

Borrowings are also subject to interest rate risk; the risk that movements in interest rates could adversely affect funding costs. The Finance Unit regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cash flows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

\$'000	Due Within 1 Year	Due Between 1 and 5 Years	Due after 5 Years	Total Contractual Cash Flows	Carrying Values
At 30 June 2020					
Payables	40,055	250	-	40,305	40,305
Borrowings	5,137	15,413	6,906	27,456	27,456
Total Financial Liabilities	45,192	15,663	6,906	67,761	67,761

\$'000	Due Within 1 Year	Due Between 1 and 5 Years	Due after 5 Years	Total Contractual Cash Flows	Carrying Values
At 30 June 2019					
Payables	43,760	-	-	43,760	43,760
Borrowings	5,129	18,221	9,269	32,619	32,619
Total Financial Liabilities	48,889	18,221	9,269	76,379	76,379

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2020		30 June 2019	
	Average Interest Rate	Balance \$'000	Weighted Average Interest Rate	Balance \$'000
Bank Loans - Fixed	5.3%	18,947	5.3%	23,419
- Variable ⁽¹⁾	2.1%	8,509	3.0%	9,200
		27,456		32,619

⁽¹⁾ The interest rate risk applicable to variable rate bank loans is not considered significant.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 22 Material budget variations

Council's original budget was adopted by Council on 25 June 2019 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, the weather, and by decisions made by the Council.

While these general purpose financial statements include the original budget adopted by Council, the Local Government Act requires Council to review its financial budget on a quarterly basis so it is able to manage the variation between actuals and budget that invariably occur during the year.

In the later part of this financial year, many of Council's services were adversely impacted by the Covid-19 pandemic, placing considerable pressure on Council's budget.

Material variations of more than 10% between original budget and actual results are explained below.

Revenues

1 User Charges and Fees

Original Budget	Actuals	Variance			
\$'000	\$'000	\$'000	\$'000	Variance	
84,115	74,512	-9,603			-11%

User fees and charges were primarily impacted by the COVID-19 pandemic. Significant variations include lower than anticipated:

- Childcare revenue (\$3.790m) (offset by operating grants during 'fee-free period')
- Parking income and Road fees (\$2.021m)
- Development Assessment charges (\$1.023m)
- Accommodation charges (\$0.899m),
- Community centre hiring (\$0.751m) and theatre patronage (\$0.264m)
- Compliance fees (\$0.582m)
- Permit revenue (\$0.345m)
- Development engineering income (\$0.338m)
- Sporting facility utilisation (\$0.289m)
- Offset by higher:
 - Tipping fees \$0.945m.

2 Investment revenues

Original Budget	Actuals	Variance			
\$'000	\$'000	\$'000	\$'000	Variance	
5,687	4,300	-1,387			-24%

- Reduced Investment Interest reflecting the impact of the Reserve Bank's decisions lowering the cash rate and the decline in margins reflecting the lower demand for funds from banks (\$1.386m).

3 Grants and Contributions provided for capital purposes

Original Budget	Actuals	Variance			
\$'000	\$'000	\$'000	\$'000	Variance	
29,246	35,194	5,948			20%

Council budgets conservatively for capital grants and contributions so as to avoid reliance on unsecured funding.

Significant grant funding variations include:

- Council's Connecting Communities Footpaths and Cycleways programs delays to allow further consultation (\$3.066m)
- Mona Vale and Long Reef SLSC design changes delaying development plans (\$2.125m)
- Narrabeen Lagoon's Pedestrian and Cycle Bridge delays to allow geotechnical investigation (\$1.769m)
- Currawong Cottages tender approval delays affecting development plans offset by additional boating facilities receipts (\$0.758m)
- Wharves works at Carol's Wharf and Bells Wharf deferred until 2020/21 (\$0.743m)

Offset by increased funding for:

- Northern Beaches Hospital Roadworks and Road resheeting as part of the Roads to Recovery Program \$1.694m
- Pedestrian safety works, the Federal Blackspot Program and Bus Priority and Infrastructure projects \$0.980m.

Significant contribution funding variations include:

- Land transfers from Transport for NSW of the Tramshed Terminus Amenities and B Line carpark at Warriewood and land under roads non cash contributions of \$11.883m and non cash developer contributions in the Warriewood area of \$1.182m offset by a delay in the Duffy's Forest Rural Fire Station works (\$0.661m)
- Stormwater asset transfers in Warriewood Road \$0.363m

Offset by:

- Lower Section 7.11 and 7.12 developer contributions received (\$0.685m).

4 Gains on disposal of assets

Original Budget	Actuals	Variance			
\$'000	\$'000	\$'000	\$'000	Variance	
1,073	6	-1,067			-99%

Council takes the conservative position to not budget for gains on disposal of assets with the exception of planned plant and equipment sales. The variance was principally due to the non-cash impact of writing down infrastructure assets that had been renewed (\$0.861m)

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Notes to the Financial Statements

for the year ended 30 June 2020

Note 22 Material budget variations (continued)

Expenses

1 Borrowing costs

Original Budget		Actuals		Variance			
\$'000		\$'000		\$'000		Variance	
3,441		2,947		-494		-14%	

- Reduction in the provision for asset remediation resulting in lower amortisation costs (\$0.695m)
- Lower than anticipated interest rates on borrowings subject to a variable rate (\$0.149m)
- Offset by:
- First time adoption of AASB16 in respect of Interest Leases for Right of Use Assets \$0.336m.

2 Depreciation, amortisation and impairment

Original Budget		Actuals		Variance			
\$'000		\$'000		\$'000		Variance	
38,795		43,546		4,751		12%	

Increased depreciation was associated with the creation of new assets and renewal of a significant number of assets over the past 12 months including new waste bins (\$1.4m), waste compactors and street sweepers, transport assets and building assets.

New lease accounting resulted in a new expense for the amortisation of leased assets (primarily related to the waste collection contract) for \$1.347m.

3 Other operating expenses

Original Budget		Actuals		Variance			
\$'000		\$'000		\$'000		Variance	
51,824		45,734		-6,090		-12%	

Significant variations include:

- Stronger Communities Fund - Mona Vale Public School Performance Space works deferred (\$1.9m) offset by an increase of \$1.5m in COVID-19 assistance to affected businesses and community groups through grant programs and fee and rent waivers.
- Lower staff related costs including training and development program and WHS projects (\$1.266m)
- Lower general insurance related expenses (\$0.521m)
- Lower EPA levy expenses caused by reduced landfill volumes (\$0.688m)
- Lower Street Lighting charges (\$1.466m) and Plant and Fleet Insurance expenses (\$0.205m)
- Lower costs at services closed due to COVID including Glen St Theatre (\$0.183m), Lakeside Holiday Park (\$0.109m), Aquatic Centres (\$0.159m)

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 23 Fair value measurement

Council measures the following assets and liabilities at fair value on a recurring basis.

- Infrastructure and property
- Investment property
- Financial assets

During the reporting period Council will measure non-current assets classified as held for sale at fair value on a non-recurring basis if their carrying amount is higher than their fair value and therefore the assets need to be written down to fair value. They are measured at the lower of their carrying amount and fair value less costs to sell. During the current reporting period, there were no assets measured at fair value on a non-recurring basis.

Fair value hierarchy

AASB 13 *Fair Value Measurement* requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the Council can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by Council

	Note	Level 2 Significant observable inputs \$'000		Level 3 Significant unobservable inputs \$'000		Total \$'000	
		2020	2019	2020	2019	2020	2019
Recurring fair value measurements							
Financial assets							
Investments							
- At fair value through profit or loss	7b	779	852			779	852
Investment Properties							
Commercial Office and Retail	11	5,835	5,965			5,835	5,965
Infrastructure, property, plant and equipment							
Plant & Equipment	10			27,572	28,863	27,572	28,863
Office Equipment	10			6,682	6,159	6,682	6,159
Furniture & Fittings	10			153	112	153	112
Operational Land	10	435,251	439,879			435,251	439,879
Community Land	10			1,016,336	1,049,055	1,016,336	1,049,055
Crown Land	10			1,095,474	1,028,306	1,095,474	1,028,306
Land Under Roads	10			721	1,704	721	1,704
Land Improvements - Depreciable	10			9,746	10,204	9,746	10,204
Buildings	10			495,979	472,793	495,979	472,793
Roads Sealed	10			476,769	474,010	476,769	474,010
Roads Unsealed	10			1,499	1,491	1,499	1,491
Other Road Assets	10			207,821	204,709	207,821	204,709
Bridges	10			9,155	9,090	9,155	9,090
Footpaths	10			102,107	91,998	102,107	91,998
Drainage Infrastructure	10			817,332	800,100	817,332	800,100
Swimming Pools	10			22,629	22,849	22,629	22,849
Other Open Space/Recreational Assets	10			115,501	111,599	115,501	111,599
Other Infrastructure	10			179,563	170,815	179,563	170,815
Library Books	10			3,311	3,323	3,311	3,323
Other	10			4,577	4,556	4,577	4,556
Tip Asset	10			19,619	23,937	19,619	23,937
Total		441,865	446,696	4,612,546	4,515,673	5,054,411	4,962,369

Note that capital WIP is not included above since it is carried at cost.

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Northern Beaches Council

Notes to the Financial Statements

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Note 23 Fair value measurement (continued)

Valuation Techniques

Level 2 Measurements

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various Level 2 asset class fair values.

	Fair value (30/6/20) \$'000	Valuation Techniques	Observable inputs
Investments - At fair value through profit or loss	779	Indicative market valuation advice from an independent external investment advisor	Weighted average life of the security, any current trading activity, information on credit quality, relevant economic and market information and information received from the Trustee in relation to these securities.
Investment properties	5,835	Direct market comparison approach by independent qualified expert	Price per square metre, direct comparison to sales evidence, zoning, location, land area and configuration, planning controls
Operational Land	435,251	Direct market comparison approach by independent qualified expert	Price per square metre, direct comparison to sales evidence, zoning, location, land area and configuration, planning controls

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Notes to the Financial Statements

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Note 23 Fair value measurement (continued)

Level 3 Measurements

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various Level 3 asset class fair values.

	Fair value (30/6/20) \$'000	Valuation Techniques	Unobservable inputs
Infrastructure, Property, Plant & Equipment			
Plant & Equipment, Office Equipment, Furniture & Fittings, Library Books and Other Assets	42,295	Depreciated historical cost assessed as fair value	Asset condition and remaining useful life
Community Land and Crown Land	2,111,810	Land values obtained from the NSW Valuer-General with internal assessment for reasonableness of VG value with adjustments where required.	VG value (price per square metre)
Land Under Roads	721	Average municipal rate, determined by the NSW Valuer-General, after applying 90% discount to reflect restricted nature of asset	VG value (price per square metre)
Land Improvements - Depreciable	9,746	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Buildings	495,979	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Roads Sealed	476,769	Unit rates per m2 and length	Asset condition and remaining useful life
Roads Unsealed	1,499	Unit rates per m2 and length	Asset condition and remaining useful life
Roads Other Assets	207,821	Unit rates per m2 and length	Asset condition and remaining useful life
Bridges	9,155	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Footpaths	102,107	Unit rates per m2 and length	Asset condition and remaining useful life
Drainage Infrastructure	817,332	Unit rates per m2 and length	Asset condition and remaining useful life
Swimming Pools	22,629	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Other Open Space/Recreational Assets	115,501	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Other Infrastructure	179,563	Replacement cost used to approximate fair value	Asset condition and remaining useful life
Tip Asset	19,619	Cost model applied using Landfill Closure and Post Closure Report and Cost Estimate prepared by independent expert	Remaining life of site, pattern of consumption and potential latent conditions

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 23 Fair value measurement (continued)

Reconciliation of Movements

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

	2020 \$'000	2019 \$'000
Balance at 1 July	4,448,723	4,399,348
Recognised in profit or loss - realised	(861)	(864)
Purchases	83,523	72,186
Sales	-	(3,308)
Depreciation	(31,827)	(31,257)
Other Movements	4,165	(210)
Revaluations	46,909	12,828
Balance as at 30 June	4,550,632	4,448,723

There are no transfers identified in the table above.

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Northern Beaches Council

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for the year ended 30 June 2020

Note 24 Related party disclosures

Key management personnel

Key management personnel (KMP) of the Council are those persons having the authority and responsibility for planning, directing and controlling the activities of the Council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

	Year Ended 30 June 2020 \$'000	Year Ended 30 June 2019 \$'000
Compensation		
Short-term benefits	3,402	2,410
Post-employment benefits	179	142
Other long-term benefits	98	60
Termination benefits	-	511
Total	3,679	3,122

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of KMP using Council services (e.g. access to library or a Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Amount of the transactions during the year \$'000	Outstanding balances including commitments at year end \$'000	Terms and conditions	Provisions for impairment of receivables related to the amount of outstanding balances \$'000
2020				
Novated Leases ³	54	-	-	-
2019				
Community Grants ¹	9	-	-	-
Lease Income ²	3	-	Payable monthly in advance	-
Novated Leases ³	15	-	-	-

¹ Council has provided funding to Manly Warringah Women's Resource Centre, a not-for-profit service which has a member of Council's KMP on the board

² Manly Warringah Women's Resource Centre leases a building from Council. A member of Council's KMP is on the board

³ Council has entered into novated lease agreements for KMP and their family. These costs are recovered through payroll deductions.

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 24 Related party disclosures (continued)

Other related parties

Type of related party	Nature of the transaction	Amount of the transactions during the year	Outstanding balances including commitments at year end	Terms and conditions
		\$'000	\$'000	
2020				
Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Tipping Fees	12,448	2,697	-
Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Lease Income	3,084	584	Payable monthly on the 1st of each month
Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Other Income	-	-	-

2019

Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Tipping Fees	9,711	637	-
Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Lease Income	2,885	-	Payable monthly on the 1st of each month
Subsidiary - Kimbriki Environmental Enterprises Pty Limited	Other Income	9	5	-

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 25 Statement of developer contributions

(a) Summary of developer contributions

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Community facilities	8,319	210	165	133	(479)	-	8,348	-
Drainage	6,203	251	422	99	(883)	-	6,092	-
Open space	4,270	725	-	73	(1,109)	-	3,959	-
Roads	(5,763)	320	-	(90)	(80)	-	(5,613)	-
Local Infrastructure (Repealed Plan)*	7,099	876	-	144	(1,668)	-	6,451	-
Other	(406)	1,071	-	(5)	(54)	-	606	-
S7.11 Contributions - under a Plan	19,722	3,453	587	354	(4,273)	-	19,843	-
S7.12 Levies - under a Plan	11,988	4,162	-	229	(6,100)	-	10,279	-
Total Revenue Under Plans	31,710	7,615	587	583	(10,373)	-	30,122	-
S7.11 not under Plans	136	-	-	-	-	-	136	-
S7.4 Planning Agreements	1,069	1,182	595	28	(991)	-	1,883	-
Total Contributions	32,915	8,797	1,182	611	(11,364)	-	32,141	-
Less: Land	(121)	-	-	-	-	-	(121)	-
Total Cash Contributions	32,794	8,797	1,182	611	(11,364)	-	32,020	-

(b) Contributions - Under a plan

S7.11 Contributions - Under a plan

Former Manly Council - Residential (2005 plan)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	2,381	621	-	64	(283)	-	2,783	-
Total	2,381	621	-	64	(283)	-	2,783	-

*Local Infrastructure (Repealed Plan) - Funds in repealed contribution plans have been pooled in accordance with Council resolution on 25/6/19

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Northern Beaches Council

Notes to the Financial Statements
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Note 25 Statement of developer contributions (continued)

(b) Contributions - Under a plan (continued)

Former Manly Council - Manly Precinct/Commercial (2005 plan)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	991	(5)	-	19	(68)	-	937	-
Total	991	(5)	-	19	(68)	-	937	-

Former Manly Council - Other Precincts (2005 plan)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	1,057	-	-	8	(1,045)	-	20	-
Total	1,057	-	-	8	(1,045)	-	20	-

Former Manly Council - Parking (2005 plan)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	1,958	-	-	39	-	-	1,997	-
Total	1,958	-	-	39	-	-	1,997	-

Former Manly Council - Other Manly (1999 plans)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	365	-	-	6	(192)	-	179	-
Total	365	-	-	6	(192)	-	179	-

Former Manly Council - Tourist Developments (2005 plan)

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	57	-	-	1	51	-	109	-
Total	57	-	-	1	51	-	109	-

*Local Infrastructure (Repealed Plan) - Funds in repealed contribution plans have been pooled in accordance with Council resolution on 25/6/19

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Note 25 Statement of developer contributions (continued)

(b) Contributions - Under a plan (continued)

Former Pittwater Council - Contribution Plan Number 2 - Open space, bushland and recreation

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	73	106	-	3	-	-	182	-
Total	73	106	-	3	-	-	182	-

Former Pittwater Council - Contribution Plan Number 3 - Public library services

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	134	26	-	1	(131)	-	30	-
Total	134	26	-	1	(131)	-	30	-

Former Pittwater Council - Contribution Plan Number 18 - Community service facilities

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	-	46	-	-	-	(46)	-	-
Total	-	46	-	-	-	(46)	-	-

Former Pittwater Council - Contribution Plan Number 19 - Village streetscape

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	82	82	-	3	-	46	213	-
Total	82	82	-	3	-	46	213	-

Former Pittwater Council - Contribution Plan Number 4 to 10 & 15 - Warriewood Valley and material public works

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Drainage	6,203	251	422	99	(883)	-	6,092	-
Roads	(5,763)	320	-	(90)	(80)	-	(5,613)	-
Open space	4,270	725	-	73	(1,109)	-	3,959	-
Community facilities	8,319	210	165	133	(479)	-	8,348	-
Other	(406)	39	-	(6)	(30)	-	(403)	-
Total	12,623	1,545	587	209	(2,581)	-	12,383	-

*Local Infrastructure (Repealed Plan) - Funds in repealed contribution plans have been pooled in accordance with Council resolution on 25/6/19

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Notes to the Financial Statements

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Note 25 Statement of developer contributions (continued)

(b) Contributions - Under a plan (continued)

Dee Why Town Centre Contributions Plan

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other	-	1,032	-	1	(24)	-	1,009	-
Total	-	1,032	-	1	(24)	-	1,009	-

S7.12 Contributions - Under a Plan

Former Warringah Council - s7.12 contribution plan

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	11,988	1,017	-	194	(5,257)	-	7,942	-
Total	11,988	1,017	-	194	(5,257)	-	7,942	-

Northern Beaches Council - s7.12 contribution plan

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other	-	3,145	-	35	(843)	-	2,337	-
Total	-	3,145	-	35	(843)	-	2,337	-

(c) Contributions - not under a plan

Former Manly Council

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Infrastructure (Repealed Plan)*	15	-	-	-	-	-	15	-
Total	15	-	-	-	-	-	15	-

Former Warringah Council

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	121	-	-	-	-	-	121	-
Total	121	-	-	-	-	-	121	-

(d) S7.4 Contributions - Planning Agreements

Purpose	Opening Balance	Contributions received during the year		Interest earned during year	Expended during year	Internal borrowings during the year	Held as Restricted Asset	Cumulative Internal borrowings (to)/from
		Cash	Non Cash					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other	1,069	1,182	595	28	(991)	-	1,883	-
Total	1,069	1,182	595	28	(991)	-	1,883	-

*Local Infrastructure (Repealed Plan) - Funds in repealed contribution plans have been pooled in accordance with Council resolution on 25/6/19

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Northern Beaches Council

Notes to the Financial Statements

for the year ended 30 June 2020

NOTE 26 Statement of performance measures - consolidated results

	Amounts		2019 Indicators	OLG Benchmark
	2020 \$'000	2020 Indicators		
1. Operating Performance				
Total continuing operating revenue ¹ excluding capital grants and contributions less operating expenses ²	(16,447)	X (4.97%)	✓ 2.89%	>0
Total continuing operating revenue ¹ excluding capital grants and contributions	330,730			
2. Own Source Operating Revenue				
Total continuing operating revenue ¹ excluding all grants and contributions	310,500	✓ 84.85%	✓ 90.64%	>60%
Total continuing operating revenue ¹ inclusive of capital grants and contributions	365,924			
3. Unrestricted Current Ratio				
Current assets less all external restrictions	131,156	✓ 2.09x	✓ 2.65x	>1.5x
Current liabilities less specific purpose liabilities	62,669			
4. Debt Service Cover Ratio				
Operating Results ¹ before capital excluding interest and depreciation/impairment/amortisation	30,046	✓ 3.70x	✓ 6.40x	>2x
Principal repayments (from the statement of cash flows) plus borrowing costs (from the income statement)	8,110			
5. Rates and Annual Charges Outstanding Percentage				
Rates and Annual Charges Outstanding	8,948	✓ 4.12%	✓ 3.67%	<5%
Rates and Annual Charges Collectable	217,254			
6. Cash Expense Cover Ratio				
Current year's cash and cash equivalents + term deposits	153,510	✓ 5.39 months	✓ 7.53 months	>3 months
Payments from cash flow of operating and financing activities/12 mths	28,497			

Note:

¹ Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

² Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets, and net loss on share of interests in joint ventures and associates using the equity method



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Northern Beaches Council

To the Councillors of Northern Beaches Council

Opinion

I have audited the accompanying financial statements of Northern Beaches Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2020, the Statement of Financial Position as at 30 June 2020, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information. The financial statements include the consolidated financial statements of the Council and the entities it controlled at the year's end or from time to time during the year.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar3.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 24 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Karen Taylor
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

30 September 2020
SYDNEY



Mayor
Northern Beaches Council
PO BOX 82
MANLY NSW 1655

Contact: Karen Taylor
Phone no: 02 9275 7311
Our ref: D2020045/1772

30 September 2020

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2020
Northern Beaches Council**

I have audited the general purpose financial statements (GPFS) of the Northern Beaches Council (the Council) for the year ended 30 June 2020 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

	2020	2019*	Variance
	\$m	\$m	%
Rates and annual charges revenue	208.6	211.1	↓ 1.2
Grants and contributions revenue	55.4	33.6	↑ 64.9
Operating result from continuing operations	18.6	28.0	↓ 33.6
Net operating result before capital grants and contributions	(16.6)	9.9	↓ 267.7

Rates and annual charges revenue (\$208.6 million) decreased by \$2.5 million (1.2 per cent) in 2019–20. This was mainly due to the reduction in domestic waste standard charges to harmonise the previous three councils domestic waste charges.

Grants and contributions revenue (\$55.4 million) increased by \$21.8 million (64.9 per cent) in 2019–20 due to:

- \$5.4 million of Stronger Communities Fund grant
- \$11.8 million of asset dedications from Transport for NSW for B-Line Carpark and Amenities.

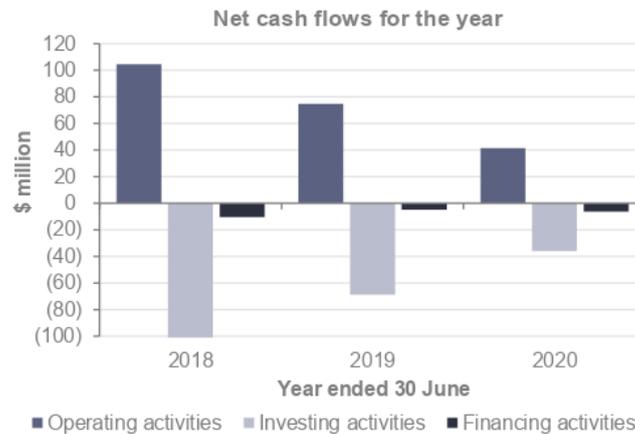
Council's operating result (\$18.6 million including the effect of depreciation and amortisation expense of \$43.5 million) was \$9.4 million lower than the 2018–19 result. This was mainly due to COVID-19 leading to lower user charges, fees and other revenues, while costs increased by 5 per cent. In addition, there were \$3.8 million in costs due to summer storms.

The net operating result before capital grants and contributions (loss of \$16.6 million) was \$26.5 million lower than the 2018–19 result.

STATEMENT OF CASH FLOWS

Cash balances have declined as grants received on merger are spent on new infrastructure.

Net Cash used in investing and financing activities reduced in the current year.



FINANCIAL POSITION

Cash and investments

Cash and investments	2020	2019	Commentary
	\$m	\$m	
External restrictions	38.7	72.2	Externally restricted balances include developer contributions and domestic waste management charges.
Internal restrictions	71.7	42.5	
Unrestricted	43.8	81.2	Balances are internally restricted due to Council policy or decisions for forward plans including works program. Unrestricted balances provide liquidity for day to day operations.
Cash and investments	154.2	195.9	

PERFORMANCE

Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

Operating performance ratio

Council has not met this benchmark for 2019–20. The decrease is mainly due to COVID-19 leading to lower revenues from user charges, fees and other revenues and higher capital contributions.

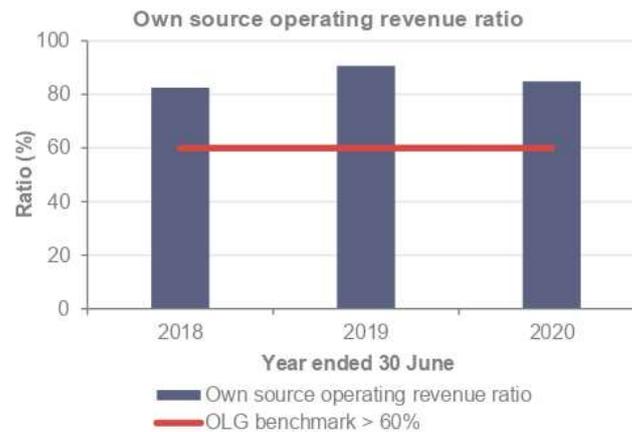
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

Council continues to exceed the benchmark. The ratio fluctuates with movements in grants and contributions.

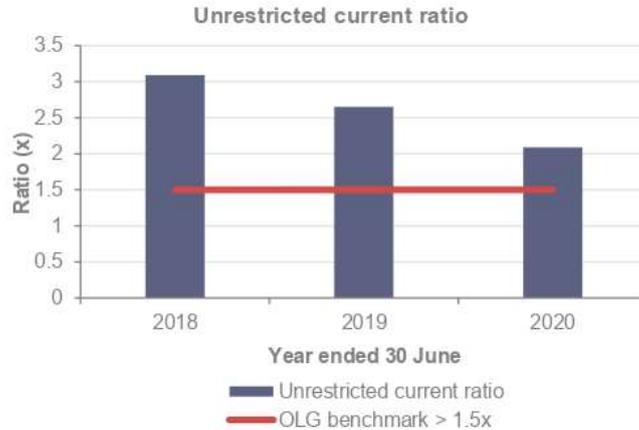
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



Unrestricted current ratio

Council continues to exceed the benchmark. The decrease is due to lower current investment balance.

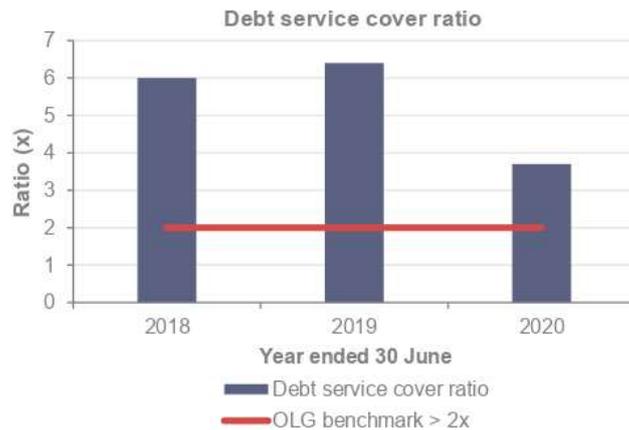
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

Council continues to exceed the benchmark due to repaying borrowings to reduce the outstanding balance, \$27.5 million at 30 June 2020 (\$32.6 million at 30 June 2019).

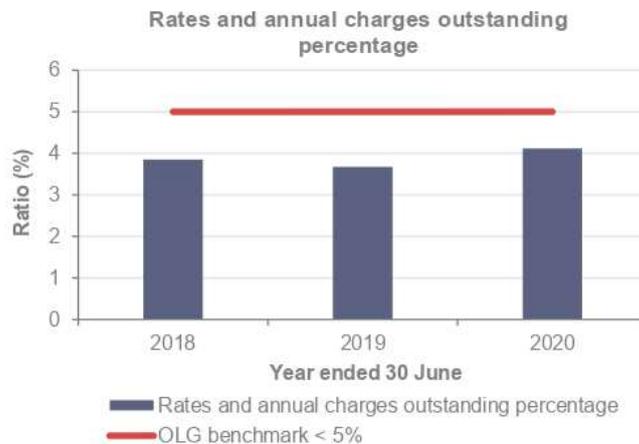
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding per centage

Council maintains low levels of outstanding rates and charges and remains below the benchmark.

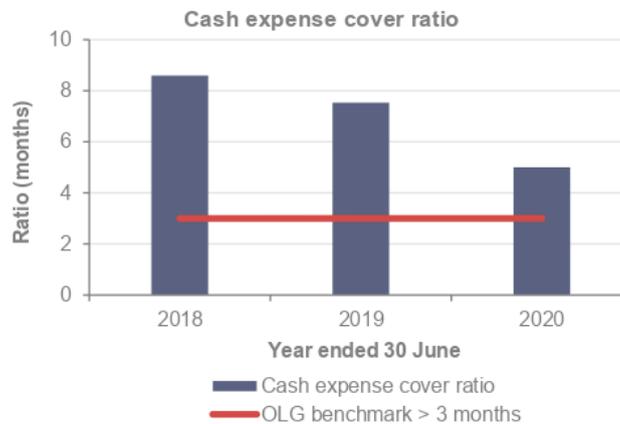
The 'rates and annual charges outstanding per centage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 5 per cent for metro councils.



Cash expense cover ratio

Council continues to exceed the benchmark despite decrease in cash and current investments to \$154.2 million at 30 June 2020 (\$195.9 million).

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

Council's performance is as follows:

- asset renewals were \$39.9 million in 2019–20 (\$44.3 million in 2018–19), including \$15.8 million on buildings and \$8.4 million on road renewals
- during the 2019–20 \$69.6 million (\$74.2 million in 2018–19) was spent on new assets including \$16.1 million on buildings, \$9.9 million on footpaths roads and \$6.7 million on other infrastructure.

OTHER MATTERS

Impact of new accounting standards

AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income for Not-for-Profit Entities'

The Council adopted the new accounting standards AASB 15 'Contracts with Customers' and AASB 1058 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 2019–20 financial statements.

AASB 15 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 15 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 15 also increases the amount of disclosures required.

AASB 1058 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 1058 significantly impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a \$26.2 million decrease to opening accumulated surplus at 1 July 2019 on adoption of the new Revenue Standards.

The Council disclosed the impact of adopting the new Revenue Standards in Note 16.

AASB 16 'Leases'

The Council adopted the new accounting standard AASB 16 'Leases' for the first time in their 2019–20 financial statements.

AASB 16 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 16 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council recognised right-of-use assets of \$0.4 million and lease liabilities of \$0.4 million at 1 July 2019 on adoption of AASB 16.

The Council disclosed the impact of adopting AASB 16 in Note 16.

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Karen Taylor
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

Annual Financial Statements

Northern Beaches Council

Special purpose financial statements
for the year ended 30 June 2020

Annual Financial Statements

Northern Beaches Council

Special purpose financial statements

for the year ended 30 June 2020

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Background

The Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.

The principle of competitive neutrality is based on the concept of a "level playing field" between persons/entities competing in a market particularly between private and public sector competitors. Essentially, the principle is that government businesses, whether Commonwealth, State or Local, should operate without net competitive advantages over other businesses as a result of their public ownership.

For Council, the principle of competitive neutrality and public reporting applies only to declared business activities. These include (a) those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation and (b) those activities with a turnover of over \$2 million that Council has formally declared as a Business Activity (defined as Category 1 activities).

In preparing these financial reports for Council's self classified Category 1 businesses and ABS defined activities, councils must (a) adopt a corporatisation model and (b) apply full cost attribution including tax equivalent regime payments & debt guarantee fees (where the business benefits from councils borrowing position by comparison with commercial rates).

Annual Financial Statements

Northern Beaches Council

Special purpose financial statements

for the year ended 30 June 2020

Statement by Councillors and Management

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

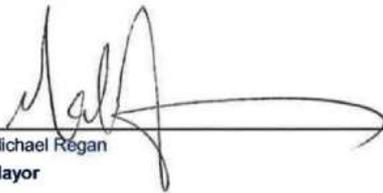
- the NSW Government Policy Statement "Application of National Competition Policy to Local Government"
- Division of Local Government Guidelines "Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality"
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these reports false or misleading in any way.

Signed in accordance with a resolution of Northern Beaches Council made on 29 September 2020.



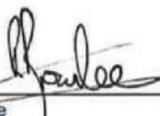
Michael Regan
Mayor



Sarah Grattan
Councillor



David Walsh
Responsible Accounting Officer



Ray Brownlee
Chief Executive Officer

Annual Financial Statements

Northern Beaches Council

Income Statement of Council's Other Business Activities

for the year ended 30 June 2020

	Children's Services	Children's Services	Kimbriki Environmental Enterprises	Kimbriki Environmental Enterprises
	Year Ended 30 June 2020	Year Ended 30 June 2019	Year Ended 30 June 2020	Year Ended 30 June 2019
	\$'000	\$'000	\$'000	\$'000
Income from continuing operations				
Access charges	9,520	12,198	-	-
Fees	-	-	36,081	31,685
Interest	-	-	282	415
Grants and contributions provided for non capital purposes	4,007	1,160	-	-
Profit from the sale of assets	-	-	-	4
Other income	19	9	2,471	3,306
Total income from continuing operations	13,546	13,367	38,834	35,410
Expenses from continuing operations				
Employee benefits and on-costs ¹	11,187	10,594	4,867	4,753
Borrowing costs	3	-	503	-
Materials and contracts ¹	1,875	2,378	14,271	11,115
Depreciation, amortisation and impairment	210	124	2,849	1,672
Loss on sale of assets	-	-	82	-
Other expenses ¹	1,139	1,436	13,720	14,428
Calculated Taxation Equivalent (Land & PRT)	506	-	-	-
Revaluation decrement of IPPE	-	91	-	-
Total expenses from continuing operations	14,920	14,623	36,292	31,968
Surplus (deficit) from continuing operations before capital amounts	(1,374)	(1,256)	2,542	3,442
Surplus (deficit) from continuing operations after capital amounts	(1,374)	(1,256)	2,542	3,442
Surplus/(deficit) from all operations before tax	(1,374)	(1,256)	2,542	3,442
Less: Corporate Taxation Equivalent (27.5%) [based on result before capital]	-	-	(699)	(947)
Surplus/(deficit) after tax	(1,374)	(1,256)	1,843	2,495
Opening accumulated surplus	8,611	8,025	28,345	24,903
Add/Less: Allocation Adjustments Related to IPPE	447	863	-	-
Add/Less: Allocation Adjustments Related to Borrowings, Inventory, Liabilities and Receivables	(208)	(62)	-	-
Corporate taxation equivalent	-	-	699	947
Add:				
- Contribution to operations (excl asset reval & dep'n)	1,164	1,041	-	-
Closing accumulated surplus	8,640	8,611	30,887	28,345
Return on Capital %	-15.1%	-14.2%	5.9%	16.7%
Subsidy from Council - If surplus is less than rate of return on IPPE @ 0.92%	1,461	1,378	-	-

¹Various items have been re-classified from employee costs in accordance with changes to the Local Government Code of Accounting Practice

Annual Financial Statements

Northern Beaches Council

Income Statement of Council's Other Business Activities
for the year ended 30 June 2020

	Glen Street Theatre Year Ended 30 June 2020 \$'000	Glen Street Theatre Year Ended 30 June 2019 \$'000	Certification Year Ended 30 June 2020 \$'000	Certification Year Ended 30 June 2019 \$'000
Income from continuing operations				
Fees	1,298	1,511	1,091	1,149
Other income	434	492	156	112
Total income from continuing operations	1,732	2,003	1,247	1,261
Expenses from continuing operations				
Employee benefits and on-costs ¹	1,164	1,024	1,601	1,857
Materials and contracts ¹	1,011	903	450	320
Depreciation, amortisation and impairment	86	86	-	-
Other expenses ¹	340	459	181	414
Calculated Taxation Equivalent (Land & PRT)	9	-	-	-
Total expenses from continuing operations	2,610	2,472	2,232	2,591
Surplus/(deficit) from continuing operations before capital amounts	(878)	(469)	(985)	(1,330)
Surplus/(deficit) from continuing operations after capital amounts	(878)	(469)	(985)	(1,330)
Surplus/(deficit) from all operations before tax	(878)	(469)	(985)	(1,330)
Less: Corporate Taxation Equivalent (27.5%) [based on result before capital]	-	-	-	-
Surplus/(deficit) after tax	(878)	(469)	(985)	(1,330)
Opening accumulated surplus	7,606	7,790	-	-
Add/Less: Allocation Adjustments Related to IPPE	221	43	-	-
Add/Less: Allocation Adjustments Related to Borrowings, Inventory, Liabilities and Receivables	379	(141)	-	-
Add:				
- Contribution to operations (excl asset reval & dep'n)	792	383	985	1,330
Closing accumulated surplus	8,120	7,606	-	-
Return on Capital %	-10.3%	-5.6%	n/a	n/a
Subsidy from Council - If surplus is less than rate of return on IPPE @ 0.92%	956	585	n/a	n/a

¹Various items have been re-classified from employee costs in accordance with changes to the Local Government Code of Accounting Practice

Annual Financial Statements

Northern Beaches Council

Income Statement of Council's Other Business Activities

for the year ended 30 June 2020

	Aquatic Centres Year Ended 30 June 2020 \$'000	Aquatic Centres Year Ended 30 June 2019 \$'000	Parking Stations Year Ended 30 June 2020 \$'000	Parking Stations Year Ended 30 June 2019 \$'000
Income from continuing operations				
Access charges	6,596	7,157	-	-
User charges	-	-	3,866	4,868
Grants and contributions provided for non capital purposes	-	1	-	-
Other income	500	436	-	-
Total income from continuing operations	7,096	7,594	3,866	4,868
Expenses from continuing operations				
Employee benefits and on-costs ¹	5,824	5,461	646	515
Borrowing costs	354	438	176	197
Materials and contracts ¹	1,299	1,288	272	417
Depreciation, amortisation and impairment	1,508	1,516	516	371
Other expenses ¹	1,961	2,120	1,085	871
Calculated Taxation Equivalent (Land & PRT)	240	-	-	-
Revaluation decrement of IPPE	-	1,247	-	-
Total expenses from continuing operations	11,186	12,070	2,695	2,371
Surplus (deficit) from continuing operations before capital amounts	(4,090)	(4,476)	1,171	2,497
Surplus (deficit) from continuing operations after capital amounts	(4,090)	(4,476)	1,171	2,497
Surplus/(deficit) from all operations before tax	(4,090)	(4,476)	1,171	2,497
Less: Corporate Taxation Equivalent (27.5%) [based on result before capital]	-	-	(322)	(687)
Surplus/(deficit) after tax	(4,090)	(4,476)	849	1,810
Opening accumulated surplus²	37,850	38,846	7,421	6,317
Add/Less: Allocation Adjustments Related to IPPE	667	298	5,755	886
Add/Less: Allocation Adjustments Related to Borrowings, Inventory, Liabilities and Receivables	1,593	1,469	610	589
Corporate taxation equivalent	-	-	322	687
Add:				
- Contribution to operations (excl asset reval & dep'n)	2,582	1,713	-	-
Less:				
- Surplus dividend paid (excl asset reval & dep'n)	-	-	(1,687)	(2,868)
Closing accumulated surplus	38,602	37,850	13,270	7,421
Return on Capital %	-8.5%	-9.2%	1.8%	7.3%
Subsidy from Council - If surplus is less than rate of return on IPPE @ 0.92%	4,925	5,647	-	-

¹Various items have been re-classified from employee costs in accordance with changes to the Local Government Code of Accounting Practice

Annual Financial Statements

Northern Beaches Council

Income Statement of Council's Other Business Activities

for the year ended 30 June 2020

	Sydney Lakeside Caravan Park	Sydney Lakeside Caravan Park
	Year Ended 30 June 2020	Year Ended 30 June 2019
	\$'000	\$'000
Income from continuing operations		
User charges	4,797	5,728
Other income	1,117	1,121
Total income from continuing operations	5,914	6,849
Expenses from continuing operations		
Borrowing costs	92	114
Materials and contracts ¹	650	832
Depreciation, amortisation and impairment	153	141
Other expenses ¹	1,932	2,167
Calculated Taxation Equivalent (Land & PRT)	186	-
Revaluation decrement of IPPE	2,021	-
Total expenses from continuing operations	5,034	3,254
Surplus (deficit) from continuing operations before capital amounts	880	3,595
Surplus (deficit) from continuing operations after capital amounts	880	3,595
Surplus/(deficit) from all operations before tax	880	3,595
Less: Corporate Taxation Equivalent (27.5%) [based on result before capital]	(242)	(989)
Surplus/(deficit) after tax	638	2,606
Opening accumulated surplus	16,018	15,594
Add/Less: Allocation Adjustments Related to IPPE	446	311
Add/Less: Allocation Adjustments Related to Borrowings, Inventory, Payables and Receivables	535	254
Corporate taxation equivalent	242	989
Less:		
- Surplus dividend paid (excl asset reval & dep'n)	(3,054)	(3,736)
Closing accumulated surplus	14,825	16,018
Return on Capital %	3.3%	18.9%
Subsidy from Council - If surplus is less than rate of return on IPPE @ 0.92%	-	-

¹Various items have been re-classified from employee costs in accordance with changes to the Local Government Code of Accounting Practice

Annual Financial Statements

Northern Beaches Council

Statement of Financial Position of Council's Other Business Activities

as at 30 June 2020

	Actual 2020 Children's Services Category 1 \$'000	Actual 2019 Children's Services Category 1 \$'000	Actual 2020 Kimbriki Environmental Enterprises Category 1 \$'000	Actual 2019 Kimbriki Environmental Enterprises Category 1 \$'000
ASSETS				
Current Assets				
Cash and cash equivalents	-	-	2,428	2,246
Investments	-	-	20,411	18,297
Receivables	1	152	4,021	1,725
Inventories	-	-	6	2
Total Current Assets	1	152	26,866	22,271
Non-Current Assets				
Infrastructure, property, plant and equipment	9,098	8,861	22,616	20,660
Right of use assets	137	-	10,977	-
Total Non-Current Assets	9,235	8,861	33,593	20,660
Total Assets	9,236	9,013	60,459	42,931
LIABILITIES				
Current Liabilities				
Payables	458	402	6,382	4,830
Lease liabilities	61	-	603	-
Provisions	-	-	1,181	1,032
Total Current Liabilities	519	402	8,166	5,861
Non-Current Liabilities				
Payables	-	-	10,712	8,615
Lease liabilities	77	-	10,577	-
Provisions	-	-	117	111
Total Non-Current Liabilities	77	-	21,406	8,725
Total Liabilities	596	402	29,572	14,586
Net Assets	8,640	8,611	30,887	28,345
EQUITY				
Accumulated surplus	8,640	8,611	30,887	28,345
Council equity interest	8,640	8,611	30,887	28,345
Minority equity interest	-	-	-	-
Total Equity	8,640	8,611	30,887	28,345

Annual Financial Statements

Northern Beaches Council

Statement of Financial Position of Council's Other Business Activities

as at 30 June 2020

	Actual 2020 Glen Street Theatre Category 1 \$'000	Actual 2019 Glen Street Theatre Category 1 \$'000	Actual 2020 Certification Category 2 \$'000	Actual 2019 Certification Category 2 \$'000
ASSETS				
Current Assets				
Receivables	12	-	-	-
Inventories	7	10	-	-
Other	30	-	-	-
Total Current Assets	49	10	-	-
Non-Current Assets				
Infrastructure, property, plant and equipment	8,514	8,379	-	-
Total Non-Current Assets	8,514	8,379	-	-
Total Assets	8,563	8,389	-	-
LIABILITIES				
Current Liabilities				
Payables	-	1	-	-
Income received in advance	443	782	-	-
Total Current Liabilities	443	783	-	-
Total Non-Current Liabilities	-	-	-	-
Total Liabilities	443	783	-	-
Net Assets	8,120	7,606	-	-
EQUITY				
Accumulated surplus	8,120	7,606	-	-
Council equity interest	8,120	7,606	-	-
Minority equity interest	-	-	-	-
Total Equity	8,120	7,606	-	-

Annual Financial Statements

Northern Beaches Council

Statement of Financial Position of Council's Other Business Activities

as at 30 June 2020

	Actual 2020	Actual 2019	Actual 2020	Actual 2019
	Aquatic Centres	Aquatic Centres	Parking Stations	Parking Stations
	Category 1	Category 1	Category 1	Category 1
	\$'000	\$'000	\$'000	\$'000
ASSETS				
Current Assets				
Receivables	20	5	-	-
Inventories	46	41	-	-
Total Current Assets	66	46	-	-
Non-Current Assets				
Infrastructure, property, plant and equipment	52,298	53,139	36,882	31,643
Total Non-Current Assets	52,298	53,139	36,882	31,643
Total Assets	52,364	53,185	36,882	31,643
LIABILITIES				
Current Liabilities				
Income received in advance	-	73	-	-
Borrowings	1,500	1,500	635	610
Total Current Liabilities	1,500	1,573	635	610
Non-Current Liabilities				
Borrowings	3,750	5,250	3,552	4,187
Total Non-Current Liabilities	3,750	5,250	3,552	4,187
Total Liabilities	5,250	6,823	4,187	4,797
Net Assets	47,114	46,362	32,695	26,846
EQUITY				
Accumulated surplus	38,602	37,850	13,270	7,421
IPP&E revaluation surplus	8,512	8,512	19,425	19,425
Council equity interest	47,114	46,362	32,695	26,846
Total Equity	47,114	46,362	32,695	26,846

Annual Financial Statements

Northern Beaches Council

Statement of Financial Position of Council's Other Business Activities

as at 30 June 2020

	Actual 2020 Sydney Lakeside Caravan Park Category 1 \$'000	Actual 2019 Sydney Lakeside Caravan Park Category 1 \$'000
ASSETS		
Non-Current Assets		
Infrastructure, property, plant and equipment	16,680	18,408
Total Non-Current Assets	16,680	18,408
Total Assets	16,680	18,408
LIABILITIES		
Current Liabilities		
Payables	56	247
Income received in advance	453	377
Borrowings	443	420
Total Current Liabilities	952	1,044
Non-Current Liabilities		
Borrowings	903	1,346
Total Non-Current Liabilities	903	1,346
Total Liabilities	1,855	2,390
Net Assets	14,825	16,018
EQUITY		
Accumulated surplus	14,825	16,018
Council equity interest	14,825	16,018
Minority equity interest	-	-
Total Equity	14,825	16,018

Annual Financial Statements

Northern Beaches Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1 Significant accounting policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy reporting purposes follows:

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board and Australian Accounting Interpretation.

The disclosures in these special purpose financial statements have been prepared in accordance with the Local Government Act 1993 (NSW), the Local Government (General) Regulation 2005 and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis, they are based on historic costs and do not take into account changing money values, or except where specifically stated, fair values of non-current assets. Certain taxes and other costs, appropriately described have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/ liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. The 'Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality' issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared Business Activities

In accordance with *Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Children's Services - Child Care, Pre-school and Long Day Care

Kimbriki Environmental Enterprises Pty Limited - Waste landfill and resource recovery management

Glen Street Theatre - Council's local theatre

Parking Stations - Whistler Street, Manly National, Manly Pacific, Peninsula Parking Station, PCYC in Dee Why, Church Point

Aquatic Centres - Manly Andrew "Boy" Charlton Swim Centre and Warringah Aquatic Centre

Sydney Lakeside Caravan Park - Permanent and short stay caravan park accommodation

Category 2

(where gross operating turnover is less than \$2 million)

Certification - Construction Certificate Certification activity of the Urban Development Approval Service (part of Council's Local Approval Service Unit)

Monetary Amounts

Amounts shown in the financial statements are in Australian currency and rounded to the nearest one thousand dollars.

Annual Financial Statements

Northern Beaches Council

Notes to the Special Purpose Financial Statements

for the year ended 30 June 2020

Note 1 Significant accounting policies (continued)

(i) Taxation Equivalent Charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council nominated business activities and are reflected in the SPFS. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council nominated business activities (this does not include Council's non-business activities):

Corporate Income Tax Rate – 27.5%

Land Tax – The first \$734,000 of combined land values attracts 0%. From \$734,001 to \$4,488,000 the rate is 1.6% + \$100. For the remaining combined land value that exceeds \$4,488,000, a premium marginal rate of 2.0% applies.

Payroll Tax – 5.45% on the value of taxable salaries and wages in excess of \$900,000.

Income Tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level (gain/(loss) from ordinary activities before capital amounts) as would be applied by a private sector competitor – that is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income Tax is only applied where a gain from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional - that is, it is payable to the "Council" as the owner of business operations, it represents an internal payment and has no effect on the operations of Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 27.5% is the equivalent company tax rate prevalent as at reporting date. No adjustments have been made for variations that have occurred during the year.

Local Government Rates & Charges

A calculation of the equivalent rates and charges on all Category 1 businesses has been applied to all assets owned or exclusively used by the business activity.

Loan & Debt Guarantee Fees

The debt guarantee fee is designed to ensure that Council business activities face "true" commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and the Council's borrowing rate for its business activities. There is currently no difference in the borrowing rates.

(ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statement of Business Activities.

(iii) Return on Investments (Rate of Return)

The NCP policy statement requires that Councils with Category 1 businesses "would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field". Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

(iv) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses or to any external entities.

(v) Change in Accounting Policy

Council has amended its approach to accounting for business activities to include corporate overheads, borrowing costs and borrowings, receivables, inventory, payables and income received in advance for all business activities. Previously these items were not considered to be owned by the business activity. The impact of this change is noted within the footnotes of each statement.



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Northern Beaches Council

To the Councillors of Northern Beaches Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Northern Beaches Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2020, the Statement of Financial Position of each Declared Business Activity as at 30 June 2020 and Note 1 Significant accounting policies for the Business Activities declared by Council.

The Declared Business Activities of the Council are:

- Children Services
- Kimbriki Environment Enterprises
- Glen Street Theatre
- Certification
- Aquatic Centres
- Parking Stations
- Sydney Lakeside Caravan Park.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2020, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 28 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Karen Taylor
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

30 September 2020
SYDNEY

Annual Financial Statements

Northern Beaches Council
Special Schedules
for the year ended 30 June 2020

Annual Financial Statements

Northern Beaches Council

Special Schedules

for the year ended 30 June 2020

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¹ Special Schedules are not audited

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Northern Beaches Council

Special Schedules

for the year ended 30 June 2020

Permissible income for general rates

	2020/21				2019/20			
	Former Manly Council \$'000	Former Pittwater Council \$'000	Former Warringah Council \$'000	Northern Beaches Council \$'000	Former Manly Council \$'000	Former Pittwater Council \$'000	Former Warringah Council \$'000	Northern Beaches Council \$'000
Notional general income calculation⁽¹⁾								
Last year notional income yield	30,835	43,103	93,962	167,900	30,088	41,983	91,476	163,547
Plus/minus adjustments ⁽²⁾	46	78	728	852	(64)	20	31	(13)
Notional general income	30,881	43,181	94,690	168,752	30,024	42,003	91,507	163,534
Permissible income calculation								
Special variation ⁽³⁾	-	-	-	-	-	-	-	-
OR Rate peg	2.6%	2.6%	2.6%	2.6%	2.7%	2.7%	2.7%	2.7%
OR Crown land adjustment incl. rate peg	-	-	-	-	-	-	-	-
OR plus rate peg amount	803	1,123	2,462	4,388	811	1,134	2,470	4,415
OR plus Crown land adjustment and rate peg amount	-	-	-	-	-	-	-	-
Sub-total	31,684	44,304	97,152	173,140	30,835	43,137	93,977	167,949
Plus or minus last year's carry forward total	-	10	15	25	1	(14)	15	2
Less valuation objections claimed in previous year	-	-	-	-	-	(10)	(15)	(25)
Sub-total	-	10	15	25	1	(24)	-	(23)
Total permissible income	31,684	44,314	97,167	173,165	30,836	43,113	93,977	167,926
Less notional income yield	31,684	44,314	97,167	173,165	30,835	43,103	93,962	167,900
Catch-up or (excess) result	-	-	-	-	1	10	15	26
Plus income lost due to valuation objections claimed ⁽⁴⁾	-	-	-	-	-	-	-	-
Less unused catch up ⁽⁵⁾	-	-	-	-	1	-	-	1
Carry forward to next year ⁽⁶⁾	-	-	-	-	-	10	15	25

Annual Financial Statements

Northern Beaches Council

Special Schedules

for the year ended 30 June 2020

Permissible income for general rates (continued)

Notes

- ¹ The 'notional general income' will not reconcile with rate income in the financial statements in the corresponding year. The statements exclude intra-entity transactions and are reported on an accrual accounting basis, which includes amounts that relate to prior years' rates income.
- ² Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916* (NSW).
- ³ The 'special variation percentage' is inclusive of the rate peg percentage and where applicable, the Crown land adjustment.
- ⁴ Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer General. Councils can claim the value of the income lost due to valuation objections in any single year.
- ⁵ Unused catch-up amounts will be deducted if they are not caught up within two years. Usually, councils will have a nominal carry-forward figure. These amounts can be adjusted for when setting the rates in a future year.
- ⁶ Carry-forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Act.

Annual Financial Statements

Northern Beaches Council

Special Schedules

for the year ended 30 June 2020

Report on infrastructure assets

Asset Class	Asset Category	Estimated cost to bring assets to the agreed level of service set by Council ¹		2019/20 Required annual maintenance \$'000	2019/20 Actual maintenance \$'000	Net carrying amount \$'000	Replacement Cost (GRC) \$'000	Asset condition as % of gross replacement cost				
		\$'000	\$'000					1	2	3	4	5
Buildings		3,697	3,697	7,979	11,076	495,979	665,615	42.2%	46.0%	10.4%	1.3%	0.1%
Roads	Roads - Sealed	3,697	3,697	7,979	11,076	495,979	665,615	42.2%	46.0%	10.4%	1.3%	0.1%
	Roads - Unsealed	7,447	7,447	8,375	8,344	476,769	532,140	47.8%	36.5%	12.4%	3.0%	0.3%
	Bridges	39	39	105	105	1,499	1,745	20.6%	67.0%	6.8%	5.6%	0.0%
	Footpaths	-	-	9	9	9,155	12,509	20.0%	79.2%	0.7%	0.0%	0.0%
	Other Road Assets	481	481	2,160	2,158	102,107	114,562	28.5%	54.3%	16.2%	0.9%	0.1%
		2,766	2,766	3,096	3,089	207,821	247,355	5.5%	65.7%	26.3%	2.0%	0.5%
		10,733	10,733	13,745	13,705	797,351	908,311	33.4%	47.4%	16.5%	2.4%	0.3%
Other Infrastructure		1,921	1,921	4,778	4,577	179,563	212,074	16.2%	60.3%	21.5%	1.7%	0.3%
		1,921	1,921	4,778	4,577	179,563	212,074	16.2%	60.3%	21.5%	1.7%	0.3%
Stormwater Drainage		16,455	16,455	3,353	2,223	817,332	977,219	6.3%	68.3%	21.4%	3.7%	0.3%
		16,455	16,455	3,353	2,223	817,332	977,219	6.3%	68.3%	21.4%	3.7%	0.3%
Open Space/Recreational Assets	Swimming Pools	251	251	1,325	1,388	22,629	27,338	27.1%	32.8%	38.0%	1.8%	0.3%
	Other	486	486	4,958	6,032	115,501	130,957	33.9%	53.9%	11.4%	0.6%	0.2%
		737	737	6,283	7,420	138,130	158,295	32.7%	50.2%	16.0%	0.9%	0.2%
Total Classes	Total - All Assets	33,543	33,543	36,138	39,001	2,428,355	2,921,514	25.0%	55.2%	17.1%	2.5%	0.2%

Infrastructure Asset Level	Condition	Description
1	Excellent	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Average	Maintenance work required
4	Poor	Renewal required
5	Very Poor	Urgent renewal/upgrading required

¹ Estimated cost to bring assets to the agreed level of service set by Council represents the sum of outstanding renewal works, valued as the work will be undertaken. Council will make future budgeting decisions in relation to these outstanding works with those decisions likely to be priorities in Council's forward plans based on social, economic, and environmental factors, including risk to the community. 'Satisfactory' standard is defined within the technical ratings outlined in the Asset Management Plans for each asset class.

Annual Financial Statements

Northern Beaches Council

Special Schedules

for the year ended 30 June 2020

Report on infrastructure assets

Infrastructure asset performance indicators – consolidated

	2020 \$'000	Current Year indicators	2019	OLG Benchmark
1. Building and infrastructure renewals ratio¹				
Asset renewals (renewals only for Infrastructure Assets)	36,579	✓ 121.34%	✓ 139.09%	>100%
Depreciation, amortisation and impairment	30,145			
2. Infrastructure backlog ratio¹				
Estimated cost to bring assets to a satisfactory standard	33,543	✓ 1.38%	✓ 1.32%	<2%
Net carrying amount of infrastructure assets	2,428,355			
3. Asset maintenance ratio				
Actual asset maintenance	39,001	✓ 107.92%	✓ 115.45%	>100%
Required asset maintenance	36,138			
4. Cost to bring assets to agreed service level				
Estimated cost to bring to an agreed level of service set by Council	33,543	1.15%	1.10%	
Gross replacement cost	2,921,514			

All indicators are calculated using the asset classes identified in the above table.

¹Excludes work in progress (WIP)



INDEPENDENT AUDITOR'S REPORT

Special Schedule - Permissible income for general rates

Northern Beaches Council

To the Councillors of Northern Beaches Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Northern Beaches Council (the Council) for the year ending 30 June 2020.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting – update number 28 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2020.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Karen Taylor
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

29 September 2020
SYDNEY

Circular Details	Circular No 19-21 / 26 September 2019 / A664471
Previous Circular	19-08 Consultation on revised IPC Guideline 1 Returns of Interests
Who should read this	Councillors / General Managers / Governance staff
Contact	Council Governance / olg@olg.nsw.gov.au / (02) 4428 4100
Action required	Information

Release of IPC Guideline 1 Returns of Interests

What's new or changing?

- The Information and Privacy Commission (IPC) has finalised and issued *Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of councillors and designated persons* (Guideline 1).
- Councils should review the positions they currently identify as designated persons in light of Guideline 1 by applying the principles set out in the attachment to this circular.

What this will mean for your council

- Guideline 1 states that councillors' and designated persons' returns of interests must be made publicly available free of charge on councils' websites, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on the council.
- Where a council decides that there is an overriding public interest against the disclosure of some of the information contained in a return, consideration should be given to releasing an edited copy of the return (for example redacting the individual's signature and residential address).
- Where information is deleted from a return, councils should keep a record indicating, in general terms, the nature of the information redacted from the return in accordance with section 6(5) of the *Government Information (Public Access) Act 2009* (GIPA Act).
- Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish information contained in those persons' returns of interests on their websites.
- The Office of Local Government (OLG) would encourage councils to review the positions and committee memberships that they currently identify as those of designated persons with this consequence in mind.
- OLG would encourage councils to apply the principles set out in the attachment to this circular when identifying positions and committee memberships as those of designated persons.

Key points

- Section 6 of the GIPA Act provides for the mandatory proactive release by NSW public sector agencies (including councils) of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on a website maintained by the agency.
- Councillors' and designated persons' returns of interests are prescribed as open access information for local government under Schedule 1 to the *Government Information (Public Access) Regulation 2018*.

Where to go for further information

- Guideline 1 and further information on open access information requirements for local government is available on the IPC's website at www.ipc.nsw.gov.au.
- The attachment to this circular provides guidance on the principles councils should apply when identifying positions and committee memberships as those of designated persons.
- See the [Guide to Completing Returns of Interests](#) which is available on OLG's website, for information on how to complete returns of interests and what information to include.
- Contact the IPC at 1800 472 679.
- Contact OLG's Council Governance Team on 02 4428 4100.



Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

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3
ATTACHMENT

Identifying “designated persons”

The obligation to complete returns of interests

Under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct), councillors and designated persons are required to complete and submit returns of interests within 3 months of:

- becoming a councillor or designated person
- 30 June of each year, and
- becoming aware of a new interest that must be disclosed in the return.

Who is a “designated person”?

Under clause 4.8 of the Model Code of Conduct, designated persons include:

- the general manager
- senior staff of councils for the purposes of section 332 of the *Local Government Act 1993*
- any other member of staff or delegate of the council who holds a position identified by the council as the position of a designated person because it involves the exercise of a function that could give rise to a conflict of interest, and
- a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of functions that could give rise to a conflict of interest.

Identifying “designated persons”

The requirement to publish returns of interests is designed to operate as a transparency mechanism to ensure that key decision makers in councils appropriately disclose and manage pecuniary interests they may have in matters they are dealing with.

Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish personal information about those persons on their websites.

Councils should weigh this consequence against the risk that the requirement to publish returns of interests is designed to address to ensure that this is a proportionate mitigation of that risk. This assessment should be based on a consideration of the nature, responsibilities and functions of a role or a committee and the type and level of delegations it exercises.

Positions or committee memberships involving the performance of low-level administrative or regulatory functions that carry limited or no discretion or financial delegations, should not be identified as positions of designated persons.

The types of positions or committee memberships that should be identified as designated persons are those that exercise functions or decision-making that involve the potential for significant risk to the council, including of damage to the council's reputation, where conflicts of interest are not disclosed and appropriately managed.

DESIGNATED PERSONS POSITIONS FOR 2020/21

Designated Person Position	Business Unit
Chief Executive Officer	Office of the CEO
Executive Manager Community Engagement & Communications	Office of the CEO
Manager Place & Economic Development	Office of the CEO
Director Corporate & Legal	Corporate and Legal
Chief Financial Officer	Finance
Deputy CFO Transactional Accounting	Finance
Manager Procurement	Finance
Senior Procurement Specialist	Finance
Senior Contract Specialist	Finance
Procurement Specialist	Finance
Contracts Officer	Finance
Executive Manager Financial Planning & Systems	Financial Planning & Systems
General Counsel	Office of General Counsel
Legal Counsel	Office of General Counsel
Executive Manager Integrity & Complaints Resolution	Integrity & Complaints Resolution
Manager Complaints Resolution	Integrity & Complaints Resolution
Executive Manager Governance & Risk	Governance and Risk
Manager Governance	Governance and Risk
Manager Insurance & Risk	Governance and Risk
Director Workforce & Technology	Workforce & Technology
Specialist Stakeholder Engagement	Workforce & Technology
Executive Manager Human Resources	Human Resources
Chief Information Officer	Information & Digital Technology
Chief Technology & Operations Officer	Information & Digital Technology
Executive Manager Digital Strategy	Digital Strategy & Innovation
Manager Information Management	Information & Digital Technology
Manager Infrastructure	Information & Digital Technology
Manager IT Projects & Improvement	Information & Digital Technology
Manager Service Delivery	Information & Digital Technology

Manager Spatial Information	Information & Digital Technology
Manager Systems Development & Support	Information & Digital Technology
Security Operations Analyst	Information & Digital Technology
Infrastructure Project Manager	Information & Digital Technology
Executive Manager Strategy & Performance	Strategy & Performance
Director Planning & Place	Planning & Place
Executive Manager Strategic & Place Planning	Strategic & Place Planning
Manager, Strategic & Place Planning	Strategic & Place Planning
Planner	Strategic & Place Planning
Principal Planner	Strategic & Place Planning
Principal Development Infrastructure Officer	Strategic & Place Planning
Senior Urban Designer	Strategic & Place Planning
Executive Manager Development Assessment	Development Assessment
Manager, Development Assessment	Development Assessment
Planner	Development Assessment
Principal Planner	Development Assessment
Executive Manager Environmental Compliance	Environmental Compliance
Manager, Building Control	Environmental Compliance
Manager, Business Support	Environmental Compliance
Manager, Environmental Health	Environmental Compliance
Manager, Rangers	Environmental Compliance
Manager, Regulatory Support	Environmental Compliance
Team Leader Building Control	Environmental Compliance
Team Leader Environmental Health	Environmental Compliance
Environmental Health Officer	Environmental Compliance
Waste Investigations Officer	Environmental Compliance
Ranger Coordinator	Environmental Compliance
Senior Compliance Officer	Environmental Compliance
Building Compliance Officer	Environmental Compliance
Building Compliance Liaison Officer	Environmental Compliance
Building Surveyor	Environmental Compliance
Senior Building Surveyor	Environmental Compliance

Swimming Pool Certifier	Environmental Compliance
Coordinator Enforcement Training & Operations	Environmental Compliance
Ranger	Environmental Compliance
Animal Management Officer	Environmental Compliance
Parking Officer	Environmental Compliance
Director Transport & Assets	Transport & Assets
Executive Manager Property	Property
Manager, Asset Strategy, Planning & Performance	Property
Manager, Building Assets - Planning, Design & Delivery	Property
Manager, Facilities Management & Services	Property
Manager, Property, Commercial & Tourist Assets	Property
Team Leader, Property	Property
Team Leader, Land Dealings	Property
Senior Project Officer	Property
Project Officer	Property
Property & Building Projects	Property
Principal Architectural Designer	Property
Contracts Administration Officer	Property
Dispatch Administration Officer	Property
Senior Property Officer	Property
Property Officer	Property
Administration Officer	Property
Finance Officer - Property	Property
Principal Planner	Property
Land Dealings Officer	Property
Executive Manager Transport & Civil Infrastructure	Transport & Civil Infrastructure
Executive Manager Parks & Recreation	Parks & Recreation
Executive Manager Capital Projects	Capital Projects
Director Environment & Sustainability	Environment & Sustainability
Executive Manager Environment & Climate Change	Environment & Climate Change
Manager, Bushland & Biodiversity	Environment & Climate Change
Manager, Coast & Catchments	Environment & Climate Change

Manager, Development, Engineering & Certification	Environment & Climate Change
Manager, Environment Resilience & Climate Change	Environment & Climate Change
Manager, Stormwater & Floodplain Engineering	Environment & Climate Change
Team Leader, Biodiversity & Planning	Environment & Climate Change
Senior Development Engineer	Environment & Climate Change
Principal Engineer - Major Developments	Environment & Climate Change
Executive Manager Waste Management & Cleansing	Waste Management & Cleansing
Director Community & Belonging	Community & Belonging
Executive Manager Customer Services	Customer Service
Manager Customer Service	Customer Service
Executive Manager Community, Arts & Culture	Community, Arts & Culture
Manager Arts and Culture	Community, Arts & Culture
Director Glen Street Theatre	Community, Arts & Culture
Director Manly Art Gallery & Museum	Community, Arts & Culture
Executive Manager Library Services	Library Services
Service Capability Manager	Library Services
Executive Manager Children's Services	Children's Services
Manager Early Learning Centres	Children's Services
Manager Family Day Care	Children's Services
Members of Planning Panels	Independent/external
Members of the Audit Risk and Improvement Committee	Independent/external



Operational Policy Child Safeguarding Policy

1: Scope

This policy applies to Northern Beaches Council's workforce (including Councillors, employees, trainees, work experience and internships, volunteers, agents, consultants, contractors and employees of contractors) irrespective of whether or not they work with, or have direct contact with children and young people under 18 years of age.

This policy will support persons, associations, organisations, clubs and groups who hire, licence or lease Council's facilities, such as sports clubs and community halls, to conduct activities which involve children and young people under 18 years of age. Council has no oversight over those activities and this policy does not apply to the hire, license or lease of Council's facilities, however, Council recommends that those persons, associations, organisations, clubs and groups adopt their own Child Safe Policy. We have provided a link to a template Child Safe Policy developed by the Office of the Children's Guardian in the References section of this policy.

2: Purpose

Northern Beaches Council is committed to safeguarding children and young people, and will adopt preventative and responsive systems and practices to protect children and young people from harm and abuse.

We will involve children and young people in organisational decision making; providing them with opportunities to participate and express their view on how we plan for, design and develop our services and activities.

Child Safe Standards for Child Safe Organisations

The Child Safe Standards recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse provide a framework so organisations can create cultures and adopt strategies to keep children and young people safe from harm. Each standard is principle-based, and work together to emphasise the importance of adopting multiple strategies to address child safety and avoiding an over-reliance on any one strategy.

The Child Safe Standards encompass existing child safety requirements for individuals and organisations such as the Working with Children Check, the Reportable Conduct Scheme and requirements to report information to police and to the Department of Communities and Justice.

The 10 Child Safe Standards of Child Safe Organisations are:

1. Child safety is embedded in institutional leadership, governance and culture.
2. Children participate in decisions affecting them and are taken seriously.
3. Families and communities are informed and involved.
4. Equity is upheld, and diverse needs are taken into account.
5. People working with children are suitable and supported.
6. Processes to respond to complaints of child sexual abuse are child focussed.

Child Safeguarding Policy

7. Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training.
8. Physical and online environments minimise the opportunity for abuse to occur.
9. Implementation of child safe standards is continuously reviewed and improved.
10. Policies and procedures document how the institution is child safe.

3: Practices

Council's commitment to child safety

Northern Beaches Council is committed to providing and actively promoting a safe environment for children and young people.

Council has a zero tolerance towards child abuse, and is committed to protecting the physical, emotional, cultural and social wellbeing of all children and young people.

Council will ensure that policies and systems are in place and accessible to protect children and young people, and all allegations and safety concerns will be treated seriously.

Council will promote community engagement with children and young people, their families and identified community stakeholders, such as children with disabilities, CALD communities and Aboriginal communities in accordance with the *Community Engagement Policy*.

Council will routinely provide a range of ways to allow children and young people to provide feedback or raise concerns. We will listen to their view, respect what they say and involve them when we make decision, especially about matters that directly affect them.

Northern Beaches Council acknowledges that protecting the safety of children and young people is a whole of community responsibility and is everyone's business.

Recruitment

Council will undertake robust recruitment practices, implementing effective screening tools to assist in the recruitment of our workforce in order to minimise the risk of inappropriate individuals entering the organisation.

A statement of commitment to child safety will be included in all job advertisements, inclusion of child safe questions in interviews and referee checks, and the requirement of a valid Working with Children Check before commencement at Northern Beaches Council for all child related work.

Council will comply with all relevant regulatory and legal requirements when recruiting its workforce to ensure its employees and customers are not placed under unreasonable risk.

Training

Northern Beaches Council is committed to ensuring that its workforce is equipped with the knowledge, skills and awareness to keep children and young people safe. Council's aim is for the entire workforce (in addition to parents/carers and children and young people) to feel confident and comfortable in discussing any allegations of child abuse or child safety concerns.

All employees and volunteers will be trained and supported to:

Child Safeguarding Policy

- ensure that they understand Council's commitment to child safety and their role in protecting children and young people from harm.
- increase awareness of indicators of child harm including harm caused by other children and young people.
- be aware of the different ways children and young people express concerns or distress and disclose harm including children and young people who have a disability and therefore may be more vulnerable.
- respond to issues of child safety and wellbeing, and support colleagues who disclose harm.
- build culturally safe environments for children and young people.

Council will promote itself as a child safe organisation and influence community to provide for the safety, welfare and wellbeing of children and young people. Where appropriate Council will promote child safety through procurement, grants, sponsorships and in kind arrangements with organisations working with children and young people.

Council will promote the use of child safe support and training provided by the NSW Office of the Children's Guardian to enable facility hirers and lessees who provide services to children and young people develop child safe policies and implement child safe practices guided by the standards.

Safeguarding Children Standards of Behaviour

In addition to Council's Code of Conduct, Safeguarding Children Standards of Behaviour have been developed to provide detailed guidance on appropriate behaviour and conduct when working with children and young people. These standards aim to protect children and reduce any opportunities for abuse or harm to occur. It also helps the workforce by providing them with guidance on how to best support children and young people, and how to avoid or better manage difficult situations.

Council's Safeguarding Children Standards of Behaviour aims to:

1. promote child safety in Council.
2. set expectations for the workforce to behave with children including details of acceptable and unacceptable behaviours in dealing with children.
3. protect the workforce from potential accusations of inappropriate behaviour.

Acceptable behaviours

Council's workforce are responsible for supporting the safety of children by:

- adhering to Council's Safeguarding Children Policy.
- taking all reasonable steps to protect children and young people from abuse.
- ensuring the adult/child relationship is professional and kept within the boundaries of the respective position description.
- ensuring appropriate adult's response to a child's behaviour or circumstance in line with the child's age and vulnerability and the adult's responsibility for the care, safety and welfare of the child.
- treating everyone with respect.

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- listening and responding to the views and concerns of children and young people, particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child or young person.
- promoting the cultural safety, participation and empowerment of all children.
- ensuring as far as practicable, an adult should not be alone with a child unless there is line of sight to other adults.
- ensuring adults do not initiate or seek any contact with children outside of work.
- reporting any allegations of child abuse or any child safety concerns.

Unacceptable behaviours

Council's workforce must not:

- ignore or disregard any suspected or disclosed child abuse.
- use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate.
- develop any 'special' relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children).
- initiate unnecessary physical contact with children or do things of a personal nature that a child can do for themselves, such as toileting or changing clothes.
- use any computers, mobile phones, video cameras, cameras or social media to exploit or harass children, or access child exploitation material through any medium.
- photograph or video a child or young person without the consent of the parent or guardians and the child's consent when appropriate.

Risk Management

Northern Beaches Council will ensure that child safety is a part of its overall risk management approach.

Council will identify, assess and takes steps to minimise the opportunity for children and young people to be harmed through:

- effective recruitment and training of Council's workforce.
- focusing on preventing child harm, including peer-to-peer harm.
- considering increased risk in relation to specific roles and activities, and children and young people with heightened vulnerability or diverse needs e.g. children and young people with disabilities.
- identifying and mitigating physical and online risks.
- involving children and young people in decision-making in relation to safety issues and risk identification.
- ensuring that third party contractors have appropriate measures in place to safeguard children and young people.

Child Safeguarding Policy

Reporting and Responding to a Child Safety Concern

We all have a responsibility to report if we have formed a reasonable belief that abuse has occurred. Practices and processes are in place to investigate complaints and allegations thoroughly and quickly and Council will work with the relevant authorities and internal departments to investigate all complaints and allegations.

Certain staff at Council are classed as Mandatory Reporters and have a responsibility to recognise and respond to safety, welfare or wellbeing concerns for children and young people. Mandatory reporters are legislated to report suspected risk of significant harm concerns to the Child Protection Helpline. In NSW, mandatory reporting is regulated by the Children and Young Persons (Care and Protection) Act 1998 (the Care Act). Council's workforce will be trained to respond appropriately to complaints, allegations and disclosures. All children, young people, families, and Council's workforce will know what to do and who to tell if they observe abuse or are a victim of abuse, and if they notice inappropriate behaviour.

If an adult is witnessing an incident or has a reasonable belief that an incident has occurred then they must take immediate action and report the incident.

Factors contributing to reasonable belief may be:

- A child states they or someone they know has been abused (noting that sometimes the child may in fact be referring to themselves).
- Behaviour consistent with that of an abuse victim is observed.
- Someone else has raised a suspicion of abuse but is unwilling to report it.
- Observing suspicious behaviour.

Designated Child Safety Officers will be identified and trained to support the workforce with compliance to this Policy and guide, monitor and review the above processes.

Timely feedback will be provided to children and young people, families, and Council's workforce who raise concerns or allegations. This includes reporting back on incidents, concerns and complaints.

Privacy and confidentiality

While safety and wellbeing of children is our primary concern, Council is committed to protecting an individual's right to privacy.

Unless there is a legislative requirement, all personal information considered during the process of a report or investigation, will be dealt with in accordance with Council's Privacy Policy.

References and related documents

- [The Office of the Children's Guardian](#) (accessed October 2020)
- [Children and Young Persons \(Care and Protection\) Act 1998](#) (accessed October 2020)
- [Child Protection \(Working with Children\) Act 2012](#) (accessed October 2020)
- [Children's Guardian Act 2019](#) (accessed October 2020)
- Human Rights - [Child Safe Organisations](#) (accessed October 2020)

Child Safeguarding Policy

- The Advocate for Children and Young People - [Engaging children and young people in your organisation](#) (accessed October 2020)
- [The National Office for Child Safety](#) (accessed October 2020)
- [Keep Them Safe: A shared approach to child wellbeing](#) (accessed October 2020)
- NSW Government, Department of Premier and Cabinet, Child Wellbeing & Child Protection: [NSW Interagency Guidelines](#) (accessed October 2020)
- [Privacy Act 1988](#) (accessed October 2020)
- [Equal Employment Opportunity \(Commonwealth Authorities\) Act 1987](#) (accessed October 2020)
- [Northern Beaches Council Code of Conduct](#) (accessed October 2020)
- [Northern Beaches Council Vision and Values](#) (accessed October 2020)
- [Child Safe Policy](#) template developed by the Office of the Children's Guardian (accessed October 2020)

Child Safeguarding Policy

Definitions

Term	Definition
Abuse	<p>All forms of physical and/or emotional ill-treatment, sexual abuse, neglect or negligent treatment or commercial or other exploitation, resulting in actual or potential harm to the child's health, survival, development or dignity in the context of a relationship of responsibility, trust or power.</p> <ol style="list-style-type: none"> 1. physical abuse 2. emotional abuse 3. neglect 4. sexual abuse 5. exposure to family violence.
Child or young person	A person who is under the age of 18 years.
Child Safe Organisation	<p>An organisation that consciously and systematically:</p> <ul style="list-style-type: none"> • creates condition that reduce the likelihood of harm to children, • creates conditions that increase the likelihood of identifying and reporting of harm and, • responds appropriately to disclosures, allegations and suspicions of harm.
Child Safety Officer	Designated people leaders in Council who are mandatory reporters.
Mandatory Reporter	<p>Mandatory reporters are people who deliver the following services, wholly or partly, to children as part of their paid or professional work:</p> <ul style="list-style-type: none"> • Health care (e.g. registered medical practitioners, specialists, general practice nurses, midwives, occupational therapists, speech therapists, psychologists, dentists and other allied health professionals working in sole practice or in public or private health practices) • Welfare (e.g. psychologists, social workers, caseworkers and youth workers) • Education (e.g. teachers, counsellors, principals) • Children's services (e.g. child care workers, family day carers and home-based carers) • Residential services (e.g. refuge workers) • Law enforcement (e.g. police) • A person in religious ministry or a person providing religion-based activities to children (e.g. minister of religion, priest, deacon, pastor, rabbi Salvation Army officer, church elder, religious brother or sister) • Registered psychologists providing a professional services as a psychologist to adults.
NSW Child Protection Legislation	<p>NSW Child Protection Legislation' includes:</p> <ul style="list-style-type: none"> • Child Protection (Working with Children) Act 2012 (NSW) • Children and Young Persons (Care and Protection) Act 1998 (NSW) • Children and Young Persons (Care and Protection) Regulation 2012 (NSW)

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	<ul style="list-style-type: none"> • Children's Guardian Act 2019 (NSW); • Civil Liability Act 2002
<p>Reportable Conduct The Act defines 'reportable conduct' as,</p>	<p>a sexual offence, such as:</p> <ul style="list-style-type: none"> • sexual touching of a child • a child grooming offence • production, dissemination or possession of child abuse material
	<p>sexual misconduct, such as:</p> <ul style="list-style-type: none"> • descriptions of sexual acts without a legitimate reason to provide the descriptions • sexual comments, conversations or communications • comments to a child that express a desire to act in a sexual manner towards the child or another child
	<p>ill-treatment of a child, such as:</p> <ul style="list-style-type: none"> • making excessive or degrading demands of a child • a pattern of hostile or degrading comments or behaviour towards a child • using inappropriate forms of behaviour management towards a child
	<p>neglect of a child, such as:</p> <ul style="list-style-type: none"> • failing to protect a child from abuse • exposing a child to a harmful environment, for example, an environment where there is illicit drug use or illicit drug manufacturing
	<p>an assault against a child, such as:</p> <ul style="list-style-type: none"> • hitting, striking, kicking, punching or dragging a child • threatening to physically harm a child
	<p>an offence under s 43B (failure to protect) or s 316A (failure to report) of the Crimes Act 1900</p>
	<p>behaviour that causes significant emotional or psychological harm to a child. Indicators to look out for in assessing whether a child has suffered harm may include:</p> <ul style="list-style-type: none"> • behaviour patterns that are out of character • regressive behaviour • anxiety or self-harm.

Responsible Officer

Executive Manager

Review Date

At least every four years or as required

Revision History

Revision	Date	Change	TRIM #
1			
2			
3			

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Community and Stakeholder Engagement Report

Child Safeguarding Policy (Stage 1 of 1)

Impact level: Three

Report date: 1 September 2020

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1. Summary¹

This report outlines the community and stakeholder engagement conducted as part of the Child Safeguarding Policy project.

1.1. Engagement date

26 June to 9 August 2020

1.2. Who we engaged



¹ Community and stakeholder views contained in this report do not necessarily reflect the views of the Northern Beaches Council or indicate a commitment to a particular course of action.

Feedback themes	Support for document Training	Procedures Reporting
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1.3. How we engaged



Your Say

Visitors: 508

Visits: 633



Electronic Direct
Mail

Community Engagement newsletter: 1

Distribution: 20,000

Council eNews: 2

Distribution: 70,000

2. Background

Northern Beaches Council is committed to becoming a Child Safe Organisation and has a responsibility to adopt preventative and responsive systems, policies and practices to safeguard children and young people (those aged under 18 years) from harm and abuse.

The purpose of the draft Child Safeguarding Policy is to provide a set of overarching practices aligned to the Child Safe Standards recommended by the Royal Commission that demonstrates Council's commitment to child safety.

The development of the Child Safeguarding Policy was in response to a Notice of Motion at a Council Meeting on 17 December 2019, requesting that Council prioritise the development of a policy position in respect of Child Safeguarding.

The draft policy will apply to all workers of Northern Beaches Council including Councillors, employees, trainees, work experience and internships, volunteers, agents, consultants, contractors and employees of contractors irrespective of whether or not they work with or have direct contact with children and young people.

3. Engagement approach

The Child Safeguarding Policy community engagement was planned, implemented and reported in accordance with Council's [Community Engagement Matrix](#) (2017).

3.1. Engagement objective(s)

- Build community and stakeholder awareness of the Policy and other relevant information (inform)
- Provide accessible information so community and stakeholders can participate in a meaningful way (inform)
- Identify community and stakeholder concerns, professional knowledge and values (consult)

4. Findings

15 submissions were received during the public exhibition of the draft policy held between 26 June and 9 August 2020.

Overall, all comments were supportive of the draft policy. Positive feedback included:

- the quality of the written document including the content and material. In particular, that the policy covers the roles and responsibilities of Council staff regarding child safety
- the policy reflects a good standard of practice for Council.

Other key suggestions were to include:

- a section on 'information for families' would ensure that parents and care givers are informed and involved in the safeguarding process
- hirers of Council facilities such as community and sports centres, and surf clubs
- plan and timetables of release and implementation are needed
- a process for reporting child abuse.

Comments also highlighted that:

- appropriate training for all Council staff is needed to ensure they can recognise and respond to child safety issues effectively
- different operational areas of Council should have their own specific policy and individualised procedures
- all Council staff should complete a Working With Children checks.

5. Verbatim comments

Any personal information and weblinks have been redacted.

	Submission	Action
1	The policy could be more inclusive by ensuring council staff are trained to engage with young people who experience disabilities. This population is very vulnerable.	We have reviewed the policy and made the following addition " be aware of the different ways children and young people express concerns or distress and disclose harm including children and young people who have a disability and may be more vulnerable."
2	My name is [REDACTED] and I currently teach Child Protection through accredited and non accredited training, as well as advise on best practice. I am currently delivering training for two R.T.O's [REDACTED], as well as consulting on this matter. I think a Child Safe Guarding Policy is essential, however reading through your draft policy I notice crucial errors in your document. For example you mention Family and Community Services (FaCS) as being the Government body responsible when FaCS no longer exists and has not done for some time. The relevant body is the Department of Communities and Justice. There are also other errors and information that is incomplete. I say respectfully that making documentation accurate, that relates to policies and procedures particularly in an area as important as child protection and safeguarding is essential. [REDACTED]	We have reviewed the policy and have updated the reference to reflect the relevant body, now called Department of Communities and Justice. Additionally, we have provided a copy of this Policy to the NSW Office of Children's Guardian, who are currently supporting Local Governments to become Child Safe Organisations. The NSW Office of Children's Guardian have been working with Local Government to develop more targeted and appropriate training for our workers and a range of corresponding resources.
3	All council staff should undergo (and have to pass) a working with children check to be eligible to work for Council. Does our community want people who have failed a working with children check representing our Council?? The community should feel at ease that anybody wearing a Council logo is a trustworthy person that can be approached safely.	Working with Children Checks (WWCC): When considering if a person needs a WWCC the legislation prescribes certain roles. When determining if a worker needs a WWCC, Council will consider what the worker actually does within their role - do they have direct physical or face to face contact with children, as a normal part of their work? Many roles work in a fleeting capacity with children and young people, or the work is in fact not directly with

		<p>children and is incidental to their work as a whole. This is why child safe strategies are so important including implementing child safe recruitment and screening practices, training and induction programs, ensuring the code of conduct explicitly addresses behaviours of people when working alongside people under 18, such as language used around children, how to give a child directions, how to report a fellow volunteer for inappropriate behaviour etc.</p> <p>https://www.legislation.nsw.gov.au/view/html/inforce/current/act-2012-051#pt.2-div.1</p> <p>Additionally, under the privacy principles an organisation may only collect personal information that is reasonably necessary for their work.</p> <p>https://www.oaic.gov.au/privacy/your-privacy-rights/your-personal-information/collection-of-personal-information/</p>
4	Very well written.	No action.
5	I support this policy as it provides education and awareness training to more people in our community (council employees, volunteers etc). It is hoped that they can then be advocates for children and their safety, hopefully reducing abuse of children and young people in our community.	No action.
6	Policy seems to cover all aspects of child safety from the councils point of view.	No action.
7	Mandatory reporting of all child abuse allegations, not just when we form a 'reasonable belief'. Limited training limits our ability to adequately develop the skills to know if child abuse has occurred. ALL suggested, possible and reported cases must be referred to professionals for assessment.	A reasonable belief is terminology used by the NSW Office of Children's Guardian "If you believe on reasonable grounds that a child or young person is at risk of significant harm, you should contact the NSW Child Protection Helpline on 132 111." We have reworded the sentence to say, "We all have a responsibility to report if we have formed a reasonable belief that abuse has occurred." Council will provide training to all staff and clear reporting lines on What staff should report, When they should report and Who they should report to as part of our implementation phase.
8	Also make mandatory reporting for all council staff for any alleged child abuse	Under the Children and Young Persons (Care and Protection) Act 1998 a select group of people are defined as Mandatory Reporters, and consequently it is not possible for all staff across Council to take on this requirement. We have updated 'Reporting and Responding to a Child Safety Concern' to more clearly indicate

		<p>which Council staff are classed as Mandatory Reporters and have a responsibility to recognise and respond to safety, welfare or wellbeing concerns for children and young people. In addition, we have added Mandatory Reporters within the definitions.</p> <p>Mandatory reporters are people who deliver the following services, wholly or partly, to children as part of their paid or professional work:</p> <ul style="list-style-type: none"> • Health care (e.g. registered medical practitioners, specialists, general practice nurses, midwives, occupational therapists, speech therapists, psychologists, dentists and other allied health professionals working in sole practice or in public or private health practices) • Welfare (e.g. psychologists, social workers, caseworkers and youth workers) • Education (e.g. teachers, counsellors, principals) • Children's services (e.g. child care workers, family day carers and home-based carers) • Residential services (e.g. refuge workers) • Law enforcement (e.g. police) • A person in religious ministry or a person providing religion-based activities to children (e.g. minister of religion, priest, deacon, pastor, rabbi, Salvation Army officer, church elder, religious brother or sister) • Registered psychologists providing a professional service as a psychologist to adults.
9	<p>This is fantastic and I wish the creative arts industry such as Dance were made to adopt these policies.</p> <p>Currently the Dance industry is unregulated and I have spent three years trying to get someone to act on a teacher and dance organisation that did not take child abuse claims seriously. This teacher still has a current WWCC and shouldn't.</p>	<p>No action.</p>

<p>10</p>	<ol style="list-style-type: none"> 1. what type of training more specifically and from where (organisation) so that employees learn about signs of abuse and how to handle a child in such a situation 2. I noticed that parents weren't mentioned - Should parents be screened as well if they are in a role that involves children that are not their own, then they must be subject to the policy as are other staff and volunteers. Perhaps the policy document can clarify this. 3. Locations? Where is this policy will be implemented? Is it covering all concerning places? All Council facilities should be included, and all of those facilities should, I think, be appropriately signposted as being included in the Child safeguarding policy. 4. Risk assessment - which one? Are experts involved in this choice? 5. Working with children - I don't believe WWC is enough to identify people with history of abuse. Thank you 	<ol style="list-style-type: none"> 1. Training: The NSW Office of Children's Guardian is currently in the process of developing a training program and a number of resources for staff in Local Government. 2. Parents: This policy applies to all workers of Northern Beaches Council including Councillors, employees, trainees, work experience and internships, volunteers, agents, consultants, contractors and employees of contractors irrespective of whether or not they work with, or have direct contact with children and young people. This would include parents where they are a regular volunteer in a service. Volunteers who are working with children and young people would never be left unsupervised by a staff member 3. Council Facilities: Council services run out of Council facilities are covered by the policy. The policy will support Council facility hirers, groups and lessees who conduct activities that involve children and young people, will be required under the hiring and lease agreements to comply with NSW Child Protection Legislation, this includes undertaking Working with Children Check, and adopting their own Child Safeguarding Policy. These groups will be referred to the NSW Office of the Children's Guardian for additional support and guidance. 4. Risk Assessments: Thorough risk assessments will play an important role in supporting a child safe culture and safe environment. When undertaking these we will consider and address risks to children both before and as they arise. Our risk management process will consider the types of contacts that arise with children and young people within the organisation, the various risk factors relevant to each division and a range of mitigation strategies. The NSW Office of Children's Guardian has been key in providing training and resources to support Local Government in unpacking and
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		<p>implementing the Child Safe Standards.</p> <p>5. Working with Children Checks WWCC: When considering if a person needs a WWCC the legislation prescribes certain roles. When determining if a worker needs a WWCC, Council will consider what the worker actually does within their role - do they have direct physical or face to face contact with children, as a normal part of their work? Many roles work in a fleeting capacity with children and young people, or the work is in fact not directly with children and is incidental to their work as a whole. This is why child safe strategies are so important including implementing child safe recruitment and screening practices, training and induction programs, ensuring the code of conduct explicitly addresses behaviours of people when working alongside people under 18, such as language used around children, how to give a child directions, how to report a fellow volunteer for inappropriate behaviour etc. .</p> <p>https://www.legislation.nsw.gov.au/view/html/inforce/current/act-2012-051#pt.2-div.1 Additionally, under the privacy principles an organisation may only collect personal information that is reasonably necessary for their work.</p> <p>https://www.oaic.gov.au/privacy/your-privacy-rights/your-personal-information/collection-of-personal-information/</p>
11	<p>I believe this policy will better protect children who are working with council. The policy being enacted by council will set a positive precedent for society in terms of the way they treat children, it will make children feel safer when interacting with council and will educate all council workers on ways they can protect children no just at work but outside too. The only problem I see arising with this policy is the reduction in relationships between children and council workers. I can see this happening as council workers become hyper sensitive to breaching the policy and to avoid this, they distance themselves completely from young</p>	<p>No action.</p>

	<p>people. Overall I believe this policy will have a positive impact on society and should be enacted as soon as possible.</p>	
12	<p>Overall, this policy seems to be a good standard of practice for all departments and individuals within the council who socialise, communicate and work with children and young people.</p>	<p>No action.</p>
13	<p>If the findings of The Royal Commission Into Institutional Responses to Child Sex Abuse teach us anything, it is that child sexual predators live in legal loopholes and rely on others not taking responsibility. As Northern Beaches residents, we applaud the initiative of NBC in drafting a policy to protect our local children. As experts in different aspects of child sexual assault, we caution that this draft leaves too many loopholes and allows some parties to avoid responsibility.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED] We make the following comments regarding the draft; Our primary concern: It appears, though it is not clear, that the policy DOES NOT apply to the longterm hirers of Council facilities. Facilities being community halls, sports centres and surf clubs. Cumberland Council, a forerunner in bringing their child safe policies in line with the 10 National Principles, DO include facility hirers in their child safe policy. Is Council taking the retrograde step of choosing to take no responsibility for what goes on in its facilities that are hired out to groups and organisations? We implore the Council to include hirers of Council facilities in their Child Safeguarding Policy. For our suggestion on how this can be achieved, please see below under the heading Suggested Rules for Hirers.</p> <p>Our second major concern is whether Council has conducted a child-contact self-audit? Its not possible to assess whether the policy is</p>	<p>1. Venue Hirers: Council Services operated in Council facilities are covered by the policy. With regard to Council facility hirers, groups and lessees who conduct activities that involve children and young people will be required to comply with NSW Child Protection Legislation under the hiring and lease agreements. This includes undertaking a 'Working with Children Check' and adopting their own Child Safeguarding Policy. These groups will be referred to the NSW Office of the Children's Guardian for additional support and guidance.</p> <p>2. Risk Assessments: Thorough risk assessments will play an important role in supporting a child safe culture and safe environment. When undertaking these we will consider and address risks to children and young people both before, and as they arise. Our risk management process will consider the types of contacts that occur with children and young people within the organisation, the various risk factors relevant to each division and implementing a range of mitigation strategies including such things as policies, procedures, training and compliance, and child safe recruitment and screening practices.</p> <p>3. Standards of behaviour: Council's code of conduct will explicitly address expected behaviours of people including when working alongside people under 18, such as language used around children, how to give a child directions, how to report a fellow worker for inappropriate behaviour etc.</p> <p>As part of the implementation phase Council will provide training / induction to</p>

adequate if there is not information to understand the risks. What are all the ways that Council activities and facilities involve interactions with children, or that initiates contact between children and others who would otherwise not be known to them? Short Sample of Contact Points with children – holiday programs, Kimbriki, Coastal Environment Centre, Rangers, Customer service, facility hire, community centres, surf clubs, sports fields, swimming pools, skate parks, public toilets. What is the appropriate policy for all of these instances and how does policy flow to the formulation of procedures for each of these Contact Points with children?

Specific comments on the document

Page 1 Scope – applies to ‘workers’ which includes Councillors, employees, trainees, work experience and internships, volunteers, agents, consultants, contractors and employees of contractors” but it is unclear whether a venue hirer is included.

Page 3, under ‘Training’ where Council conducts ongoing programs involving children, those children too could receive age-appropriate information about protective behaviours, risks, and reporting channels. For over 12s, they should also be informed that if they violate safety guidelines, there will be consequences, including the mandatory requirement to report the matter to police and authorities.

Standards of Behaviour

Consequences of breaches are not clear (other than it being grounds for internal disciplinary action or dismissal!) Consequences for breaches of the Standards of Behaviour should include the prospect of referral to police and authorities, and it should be clear that sexual abuse of children is a crime, and there are severe penalties and prison sentences for such crimes.

Risk Management

Policy includes: “ensuring that third party contractors have appropriate measures in place to safeguard children and young people.” This of course needs to include hirers, but it must be stated clearly.

Reporting and Responding

all workers that will include clear reporting lines so that workers are aware of what should be reported, when it should be reported and who it should be reported to. All allegations and reports will be taken seriously, and will be investigated by the Complaints Resolution Team, reported to the Office of Children’s Guardian and whenever required also reported to the Police and the Department of Communities and Justice.

4. Risk Management with regard to third party contractors and facility hirers, groups and leases: Third party contractors who are engaged by Council to provide a service to children and young people will be included within the scope of this policy. Facility hirers, groups and lessees who conduct activities that involve children and young people, will be required under the hiring and lease agreements to comply with NSW Child Protection Legislation, this includes undertaking Working with Children Check, and adopting their own Child Safeguarding Policy. These groups will be referred to the NSW Office of the Children’s Guardian for additional support and guidance.

5. Reporting and Responding – the Child Safeguarding Policy provides the Council’s overarching position. Additional procedures around reporting and responding to a child safety concern have been further broken down and include the following steps

- a. Identifying reportable allegations
- b. Heads of entities and reportable conduct responsibilities
- c. Risk management following a reportable allegation
- d. Planning and conducting an investigation
- e. Recognising and managing conflicts of interests
- f. Record keeping
- g. Disclosing information to children, parents and carers
- h. Making a finding of reportable conduct
- i. Information for employees

6. Definitions – We have adopted suggested word change “behaviour that causes significant emotional or

The policy states; "All children, young people, families, and Council's workforce will know what to do and who to tell if they observe abuse or are a victim of abuse, and if they notice inappropriate behaviour." How? There is nothing else in the policy document that suggests how parents and children will know what to do or who to tell. It is not in the Training section and there is no Information section (see note below about an 'Information to Families' section under the heading Overall comments).

Definitions

There seems to be a typo on page 7 (or it is badly worded). The list of reportable conduct includes "behaviour that causes significant emotional or psychological harm to a child" and then goes on to list examples of three behaviours in children who have suffered harm. It would be best phrased as "behaviour that causes significant emotional or psychological harm to a child. Indicators to look out for in assessing whether a child has suffered harm may include: - Behaviour patterns that are out of character - Regressive behaviour - Anxiety or self-harm"

Overall comments

National Principle 3 is not addressed! What part of the policy ensures that parents are informed and involved? Suggested solution; under part 3 Practices, add a category for Information to families. Parents and caregivers should be aware of the policies and practices that are relevant to the activities in which their child participates. Council should endeavour to have a 'parent rep' for all ongoing regular activities involving children. The parent rep can serve as another contact point for complaints and concerns. Also under Information to Families, there should be a requirement for appropriate signage in venues and facilities to inform children that they have a right to feel safe and what they can do if they don't. National Principle 10 is only partially addressed. NBC is on the path to having a policies document, but there are no procedures detail and no apparent plan or timetable to develop one. The excellent example set by Surf Life Saving Australia shows what can be achieved in terms of documenting vision, policy and procedures and making that accessible, easy to read and to implement.

psychological harm to a child" Indicators to look out for in assessing whether a child has suffered harm may include:

- Behaviour patterns that are out of character
- Regressive behaviour
- Anxiety or self-harm"

<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/reportable-conduct-scheme/employers-faq/legal-definitions>

7. National Principle 3 – Additional overarching statements have been added to the draft policy to demonstrate Council's commitment to engaging children and families and ensuring policies are accessible.

"Council will promote community engagement with children, their families and identified community stakeholders, such as children with disabilities, CALD communities and Aboriginal communities in accordance with the Community Engagement Policy.

Council will routinely provide a range of ways to allow children to provide feedback or raise concerns. We will listen to their view, respect what they say and involve them when we make decisions, especially about matters that directly affect them."

Council is committed to child safeguarding and 'Northern Beaches Council acknowledges that protecting the safety of children and young people is a whole of community responsibility and is everyone's business.' How each division puts this into practice may look slightly different and this would be detailed within individual service unit's procedures.

8. National Principle 10 – The Draft Policy is an overarching statement and if approved by Council will then set in motion the cascading of the finer details much of which you have indicated in your submission. The surf lifesaving website is very comprehensive and will be a good point of reference for our future work with the Policy.

Next steps

NBC should clearly declare that long-term hirers of council facilities that involve children ARE included in the NBC Child Safeguarding Policy. NBC should conduct and disclose an audit of all the ways the organisation involves or affects children; holiday programs, Kimbriki, Coastal Environment Centre, Rangers, Customer service, facility hire, community centres, surf clubs, sports fields, swimming pools, skate parks, public toilets etc, then craft a set of relevant procedures. If it is necessary for the various Divisions to have their own Child Safeguarding policies, then it should still be a work of the highest levels within Council and affirmed by the Councillors. We don't want Divisions limiting their procedures for reasons of convenience, expedience, or cost-savings NBC should commit to formulating a set of user-friendly procedures that are appropriate for the various operations of council. This should be a transparent process that is open to wider input.

More on the Hirer question

If Council is deliberately avoiding any involvement with spaces for hire, this is contrary to the Council's statement in the draft policy "Northern Beaches Council acknowledges that protecting the safety of children and young people is a whole of community responsibility and is everyone's business." And again under the Risk management Heading "ensuring that third party contractors have appropriate measures in place to safeguard children and young people."

For legal interpretation on the widened net of responsibility set down by recent legislation, refer [REDACTED]

[REDACTED]

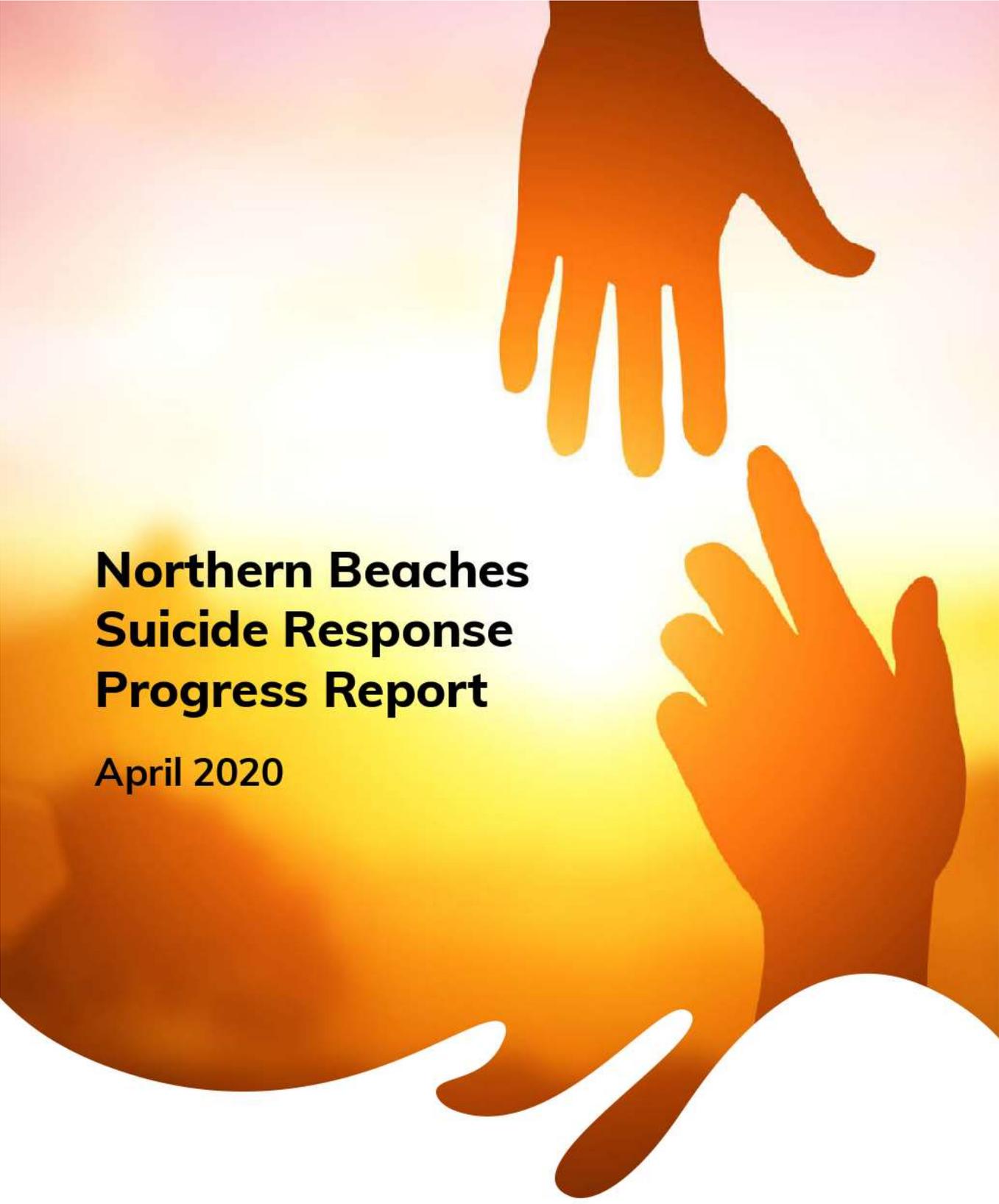
Suggested Rules for Hirers

Except for single event hirers, and except for activities that don't involve children, all hirers of Council facilities must follow these rules; 1.

The organisation or group must have adopted their own Child Safeguarding policy. There is a recommended template here, created by the NSW Office of the Children's Guardian

[REDACTED]

	<p>[REDACTED]</p> <p>Every organisation also needs to be familiar with this document;</p> <p>[REDACTED]</p> <p>2. The policy must include the requirement that the parents of all newly enrolling child participants receive a copy of the policy, and the organisation must, each term, facilitate the appointment of a parent rep. The parent rep must be available as a contact point for concerns of other parents by some service such as mobile phone or Whatsapp.</p> <p>3. All staff and volunteers in the organisation who have contact with children must undertake a WWC and must submit a copy of each WWC to Council once every two years. There is an updated system now in NSW that makes this much quicker, easier and effective.</p> <p>4. There must be at least some age-appropriate signage in the venue, to inform children that they have a right to feel safe and what they can do if they don't. [REDACTED]</p> <p>[REDACTED]</p>	
14	Submission not publicly available as it contains information of a sensitive, personal and prejudicial nature.	No action.
15	Submission not included as it related to a technical issue filling out the submission form	No action.



Northern Beaches Suicide Response Progress Report

April 2020

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If you feel at any point you or someone you know might need some support, there is always help available. You can call Lifeline on 13 11 14 or refer to the list at the end of this document.

3

Acknowledgement of Country

We would like to acknowledge the Traditional Owners of the Northern Beaches and the Northern Sydney region. We pay our respects to elders past, present and emerging, and honour the continuing connection to land, water and culture. We also acknowledge the impact of suicide on Aboriginal and Torres Strait Islander peoples, who are more than twice as likely to die by suicide as the national average.

Acknowledgement of lived experience of suicide

We would like to acknowledge all those members of our community with lived experience of suicidal thoughts, behaviours or bereavement. We would also like to specifically acknowledge the wisdom and guidance of all those with lived experience of suicide who have participated in and contributed to the Northern Beaches Suicide Response. Your expertise has been invaluable, and we would like to thank you for making your voice heard.

4

Introduction

In May 2018, in response to growing community concern about suicide and suicidal behaviours on the Northern Beaches, Council's Community Safety Committee convened a Suicide Prevention Working Group to improve safety in key locations, deliver targeted suicide intervention training and host a Suicide Prevention Roundtable for service providers and key government agencies.

The Working Group was succeeded by the Northern Beaches Suicide Response Steering Group in April 2019, after it was identified that a long-term, coordinated approach was essential to address suicide across the Northern Beaches. The Steering Group is comprised of key agencies and services and, until his retirement in February 2020, was chaired by the Commander of Northern Beaches Police Area Command, Superintendent Dave Darcy.

The Steering Group plays a leadership role in the suicide prevention space, with a focus on coordination, communication, advocacy, intervention and postvention. An Action Plan has been developed in consultation with key stakeholders and people with lived experience of suicide, and the Steering Group shares responsibility for its implementation and evaluation.

This document is an overview of the achievements of the Northern Beaches Suicide Response since work began in 2018. Together, we have made enormous progress towards improved service delivery and better coordinating the local response, with the ultimate goal of reducing suicide in our community.

We have only been able to achieve what we have through the hard work and dedication of many people working together in a coordinated and concerted effort. We would like to thank all the organisations and individuals who have contributed to the Northern Beaches Suicide Response, as well as the many community-led groups and initiatives working to reduce suicide in our area.

We would especially like to acknowledge the other members of the Northern Beaches Suicide Response Steering Group:

- Community Care Northern Beaches (CCNB)
- Lifeline Northern Beaches
- Northern Beaches Hospital
- Northern Beaches Lived Experience Group
- Northern Beaches Police Area Command
- Northern Sydney Local Health District (NSLHD)
- Sydney North Health Network (SNHN)



Photo: Northern Beaches Suicide Response Steering Group

5

Message from Superintendent Dave Darcy

In 2018, 30 people took their lives on the Northern Beaches.

In 2019, that number was down to 21 - a reduction of close to one third.

Every one of these lives is someone's loved one so while we are pleased to see a reduction in lives lost, we acknowledge the impact of every death and will work tirelessly to continue to see those numbers go down.

Welcome to the first report of the Northern Beaches Suicide Response Steering Group.

Suicide and attempted suicide on the Northern Beaches were leaving few of us untouched. Families, friends, work colleagues, emergency service crews, those living close to locations where people were taking their lives all were affected.

The problem wasn't the availability of resources and agencies able to respond, there were plenty of those. It was a lack of effective cohesion amongst all these groups; the ability to work together as one, so efforts for some weren't duplicated while others were being missed.

To its credit, Northern Beaches Council, with the support and drive of Mayor Michael Regan, the Community Development Team, in particular Sue Johansson, joined us in the push for change: the need to get everyone in the same room, connected and responding in a structured and co-ordinated way.

Through its Suicide Response Steering Group, ideas evolved into the effective reality that's producing tangible and lasting success.

What we've done

We acknowledged as a group that plans are worthless without involvement and active participation by all.

We have that with our Northern Beaches Coalition of Care: government and non-government agencies all playing their part in building a multi-faceted framework for suicide prevention.

A framework designed to:

- Stop and help those thinking about or moving to take their lives
- Identify and support those who find themselves in desperate emotional trouble
- Ensure they know there are people and groups just a phone call or conversation away, ready to help
- Create the sense of trust people might need to pause and ask for that help.

How we've done it

- All high risk locations on the Beaches have been assessed
- Contact details for Lifeline have been placed prominently at key sites
- We've given people more time to reconsider self harm by putting strategically placed and specially designed barriers at one of our high risk locations
- We've mobilised support services for both adults and young people
- We've been to schools with the message that confidential help is readily and easily available to all who need it
- We've tackled head-on the contagion that has been copy-cat suicide, particularly among the young.

Our results

We've encouraged and empowered members of the broader community, whether on their own or with local groups, to educate themselves on the issue of suicide; how to recognise the signs, the best ways to respond and the organisations to contact. We now have among the wider Beaches' community the strong capacity and capability we need to recognise and respond effectively to the signs of people contemplating taking their lives.

While exposure to suicide is a traumatic occupational reality for our first responders, we've implemented strategies to help and support them. They're being trained both to recognise the signs of those at high risk and to engage with them and hopefully de-escalate suicidal situations and bring people to a place of safety. Dealing regularly with those in trouble is emotionally challenging, so it's also critical that we equally look after those who work to look after us all. We've done this through the creation of strong and effective internal networks designed to build empathy and resilience among us all. In short, to ensure we all have each other's backs.

Outcomes

When it comes to the prevention of suicide, our work and results have meant we are now recognised as highly credible advocates and lobbyists for change, particularly in the areas of systems and technical advances that can improve response times and, importantly, outcomes.

We're also proud to have been awarded \$340,000 by the NSW Ministry of Health to train more than 1,000 'community gatekeepers' including our first responders, youth, middle aged men, seniors, and those who live close to high-risk locations.

The ultimate dividend for our work, people's lives - many we'll never even know about - not only saved but giving people hope and the support they need to live well. That really is what it's all about.

Superintendent Dave Darcy
Commander, Northern Beaches Police Area Command

Message from Northern Beaches Mayor Michael Regan

On 27 February 2020, Superintendent Darcy retired as Commander of Northern Beaches Police, and stepped down as Chair of the Northern Beaches Suicide Response Steering Group. I want to thank Superintendent Darcy for his dedication and commitment to the people of the Northern Beaches over his long and distinguished career. He has been a tireless advocate in the fight to reduce suicide in our area and on behalf of Northern Beaches Council, and the Northern Beaches community, I wish him all the very best in retirement.

7

Embracing lived experience

People with a lived experience of suicide have the potential, when supported to draw on their insights, to facilitate impactful local suicide prevention solutions that drive positive change in culture and services, contributing to healthy and sustainable communities.

- Roses in the Ocean

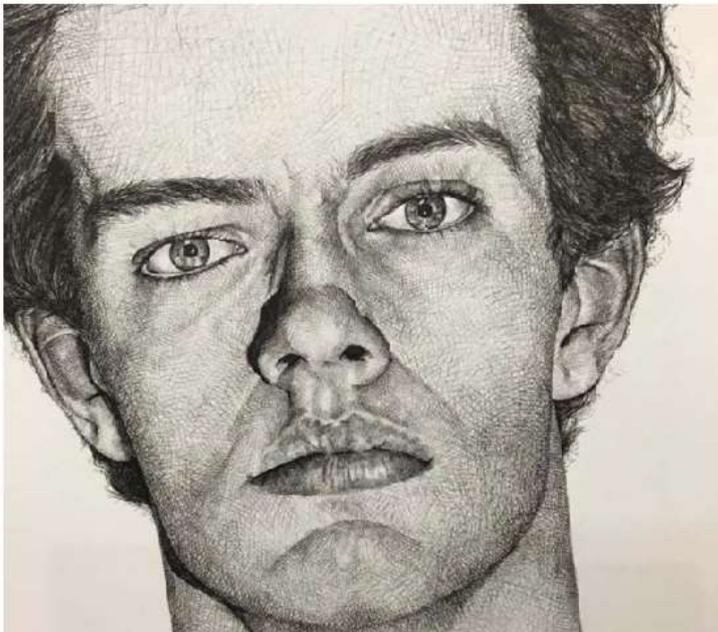
Kyla

The Lived Experience Group has allowed me to openly share, in a caring and kind space, my experiences of loss and the impact this has had on my life. Knowing that together we have a group of wonderful and empowered people who have all been personally touched by the impact of suicide coming together as change agents has brought me huge hope and I am looking forward to seeing and supporting our projects in the local community in 2020.

Since [becoming involved] I have really felt the level of deep commitment to change and zero suicide on the beaches by this diverse group and it's so heartwarming to see the positive results and initiatives coming from it. I'd like to make special mention of Superintendent Dave Darcy's leadership in this space and his team, and our paramedics, who as first responders every day without question turn up and positively save lives. I'm looking forward to getting even more involved in the years to come as we continue to create wellness as a major priority for all locals.

Tania

Being a part of the process has enabled me to share my lived experience through the Roses workshops and has empowered me to establish connections in my own area as well as becoming a member of the Lived Experience Advisory Group to the Ministry of Health. If the Northern Beaches Council hadn't given me that opportunity to begin with I wouldn't find myself currently in the position I'm in today.



"As a nation, we do not always recognise when someone is struggling and overwhelmed. The shocking reality is that every day across Australia, six males take their own lives. It's time that we reach out to the men of Australia"

Sarah Jones, HSC Student 2019

8 Northern Beaches Suicide Response Action Plan

The Northern Beaches Suicide Response (NBSR) draws on a wealth of knowledge and experience from comparable responses and trial sites across the country in order to improve the quality, coordination and accessibility of available supports.

These include Black Dog’s LifeSpan model, which involves a coordinated response from government, non-government organisations, health agencies, businesses, educational institutions and community groups. In these trial sites, the model is estimated to have reduced suicide deaths by 20% and attempts by 30%.

The Steering Group of the Northern Beaches Suicide Response developed a comprehensive Action Plan to meet six goals identified by key stakeholders as priorities and guided by the five key priority areas from the **NSW Strategic Framework for Suicide Prevention**.

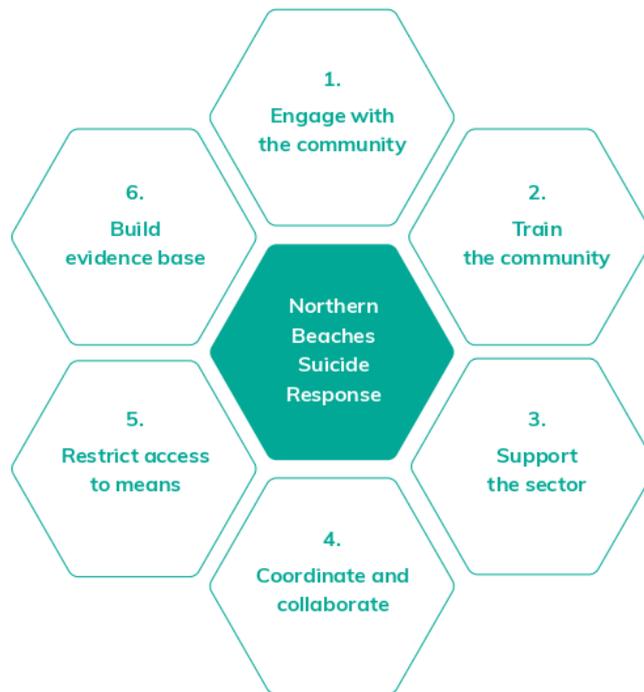


Figure 1: Northern Beaches Suicide Response Goals

1. Engage with the community

National Communications Charter

On World Suicide Prevention Day, 10 September 2019, Northern Beaches Council became the first Council in NSW to sign the National Communications Charter. The Charter, developed by Everymind, commits Council to communicating in safe ways that actively encourage help-seeking and help-offering behaviour, in order to reduce the stigma surrounding mental ill-health and suicide.

You can read more about the National Communications Charter at lifeinmindaustralia.com.au.



Photo: Signing the National Communications Charter

Communications Strategy

Council is in the final stages of developing a Communications Strategy to promote safer social and news media messaging, create community conversation and raise awareness about suicide through public campaigns, consistent with our commitments under the National Communications Charter.

A page has been developed on Council's **website** with information about the Northern Beaches Suicide Response, the Steering Group, events, training and volunteering opportunities. The page contains useful links and resources for the community, including local services guides and links to relevant supports.

A **postcard** has also been developed with information about how you can get involved with the Northern Beaches Suicide Response and information about how to help someone you may be worried about.

Better Off With You Campaign

With the support of the Steering Group and other key stakeholders, including local people with lived experience, SANE Australia launched the **Better Off With You Campaign** in January 2020. There was a strong sense of community ownership and achievement, with the launch celebrating the culmination of over a year of engagement activities locally. The campaign draws on the power of peer-to-peer storytelling – sharing the experiences of three individuals – John, Phoebe and Mark - who have had suicidal thoughts and survived suicide attempts, to reach people in the community who are contemplating suicide. Attending the launch were members of the Steering Group, several Northern Beaches Councillors, local parliamentarians, Chair of Lifeline Australia, John Brogden and the Chair of the National Mental Health Commission, Lucy Brogden. Overall, the campaign has successfully reached a significant proportion of the target audience on the Northern Beaches through social media, TV, radio, outdoor advertising, press and via the campaign website.



Photo: Better Off With You campaign launch

Public meetings

The Steering Group has also held several public forums and meetings about mental health and suicide. CCNB has also organised and facilitated Community Conversation meetings to provide information, advice and guidance to community members who want to talk about suicide, increase their understanding of what is being done locally to prevent and respond and get involved in solutions.

In June 2019, Council held its second Big Ideas Forum on the topic Mental Health: Conversations We're Not Having, which saw 290 community members come together to discuss how we can take the taboo out of mental health and suicide. Council also held its second Religious and Cultural Leaders forum in October 2019, which focused on improving local knowledge about mental health and wellbeing and strengthening referral pathways for faith and cultural groups on the Northern Beaches.

Suicide bereavement charity WINGS of Hope held an intimate gathering at Balmoral in November 2019 for International Survivors of Suicide Loss Day. The gathering aimed to honour and remember those we have lost to suicide, and to inspire hope by reminding those bereaved by suicide that they are not alone. The gathering was supported by CCNB and Northern Beaches Council.



Photo: Big Ideas Forum - June 2019

2. Train the community

Since August 2018, Northern Beaches Council has partnered with Lifeline Northern Beaches, Sydney North Health Network, CCNB and Wesley LifeForce to deliver suicide intervention skills training to over 400 participants, including first responders, residents of high-risk areas and other community members.

Northern Beaches Police Area Command have trained dozens of police officers in suicide intervention skills in partnership with both CCNB and Lifeline. Training continues to be rolled out.

Lifeline Northern Beaches is facilitating the Seasons for Growth Grief and Loss program, funded by Council's Community Arts and Culture Grants. This program is an innovative primary prevention initiative that aims to strengthen the emotional and social wellbeing of adults dealing with significant loss and increase their resilience and capacity in supporting their children's grief process.

"I have gained knowledge and know that I am not afraid to ask questions about suicide. Courses like this and on mental illness are invaluable learning guides.

The more courses on offer within the community I know will 'break down the barrier' on how mental illness is perceived"

A workshop participant, 2019

3. Support the sector

Northern Beaches Suicide Prevention Roundtable 2018

Northern Beaches Council coordinated a Suicide Prevention Roundtable in November 2018 with 50 participants representing a range of service providers, frontline responders and government agencies. The Roundtable's aim was to better connect local services and the community, and improve the local response to suicide through prevention, intervention and postvention initiatives. Themes identified from the discussion were collated into several key areas, which were developed into the strategies of the NBSR Action Plan.



Photo: Northern Beaches Suicide Prevention Roundtable

Local Drug Action Team

In May 2019, Council received a grant from the Alcohol and Drug Foundation for \$10,000 to form a Northern Beaches Local Drug Action Team (LDAT) to help to reduce the risk of alcohol and drug-related suicide amongst young adults on the Northern Beaches. The LDAT includes Council, Lifeline Northern Beaches, Sydney Drug Education & Counselling Centre (SDECC) and the Alcohol and Drug Foundation. Almost 700 young people responded to a survey for this project, along with more than fifty local service providers. An event was held in October 2019 to share the data and brief key stakeholders on this project.

The LDAT will investigate developing a resource that outlines the links between alcohol and other drugs and mental ill-health to reinforce referral pathways and better support the community.

Postvention Community of Practice

Sharing the experience of community service workers is vital to build collective knowledge and increase collaboration across the service sector. CCNB held a Community of Practice in June 2019 to begin the conversation.

Suicide Prevention Services Guide

The Sydney North Health Network published its **Suicide Prevention Services Guide** in June 2019 to improve pathways for community members, GPs and service providers to access information about suicide prevention services in the Northern Sydney area, and to help people navigate which services to contact depending on individual circumstances.

Northern Beaches Mental Health Summit

The Northern Beaches Mental Health Summit was hosted by James Griffin MP, Member for Manly, at the Parliament of NSW in August 2019. The Summit aimed to better connect those working in the sector, improve sector collaboration, reduce duplication and improve mechanisms for measurement and evaluation.

Vicarious Trauma Training

Sydney North Health Network and Northern Beaches Council partnered to facilitate a training session held in November 2019 by the Blue Knot Foundation. The session aimed to better equip those working as first responders or in front line community services with strategies and resources to prevent, recognise and respond to burn out, compassion fatigue and vicarious trauma.

4. Coordinate and collaborate

Postvention Protocol Pilot

One of the most pressing issues identified by the Northern Beaches Suicide Response Steering Group was the need for a coordinated response following a death by suicide. Police, Lifeline Northern Beaches, Council and CCNB worked closely to investigate other models which could be adapted for a local response to support both families and the broader community.

Funded by CCNB, a critical incident response protocol has been trialled since July 2019 to allow for better coordination of key agencies and services following a death by suicide or a suicide attempt. Ensuring long-term sustainability for the Postvention Protocol is a key priority for the Steering Group. CCNB commissioned an independent evaluation of the pilot which highlighted the importance of the protocol.

Lived Experience Group

Recognising the importance of lived experience input to the design, planning, implementation and evaluation of the Action Plan, in June 2019, Northern Beaches Council and the Sydney North Health Network commissioned Roses in the Ocean to facilitate a two day 'Our Voice in Action' Workshop. Expressions of Interest were encouraged from local residents who had experienced suicidal thoughts, survived a suicide attempt, cared for loved ones through crisis, or been bereaved through suicide. Since its first meeting in July 2019, the group has met on a regular basis with support from Council, and two representatives have successfully nominated to join the Steering Group. In February 2020, CCNB hosted a 'Voices of Insight' workshop which allowed local participants to reflect on their lived experience and learn skills in how to share their personal story.

Suicide Bereavement Support Group

On the third Tuesday of each month, Lifeline Northern Beaches hosts a support group for those bereaved by suicide in our area. The group is open to any adult who has experienced loss through suicide, and includes discussion about coping strategies and self-care.

Lounge Chat Support Group

Lifeline, in partnership with CCNB, have developed a six-week program for the families of people who have attempted suicide. This unique group provides a safe space to share and be supported in a confidential environment with others who have also experienced a suicide attempt by a relative. The group covered several essential areas such as self-care, referral pathways and talking about safety. Due to COVID-19, this group is now hosted online and continues to be in great demand.

NSW Mental Health Commission's Living Well Review

The Mental Health Commission of NSW have highlighted the Northern Beaches Suicide Response as an example of best practice. The Commission showcased the localised, coordinated approach of the **Response**.

Alternatives to emergency departments

The need for an alternative to presenting at an Emergency Department for those experiencing a mental health crisis has been identified as a key issue. Together with those with lived experience, CCNB invited key stakeholders across the Northern Sydney and Northern Beaches region to participate in a co-design workshop in January 2020. This CCNB-funded initiative brought people together to identify preferred models for the future.

"This is a unique and highly needed support group for relatives in desperate need of support"

A Lounge Chat participant, 2020

5. Restrict access to means

Safety Audits

Safety audits have been conducted at several local locations, leading to a number of changes aimed at improving safety. Signage containing Lifeline help-seeking information has been installed at targeted clifftop locations. In some locations, innovative use of natural barriers and safer inward-curving fencing have also been installed.

National Suicide Hotspot Advisory Group

A Council representative has been appointed to the National Suicide Hotspot Advisory Group which will provide educated advice, guidance and support for locations which have been deemed at high risk for death by suicide. Northern Beaches Council is the only local government representative on the Group, recognising the leading role being taking in this space. The Advisory Group met for the first time in February 2020 and is convened by Lifeline Australia. The Group will examine key locations nationally to provide appropriate solutions and guidance.

6. Build an evidence base

Evaluation

Professional and Community Engagement (PACE) students from the Faculty of Human Sciences Department of Macquarie University have developed some rudimentary evaluation tools, which are being developed into an evaluation framework to measure the outcomes of the Northern Beaches Suicide Response.

Data analysis

Data on death by suicide and suicide attempts from Northern Beaches Police Area Command and the National Coronial Information System is being analysed to guide targeted responses within the Action Plan. The Steering Group continues to seek out and compile data from various sources to inform actions



Where to from here?

Community gatekeeper training

Northern Beaches Council has been successful in securing grant funding of \$340,000 from NSW Ministry of Health to implement suicide prevention community gatekeeper training on the Northern Beaches. The funding is for a period of three years to deliver suicide intervention skills training and suicide awareness activities to over one thousand 'community gatekeepers', targeting middle aged men, young people, seniors and emergency services.

Gatekeepers will be trained to identify the signs that someone may be at risk of suicide and to empower them to respond. The gatekeepers will also be equipped with resources and support, and kept up to date with how they can get involved in local suicide prevention activities. Due to COVID-19, scheduled face-to-face training sessions have now been postponed, and in the interim, Council is offering LivingWorks Start Online training. To submit an expression of interest for training please visit Council's [website](#).

Council is also designing a series of mental health and wellbeing webinars to build broader knowledge of key issues affecting those in our community, as well as introducing local services and supports.

Local suicide prevention network

The future vision of the Action Plan is to establish a local Suicide Prevention Network to continue this coordinated and comprehensive local partnership in a way that is sustainable long-term. The network will be community-led and will encourage the inclusion of those affected by suicide. The Steering Group will work in partnership with Wesley LifeForce, who have been charged with establishing these networks nationally. Due to COVID-19, the first community meeting was postponed, however Wesley LifeForce plan to host a webinar to commence the conversation with the community about developing a local network.

Suicide Prevention Roundtable 2020

In 2020, the Steering Group plans to hold its second Suicide Prevention Roundtable, to seek feedback on the achievements of the Northern Beaches Suicide Response to date.

Primary prevention and early intervention

In September 2019, Suicide Prevention Australia (SPA) released **Turning Points: Imagine a World Without Suicide**, a white paper that examines emerging social and economic trends in Australia to identify risk factors that could increase the suicide rate. Key members of the Steering Group subsequently attended an SPA Roundtable and focus groups which led to the release of **Turning the Tide: A Six Point Plan for Change**. This report highlights the need to intervene early to reduce the risk of suicide for those affected by debt, less stable employment or relationship breakdown.

The Northern Beaches Suicide Response seeks to increase primary prevention initiatives throughout 2020 and into the future, investigating programs that build the resilience and improve the mental wellbeing of the community, as well as identifying opportunities to intervene early for those at higher risk.

Community postvention response plan

A Community Postvention (or post suicide) Response Plan will be developed to build the capacity of organisations, individuals, families and communities to respond to suicide and to also ensure those bereaved by suicide are equipped with a range of local support services.

Northern Sydney mental health, suicide prevention, drug and alcohol regional plan

The Sydney North Health Network and Northern Sydney Local Health District are in the process of developing the Northern Sydney Mental Health, Suicide Prevention, Drug & Alcohol Regional Plan. Due for completion by June 2020, the regional plan will be a key planning document for the region.

Get involved

To get involved in events and activities, or to learn more about how to equip yourself with the knowledge to support others, visit Council's website:

northernbeaches.nsw.gov.au

Where to go for support

Help with a Crisis

Emergency	000
Lifeline	13 11 14
Lifeline Text (6pm-midnight)	0477 13 11 14
Suicide Call Back Service	1300 65 94 67
NSW Mental Health Line	1800 011 511

Help with Your Mental Health

MensLine	1300 789 978
Kids Help Line	1800 55 1800
Beyond Blue	1300 22 4636
Beyond Blue online chat	beyondblue.org.au
headspace Brookvale	9937 6500
Community Care Northern Beaches Seasons Program	1300 000 125

Alcohol, Drugs and Gambling

Sydney Drug Education and Counselling Centre	9977 0711
Lifeline Northern Beaches	9949 5522
National Gambling Hotline	1800 858 858
Northern Beaches Drug, Alcohol and Gambling Service	9388 5333

Domestic and Family Violence

Northern Beaches Police (non-emergency)	9971 3399
1800 RESPECT	1800 737 732
NSW Domestic Violence Line	1800 656 463
NSW Rape Crisis Line	1800 424 017

Financial Services

National Debt Hotline	1800 007 007
Lifeline Northern Beaches	9949 5522
CatholicCare Diocese of Broken Bay	8425 8700

Remember, you can always talk about mental health with your GP



Northern Beaches Suicide Response

The Steering Group of the Northern Beaches Suicide Response is made up of key agencies including Council, Police, community services and representatives with lived experience. A range of activities and events are being coordinated including suicide intervention training, information sessions as well as driving improvements to the service system.

Get involved

To get involved or learn how to better equip yourself with the knowledge to support others, visit Council's website.

**For more information visit
northernbeaches.nsw.gov.au**

Reach out to those you think may be struggling

1. Ask directly if they're thinking about suicide
2. Listen and stay with them
3. Get help. Call Lifeline, or if life is in danger call 000
4. Look after yourself. Talk to a friend or Lifeline

Get help now

Emergency	000
Lifeline	13 11 14
Lifeline Text (6pm-midnight)	0477 13 11 14
MensLine	1300 789 978
Suicide Call Back Service	1300 65 94 67
NSW Mental Health Line	1800 011 511
Kids Help Line	1800 55 1800
Beyond Blue online chat	beyondblue.org.au



Achieving social justice and inclusion for people on the Northern Beaches.

COMMUNITY NORTHERN BEACHES
ANNUAL REPORT 2019-2020





Clockwise from top: **Community Northern Beaches** and Women's Shelter staff enjoy lunch kindly donated by Little Viet Kitchen, **Northern Beaches Domestic Violence Network** Breakfast, **Deputy Mayor Candy Bingham** welcomes Adele Heasman (President) and staff to new building

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INTRODUCTION

OUR ABC'S

WE ARE AVAILABLE

We're available and willing to help. We give face-to-face, quality time to guests of our drop-in centre. We have an open door policy that allows anyone to access our services. This is what communities should be like: inclusive, regardless of background or circumstance. To make this possible, the majority of services are free. This allows us to reach out to those doing it tough, and support the most marginalised members of our community.

WE ARE BUILDERS

We are builders of community, committed to growing and strengthening relationships amongst people and organisations. A huge part of this work involves targeted early intervention and empowering people to have more positive pathways in life. It's a big, long-term task we cannot do by ourselves and the reason we work collaboratively with members of the community and other organisations.

WE CARE ABOUT COMMUNITY

We do what we do because we care about people and believe that individuals flourish within community. We are all worthy of love and belonging. A resilient and healthy community empowers its members, sees strength in diversity, preserves people from isolation, creates a safety net and protects the vulnerable.

INTRODUCTION

EXECUTIVE



Patron James Griffin
MP for Manly



Patron Michael Regan
Mayor of Northern Beaches Council

INTRODUCTION

EXECUTIVE



Adele Heasman
President



Caroline Pearce
Secretary



Kandy Tagg
Vice President



Bill Barnes
Treasurer

INTRODUCTION

EXECUTIVE



Phyl Jelinek
Volunteer Representative



Paula James
Counselling Representative



Sally Cornelius
Committee Member



Peter Wood
Committee Member

Executive not pictured
John O'Connor
Public Officer

INTRODUCTION

OUR STAFF

Executive Director

John Kelly

Executive Manager Domestic Violence & Welfare

Anona Le Page

Case Manager Domestic Violence & Mental Health

Dani Allen

Domestic Violence & Welfare Officer

Belinda Verhagen

Manager Homeless Services

Daniel Peterson

Homeless Outreach Worker

Rebecca Harris

Manager Volunteer Services

Jaz Smith

Manager Family, Child and Youth

Jan Schatz

Manager Community Engagement

Sera Kumeroa

Manager Multicultural Services

Maria-Elena Chidzey

Manager Venue Hire and Administration

Tina Hicks

Multicultural Service Officer

Dhondup Yultse

Bookkeeper

Carlie Risk

VOLUNTEERS

Volunteer Representative

Phyl Jelinek

Specialist Volunteers

Jan Houghton – Grants & fundraising

Carmel McCarney – Social Media

Julia Denne – Multicultural support

Jennifer Herring – Homework club

Paul Hobkirk – Homework club

Tara McConnell – Homework club

Lynda Stokes – OzHarvest

Sally Gilmore - OzHarvest

Kym Fowler – Corporate Support

Eve Harvey – Supported Playgroup

Phyl Jelinek – ESL Mentoring Coordinator

ESL Mentors x 40 (a wonderful contribution)



Volunteers Jeanette and Jean at the Drop In Café Bar

INTRODUCTION

Front Desk Volunteers

Vivianne Band
Barbara Gallacher
Robyn Gold
Chrissie King
Judi Jeunemann
Jeannette Lambert
Jill Milford
Colleen Miller
Jean Nass
Marian Pilone
Jennifer Richards
Carmen Russo
Kandy Tagg
Nora Takats
Helen Wilding
Cathie McNabb
Tara McConnell
Angela Reid
Pip Bakker
Katrine Whittle
Saskia Groen
Kellie van Stratum
Amy Williams
Sue Kenney
Sarah Day
Carol Paterson
Bonnie Redman

The Clontarf Sisterhood including

Carmel McCarney
Bonnie Redman
Pippa Stuart
Meriel Frost
Sarah Day
Phyl Jelinek (ESL Programme)

Students

TAFE
Northern Beaches Community College



Volunteer Katrine

EXECUTIVE COMMITTEE AND MANAGEMENT

PRESIDENT'S REPORT

ADELE HEASMAN PRESIDENT

It is my great pleasure to write my President's report for 2019/2020, a financial year like none other we have experienced in our lifetime.

As the financial year started no-one would have expected the turmoil that would arrive six months later. The first half was filled largely with planning for our move from our old home at 12 Wentworth Street to our new home in 52 Raglan Street. Our patient staff and volunteers fielded numerous questions from our clients who were filled with concern as to when the big day would arrive.

John Kelly our Executive Director has borne the brunt of these questions and the majority of dealings with the Northern Beaches Council, with whom we are delighted to say is our new landlord!

Before our move a number of successful fundraisers occurred, which served not only to provide valuable financial resources, but also contributed to improving our profile in the community. Fun events such as the Charity Clothes Swap, the Sisterhood get-together at Balgowlah RSL and Ivanhoe Hotel's inaugural Trivia night, the Charity Day held by our friends at Forest Rugby Club leading to another significant fundraiser by the Club, all climaxed with the fundraiser by Echo Hill Wines at the end of the financial year.

A group of us organised by Goodwill Hunting successfully completed a Kakadu Trek in the Northern Territory in September, raising significant funds for Community Northern Beaches and a group in Darwin called Starwin.

Community Northern Beaches have been the recipient of a number of positive grants from Foundations and individuals for which we are always appreciative and ensures we were able to respond more adequately to the ever growing need in our community. Our new home does not allow for an income from hall hirers so these grants and donations will become more crucial going forward.

We continue to advocate to Government at all levels for the need for increased and sustained funding to assist our Domestic Violence and Homeless Services.

We do thank the Federal Government for their support for our Multicultural Services, the NSW State Government for their commitment to assist our Domestic Violence, Families, Child and Youth, and Volunteering programs; and we are grateful for the Northern Beaches Council's continued financial and non-financial contribution to our work, particularly in the homeless space. Our staff work closely with Council staff across a number of departments and in August a number of us joined together for the Northern Beaches first ever homeless count. We are very grateful to our Patron James Griffin MP who continues to surprise us with financial support throughout the year.

We finished 2019 with the assistance of Goodwill Hunting in preparing our Strategic Plan which will guide our direction from 2020 to 2023. We have ratified our purpose and our mission as follows:

'We are a local community organisation that works to foster future well-being and support people in need, we work to achieve social justice and inclusion for people on the Northern Beaches.'

2020 has turned out to be a year of greater turmoil and change than any of us would have realised at the beginning. As the world reeled with the news of the pandemic, our staff and volunteers geared up to provide a Pandemic Plan that would enable us to continue to support and assist the most vulnerable of our clients and meet our purpose and mission. Community Northern Beaches were the only drop-in service on the Northern Beaches that stayed open throughout the lockdown. At times it was most humbling for me as President to see the changes our staff were forced to make just so they could continue to provide food, clothing and counselling to our clients throughout this period.

I want to pay tribute to our Treasurer Bill Barnes, who with John Kelly, worked through the challenges of the Federal Government's Jobkeeper Program to ensure we received funds which contributed to our financial survival as we received none or little income from hall hirers or tenants during lockdown.

My very great thanks go to Vice President Kandy Tagg and Secretary Caroline Pearce, as well as the remaining members of the Management Committee for their sound advice and counsel.

May/June were busy months for Community Northern Beaches. May saw the retirement of one of our longest serving volunteers, Marion Pilone who for many years was the Volunteer Representative on the Management Committee, as well as serving 20 years at the front desk on a weekly basis. At the end of July, 2020, we said goodbye to Maria Chidzey following 30 plus years working in a voluntary and paid capacity serving the multicultural community. Maria's legacy of working with countless migrants on the Beaches will be felt for years. We held a number of COVID safe events to thank Maria and Marian and say our farewells!

With the support of the Northern Beaches Council Team and our Executive Director John Kelly the work on our new home at 52 Raglan Street was completed. After more than 30 years of operating out of 12 Wentworth Street, we said our final goodbyes and handed the keys back to the

Department of Education. The end of an era but the beginning of a new one continuing to serve the less fortunate on the Northern Beaches!

Together we will look forward to the new activities and challenges that our move will undoubtedly bring, however I know the Management Committee will join me in saying we are so very proud of our team of dedicated staff and volunteers – this year more than ever.



Adele Heasman
President

EXECUTIVE COMMITTEE AND MANAGEMENT

TREASURER'S REPORT

BILL BARNES TREASURER

I'm pleased to report that Community Northern Beaches Inc. continues to operate in a financially sound and responsible manner and that we should have no trouble in meeting our foreseeable expenses.

Like the rest of the country, for the first eight months of this financial year it was all normal and we received fantastic support from donors and our thanks particularly go to Forest Rugby Club, Ivanhoe Hotel, Precise Property and Clarke and Humel. Once the impacts of the coronavirus pandemic started to take effect we were very unsure how things would transpire but we were wonderfully surprised by the number of small donations received, including via the "Back Your Local" initiative, and our thanks especially go to the Brown Foundation, the Zonta Club of Northern Beaches and Vine Apparel for their significant support during this period. Staff of Northern Beaches Council were also very generous with donations via payroll deduction. Special mentions, as always, go to The Sisterhood Clontarf for their unstinting support and the Member for Manly, James Griffin, for his continual advocacy on our behalf. We were also very fortunate to receive a large donation of non-perishable groceries from Metcash Wholesale.

My personal thanks go to my fellow Management Committee members for their commitment, expertise, and common sense approach; to our Executive Director and staff for their hard work and dedication to the welfare of the Centre's clients; and to our wonderful volunteers without whom things would not operate as effectively as they do.

Thanks are also extended to Anita Pavlovic from anitapavlovic.com for her expertise and knowledge and to our auditor, Peter Jackson, from Shuriken Consulting.

Income

Commonwealth and State Government funding and grants provided 58% of our income for the year. Settlement Services International continued

as the channel for funding from the Commonwealth Government for our Multicultural program. We are grateful to Northern Beaches Council for their significant support. Our thanks go to Zali Steggall, Federal Member for Warringah, for arranging grants.

Community Northern Beaches was eligible for financial support via the JobKeeper and Boosting Cash Flow for Employers programs.

The pandemic naturally impacted our ability to raise funds by hiring rooms to service providers and community groups but we were able to raise over 9% of the Centre's total income in this way.

Expenditure

Staff costs are our major expense, representing about 83% of total costs. Continual efforts are made to minimise operating costs and to use our funds in the most effective way. It is very satisfying to note that around 90% of our total income was directly used in providing the programs and services for the Centre's clients.

Future Challenges

The move to new premises in Raglan St means a major change in how we raise funds by hiring out rooms. The funding agreement with the NSW Department of Communities & Justice is in place until June 2025. The funding agreement with Settlement Services International is due for re-negotiation in mid 2022. Both these sources of main funding carry a similar risk of future events effecting their renewal. Should this funding not be renewed at the same levels we have a specific reserve of funds to allow existing services to continue for approximately three months whilst other arrangements are sought – this reserve is increased as circumstances allow.

My personal thanks go to my fellow Management Committee members for their commitment, expertise, and common sense approach; to our Executive Director and staff for their hard work and dedication to the welfare of the Centre's clients; and to our wonderful volunteers without whom things would not operate as effectively as they do.



Bill Barnes
Treasurer



Carlie Risk
Bookkeeper

EXECUTIVE COMMITTEE AND MANAGEMENT

EXECUTIVE DIRECTOR'S REPORT

JOHN KELLY EXECUTIVE DIRECTOR

I would like to concentrate on the many positive developments that have happened for Community Northern Beaches over the last year, and in particular since March, 2020 when COVID-19 reared its head. These positive outcomes ranged from the small, almost inconsequential in the scheme of things, to ground-breaking and hugely important changes.

What has been so pleasing and restorative of human nature has been the incredible support many in the community have shown not only towards us, but to other community organisations. Simple gestures like those from Yok Thai Restaurant bringing lunch across to our skeleton staff during the height of the crisis, Little Viet Kitchen putting on a lunch for all our staff as a thankyou for staying open to the community, and Melinda Graetz and Grassrootz for their beautifully crafted videos of staff as part of a wider #ShoutaLocal fundraising campaign. And what about Georgie Furze and her amazing 24 hour walk to raise much needed funds for our work! And just the countless random members of the community dropping off food, clothing and other much needed supplies. These gestures really do make a difference.

I would like to focus on the efforts of my staff in ensuring Community Northern Beaches stayed open and available to the most vulnerable and marginalised when COVID-19 struck. While many other charities closed their doors to frontline services, and the public service withdrew, little Community Northern Beaches, operating without volunteers and with an increase in demand for domestic violence and homeless support, ensured that people were not alone, felt supported and cherished, and above all were provided with real and tangible assistance. What a wonderful story and a magnificent outcome of which we should be proud. Of course, at the time of writing we are still coping with the impact of COVID-19, but again we are here to serve our community and ensure their plight does not go unnoticed.

Our recent move into new offices at 52 Raglan Street has been the culmination of 3.5 years of

effort to move to premises that our clients, volunteers, staff and community deserve. Purpose built, modern and spacious it provides a base from which we and our community partners can better serve the Northern Beaches. While the path to Raglan has been strewn with numerous obstacles, I think that Northern Beaches Council, The Mayor and Councillors, and the staff we have worked with, in particular Council architect Quinton Lloyd, are to be congratulated for sharing in our dream of making critical social services accessible to the wider community and in fact of using Raglan Street as a model to build a wider network of Community Hubs to serve the Beaches.

At a time when youth suicides, mental health concerns, domestic violence and social dislocation have received heightened awareness in our community, it is critically important local government takes a real lead in championing local organisations providing locally based solutions and outcomes to its local community. Thankyou Northern Beaches Council.

We took on the responsibility of being the Head Lessee of three properties at North Head managed by the Sydney Harbour Trust as a result of representations from our great supporter; James Griffin, MP, Member for Manly. While not directly benefiting from the use of these properties, we have been able to accommodate three wonderful charities into the houses; Burdekin, Northern Beaches Women's Shelter and HammondCare. A fantastic outcome to retain housing for community use.

Lastly, I would like to thank and acknowledge our many volunteers who assist us across a number of vital and necessary tasks. In particular the members of the Management Committee who have been incredibly supportive of both myself and the staff across the many successes and challenges an organisation such as ours faces on a daily basis. Adele, you in particular have been a tremendous strength for me as I have endeavoured to position us for the future, often against significant odds.

Relocating to new premises for the first time in decades will finally provide our staff, volunteers and clients with a modern and spacious office with amenities to support our ongoing work and that of our accommodated services.



John Kelly
Executive Director



Tina and Dani being COVID safe at the drop in café bar

CORE SERVICES

DOMESTIC VIOLENCE & WELFARE SERVICE

ANONA LE PAGE EXECUTIVE MANAGER DOMESTIC VIOLENCE & WELFARE

The last 12 months have been a year of unforeseen challenges, both in Australia with drought and devastating bushfires, then globally battling the ravages of COVID-19. As an organisation providing an essential service, we were mandated to stay open to provide face to face assistance for our community. We changed and adapted, then changed and adapted some more... staying open less hours and offering more phone and Zoom support to clients reaching out for help. Our Domestic Violence Support Service provides the only drop-in facility on the Northern Beaches and North Shore. To keep our doors open we operated with a smaller team, ramping up viral control measures, and being flexible! Our community flooded us with donations and expressed such gratitude for keeping our doors open. Our focus was one day at a time.

Domestic and Family Violence is complex and under identified as gender-based violence. Often dismissed if there is no physical violence - we are becoming more educated and aware of the breadth of it. Coercive control and financial abuse are now being recognised for the pervasive and traumatic damage they wreak on our clients who have lived experience.

- 1 in 3 Australian women over 15 years old is physically abused by a current or former male partner
- 1 in 4 women have experienced sexual violence from a current or former male partner
- 1 in 5 pregnant women are abused physically or emotionally by a partner
- 1 woman dies almost every week at the hands of a current or former partner
- Over 300 Domestic Violence assaults are reported in our service area over one year
- 200 Apprehended Domestic Violence Orders are issued on average per year, with over a third of these breached

WHAT WE DO AT COMMUNITY NORTHERN BEACHES

Our Domestic and Family Violence Support Service offers immediate assistance either face-to-face or

on the phone. We offer a wrap-around, integrated service to clients which can include all or some of the following:

- Safety Assessment
- Immediate needs identified, and, where necessary, engage with the police or medics to ensure these needs are met
- Support with seeking an Apprehended Domestic Violence Order
- Conduct a cyber safety evaluation, and support the client to make changes where necessary
- Develop a Safety and/or Leaving Plan
- Engage in referral and advocacy for crisis accommodation and financial support
- Advocate with a Centrelink Social Worker for financial support where needed
- Refer and engage with legal services where required
- Refer to Victims Services NSW

Barriers to leaving violent situations

In our work, we need to recognise and work with the significant barriers to women being able to leave situations of Domestic and Family Violence, including the following:

- Financial /Legal, that is, limited or no access to money
- Believing that there is nowhere to go where they can be safe
- Little or no extended family support
- Post-Traumatic Stress Disorder, leading to inertia and the inability to make decisions and take positive action
- Fear of the perpetrator finding her
- Belief that the perpetrator will self-harm if she leaves
- Belief that the children need a father regardless of how dysfunctional the situation
- Cognitive dissonance
- Fear of managing alone

Sitting on the Board of the Northern Beaches Domestic Violence Committee, we run the White Ribbon Breakfast and Domestic Violence Beach

CORE SERVICES

Walk during the annual 16 Days of Activism. Our provision of seconded worker support at court to the Women's Domestic Violence Court Advocacy Service (WDVCAS) has been on hold since COVID-19 restrictions but we continue to provide remote support when required. We attend various InterAgency meetings including Northern Beaches Mental Health Interagency and the Women's Crisis Accommodation Working Group.

Building Blocks Workshops are run throughout the year in a 6-week program designed specifically for women in dysfunctional relationships. This program is co-facilitated by the Manager with counsellor, Frankie van den Hoek. The workshops cover grief and loss, self-esteem, healthy boundaries, assertive communication, conflict resolution strategies, and realistic goals. The positive outcomes that we have witnessed in the lives of our clients who attend is testament to the power of this program.

Introducing Dani Allen – Domestic Violence and Mental Health Case Manager

Joining the team last October, Dani brings a wealth of experience to the role. Prior to joining Community Northern Beaches, Dani was a Case Manager

at Taldumande Youth Services. This role entailed supporting homeless youth at risk, providing help with mental health, drug and alcohol, securing safe long-term housing, referrals, education advocacy and Court support. Dani and Anona also worked together at Northern Beaches Women's Shelter providing case management to single women who were struggling with homelessness, domestic violence, mental health, drugs and alcohol and financial hardship.

Our mission is to continue to improve our Domestic Violence Service, recognising that the need is on our doorstep but the footprint is global and the only way to help is to assist one woman at a time wherever we can. We must never underestimate the power of human connection and community.

By believing and offering hope and unconditional positive regard for our clients we can make such a difference to their lives. In our wonderful new premises, we have been blessed with space and vibrancy in our working environment. Our team is so grateful to the tenacious efforts of John Kelly in making our move happen and look forward to operating this long-standing service with pride in its new domain.



Dani Allen Case Manager
Domestic Violence & Mental Health



Anona Le Page Executive Manager
Domestic Violence & Welfare



Belinda Verhagen
Welfare Officer

CORE SERVICES

HOMELESS OUTREACH SERVICE

DANIEL PETERSON MANAGER HOMELESS SERVICES

Community Northern Beaches acts to prevent and reduce homelessness in the Northern Beaches. The Homeless Outreach Service is in its eighth year and exists to support anyone experiencing, or at risk of, homelessness, with a particular focus on people who have fallen through the cracks. People who are unable to sustainably engage with available support due to poor health, feelings of disempowerment or failure to meet program criteria need our service the most. The opportunity to journey with and care for our clients, and be entrusted with their personal stories and disclosures, is both a privilege and a significant responsibility.

The crisis drop-in and the provision of material aid provide strategic opportunities for our small team of two to proactively befriend guests and identify their specific needs. Six to ten people access the Service each day in this context (including both existing and new clients). A total of 117 new homelessness cases were added to the client database this year along with 62 assertive outreach referrals. A significant amount of time is allocated to responding to reports of people sleeping rough (by conducting assertive outreach) from sources such as Northern Beaches Council, NSW Police, local business owners and the general public. The Service welcomes referrals from anyone in the community by phone, email or in person. In addition, regular outreach visits are carried out by the team to known hotspots on the peninsula with a speculative approach to identifying people affected by homelessness. Periodic foot patrols are also carried out by workers in the Manly CBD, where rough sleeping is most prevalent within the region. All interactions are considered invaluable to building connections and can subsequently translate into substantial outcomes such as securing accommodation, finding employment and pursuing mental health recovery.

Each individual's circumstances are unique, therefore a one-size-fits-all approach does not work (and can even exacerbate existing problems). Our clients' experiences are often complex and layered with compound factors. Many have not just

experienced one crisis. In these cases, a significant investment of time is devoted first to cultivating trust. This involves acknowledging, validating and building connection with the person behind the presenting issues. Once this foundation is established we encourage engagement, help remove obstacles to accessing essential support services and empower people in their recovery journey. Successful engagement depends emphatically on the team being non-judgemental and kind, ensuring that clients feel respected, valued, seen and understood. Our Homeless Outreach Service team always applies a client-centred, strengths-based, trauma-informed approach and cares for the needs of clients from a holistic perspective. We seek to be available to our clients for as long as it takes. Perseverance, commitment and a non-linear approach are required to ensure that our clients are cared for well. Writing people off as disengaged would mean that the sector has failed in its duty to support some of the most vulnerable members of our community as they have no other recourse.

There are many challenges involved in engaging individuals experiencing chronic homelessness who are often affected by significant trauma. Obstacles to engagement include issues such as acute or common mental health issues, loss or bereavement (eg. loss of relationships, home, memorabilia, belongings and documents) and substance or alcohol use. Experiencing homelessness can also result in internalised shame, feelings of worthlessness and/or unworthiness and a sense of powerlessness. Many clients are further deterred by bureaucracy, a lack of awareness of available, effective support services, misunderstanding of the housing system or previous negative experiences of individual support workers and/or organisations leading to disaffection, scepticism and mistrust. Our learnings have shown that the combination of meaningful connection with a key support worker and a collaborative, housing-first approach is the fastest way to resolve a person's housing crisis ie. the combined resources of human connection and housing.

CORE SERVICES

In addition to attempting to secure accommodation, the team holistically works with clients to overcome obstacles to engagement with services. This can include: providing encouragement to seek treatment and facilitating connection to healthcare providers; presenting positive pathways to move forward, including social connections and making referrals to rehabilitation services; listening to and empowering the individual; building confidence and capacity; presenting relevant information about available support; gaining consent and providing advocacy; and helping clients to navigate the system.

The Service has played a pivotal role in advocating for and securing priority housing for 15 clients with complex needs in 2019-2020. Extremely limited stock of social and community housing poses a significant challenge to resolving homelessness in the Northern Beaches. This can mean lengthy wait times for applicants for housing assistance, even when placed on the priority waiting list. This presents serious challenges in maintaining engagement, managing expectations and mitigating against hopelessness. Despite these challenges, collaboration with Bridge Housing Limited has been very successful. Their team pursues a person-centred approach and is therefore flexible and adaptive to the needs of clients and responsive to advocacy from the Homeless Outreach Service. This strong collaboration has been essential to the successful outcomes achieved for clients this year.

Proactively establishing and nurturing collaborative relationships with multiple agencies is essential to achieving positive outcomes for clients. It is through these networks that the Homeless Outreach Service is able to make successful referrals, find opportunities for clients to receive targeted support and secure emergency accommodation and priority housing. Our Service participates in the Northern Beaches Homelessness Case Coordination, Northern Beaches

Homelessness Interagency, Northern Beaches Mental Health Interagency and the Mental Health Interagency Housing Meeting (MHIHM).

In early 2020 the COVID-19 pandemic presented new challenges for the Homeless Outreach Service. Government directives to stay at home and practice social distancing resulted in an urgent drive to provide temporary accommodation to people sleeping rough. Consequently, unprecedented numbers of people came forward for assistance, encouraged by the expanded availability of temporary accommodation. (Ordinarily, 28 days temporary accommodation are available per year which is often declined by clients as it does not provide a permanent exit plan from homelessness.) The intensity of the enquiries combined with reduction in available services (many organisations reduced service provision and ceased face-to-face support) significantly increased the workload of the Homeless Outreach Service. Even prior to the pandemic, the Service experienced a strain in resources due to increasing numbers of people facing homelessness. Future funding opportunities will be explored to increase our team and expand the Service to meet demand.



Daniel Peterson
Manager Homeless Services



Rebecca Harris
Homeless Outreach Worker

CORE SERVICES

FAMILY, CHILD AND YOUTH

JAN SCHATZ MANAGER FAMILY, CHILD AND YOUTH SERVICE

The primary objective of this service at Community Northern Beaches remains the fulfilment of the Targeted Earlier Intervention (TEI) program initiated and funded by the Department of Communities and Justice (DCJ). We have sought to ensure that our work is programmatic and preventative, aiming to intervene early, particularly with vulnerable children, adolescents and young families, seeking to build resilience and internal resources at key developmental milestones.

SUPPORTED PLAYGROUP

Since September 2017 we have partnered with Integricare to run a free Supported Playgroup for families experiencing determinants of vulnerability with children 0-5 years. This program is run on Thursday mornings at the Brookvale Community Centre. This service targets children and/or the parents who are experiencing social exclusion and struggle socially, culturally, economically, or psychologically in various ways. Links, referrals and access to community health and social services are regularly made through the Playgroup.

During Term 1, 2020, we hosted the Evidence-based Sing & Grow National Music Therapy



Jan Schatz
Manager Family, Child and Youth Service

program. These one-hour weekly sessions were run by a qualified Music Therapist who facilitated hands-on music activities incorporating singing, small instruments and other resources. Unfortunately, we weren't able to continue for the whole term due to COVID-19 forcing us to physically close our doors.

We were however able to keep connected through phone calls, a weekly newsletter filled with resources and by dropping off Mother's Day craft packs to our families. With local partnerships such as the Northern Beaches Community Co-op, we have been able to provide fresh fruit, vegetables, nappies and wipes to our families in a local park, where we continue to meet weekly until restrictions ease. With the assistance of our volunteers, we provide a nutritious morning tea and they also help us with the playgroup set up and packing away, which has been invaluable.

WELLBEING AND EMOTION COACHING PROGRAM

We partner with Relationships Australia to facilitate the 'Emotion Coaching' program developed by DCJ and the Department of Education. This program is run in local primary and high schools across the Northern Beaches and Sydney Northern District schools. This 'whole day' program is delivered to various cohorts, regularly throughout each school term. The Wellbeing Day program uses fun activities and discussions to teach children and teenagers the good and bad sides of each of their emotions. This process is to ultimately assist them to accept their whole range of emotions as healthy and valid, whilst also reminding them that how they express their feelings is very significant in maintaining their resilience and sense of wellbeing.

RESPECTFUL RELATIONSHIPS PROGRAM - LOVE BITES

'Love Bites' is an extremely successful school-based Domestic and Family Violence and Sexual Assault prevention program. The program comes at no cost to schools or students and fits within the PDHPE curriculum in NSW. 'Love Bites' is facilitated by local service providers such as sexual assault workers, domestic violence workers, youth workers and police liaison officers. Four members of staff at Community Northern Beaches have been trained in the 'Love Bites' program which consists of two interactive education workshops on Domestic and Family Violence and Sexual Assault and Consent

CORE SERVICES

FAMILY, CHILD AND YOUTH

followed by a creative workshop that consolidates the information from the morning. This program is delivered to year 10 cohorts and runs as a whole day program.

As the Area Coordinator, since 2018, I have seen our pool of facilitators grow significantly and offer ongoing support and training as we deliver this program across the Northern Beaches and Lower North Shore. This role also oversees all the planning, preparation and liaising with schools necessary to provide a facilitation day, and ensures all resources and content material remains up to date and relevant.

YOUTH MENTORING

In collaboration with Raise Foundation, we take part in Youth mentoring at Cromer High which runs over 20 weeks each year. Volunteer Mentors act as positive role models, and a sounding board to ensure young people feel heard, valued and supported. The program concludes with a graduation ceremony to demonstrate to the young people how they have developed with mentoring.

MENTORING YOUNG PARENTS

I have also been involved with Raise Foundation's Bump mentoring program for pregnant and parenting young women aged between 13 and 23. This program is a fun way to meet other young mums, have much needed "me" time and gain the support of a mentor who is an experienced mum from the community and has completed the Raise Youth mentoring training. Workshops are run regularly throughout the program and include topics such as Nutrition, Dream Building/Goal Setting, Relationships and Budgeting.

THE YOUTH DRIVING PROGRAM

This is a new and wonderful partnership with The Beach School in Allambie, where volunteers take students driving to fulfil their logbook hours. These are students who would otherwise not have the opportunity to learn to drive due to personal struggles and complex circumstances.

YOGA

Since October 2018 we have been offering free community Yoga. Due to the success of this program over the last couple of years, we have been able to expand this to twice weekly for one hour run by our wonderful qualified volunteer yoga instructor, Simone Larmer. This hour of 'self-care' aims to reduce stress and anxiety, improve mindfulness and nourish wellbeing.

COMMUNITY NETWORKING

- Treasurer Northern Beaches Child & Family Interagency
- Northern Beaches Youth Interagency
- Youth Services in Schools Group
- Principles Expo
- Family support, crisis case management and referrals



From top: Forest High Yr 12 Community and Family Studies visit, Sing and Grow Program

CORE SERVICES

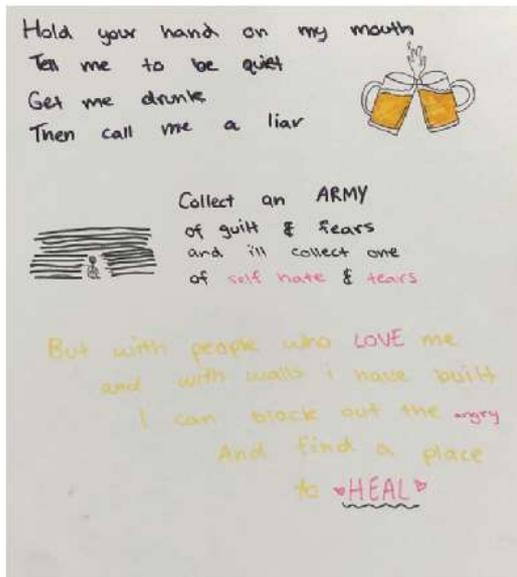
HOMELESS OUTREACH SERVICE



Clockwise from top left: **Daniel Peterson** conducting assertive outreach, Make shift temporary shelter, Creating privacy, Not "camping", without a home

CORE SERVICES

FAMILY, CHILD AND YOUTH



Clockwise from top left: **Lovebites** Respectful Relationships artwork, **Supported Playgroup**, Jan preparing **Love Bites** art packs, **Supported Playgroup** Mother's Day packs

CORE SERVICES

VOLUNTEER RECRUITMENT & TRAINING SERVICE

JAZ SMITH MANAGER VOLUNTEER SERVICES

Our Volunteer Team

The Volunteer Program at Community Northern Beaches is a vital component of the success of the organisation. During the last year, the volunteers have been especially helpful in dealing with the move to new premises after more than 40 years in one place. Each year the program expands and develops to meet the needs of the community. With over 100 people offering their time and skills, we have been able to create new and carefully crafted initiatives benefiting the vulnerable in our society.

Front Desk

Our Front Desk volunteers are the first point of contact for our clients and therefore essential to the service we offer. We want to ensure that the experience is both welcoming and productive. Volunteers undertake an induction and have ongoing training so they can address all situations, apply appropriately for help and provide accurate referrals. Many of them have been with us for a long time and know the clients well.

Specialist Programs

We have a number of volunteers who participate in a variety of specialist positions. This ranges from people who serve food from OzHarvest, to those who create our social media campaigns, as well as marketing volunteers and a yoga instructor. This all builds to a greater contribution to the needs of the clients.

Multicultural Programs

Collaborating with the Multicultural Manager and the Tibetan Worker we offer three main programs within this sphere. The first is our hugely successful English as a Second Language Mentoring Program which has seen over 90 students paired one-on-one with volunteers for a 'walk and talk' session. This allows the students to influence the direction of each session with their mentor and achieve their desired outcomes.

The second program is our Multicultural Homework Club where qualified teachers offer their time to help children whose parents have English as a second language and are therefore struggling with completing their homework. We have Maths and English tuition as well as volunteers listening to the children read.

The third program is our Tibetan Driving Program which offers driving lessons in our company car, with volunteer instructors. We are delighted to say that we have had nearly a dozen clients successfully pass their driving test which can lead to employment for them.

Family, Youth and Child Programs

A number of services are supported by volunteers within this sector. Working closely with the Family, Youth and Child Manager, a Supported Playgroup is offered where volunteers assist with setting up the play area and activities with the children whilst staff engage with the parents who need help with parenting skills. This allows the staff more time with the parents.

We take part in Youth Mentoring in collaboration with Raise Foundation. At schools across the Northern Beaches, volunteers sit with young people, providing them with an opportunity to be heard, valued and supported through a 20-week program which subtly addresses underlying issues. Young attendees are then better equipped to deal with the challenges that might arise in the future.

The Youth Driving Program is a new and exciting addition to our portfolio. Partnering with The Beach School in Allambie, volunteers take students driving to fulfil their logbook hours. These are students whose parents are not in a position to teach them and so is especially valuable.

Fundraising

Volunteer fundraising is a huge part of what we do. We are very fortunate to have continued support from The Sisterhood – Clontarf, as well as Goodwill

CORE SERVICES

Hunting, who have both made a big impact on our ability to run programs with their innovative ideas.

Student Supervision

This is for students who are completing their Certificate 4 or Diploma in Community Services, to fulfil their work placement hours. Predominantly this is from TAFE but occasionally from other Educational Institutes. This commitment ensures that future community services workers have a breadth of knowledge and experience on a practical level, not just an academic one.

Volunteer Support

Volunteers are updated with changes, developments and general information with a weekly electronic newsletter. This provides everyone with the Front Desk roster of volunteers plus what services are operating within the hub of Community Northern Beaches and any community events on offer. There is an annual review for each volunteer to voice their opinion on the role and the service in general.



Jaz Smith
Manager Volunteer Services

Northern Beaches Volunteer Referral Service

Keeping the community informed as to what options there are for volunteering is an essential part of the service. Operating an Introduction to Volunteering Workshop every 8 weeks, we discuss the what, where and why of offering our time to the community. With around 40 volunteer enquiries a month, these workshops provide valuable information on suitable volunteering opportunities on the Peninsular, as well as ensuring prospective volunteers understand their rights and responsibilities.

Interagency Community Engagement

Attending various interagency meetings ensures that the service is abreast of developments and is aware of any opportunities for volunteering.

Justice of the Peace

As a qualified JP, I also fulfil this duty as a service to the community.

“The experience of helping others provides meaning, a sense of self-worth, a social role and health enhancement. Volunteering is highly associated with greater health and happiness.”

Volunteering Australia

CORE SERVICES

MULTICULTURAL SERVICES

MARIA-ELENA CHIDZEY MANAGER MULTICULTURAL SERVICE DHONDUP YULTSE MULTICULTURAL SERVICE OFFICER

The Multicultural Service has been serving the CALD community for over 30 years. During that time, it has developed and coordinated a range of programs to serve the needs of many migrant communities who call the Beaches home. We operate five days a week from Brookvale Community Centre, which is centrally located for our clients.

As the Northern Beaches only funded service for Migrants, Refugee and Humanitarian Entrants under the Settlement Service Program (SSP) we work very closely with local government, organisations and services to provide a targeted, holistic approach.

New and emerging communities with diverse backgrounds, cultures, religions and languages are represented, mostly in very small numbers. Their challenges are unfamiliarity with mainstream services as well as a lack of established family networks and support systems.

The Tibetan community has been growing steadily year after year, therefore, our service is predominantly focused on their needs. A specialist Tibetan Worker is employed and in collaboration with the Volunteer Service, we have managed to recruit a large number of volunteers to assist us in delivering our programs and projects.

SETTLEMENT SERVICES PROGRAM, SETTLEMENT SERVICES INTERNATIONAL

Our migrant and refugee service has operated under the auspices of Settlement Services International since 2016, with funding provided from the Federal Department of Social Services. As such, we attend regular meetings and training with SSI.

The service provides information, advice, case management, and community development to assist newly arrived migrants and refugees during years 2 - 5 of their arrival in Australia.

Our dedicated, bilingual, Tibetan Worker, provides a drop-in service to assist with the coordination of English language programs, Educational opportunities and Employment pathways.

This includes but is not limited to advocacy, documentation, advice and referrals.

Much time is spent assisting the new arrivals to navigate how to enrol in further education to TAFE or university, including scholarship applications and fee management.

Other services for this client group include:

- Migration advice by a Registered Migration Agent
- A partnership with TAFE and other service providers to support people who need to study to upskill
- Liaison between clients, government and non-government services e.g. Centrelink, Medicare, local employers and with employment agencies
- Information sessions on numerous topics
- Learn to Drive and Road Safety program in partnership with Manly Lions Club and Circle of Justice
- Youth Sports Mentoring program – soccer and basketball
- ESL conversation classes for adults
- Swimming and Water Safety classes for all ages in partnership with Water Skills for Life
- Homework Club with qualified teachers for primary school students
- Youth Leadership Training with Manly Toast Masters
- Maths Tuition summer holiday program
- Taxation Assistance
- GP Service
- Support to Tibetan Playgroup

The Service collaborated to offer the following Specialist Events:

- Employment Expo with TAFE
- Citizenship Ceremony
- Harmony Day with TAFE and Northern Beaches Council (NBC)
- His Holiness Dalai Lama Birthday in partnership with the Tibetan Community

CORE SERVICES

- Grandparents Day in partnership with NBC
- Religious and Cultural Leaders Forum on Domestic Violence

The service provides a range of community information, support and counselling to those experiencing personal, marital or family difficulties as well as referrals to appropriate organisations. Multicultural clients who access our services and any of the described programs have access to the full range of the Centre's services described elsewhere in the Annual Report.

With a Non-Commercial Registered Migration Agent, immigration services including family reunion, spouse, humanitarian and refugee visas and assistance with Citizenship applications are offered from the Centre.

The Multicultural Homework Centre at Brookvale is run in conjunction with volunteer teachers, it was established to support children with English as their second language who need assistance with homework.

The hugely successful ESL program offers one-to-one conversation and friendship in an 'out of classroom' environment which is conducive to better learning outcomes for our clients. This service has grown tremendously since inception and now has over 35 volunteers matched with 35 clients.

The Tibetan Driving Program is wonderfully supported by Manly Lions and Social Justice Circle, together with a great group of volunteer instructors. The program is life-changing by enabling employment opportunities and a greater degree of independence for the Tibetan community. The delivery of a brand-new car obtained through a DCJ Community Building Partnership grant and a donation from the Northern Beaches Refugee Initiative has given further impetus to this program.

Last year saw the completion of an intensive research project into understanding the Tibetan Communities settlement challenges and strengths. A report was published and launched at the end of the activity along with a bound book with all the findings. The coming together of the community and our service, through a series of workshops meant that we are now able to have a greater insight into the needs of the community.

NORTHERN BEACHES MULTICULTURAL NETWORK

As part of our commitment to collaborating with other organisations offering Multicultural services, we Chair the Northern Beaches Multicultural Network group with quarterly meetings. This is a wonderful opportunity to share resources, information and host guest speakers to lead us to a greater understanding of CALD communities and their needs.



Maria-Elena Chidzey
Manager Multicultural Service



Dhondup Yultse
Multicultural Service Officer

CORE SERVICES

FUNDRAISING & COMMUNITY ENGAGEMENT

SERA KUMEROA MANAGER COMMUNITY ENGAGEMENT

What a year! Following on from such a positive and full 2018/19, Community Northern Beaches set out to continue promoting the wonderful services that we offer and raising funds to continue existing service delivery, expand our programs and increase our capacity.

We are extremely grateful to Dee Why RSL who provided us with a club grant for \$17,500. This grant allowed us to expand our service and focus on mental health support within the DV and homelessness service areas. The funding was also used to conduct research around other services in Sydney who provide support similar to Community Northern Beaches. We have subsequently built relationships with Wayside, Lou's Place and The Newtown Neighbourhood Centre.

The Community Builders Partnership facilitated through the Department of Communities and Justice, funded a new car for a "License to Drive" initiative. This program links volunteer driving instructors with our Tibetan Community and young people, to teach them driving skills and obtain a driver's licence. This assists participants with job opportunities and access to wider community opportunities.

A Stronger Communities Grant of \$10,000 was sourced with the support of local Federal Member, Zali Steggall, and enabled us to purchase many key items for the new office at 52 Raglan Street, which has made a big difference to our service.

Northern Beaches Council provided support once again by part-funding our Homeless Outreach Service. In addition to this, the Community Development team at Council approved a much-needed Community Rapid Response Grant to provide additional resources for the Homeless Outreach Service during COVID-19.

In October 2019, a group of 16 women travelled to Kakadu on a Charity Challenge Adventure to raise money for Community Northern Beaches. A total of \$16,000 was raised and used to support the Domestic Violence program.

At the start of 2020 another bespoke Adventure Challenge was planned for 21 supporters (including our own Executive Director John Kelly) to walk the Larapinta Trail in the Northern Territory. This trip sold out in less than 3 weeks and fundraising got off with an amazing start with over \$20,000 raised at the end of June.

Unfortunately, due to COVID-19 travel restrictions, this fundraiser has had to be postponed and will hopefully take place in 2021.

From April, 2020 when the global pandemic really took hold, all our planned events and fundraising activities were unfortunately cancelled. This was very disappointing, however the community continued to support Community Northern Beaches in many different ways.

The 'Shout a Local Campaign' took place raising funds for Community Northern Beaches, with our patron and local State MP James Griffin supporting the promotion of this initiative.

Seventh Day brewery and Hawkesbury Brewery donated hand sanitizers, Simone Larmer delivered her community yoga virtually, and OzHarvest continued to deliver much-needed food to those

in need within the Northern Beaches community. In spite of the disruption and chaos caused by COVID-19 experienced in 2020, it is so heart-warming to see our Northern Beaches community continue to work together to extend support and care to those in need.



Sera Kumeroa
Manager Community Engagement

CORE SERVICES

HALL & VENUE HIRE

TINA HICKS MANAGER VENUE HIRE & ADMINISTRATION

We pride ourselves on being the largest Community Hub on the Northern Beaches. Making full use of our venue space allows us to generate much needed revenue, and provides a perfect environment for a diverse range of community uses.

In the first half of 2019/20 financial year our revenue from Venue Hire promised to exceed that of the same time the previous year. However, when the COVID-19 pandemic hit in March 2020, our venue hire was impacted greatly. By the end of 2019/20 financial year, our revenue had dropped 22% from the previous year. As a consequence of the social distancing restrictions imposed on community spaces by NSW Government, hirers were unable to run their classes, hold large meetings and workshops. Also, our many accommodated services chose to have their staff work remotely and therefore not operate their services from the Centre. Even once the restrictions began to ease, the uncertainty surrounding COVID-19 made it difficult to encourage hirers and services to return. Attracting new hirers and services proved a challenge and the venue was left unutilised during the months of May, June and July 2020.

Pre-COVID-19, our venue housed 17 accommodated services including Warekila Mental Health, Taldumande Youth Homeless Services, Odyssey House drug and alcohol counselling, relationship and general counselling, Alcoholics Anonymous, Narcotics Anonymous, Marijuana Anonymous, Legal Aid, Tax Help, Centrelink, CatholicCare accredited financial counselling, Manly Legal Service, OzHarvest and CCNB (NDIS support).

Our Hall, Annex and Counselling Rooms attracted a wide range of groups and organisations throughout the year including dance classes, hypnotherapy sessions, exercise classes (tai-chi and Pilates), workshops, strata meetings and presentations. Community Northern Beaches also ran FREE Community Yoga classes every Wednesday and Friday that catered for all members of the

community and encouraged beginners and the elderly to participate.

In July 2020 we made the exciting move to our newly renovated premises at 52 Raglan Street, Manly. These new premises, leased to us by Northern Beaches Council provided us with 6 new counselling/interview rooms, two meeting rooms with Smart Tv's that expand to a larger room, and serviced office space providing 10 hot desks for hire.

These new facilities will allow Community Northern Beaches to diversify its offerings to the community as well as welcome back some of our regular hirers. However we are mindful of the impact that COVID-19 is still having with the decisions of individuals and organisations to hire our space and this will continue to have a negative effect on space utilisation, service provision and income opportunities into 2020/21.



Tina Hicks
Manager, Venue Hire & Administration

ADDITIONAL COMMUNITY SERVICES

ACCOMMODATED SERVICES

Legal Aid NSW Outreach

Legal Aid NSW provides family law advice each Tuesday to people most disadvantaged or marginalised within local communities. This includes individuals who have a mental illness, disability, financial hardship, experience homelessness and those from non-English speaking backgrounds.

Northern Beaches Counselling

Northern Beaches Counselling provides individuals, couples and family units affordable counselling and psychological services. Bulk-billing is available under a Mental Health Care Plan with referral from a General Practitioner. Clients utilise the service for a variety of reasons including depression, anxiety/stress, grief and loss; domestic violence and other trauma; relationship issues as well as other mental health concerns. The goal is to work in collaboration with the clients to help them live life to their maximum potential.

The Big Issue NSW

Since 1993, The Big Issue magazine has assisted in effectively establishing employment opportunities for the disadvantaged and homeless. Vendors purchase the magazine from Community Northern Beaches as an approved distribution outlet and resell the magazine for double the price. This initiative not only provides significant encouragement to those struggling financially but allows them to exercise financial independence.

Odyssey House

Provides free drug and alcohol counselling each Tuesday and Thursday to people seeking assistance and support for drug and alcohol addiction. Qualified counsellors provide face-to-face and phone counselling, group counselling, support and advocacy in accessing residential detox and rehabilitation programs, and providing recovery information, advocacy and linkages to service providers.

Centrelink (Services Australia)

The Community Engagement Officer runs an outreach service at Community Northern Beaches on Wednesday mornings. It is a wonderful opportunity for vulnerable people who have barriers

which prevent them from accessing mainstream services to get the relevant information and help. This service also enables clients to learn how to use online service and Express Plus mobile apps.

Tax Help (ATO)

This is a free and confidential service offered between mid-July and 31 October each year to people who have a taxable income of less than \$60,000 per year, to complete their tax returns. It is run by Tax Help Volunteers who assist with straightforward returns and help clients navigate the MyGov website.

Narcotics Anonymous

Narcotics Anonymous is a non-profit fellowship or society of men and women for whom drugs had become a major problem. Clients are recovering addicts who meet regularly to help each other stay clean. They have found through the group experience that the therapeutic value of one addict helping another is without parallel. Meetings are held at Community Northern Beaches each Sunday, 12 – 1pm.

Alcoholics Anonymous

Alcoholics Anonymous is a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. Meetings are held each Sunday at Community Northern Beaches between 8-9am.

Marijuana Anonymous

Marijuana Anonymous is a fellowship of men and women who share their experience, strength, and hope with each other that they may solve their common problem and help others to recover from marijuana addiction. Meetings are held each Monday, 7-8pm.

CatholicCare

CatholicCare Broken Bay Diocese provides a financial counselling service from Community Northern Beaches.

The financial counselling service operates one Wednesday each month. It provides free, independent and confidential financial counselling

ACCOMMODATED SERVICES

to anyone having difficulties managing money. Financial Counsellors can help with preparing a budget or money plan, managing debt, setting financial goals, understanding legal rights and negotiating with creditors.

OzHarvest

OzHarvest provides our clients with free fruit, vegetables, and drink products each Wednesday at the Centre. This is an incredible and valued program as many clients struggle financially to afford the amount of fruit and vegetables required for good health.

Taldumande Youth Services

Taldumande Youth Services provide services for vulnerable and homeless children and young people between the ages of 12-21, and their families. They operate Monday – Friday.

Community Care Northern Beaches (CCNB)

CCNB conduct a wide range of services and programs across the Northern Beaches and Northern Suburbs of Sydney. They provide outreach services at Community Northern Beaches for persons experiencing mental health concerns that are entitled to NDIS support and need assistance in accessing and utilising this benefit.

Manly Legal Advice Service (MLAS)

The Manly Legal Advice Service (MLAS) works to provide the local community with access to justice. MLAS provides free, practical and accessible legal advice to those who need it the most.

MLAS operates every Thursday night from 6pm to 8pm and on the third Saturday of every month from 10am to 12pm. MLAS operates as a walk-in service that is staffed by lawyers and clerks who volunteer their time and experience to ensure that all members of the local community have the opportunity to access legal advice, regardless of the size of the matter.

Legal Practitioners

MLAS is fortunate to be staffed by an experienced team of legal practitioners who specialise in diverse areas of law, including but not limited to: criminal, civil and family law matters. Their contributions are invaluable to the service and make it possible to

provide the Northern Beaches community with quality, accessible legal help.

The MLAS would like to sincerely thank the following volunteer lawyers who have taken the time to help the community over the past year: Brian Hamer, Clare Cory, Leo Tyndall, Metin Ozmen, Michael Adamo, Patricia Jenman, Peter Wood, Sundip Ghedia, Emma Tenkate, Margie O'Neil, Nadia Karim, Carrie Nichol.

Law Clerks

The volunteer clerks at MLAS are tasked with assisting the legal practitioners, overseeing administrative duties and running the reception desk. The clerk's contribution to MLAS allows them to give back to the local Northern Beaches community and help ensure the service can continue to run smoothly for the public. We would like to acknowledge the contributions of our clerks: Saxon Ward (Co-ordinator), India Vlotman, Sara McKenzie, Connor Barham, Angie Mei, Casey Zhu, Dom Christie.

Case Study

The MLAS assisted a client who had been evicted from the government housing for alleged breaches of lease terms.

The man, who is affected by numerous disabilities and on the NDIS, was assisted by research from our clerks and the knowledge of one of our solicitors, and was advised specifically on the claims via a letter. He was also referred to the State Residential Tenancy Authority for assistance.

Tenancy matters have become extremely significant since the radically changing circumstances of the COVID-19 pandemic. Our clients are often economically vulnerable which increases the importance of this area of law for the Advice Service.

DONATIONS

DONATIONS & CONTRIBUTIONS

Financial donations

Local individuals
Soroptimist International Manly
Dee Why RSL
Manly Lion's Club
Manly Business Chamber
Copeland Family – ESL Charitable Trust
James Griffin, MP
The Sisterhood – Clontarf
Kandy Tagg (and friends)
The Lifestyle Building, Brookvale
Madeline Storey
Gayle Hutchinson
Grill'd Dee Why
Return & Earn Scheme
Zonta
Laura and James Brennan
Circle of Justice
Northern Beaches Refugee Initiative
EchoFarm Pty Ltd (EchoHill Wines)
Georgie Bates
Pindar Proprietary Ltd
Shade of the Vine Pty Ltd

Material donations

Local individuals, families and schools
Bunnings
Every Little Bit Helps
Share the Dignity
Mona Vale Golf Club
The Sisterhood – Clontarf
Care Essentials
Ben and Jerry's Manly
SkuVantage
The Peninsula Senior Citizens Toy Repair
Manly Presbyterian Church
Wiseberry Foundation
James Eyden – Clarke & Humel Real Estate
Rotary Club Balgowlah
Officeworks, Dee Why
Bilgola Knitters
Annette Neeson (Car for client)
Clive Bailey
Camelot Party Hire

Pro-bono Support

Brand Haven Legal – The Brand Protection Experts
Simone Larmer (Yoga Instructor)

DONATIONS

Christmas hampers

St Matthew's Church Manly
Blackmores
St Andrew's Church Manly
Manly Library Giving Tree
Local families and individuals
Manly Village Public School
Ken Snell – Ray White
Diva Charity Foundation

Food contributions

Oz Harvest
Infinity Bakery
Brezel Bar
Manly Congregational Church
Manly Lion's Club
SkuVantage
The Butcher's Café
Manly Co-op
Community Co-op Northern Beaches
(Community Pantry)
Corso Bakehouse
Little Viet Kitchen Manly
Yok Thai Restaurant Manly

Corporate Sponsors

Condell Financial services
Geoff Thomas Dental
Balgowlah Automotive
Karim & Nicol Lawyers
SmartMove Removals and Storage



Generous donation of banana bread during COVID-19

DONATIONS

DONATIONS



Generous donations clockwise from top left: Adi Hanlon gratefully accepting car donation from Annette Neeson, Christmas gifts donated by Stone Real Estate, Seaforth, Sara Copeland presents \$15,000 donation from ESL Foundation, Generous donation of sleeping bags from Clive Bailey

DONATIONS



Generous donations clockwise from top left: Forest Rugby Club raises money for Community Northern Beaches, Volunteer Katrine accepting donation from Alyssa of Ben & Jerry's, Metcash donation of food (thanks to volunteer Katrine)

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated Management Committee's Report for the year ended 30 June 2020

The Committee members present this report of the financial affairs of Community Northern Beaches Incorporated for the year ended 30 June 2020.

Committee Members

Adele Heasman, Kandy Tagg, Bill Barnes, Caroline Pearce, Peter Wood, Paula James, Sally Cornelius, Phyl Jelinek. Public Officer: John O'Connor

Net Surplus/Deficit

The deficit for the year ended 30 June 2020 was \$22,818 (2019: surplus \$6,782).

Significant changes in state of affairs

There have been no significant changes in the state of the Association's financial affairs during the financial year.

Principal activities

The principal activity of the Association during the course of the year was:

"To provide a wide range of community facilities to members of the Association and to the general public."

There have been no significant changes in the nature of this activity during the year.

Post Balance Sheet date events

No known matters have arisen since the end of the financial year which do or may significantly affect the Association's operations, its results or the state of its affairs in future years.

Future developments

The Association expects to maintain the present status and level of operations provided funding remains available. Our NSW Government program funding is secure until June 2025. The arrangement with Settlement Services International runs until June 2022. Should these sources of funding not be renewed, the Centre has specific reserves to allow most existing services to continue for approximately three months whilst other sources of funding are sought.

Auditors Independence Declaration

Section 307C of the Corporations Act 2001 requires the Association's auditors, Shuriken Consulting Manly Pty Ltd, provide the Committee with an Independence Declaration in relation to the review of the financial statements. The Independence Declaration forms part of the financial statements.

This report is made in accordance with a resolution of the members of the Management Committee and is signed for and on behalf of the Committee by:



Kandy Tagg
Vice President



Bill Barnes
Treasurer

Dated this 23 day of September 2020

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated Management Committee's Report for the year ended 30 June 2020

The Committee has determined that the Centre is not a reporting entity. The Committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in note 1 of the financial statements.

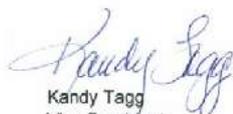
The Management Committee hereby declares that the accompanying financial statements and notes of the Association as at 30 June 2020:

- a) present fairly the Centre's financial position as at 30 June 2020 and its performance for the year ended on that date in accordance with the accounting policies as detailed in note 1 of the financial statements;
- b) comply with Australian accounting standards as detailed in note 1 of the financial statements and the Corporations Act 2001 and the Corporations Regulations 2001; and
- c) there are reasonable grounds to believe that the Association will be able to meet its debts as and when they become payable.

The Management Committee further declares that:

- a) the Income and Expenditure statement gives a true and fair view of all income and expenditure of the organisation with respect to fundraising; and
- b) the Balance Sheet gives a true and fair view of the state of affairs of the organisation with respect to fundraising conducted by the organisation; and
- c) the provisions of the *Charitable Fundraising Act 1991* and the *Charitable Fundraising Regulation 2015* and the conditions attached to the fundraising authority have been complied with by the organisation; and
- d) the internal controls exercised by the organisation are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising.

This statement is made in accordance with a resolution of the members of the Management Committee and is signed for and on behalf of the Committee by:


Kandy Tagg
Vice President


Bill Barnes
Treasurer

Dated this 23 day of September 2020

FINANCIAL STATEMENTS

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Balance Sheet
for the year ended 30 June 2020
ABN: 77 721 844 221

	2020	2019
Current Assets		
Cash & Cash Equivalents (see note 2)	546,703	488,427
Trade and Other Receivables (see note 3)	33,387	89,658
Total Current Assets	580,090	578,085
Non Current Assets		
Property, Plant & Equipment (see note 4)	-	-
Total Non Current Assets	-	-
Total Assets	580,090	578,085
Current Liabilities		
Trade & Other Payables (see note 5)	102,304	105,074
Provisions (see note 6)	350,567	322,974
Total Current Liabilities	452,871	428,048
Total Liabilities	452,871	428,048
Net Assets	127,219	150,037
Equity		
Retained Surplus/Deficit	127,219	150,037
Accumulated Funds	127,219	150,037

Income & Expenditure
for the year ended 30 June 2020
ABN: 77 721 844 221

	2020	2019
Income		
Income	830,963	823,274
Total Income	<u>830,963</u>	<u>823,274</u>
Expenses		
Wages	646,398	550,704
Superannuation	59,282	51,290
Provision for Lease Renewal	16,660	-
Provision for Annual Leave	11,150	-
Provision for Building Maintenance	(217)	-
All other expenses	120,508	214,497
Total Expenses	<u>853,781</u>	<u>816,491</u>
Surplus/Deficit for the year	(22,818)	6,783
Surplus/Deficit brought forward	<u>150,037</u>	<u>143,254</u>
Surplus/Deficit Carried Forward	<u>127,219</u>	<u>150,037</u>

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Income & Expenditure
for the year ended 30 June 2020
ABN: 77 721 844 221

	2020	2019
Income		
Funding (see note 7)	507,912	478,117
Grants (see note 8)	29,000	88,950
Donations (see note 9)	109,892	147,271
Venue Hire (see note 10)	78,758	97,185
Interest Received (see note 11)	7,635	11,751
Other Income (see note 12)	97,766	-
Total Income	<u>830,963</u>	<u>823,274</u>
Cost of Services		
Community Services		
Homeless Services	149,629	84,159
Community Services	56,837	146,892
Family, Child & Youth Services	100,636	64,063
Multicultural Services	165,890	152,948
Welfare & DV Services	146,243	122,184
Volunteers Program	50,819	44,178
SETS Innovation	4,798	-
Community Capacity Building	5,057	-
Homeless Outreach	6,464	-
Stronger Communities	-	-
Dee Why RSL	17,500	-
Community Engagement	69,275	50,221
Total Community Services	<u>773,148</u>	<u>664,645</u>
Total Cost of Services	<u>773,148</u>	<u>664,645</u>
Gross Surplus/Deficit	<u>57,815</u>	<u>158,629</u>
Expenses		
Head Office Expenses		
Administration	12,469	14,884
Banking	341	515
Insurances	7,073	18,821
Telecommunication	2,634	3,173
Technology	1,704	3,128
Operating	4,143	7,439
Marketing	124	1,098
Occupation	18,735	27,617
Venue Management Wages	18,062	16,198
Community Engagement Wages	-	38,045
North Head Properties	(11,926)	-
Provision for Annual Leave	11,150	3,507
Provision for Loss of Funding	-	30,000
Provision for Lease Renewal	16,660	-
Previous Year Accrued Expenses	(536)	(7,410)
Distribution to Cost of Services	-	(5,169)
Total Head Office Expenses	<u>80,633</u>	<u>151,846</u>
Total Expenses	<u>80,633</u>	<u>151,846</u>
Surplus/Deficit for the year	(22,818)	6,783
Surplus/Deficit brought forward	<u>150,037</u>	<u>143,254</u>
Surplus/Deficit Carried Forward	<u>127,219</u>	<u>150,037</u>

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Notes to the Financial Statements
for the year ended 30 June 2020
ABN: 77 721 844 221**1. Statement of significant accounting policies**

This financial report has been prepared for the use by the Committee and member Centre and is a special purpose financial report. The Committee has determined that the Centre is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Australian Accounting Standards:

AASB 101	Presentation of Financial Statements
AASB 107	Statement of Cash Flows
AASB 108	Accounting Policies, Changes in Accounting Estimates and
AASB 1031	Materiality
AASB 1048	Interpretation of Standards
AASB 1054	Australian Additional Disclosures

This report is also prepared on an accruals basis and is based on historical costs, except where stated does not take into account changing values or current valuation of non current assets. The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparatory report for Community Northern Beaches Incorporated:

a) Cash & Cash Equivalent

Cash and cash equivalents includes cash on hand, deposits held at call with bank and other short term highly liquid investments with original maturities of six months or less.

b) Property, Plant & Equipment

Property, plant and equipment, other than freehold land, is depreciated over the estimated useful life of each asset. The estimated useful life of assets is reviewed at least every three years or as required.

Related Party Transactions

There were no Related Party transactions.

Remuneration or Benefit Received by the Management Committee

Other than reimbursement of reasonable out-of-pocket expenses there was no remuneration or benefit received by any member of the Management Committee.

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Notes to the Financial Statements

for the year ended 30 June 2020

ABN: 77 721 844 221

	2020	2019
2. Cash & Cash Equivalents		
Bank - Operating WBC335	74,534	1,144
Bank - Debit Card WBC327	1,815	1,165
Bank - Cash Bonus WBC655	197,585	-
Bank - Visa Debit Card STG301	-	(54)
Bank - Business Cheque STG161	-	58,462
Term Deposit - 711531	113,071	208,881
Term Deposit - 713908	43,387	103,116
Term Deposit - 727947	-	-
Term Deposit - 167009943	116,311	114,797
Cash - Petty & Emergency	-	916
	<u>546,703</u>	<u>488,427</u>
3. Current Trade and Other Receivables		
Trade Debtors	5,423	88,068
Sundry Receivables	1,252	1,590
Deposits Paid - Suppliers	26,712	-
	<u>33,387</u>	<u>89,658</u>
4. Property, Plant & Equipment		
Office Equipment @ Cost	50,804	50,804
less: Accumulated Depreciation	(50,804)	(50,804)
	<u>-</u>	<u>-</u>
5. Current Trade & Other Payables		
Reimbursements Due Staff	-	-
Trade Creditors	-	14,765
GST Liabilities	3,921	(2,050)
PAYG Withholding Payable	6,238	-
Salary Sacrifice	-	-
Accruals	4,400	9,845
Venue Hire Bonds	800	400
Unearned Income	86,945	82,114
	<u>102,304</u>	<u>105,074</u>
6. Current Provisions		
Building - maintenance / new premises	93,783	94,000
Community Centre - funding loss / ongoing projects	195,000	195,000
Lease - renewal / termination costs	25,000	8,340
Leave Entitlements - annual / long service	36,784	25,634
	<u>350,567</u>	<u>322,974</u>

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Notes to the Financial Statements for the year ended 30 June 2020 ABN: 77 721 844 221

	2020	2019
7. Funding Income		
NSW Department of Communities & Justice	254,924	247,639
Settlement Services International	149,318	132,945
SSI Settlement Service Program	5,057	2,063
SSI Innovation Fund	4,798	3,224
Northern Beaches Council	93,815	92,246
	<u>507,912</u>	<u>478,117</u>
8. Grants Income		
Building Blocks	-	2,000
Community Builders Partnership	-	14,000
Volunteer Program	-	-
Computer Drop in	-	-
Homeless Outreach Support	6,500	7,528
Community Safety Fund	-	4,600
Love Bites	-	5,078
Street Smart	-	1,000
Westfield Local Hero	-	10,000
Arbonne / KYUP	-	7,360
Corporate Sponsorship	-	2,000
Dee Why RSL	17,500	2,780
Donations	-	1,550
DV Aware / Kakadu Challenge	-	1,172
Pitwater RSL	-	5,081
Stronger Communities	-	6,681
Supported Playgroups	-	4,300
Tibetan Comm Settlement	-	9,000
RMS Road Safety Program	5,000	-
Volunteers Project (ESL)	-	4,820
	<u>29,000</u>	<u>88,950</u>
9. Donations Income		
Fundraising	26,800	1,423
Donations Various	61,046	9,342
Membership Fees	360	555
Counselling Donations	9	95
NSW Health (J Griffin)	-	75,000
The Sisterhood	1,447	20,492
Homeless Outreach Donation	-	2,655
Welfare & DV	-	575
Unconditional Grants	5,000	-
Corporate Sponsorship	1,000	-
Donations for Programs - Goodwill Hunting	6,000	-
Donations for Programs - Larapinta	3,725	-
Donations for Programs - Tibetan Support	4,505	-
North Head Properties	-	37,134
	<u>109,892</u>	<u>147,271</u>

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Notes to the Financial Statements for the year ended 30 June 2020 ABN: 77 721 844 221

	2020	2019
10. Venue Hire Income		
Venue Hire Hall	36,674	56,307
Accommodated Services	34,280	34,514
Womens Shelter	6,364	6,364
North Head Rental Management	1,440	-
	<u>78,758</u>	<u>97,185</u>
11. Interest Income		
Term Deposit - 349082336	-	4,874
Term Deposit - 353416554	3	2,406
Term Deposit - 355920501	-	3,420
Term Deposit - 356587287	-	1,051
Term Deposit - 167009943	1,514	-
Operating - 709335	69	-
Term Deposit - 711531	4,189	-
Debit Card - 709327	3	-
Term Deposit - 713908	1,441	-
Cash Reserve - 713655	88	-
Term Deposit - 727947	328	-
	<u>7,635</u>	<u>11,751</u>
12. Other Income		
Aust Govt JobKeeper Subsidy	72,000	-
Aust Govt Cash Flow Boost	25,766	-
	<u>97,766</u>	<u>-</u>

FINANCIAL STATEMENTS

Community Northern Beaches Incorporated

Statement of Cash Flows for the year ended 30 June 2020 ABN: 77 721 844 221

	2020	2019
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from Federal, State and Local government	507,912	478,117
Receipts from grants	29,000	88,950
Receipts from donations and membership fees	109,892	147,271
Receipts from venue hire	78,758	97,185
Interest received	7,635	11,751
Other income	97,766	0
Payments to employees	(705,680)	(601,994)
Payments to suppliers	(120,508)	(180,990)
Net cash provided by Operating Activities	4,775	40,290
CASH FLOW FROM INVESTING ACTIVITIES		
Receipts from debtors	56,271	(85,336)
Payments to creditors	(2,770)	85,301
Payments for property, plant and equipment	0	2,017
Net Cash provided by Investing Activities	53,501	1,982
CASH FLOW FROM FINANCING ACTIVITIES		
Nil	0	0
SUMMARY		
Net increase in cash held	58,276	42,272
Cash at the beginning of the financial year	488,427	446,155
Cash at the end of the financial year	546,703	488,427

FINANCIAL STATEMENTS



Shuriken Consulting Manly Pty Ltd
ABN:66 624 155 719
Suite 506, Level 5, 39 East Esplanade, Manly NSW 2095
PO Box 404, Manly NSW 1655
T: (02) 9977 2044
F: (02) 9977 4904
Email: manly@shuriken.com
Website: www.shuriken.com

**COMMUNITY NORTHERN BEACHES INCORPORATED
INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
COMMUNITY NORTHERN BEACHES INCORPORATED**

We have audited the attached financial report, being a special purpose financial report of Community Northern Beaches Incorporated (the Association), which comprises the Committee's report, the Statement by the Management Committee, the Balance Sheet as at 30 June 2020, the Income and Expenditure Account and Statement of Cash Flows for the year then ended and the notes to the financial report.

Committee's Responsibility for the Financial Report

The Management Committee of the Association is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 is appropriate to meet the needs of members and also the Association's constitution. The Management Committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Management Committee, as well as the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Liability Limited by a scheme approved under the Professional Standards Legislation

FINANCIAL STATEMENTS

Audit Opinion

In our opinion, the financial report presents fairly, in all material aspects, the financial position of Community Northern Beaches Incorporated as at 30th June 2020 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of Accounting

Without modifying our opinion, we draw attention to the fact that the financial report has been prepared to assist the Association to meet the requirements of the Community Northern Beaches Incorporated's Constitution. As a result, the financial report may not be suitable for any other purpose.



Peter Jackson
Chartered Accountant and Registered Auditor

Dated this 24th day of September 2020

FINANCIAL STATEMENTS



Shuriken Consulting Manly Pty Ltd
ABN:66 624 155 719
Suite 506, Level 5, 39 East Esplanade, Manly NSW 2095
PO Box 404, Manly NSW 1655
T: (02) 9977 2044
F: (02) 9977 4904
Email: manly@shuriken.com
Website: www.shuriken.com

AUDITORS INDEPENDENCE DECLARATION UNDER SECTION 307C OF THE CORPORATIONS ACT 2001

To the Management Committee of Community Northern Beaches Incorporated:

I declare that, to the best of my knowledge and belief, in relation to the audit of Community Northern Beaches Incorporated for the year ended 30th June 2020 there have been;

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.



Peter Jackson
Chartered Accountant and Registered Auditor

Dated this 24th day of September 2020

Liability Limited by a scheme approved under the Professional Standards Legislation



COMMUNITY NORTHERN BEACHES

52 Raglan St, Manly NSW 2095

Telephone: **02 9977 1066**

Email: info@cnb.org.au

www.cnb.org.au



Keeping Women safe **FROM DOMESTIC VIOLENCE AND HOMELESSNESS.**

The Northern Beaches Women's Shelter (NBWS) was established by our community. It exists to serve our community. It survives because of our community.

NBWS works with our local community to provide a safe haven for homeless women so they can rebuild their lives, and reclaim their independence.

NBWS provide crisis and transitional accommodation, outreach support and specialist counselling to help women get back on their feet.



NORTHERN BEACHES
Women's Shelter

nbws.org.au



Who we are ?

Women affected by homelessness in Australia are women like your friends, your colleagues... women like you.

Established in 2010, NBWS is a non-profit, community-funded charitable organisation providing crisis accommodation, support, safety and services for homeless women across Sydney's Northern Beaches.

We provide an individual case management, outcomes-based approach, assisting women to access permanent accommodation and community support systems and services.

Our goal is to identify and address the underlying cause/s of each individual woman's homelessness, so that their lives are forever transformed for the better through their stay, and the benefits to their health, well-being and prospects are enduring.

We know the main factors leading to homelessness include physical, emotional and/or sexual abuse; family breakdown; financial strife; domestic violence; addiction; health and mental health issues and/or lack of affordable housing.

Homelessness doesn't discriminate;
it can happen to anyone.



Why are we needed?

Research tells us that in Australia, there are over 50,000 homeless women sleeping rough every night. Women primarily become homeless due to domestic violence and women's homelessness is often 'less visible,' as many women attempt to self-manage with sub-standard solutions such as sleeping in cars, couch-surfing or remaining in unsafe domestic situations.

In Australia, we lose one woman every week to Domestic Violence and many more are hospitalised. There is a very real need for a safe place for these women to go and existing services cannot meet the demand for crisis accommodation for women at risk.

The NBWS exists to provide safety, shelter and support for women during times of crisis.

DID YOU KNOW?



**DOMESTIC VIOLENCE
IS THE BIGGEST CAUSE
OF PREVENTABLE DEATHS
FOR WOMEN AGED 15-44**

**EVERY NIGHT THERE ARE
50,000 WOMEN
SLEEPING ROUGH
IN AUSTRALIA**

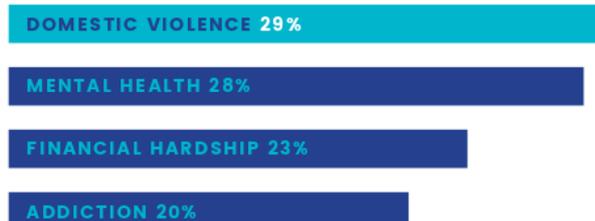
**IN AUSTRALIA, WE
LOSE 1 WOMAN
EVERY WEEK TO
DOMESTIC VIOLENCE & MANY
MORE ARE HOSPITALISED**

**55% OF WOMEN
KILLED IN DOMESTIC
VIOLENCE INCIDENTS
HAVE NEVER COME TO
THE POLICE ATTENTION
BEFORE A FATAL INCIDENT**

**WE RECEIVE
5 REQUESTS
FOR EVERY BED OUR
SHELTER HAS AVAILABLE**

**WOMEN OVER 55 ARE
THE FASTEST
GROWING COHORT
OF PEOPLE FACING
HOMELESSNESS IN AUSTRALIA**

HOW WOMEN ON NORTHERN BEACHES FIND THEMSELVES HOMELESS





Helen's Story

Helen was 72 years old. She should have been enjoying her retirement and looking after her grandchildren, but instead she became homeless having fled a violent situation at home. Helen had a great life with her husband Geoff, a nice home and holidays several times a year to Thailand, India and Europe. Then Geoff died and her son James moved into the house, to 'help her out'; he said. James talked his mother into signing everything into his name. But James then sold the house and when Helen - confused - asked her son what was happening, he grew aggressive and threatening. He then moved her into a small unit, miles away from where her friends lived, took her car, and sold it. She was so embarrassed that her own son had done this to her, she pretended it was all her idea. Eventually, lonely and desperate, she told a friend on e-mail that she was lonely and wanted to move back to her neighbourhood, but James had the password to her email, and drove to her apartment and threw her out on the street.

She contacted our Northern Beaches Women's Shelter and we were able to offer her crisis accommodation. We helped her apply for the pension and find a place to live in a retirement village at a reduced rate, and we supported her to re-connect with her friends.

Helen didn't want to go to the police about James... she said, "He's my son at the end of the day... I'm heartbroken but I don't want to get him into trouble."

**Names in this story has been changed to protect identities.*

Lizzie's Story

Five years ago, I was able to find the strength to leave an abusive marriage of fourteen and a half years. It was one of the hardest things I have ever had to do. I was faced with having to parent two daughters experiencing the trauma of separation and the impact of being raised in Domestic Violence.

For ten months following my separation I continued to attempt paying market rent, bills, food, clothing, car registration, internet, school fees, uniforms, and activities for my girls. The stress caused a mental breakdown and I was hospitalised for three weeks.

Because of my declining mental health, we became homeless and my daughters went to live full time with their father. I never imagined this would ever happen. I desperately missed my girls, and they missed me.

I came to the Northern Beaches Women's Shelter and it was with their support that I was able to start my recovery to re-build my life for myself and my precious girls. The team were a tremendous support and guided me to secure housing so that I could be reunited with my girls.

I now know that that my darling girls and I are not alone. Financial stress and Homelessness exist and continue to grow even in affluent areas like the Northern Beaches.

**Names in this story has been changed to protect identities.*



WOMEN AFFECTED BY HOMELESSNESS IN AUSTRALIA ARE WOMEN LIKE YOUR FRIENDS, YOUR COLLEAGUES...

Women like you

Jane's Story

I grew up as one of six children and we moved around a lot so I was never able to create a big network of friends as we never stayed long enough for that to happen.

I met my ex husband when I was 17 and we got married when I was 19. Our relationship was like most others, it was affectionate, caring and we were happy to be starting our family with three kids.

We didn't argue a lot during our younger years and back then he was a kind husband, he was a good dad and he worked hard to provide for us, it's hard to believe where we have ended up.

Some years later his behaviour slowly but surely escalated. He started drinking more and he was becoming controlling of my movements. His paranoia was affecting my ability to do anything.

One night we were watching the news and there was a story about a man who stabbed his wife to death, Jason looked at me and said "do you know why he did that?" He went on to tell me it was because she was cheating on him...This really concerned me as his drinking was getting worse and the paranoia was increasing and I was in fear of what he would do. His changing behaviour was scaring me but I could hardly imagine a life without him by my side, we had been married for 54 years and it was all I knew.

One night it all came to a head with an exceptionally violent episode where he had grabbed me around my chest and throat. The police were called, they took him into custody and applied for an AVO on my behalf.

I was given a number which lead to me speaking with a case worker from the Shelter. The next part all happened so quickly. Within a day I had done a face to face assessment at the community centre and been accepted into the shelter.

I was so happy to be going to the shelter because I could not go back to my home and was sleeping on the couch in my son's small 2 bedroom apartment with his family.

My first day at the shelter was fantastic... there were 6 women in the house, and they were all so kind to me. They made a roast dinner on my first night which made me feel so welcome. During my time at the shelter I made many friends, but we didn't speak about the things that lead us to being there. We were all so thankful to have a bed and roof over our head. The best things about being at the shelter was how supportive everyone was, the staff, the volunteers and the other ladies.

There was always someone to speak to which was quite comforting. I really felt supported which was so important as I had left the only life I had ever known.

**Names in this story has been changed to protect identities.*



Our Success



SINCE 2010
We have provided shelter to
500 WOMEN



IN 2019 WE INCREASED
**FROM 13
TO 16 BEDS**
by leasing an additional
transitional property



IN 2017
WE EXTENDED OUR SERVICE
OFFERING TO OFFER
OUTREACH SERVICES.
Outreach services allows the Shelter Manager
and Support Workers to focus their energies on
residents with more intensive and immediate
case management needs.



90%
OF OUR RESIDENTS
SUSTAINABLY TRANSITION
We know our individual case management
approach to identifying the underlying root
cause of a woman's homelessness is key to
permanent positive outcomes.



85%
OF WOMEN
FIND STABLE HOUSING
AFTER LEAVING US



MOST OF THE WOMEN
ENTER EMPLOYMENT
TRAINING OR
EDUCATION.



WOMEN ARE CONNECTED WITH
VITAL SERVICES
THROUGH THE NBWS
Including health, legal, cultural,
wellbeing and financial services.

How can you help?

There are many ways you can help us keep our doors open to provide shelter and support to women in crisis. You can support us through:

- Tax deductible donations
- Grants from Foundations
- Corporate partnerships
- Regular monthly giving
- Bequests/ legacies
- Workplace giving

EVERY DOLLAR HELPS, AND EVERY DONATION OVER \$2 IS TAX DEDUCTIBLE.

Donate today: nbws.org.au/donate

\$125	One night's accommodation, board and associated professional allied support for one woman.
\$500	Transition starter package for women moving from the Shelter's crisis accommodation back into the community.
\$1,000	Provides basic phone, tablet and internet access to help women identify housing and employment opportunities.
\$5,000	Provides outreach support services to 25 women in risk of homelessness living in the community - so they don't need to access the crisis accommodation services of the Shelter.
\$8,000	Covers everything one woman needs including food, accommodation, medical and psychological support for 3 months.
\$10,000	Provides one year's support service to eight women living in a NBWS transition property - this gives a woman a place to live for 12 months after she leaves the crisis accommodation.
\$25,000	Buys a car to take women to job interviews, appointments and other commitments.
\$50,000	Supports approximately 6 women through a 3-month stay at NBWS.

Will you join us?

TOGETHER, WE CAN PROVIDE A SAFE HAVEN THAT ISN'T A CAR OR A COUCH.

We would love to talk to you about how you can help us reach our goal to help more women in crisis on the Northern Beaches. Please get in touch, or make a donation, by:

Email: businessmanager@nbws.org.au

Phone: 0420 776 491

Visit us at www.nbws.org.au/donate

Do you or a friend

**NEED HELP OR ARE
HOMELESS?**

(02) 9977 7772



**IF YOU ARE IN
IMMEDIATE DANGER,
PLEASE CALL 000**

NBWS supports individual homeless women from across the Northern Beaches of NSW (sometimes from further afield for their own safety).

Please note we are not an advisory service, but we work closely with other specialist services and agencies. We list a number here for your information and assistance.

Other services

DOMESTIC VIOLENCE 24-HOUR CRISIS LINE
1800 65 64 63

Domestic violence is the most often cited reason given by women presenting to specialist homelessness services for assistance. This includes physical, emotional and/or sexual abuse from your partner.

**MANLY WARRINGAH WOMEN'S
RESOURCE CENTRE**
(02) 9971 4499

Women with custody of a child/children are strongly encouraged to contact the Manly Warringah Women's Resource Centre as unfortunately the NBWS does not currently have resources for families, as I'd suggest making the same amends.

LINK2HOME 24-HOUR HOMELESS CRISIS LINE
1800 152 152

It's important to remember that domestic violence is not the only cause of homelessness amongst women. Homelessness occurs for very diverse reasons that anyone in society can potentially experience at some stage in their lives.

COMMUNITY NORTHERN BEACHES (CNB)
(02) 9977 1066

CNB provides a full range of community services and welcomes drop-ins 10am to 3pm, Monday to Friday at 12 Wentworth Street, Manly.

BEYOND BLUE
1300 22 4636

Provides free information on depression, anxiety and related disorders, available treatments and referrals to relevant services.

RELATIONSHIPS AUSTRALIA
1300 364 277

Provides relationship support services for individuals, families and communities. They offer subsidised counselling services (payment is based on a sliding scale of your gross family income).

LIFELINE
13 11 14

Offers a free 24-hour crisis and suicide prevention telephone counselling service.

The NBWS operate our homelessness service on limited resources, human and otherwise, and ask for your understanding. Residents are often referred to us via the services listed above, allowing us to focus on service delivery.

If you would like to contact us directly, our General Enquiries line is (02) 9977 7772.

nbws.org.au

Northern Beaches Women's Shelter Incorporated
Financial Accounts
for the 12 months ended 30 June 2020
ABN: 20 873 461 261



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Reviewers Report

**Northern Beaches Women's Shelter Incorporated
Statement by Members of the Management Committee
for the 12 months ended 30 June 2020**

ABN: 20 873 461 261

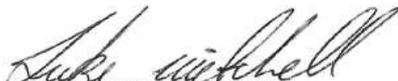


The Committee has determined that the Shelter is not a reporting entity. The Committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Committee of the Shelter hereby declares that the accompanying financial statements and notes of the Shelter as at 30 June 2020:

- a) present fairly the Shelter's financial position as at 30 June 2020 and its performance for the 12 months ended on that date in accordance with the accounting policies as described Note 1 of the financial statements.
- b) comply with Australian Accounting Standards as detailed in Note 1 of the financial statements and the Corporations Act 2001 and the Corporations Regulations 2001.
- c) there are reasonable grounds to believe that the Shelter will be able to meet its debts as and when they become payable.

This declaration is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:


L Mitchell - Committee Member


E Burgess - Treasurer

Date: 8/9/2020

**Northern Beaches Women's Shelter Incorporated
Management Committee's Report
for the 12 months ended 30 June 2020**

ABN: 20 873 461 261



The committee members present this report of the financial affairs of the Northern Beaches Women's Shelter Inc. for the 12 months ended 30 June 2020.

Committee Members:

Committee members during the period were:
Roslyn Sullivan, Luke Mitchell, Fiona Reid, Annabelle Daniels, Kerry Connors,
Eva Burgess, Elizabeth O'Brien, Beth Lawson, Libby Gauld and Sherry Midgley.

Net Surplus

The surplus of the Shelter for the year ended 30 June 2020 was \$161,755 (2019 surplus \$237,766)

Significant Changes in State of Affairs

There have been no significant changes in the state of the Shelter's financial affairs during the financial period.

Principal Activities

The principal activity of the Shelter during the course of the period was:
"To provide residential premises in the Manly area for the purpose of providing direct relief to women, by way of secure emergency, short-term and medium term accommodation and other support for women who are experiencing or escaping domestic or family violence or other abuse, fear, homelessness, destitution or poverty, misfortune, other suffering or distress".

There have been no significant changes in the nature of this activity during the period.

After Balance Sheet Date

The impact of the Coronavirus (COVID-19) pandemic is ongoing and while there has been an effect on the consolidated entity to 30 June 2020, it is not practicable to estimate the potential impact, positive or negative, after the reporting date. The situation is rapidly developing and is dependant on measures imposed by the Australian Government, such as maintaining social distancing requirements, quarantine, travel restrictions, and any economic stimulus that might be provided.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the economic entity, the results of those operations, or the state of affairs of the economic entity in future financial years.

No known matters or circumstances have arisen since the end of the financial period which significantly affect or may significantly affect the Shelter's operations, the results of those affairs of operations or the state of affairs of the Shelter in subsequent financial years.

Future Developments

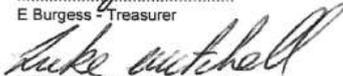
The Shelter expects to maintain the present status and level of operations and hence there are no likely known developments in future financial years.

Auditor's Independence Declaration

Section 307C of the Corporations Act 2001 requires the Shelter's auditors, Shuriken Consulting Manly Pty Ltd, to provide an Independence Declaration in relation to the review of the financial statements. The Independence Declaration forms part of the financial statements.

This report is made in accordance with a resolution of the Management Committee and is signed on behalf of the Committee by:


.....
E Burgess - Treasurer


.....
L Mitchell - Committee Member

Date: 8/9/2020

Northern Beaches Women's Shelter Incorporated
Statement of Financial Position
As at 30 June 2020

ABN: 20 873 461 261



	Note	30 June 2020	30 June 2019
Current Assets			
Cash & Cash Equivalents	2	1,080,563	881,950
Receivables	3	54,471	41,775
Total Current Assets		<u>1,135,034</u>	<u>923,725</u>
Non-Current Assets			
Property, Fixtures & Fittings	4	24,827	31,918
Total Assets		<u>1,159,861</u>	<u>955,643</u>
Current Liabilities			
Trade & Other Payables	5	49,528	29,893
Total Current Liabilities		<u>49,528</u>	<u>29,893</u>
Provisions	6	42,145	19,318
Total Liabilities		<u>91,673</u>	<u>49,210</u>
Net Assets		<u>1,068,188</u>	<u>906,433</u>
Equity			
Retained Surplus		1,068,188	906,433
Accumulated Funds		<u>1,068,188</u>	<u>906,433</u>

These financial statements should be read in conjunction with the accompanying notes and the attached review report

Northern Beaches Women's Shelter Incorporated
Statement of Income
for the 12 months ended 30 June 2020

ABN: 20 873 461 261



	12 months to 30 June 2020	6 months to 30 June 2019
Gross Income from Trading	230,026	117,098
Outreach Funds	132,181	61,043
Shelter Rents Received	97,729	56,055
Sundry Income	116	-
Net Income from Fundraising	636,278	466,017
Income from events	129,253	196,100
Donations received for core business	556,555	327,951
Donations tied to specific projects	48,000	16,498
Fundraising costs	(97,529)	(74,533)
Interest Received	643	973
INCOME NET OF FUNDRAISING COSTS	866,947	584,087
Employment costs - Net of JobKeeper & Cashboost	454,892	223,680
Property costs	156,559	94,646
Administration Charge - Manly Community Centre	6,365	3,182
Electricity & Gas	9,931	5,766
Refuse Collection	521	909
Rent	99,689	71,969
Repairs & Maintenance	17,439	3,022
Resident expenses	4,102	1,146
Insurance	17,360	8,053
Water Charges	1,152	600
Property Improvement Project	51,809	880
Funded by grants specific to purpose		
Operating costs	41,933	27,116
Advertising & Promotional Expenses	540	-
Bad Debt	-	-
Bank Charges	224	2,446
Computer & Software Costs	4,649	1,095
Depreciation	7,092	3,996
Office expenses	1,472	38
Legal & Audit Expenses	16,305	11,299
Motor Vehicle Expenses	4,085	2,999
Postage, Printing & Stationary	2,300	1,029
Storage	1,467	2,453
Telephone & Internet	2,716	1,422
Travel Expenses	1,083	338
Total costs of providing services	705,193	346,321
(Loss) / Surplus for the Year	161,755	237,766
Surplus Brought Forward	906,433	668,667
Surplus Carried Forward	1,068,188	906,433

These financial statements should be read in conjunction with the accompanying notes and the attached review report

Northern Beaches Women's Shelter Incorporated
Notes to the Accounts
for the year ended 30 June 2020

ABN: 20 873 461 251



1. Statement of significant Accounting policies

This financial report has been prepared for the use by the Committee and members of the Shelter and is a special purpose financial report. The Committee has determined that the Shelter is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 101	Presentation of Financial Statements
AASB 110	Events after the Balance Sheet date
AASB 1031	Materiality

No other applicable Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

This report is also prepared on an accruals basis and is based on historic costs and except where stated does not take into account changing values or current valuations of non current assets. The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report for Northern Beaches Women's Shelter Incorporated.

a) Cash & Cash Equivalent

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less.

b) Property Plant & Equipment

Property, plant and equipment, other than freehold land, is depreciated over the estimated useful life of each asset. The estimated balance of the useful life of assets is reviewed at least every three years or as required.

Northern Beaches Women's Shelter Incorporated
Notes to the Accounts
for the year ended 30 June 2020
ABN: 20 873 461 261



	30 June 2020	30 June 2019
2. Cash & Cash Equivalents		
NAB Cheque Account	82,078	180,486
NAB Cash Maximiser Account	973,787	669,414
PayPal Account	24,419	31,608
Petty Cash	280	441
	<u>1,080,563</u>	<u>881,950</u>
3. Trade & Other Receivables		
Current		
Prepayments	15,866	10,273
Pledges Receivable	5,102	-
Deposit - Lease Bond	33,503	31,503
	<u>54,471</u>	<u>41,775</u>
4. Property Plant & Equipment		
Land & Buildings		
Property Improvements	36,498	36,498
less: Accumulated Depreciation	- 32,117 -	- 31,022
	<u>4,381</u>	<u>5,477</u>
Furniture & Fittings		
less: Accumulated Depreciation	- 21,988 -	- 21,988
	<u>12,160</u>	<u>9,703</u>
	<u>9,828</u>	<u>12,285</u>
Motor Vehicle		
less: Accumulated Depreciation	- 26,579 -	- 26,578
	<u>15,961</u>	<u>12,422</u>
	<u>10,618</u>	<u>14,156</u>
Total Property, Fixtures & Fittings	<u>24,827</u>	<u>31,918</u>
5. Trade & Other Payables		
Current		
GST	- 2,813 -	1,717
Superannuation Payable	6,995	8,422
PAYG Withholding Tax Payable	-	6,272
Prepayments	35,000	-
Trade Creditors	7,859	10,431
Bonds Refundable	2,160	2,175
Other Creditors	327	4,310
	<u>49,528</u>	<u>29,893</u>
6. Provisions		
Provision for Leave Entitlements	<u>42,145</u>	<u>19,318</u>



Shuriken Consulting Manly Pty Ltd
ABN:66 624 155 719
Suite 506, Level 5, 39 East Esplanade, Manly NSW 2095
PO Box 404, Manly NSW 1655
T: (02) 9977 2044
F: (02) 9977 4904
Email: manly@shuriken.com
Website: www.shuriken.com

**AUDITORS INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001**

To the Committee of Northern Beaches Women's Shelter Incorporated

I declare that, to the best of my knowledge and belief, in relation to the audit of Northern Beaches Women's Shelter Incorporated for the year ended 30 June 2020 there have been;

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.



Peter Jackson
Registered Auditor

Dated this ^{9th} day of ^{September} 2020



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**NORTHERN BEACHES WOMEN'S SHELTER INCORPORATED
INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
NORTHERN BEACHES WOMEN'S SHELTER INCORPORATED**

We have audited the attached financial report, being a special purpose financial report of Northern Beaches Women's Shelter Incorporated (the Association), which comprises the Committee's report, the Statement by the Management Committee, the Balance Sheet as at 30 June 2020, the Trading and Profit and Loss Account for the year then ended and the notes to the financial report.

Committee's Responsibility for the Financial Report

The Management Committee of the Association is responsible for the preparation of the financial report and has determined that the basis of preparation described in Note 1 is appropriate to meet the needs of members and also the Shelter's constitution. The Management Committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Audit Opinion

In our opinion, the financial report presents fairly, in all material aspects, the financial position of Northern Beaches Women's Shelter Incorporated as at 30 June 2020 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.



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Website: www.shuriken.com

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 of the financial report, which describes the basis of Accounting. The financial report has been prepared to assist the Shelter to meet the requirements of the Associations Incorporation Act 2009 (NSW). As a result, the financial report may not be suitable for any other purpose.



Peter Jackson
Registered Auditor

Dated this ^{9th}.....day of ^{September}.....2020



Community Northern Beaches
52 Raglan Street, Manly 2095
p: 9977 1066 e: info@cnb.org.au
ABN 77 721 844 221

Mr Ray Brownlee
Chief Executive Officer
Northern Beaches Council
PO Box 1336
DEE WHY NSW 2099

Dear Mr Brownlee

Community Northern Beaches Inc. has had a formal Management and Service Agreement with the Northern Beaches Council and the former Manly Council since August 1997, with informal support being received from the mid 1970's. Community Northern Beaches greatly values our continuing relationship with the Northern Beaches Council.

The Management Committee firstly, would like to thank the Council for the opportunity to request continuation of the core funding of Community Northern Beaches Inc. to assist us in continuing our over 40 years of tradition of providing services to the community on the Northern Beaches.

We are requesting that our funding agreement with the Northern Beaches Council is maintained in conjunction with the five-year term of the Hub Partnership Agreement, and the current level of funding of \$93,000.00 per annum subject to CPI increases is maintained throughout the term.

As you are aware, Community Northern Beaches was delighted to move into the Northern Beaches Council premises at 52 Raglan Street, Manly in July to operate our services as part of the Council's vision to implement the Community Hub Model on the Northern Beaches.

As part of the Hub Model, the Council will be pleased to know that despite the difficulties around the uncertainty for organisations in making business decisions, we have managed to attract an expanded presence for Taldumande Youth Homeless services, a free GP service for our clients (Osana), the Manly Business Chamber now conduct their monthly Board meeting onsite, and organisations such as Beautiful Minds use the meeting space to conduct programs for the community. This is of course in addition to the existing Hub services which have made the transition from Wentworth Street to Raglan Street.

Unfortunately, at this stage, due to the impacts of the COVID-19 pandemic, the full service and financial potential of the Hub has not yet been realised due to the uncertainty mentioned above and the space restrictions which have precluded us from hiring the meeting rooms to a number of organisations and individuals who would have more than the 9 persons currently allowed. However, we are continuing to advertise the facility through our networks, social media, street signage and websites, in order to maintain presence of mind and facilitate smaller group activities.

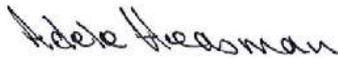
During the COVID-19 pandemic lockdown, I was humbled to see that Community Northern Beaches remained open for our clients to receive face-to-face services and ensure their lives were not made more vulnerable and at risk during this distressing and uncertain period. As the only frontline domestic violence, homeless outreach and drop-in service on the Northern Beaches, plus the largest migrant and refugee support service, it was vital for our clients to continue to receive support as there were few other alternatives to meet their needs. Unfortunately, many other charities closed their doors at this time making our service even more critical for many residents.

Empowering and connecting people

The work of Community Northern Beaches has made a real difference to the lives of those less fortunate in our community in the way we are able to assist them transform their lives.

Thank you again for this opportunity to partner with the Northern Beaches Council. We look forward to continuing our long-term working relationship and assisting the Council in the progression of the Community Hub Model, so together we contribute to the provision of much needed community services on the Northern Beaches.

Yours sincerely,



Adele Heasman
President
Community Northern Beaches

Date: 14/10/2020

Together we can make a difference

Avalon Youth Hub November 2019
Funding Proposal for Northern Beaches Council



The Avalon Youth Hub

Background

In early 2017 the Northern Beaches school community of Avalon experienced the death of two students. One to suicide and one to a long-term health issue. Unfortunately, in the past, the local community regularly had to deal with the death of a young person from suicide without adequate support.

The Principal of Barrenjoey High School contacted The Burdekin Association after these deaths to ascertain how best to support his school community, to build resilience amongst his students and to address the myriad of risk factors presented by these circumstances.

There are a plethora of services in the Warringah and Manly areas of the Northern Beaches LGA catering to the needs of "at risk" young people and their families. In the Pittwater area, on the other hand, there was a clear gap in service provision without permanently or temporarily based youth services.

This was due to the relatively small population which has made it difficult to offer individual, specialised services such as an alcohol and drug service, mental health service or homelessness service.

This lack of local service provision was compounded by the isolating nature of the area which creates significant barriers in accessing support services for young people and their families.

Hence the Council called for expressions of interest for a collaboration of services to fill the service delivery gap and need of the young people up in the Pittwater region. The Avalon Youth Hub was conceived to address the service delivery gap and isolation.

In May 2018 the Avalon Youth Hub was launched with much excitement and longing. Once community engagement and trust with the service was established, the Hub has become a highly desired and well utilised service in the Pittwater community.

The Outreach day is exploding with young people engaging with service professionals, the establishment of a workshop program, increased referrals and counselling appointments as well as crises intervention.

For the past 6 months Streetwork's have provided a barbeque in the Newport Community with further support from Mission Australia's outreach worker. Term 4 has seen an increase in Avalon Youth Hub staff attending the Newport BBQ for further engagement and youth support however it is noted there is minimal engagement at this site.

Initial consultation and exploration is in place to expand the Hub to a place-based service in Mona Vale, which has been identified as an area that requires additional youth support.

Financial Sustainability

The Hub was only possible due to the allocation of seed funding of \$90,000 per year over two years from the Northern Beaches Council. At the current level of expenditure, the funds

cover basic operational staffing (operations manager and part time community engagement worker) of the Hub.

The first instalment of Council funding was fully expended in the final quarter of 2017/2018 financial year. The last instalment of the current funding period is due in the 1st quarter of 2020.

The Burdekin Association in its capacity as lead agency of the Hub also reached out to a private philanthropist to ensure the Hub could be sustained beyond the initial funding period. Funding for a very basic Hub could be sustained at this rate until December 2020.

The Hub runs a tight ship and requires only \$130,000 per annum to continue to operate at the current level. The largest expenditure is staffing, followed by rent of \$20,000 per year, followed by consultants (IT support, workshops), admin, mobile phone and food for the outreach day.

In addition to Council funds the Hub was successful in obtaining funding from the Primary Health Network to engage a community outreach manager to extend the Hub's reach to a specific cohort of young people in the community.

Further, the Hub received \$20,350 from the Community Builders Fund for specific expenditure.

In 2019/2020 the lead agency has been able to secure an additional \$42k from fundraisers or donations from the community. This is for the workshop program and other activities conceived by the young people or other direct client-based initiatives, areas that hadn't been predicted at the inception of the Hub.

The Hub needs a funding model for long term sustainability and is requesting that the Northern Beaches Council continue to provide the base level of funding needed for the operational elements of the Hub of \$90000 per annum for a further three years, during this time we aim to establish a second and possible third Hub.

The current funding mix of Council and Philanthropic funding works well and we seek to continue this arrangement so the Hub can keep:

1. Collaborating with Council for mutual benefit
2. facilitating targeted service delivery and
3. build young people's resilience through outreach activities
4. raise awareness in the community and
5. raise funds.

A 'Friends of Avalon Youth Hub' newsletter was set up in response to a request for information from a group of Pittwater residents. Friends of Avalon Youth Hub could become a fundraising initiative to solicit funds from the general community.

'Raising funds from local people for local young people'.

Soliciting untied funds from the general public takes time and funds raised can only be expected to supplement core funding, not replace it - at least not in the short term.

The Hub also seeks to collect relevant data with accuracy, and identify and effectively measure the outcomes it achieves. This will aid planning processes to ensure the Hub continues to meet needs efficiently and effectively. **To this end, work is needed to develop a Theory of Change and to identify the outcomes being achieved, as well as the outcomes desired by Council, partners and the wider community going into the**

future. The Hub is requesting a one-off funding payment from Council of \$25000 to access the expertise required to address this aim. These funds will be supplemented by The Burdekin Association as necessary.

The following insert, Avalon Youth Hub – One Year On provides a snapshot of the service provision and engagement that has been provided at the Hub from May 2018 to May 2019.

The Avalon Youth Hub One Year On



The Avalon Youth Hub (AYH) was launched in May 2018 with the aim to improve access to youth and family related support services in the Pittwater region.

One Year On offers a snapshot of AYH activities during the 1st year of operations - from 18 May 2018 to end of May 2019.

Who we are:

We are a group of organisations that have come together to provide a range of services to support young people, parents as well as the broader Pittwater community.

Why we do it:

We offer free counselling, case management, mentoring, advice, referrals and general support. We also provide workshops and information sessions that can be tailored to meet the needs of the community.

What we do:

Avalon Youth Hub is a safe space for young people to connect with a range of youth services in their own community.
We believe in building meaningful relationships and connecting people with support to increase their overall wellbeing.



Our second year of operations will be a year of growth. For example, we expanded the Wednesday afternoon outreach to Newport, which will allow us to reach even more young people in previously underserved areas.

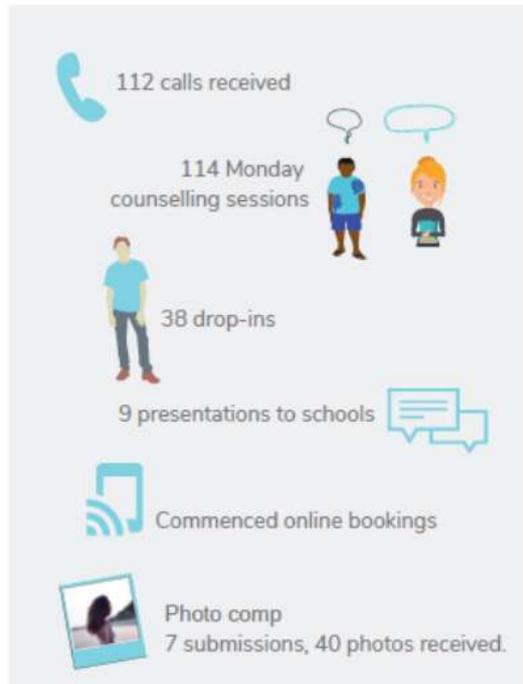
Services offered are confidential, free and flexible.

Snapshot of the AYH

ONLINE ENGAGEMENT



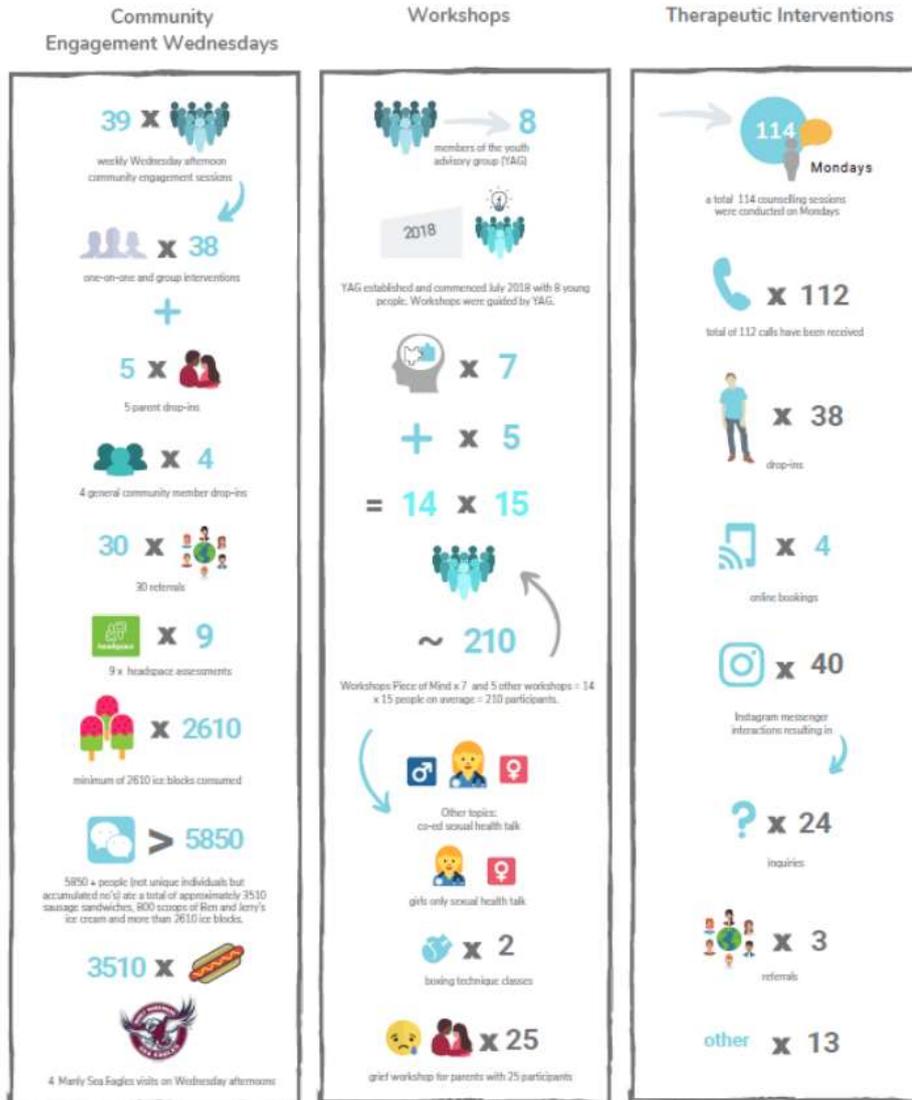
AYH ACTIVITIES



Events advertised on Facebook reached 10.2k people and received more than 290 responses. More than 20 workshops and events were held ranging from boxing, how to deal with anxiety to learning photography or meeting with the Manly Sea Eagles.



Service Delivery



AVALON
Youth
HUB

Monday Counselling Sessions 2019

Month to month progress



Partners

AYH partners in service delivery who have made this past year possible are:



The lead agency of AYH is:



AYH is funded and supported by:



northern
beaches
council



The Mary Vernon Foundation and CYMHS

Thank you also to Avalon community members Ian Bowsher, Principal of Barrenjoey High School and Paris Jeffcoat, Northern Beaches Council Young Citizen of the Year. A number of youth services across the Northern Beaches have also made valuable contributions to the development of the AYH.



OVERVIEW OF THE HUB

Aims and Objectives

The stated aims and objectives of the AYH are to:

- Increase the knowledge of youth and family services that are accessible to young people;
- Increase access to relevant services by the Pittwater community;
- Increase knowledge within the community about identifying risk factors for young people;
- Increase confidence to respond appropriately to these risks (couch surfing, D&A use, self-harm, suicidality);
- Reduction in the incidents of risk factors;
- Increase confidence of the schools in the area to support and work with youth and their families in the Pittwater community
- User-friendly access to social support services in a safe space for young people, their families and support persons in the Pittwater Community
- Increase mental wellness, awareness and acceptance through destigmatising seeking help.

In the longer term:

- Achieve long term sustainability through working with many youth and family services to address young people's needs.

Target Groups

As outlined above, the Pittwater area had minimal, if any, community-based youth services located in the area, yet there are 5781 family groups which include dependant and non-dependent children with a total of 11,444 children, young people and young adults aged 10-24 in the Pittwater area.

The **primary target** group are children and young people between 12 and 24 years old in the Pittwater area.

The **secondary target** group are 7 to 12 year old young people and the families and friends of the children and young people in the target population.

The **tertiary target** group is the wider community in the Pittwater area.

It is estimated that 15,000 people will benefit either directly or indirectly from AYH.

Primary Goal

- To ensure young people can freely and comfortably access youth support services in the Pittwater region.
- **In other words:** to provide user friendly access to social support services in a safe space for young people, their families and support persons.

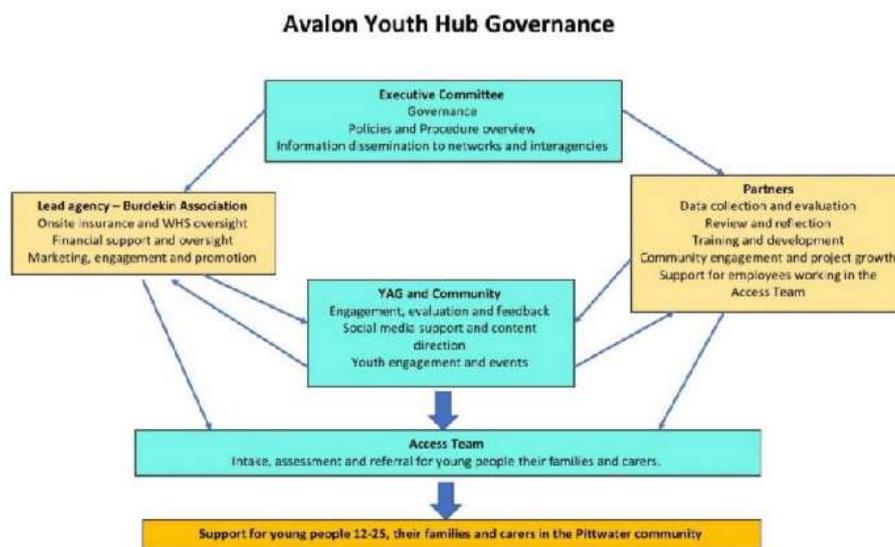
Secondary Goal

- To create a Transferable Service Model. The 'Hub' design is constructed in such a way that it produces a model of service delivery encapsulating the policies, procedures, design and set up for roll out which can be transferred to other areas facing similar issues.
- The framework has allowed services to be guided and directed on how to establish their own 'hub'. It will provide others with the tools to implement the 'hub' with the base work having been developed and created for them.

Governance

There are several levels of governance, the Executive Committee, the Access Team and the Youth Advisory Group, all of which meet regularly, and are supplied with agendas and meeting minutes.

For a small project like this, efficient governance is paramount to save valuable resources for young people.



Executive Committee

The Executive Committee consist of 8 members appointed at the inception of the Hub to oversee its implementation.

The committee meet regularly. Agendas, meeting papers including budget updates have been prepared and distributed to committee members.

The role of the committee has changed from overseeing the establishment of the Hub to an oversight and support role.

Access Team

The Access Team consists of representatives of organisations that provide a service or are co-located at the Hub. All have signed a MOU and provided evidence of appropriate insurances.

Responsibilities of the Access Team includes scheduling attendance at the Hub; working together on responses to trends like alcohol drinking or other issues; producing the content for a quarterly flyer promoting Hub activities and delivering services.

The team meet regularly. Agendas, meeting papers including budget updates have been prepared and distributed to Access Team members.

Youth Advisory Group

The Youth Advisory Group (YAG) consists of young people under 25 who meet regularly (at least once a month) in the Avalon Youth Hub.

The role of this group includes discussion of trends, identifying activities and organising some of these activities.

The group meets regularly. Agendas, meeting papers including budget updates have been prepared and distributed to YAG members. The group is supported by the youth outreach officer and has an excellent rapport with her.

The YAG feels fully supported and has expressed satisfaction about the opportunities and lines of communication.

Outputs/ Activities

1. Location, Services and Contributors

Location: The Hub is based in Avalon with outreach activities at Newport Beach run by Streetwork. The initial location is a result of a community survey which received 350 responses and nominated Avalon as the most favoured location.

The AYH rents space at the Avalon Recreation Centre which it shares with the Early Childhood Centre (ECC). The Hub consists of a group of youth agencies providing a service within the Pittwater community.

Services: It is a place for young people and parents to find help for:

- family conflict,
- couch surfing and homelessness,
- drugs and alcohol,
- school issues,

- mental health,
- job seeking and
- other issues that might arise.

All services offered are free and confidential. Contact can be made by a young person, a friend, family member or support person.

The Hub connects community members (parents, friends or young people) with the most appropriate service one case at a time.

It provides a space for co-location of existing youth services and screening/intake and referral services through the Access Team (see governance structure and referral pathway for details).

To quickly introduce the Hub to the community, each Wednesday during school terms is a community engagement day. Streetwork run BBQs, combined with free ice-creams distributed by Hub staff, ensuring that news travels fast about the Hub's existence and its role as facilitating access to services should young people or their parents need them.

Each week the Hub has between 120 and 200 young people pop by to collect their ice-cream, this allowed them to see the space and meet staff. It quickly became clear that through both the engagement, interaction and comments from the young people and the Youth Advisory Group (YAG) that they wanted a space to call their own.

The outreach day is seen as an early intervention and prevention strategy. As such the outreach in itself needs to be recognised as significant client engagement in its own right.

The community BBQ has since moved on to Newport to raise awareness of the AYH there.

The Hub currently opens on the following days with the following activities:

- Monday with three co-located services, KYDS offering counselling to 12-18 year olds 10am – 6pm (appointment or “drop in” intake), The Burdekin Association, offering their Family Intervention Program, targeting parents of teens 10-6pm or 12-6pm, alternate weeks (appointment or “drop in” intake), CCNB 9am – 12pm (alternate weeks).
- Wednesday 2.30pm – 5pm the engagement and drop in program has evolved and is supported by CatholicCare (DAYSS), Headspace, Mission Australia, Streetwork and The Burdekin Association.
- Wednesday evenings the Youth Advisory Group meets once per month.
- Wednesday evenings mediation takes place for two different groups, first the younger and then the older students.
- When workshops are being held, they take place on Wednesdays or Thursday evenings.
- Friday – As required by current services or other activities.

Since inception four core service participation arms were identified:

1. Executive Team – Governance elements, not face to face service delivery necessarily
2. Access Team
3. Co-located Services including outreach delivery
4. Referral services

Over the past year organisations delivering the face to face services have included:

1. The Burdekin Association
2. Mission Australia
3. CCNB
4. CatholicCare (DAYSS)
5. Northern Beaches Council
6. KYDS
7. Headspace
8. Streetwork

In addition, PHN (sponsoring workshops and funding) and CYHMS (Governance) are contributing.

Taldumande Youth Services have recently come on as a partner.

The model: The Hub has developed organically and responded to the need of the community. It is a mix of outreach, “drop in” and referral service.

2. Community Engagement Strategy – Outreach

The outreach activities led by the community outreach officer have been instrumental in putting the Hub on the map and in increasing the reach of the AYH and engaging with young people and parents.

Two annual outreach plans are in place and have been successfully implemented. Both parents and young people drop by to discuss their issues and connect with services. A channel from initial contact to assessments over counselling and/or referrals to other services has been successfully established.

It took a while to build up numbers of young people who would come for an assessment, be referred to another service or receive counselling at the Hub itself but numbers are steadily increasing now awareness of the Hub has been established.

The objectives for the community engagement strategy are to:

- Promote
- Build Capacity
- Demonstrate and Test
- Gather Input to Inform

Attendees include up to or even more than 120 children and young people from Year 5 to Year 9 on Outreach Wednesdays.

The Hub has seen an increase in students from Bilgola Plateau Public School and Barrenjoey High School, and groups of young people ‘hanging’ at the Hub.

The BBQs run by Streetwork have moved to Newport as part of Streetwork’s commitment to spread the word about the service broadly in the Pittwater region.

Regular outreach activities include:

- Monthly Youth Access Group (YAG) meetings and preparation of minutes.
- Assist the YAG in identifying activities including workshop topics by the YAG.
- Workshops on mental health, boxing and other issues as identified by the YAG.

- Pop up workshops on Wednesday afternoons. Pop up workshops are fluid, driven by the young people, engaging and responding in real time to the topics young people are talking about.
- A sexual health quiz highlighting a number of inconsistencies about young people's understanding of the topic has been conducted and will lead to further workshops or other appropriate events.
- A community partnership between the Manly Warringah Sea Eagles and the Avalon Youth Hub has meant players attend afternoons to teach the young people a few ball skills and engage in casual conversation.

The results of a 2nd community survey, information about the YAG's work, how the school contributes to the outreach activities and other community outreach activities will be prepared shortly however the results of the 2nd community survey aren't available at the time of writing this submission.

However initial results of the second community survey indicate the following;

- 66% of survey respondents are young people 12-24, the previous survey 80% of respondents were the parents of young people.
- The majority of respondents were from Bilgola and beyond, as was the first survey.
- The majority of respondents were female as was the first survey.
- 88% of respondents had heard about the Hub
- 83% of respondents indicated that their experience at the Hub was excellent or good.
- 38% of respondents want more services at the Hub, such as more workshops and more counsellors.
- 81% are happy with the current opening times

'This has been a great resource for our community and I would like to see it offer more programs.'

'The hub is fantastic. There should be more of these. They have trained professional staff who can provide direct help.'

'I am would like to see a youth hub for the younger children as well. They have needs to be met and this could stop it exacerbating before high school. Young kids have feelings too and we need to work with that as schools only have certain capacity to do so and nothing is regulated to have all teachers on the same page. I work so hard with my kids at home and find certain teachers, kids make things worse. These kids have great anxiety because they don't fit in and teachers are not enough educated to deal with these problems and what I have witnessed have told the kids to get over it! Let's help the younger generation too and help teach them skills that maybe some families cannot do or the teachers can't do. Let's make them feel wanted! It would be interesting to see with suicide and what their primary years were like. These kids are our future and we need to build them up from a younger age.'

3. Connection to Schools

The connection to the Barrenjoey High School through its Principal, Mr Ian Bowsher, and his commitment to the need for access to quality services for young people, is instrumental to the success of the Hub.

Access to high schools and primary schools, in respect to proximity to the Hub location, is a key element for replications of the model and central to the AYH's success.

The Barrenjoey High School promotes the Hub to students in many different ways, through its newsletter as well as through the Hub's Outreach Manager as well as a Burdekin staff member who works within the school under the NSW Government's Student Wellbeing Support Program.

4. One Year On

For a full list of activities during the 1st year of operations please refer to the "One Year On" summary of activities above.

The document demonstrates that in many ways, the Hub has exceeded expectations, in particular, the attendance at BBQs on Wednesdays and generally, the success of outreach activities.

5. Partnership with the Manly Warringah Sea Eagles

<https://www.seaeagles.com.au/>

Since October 2018 the Hub is a community partner of the Manly Warringah Sea Eagles. While their core business is rugby league the Sea Eagles would like to put their substantial reach into the community to use for good causes as well as for their business. They wish to leverage their brand for the benefit of community organisations and the Avalon Youth Hub is the first.

Members of the team visited the Hub at least 4 times during the 1st year on outreach Wednesdays to 'kick the ball' with young people and occasionally engaged in more intimate talks with the young people.

"Young people get a real boost out of this special experience."

This partnership is an excellent fit as one of the priorities for the community activities of the Sea Eagles is mental health and suicide prevention, the very reason the Avalon Youth Hub was established. The Sea Eagles produced a timely video about this issue which was shared on social media of the Hub and some of the agencies.

The management of the Sea Eagles is satisfied with the relationship and keen to see it grow. It is a natural fit and a win-win.

6. Awareness raised through media coverage

Here are just some of the examples of media coverage achieved by the Hub:

- Pittwater Online News: <http://www.pittwateronlinenews.com/Avalon-Youth-Hub-Now-Open-May-2018.php>
- Daily Telegraph 9th May: <https://www.dailytelegraph.com.au/newslocal/.../news.../86895a3e906f7d39a08124f772...>
- Manly Australia <https://www.manlyaustralia.com.au/news/feed-your-mind-mental-health-workshops-for-northern-beaches-youth/>
- Teen Security News: <http://www.teensecuritynews.com/teen-northern-beached-killed-camping-4wd-incident/>
- Covered: <https://www.coveredhub.com.au/the-stories/avalonyouthhublaunch>

The online presence of the Hub:

- Facebook: <https://www.facebook.com/avalonyouthhub> - currently 307 page likes
- Twitter: <https://twitter.com/avalonyouthhub>
- Instagram: <https://www.instagram.com/avalonyouthhub/>
- YouTube: <https://www.youtube.com/channel/UCIelluawFRUPbhRbjVqI4Uw>
- website: www.avalonyouthhub.org.au



Synopsis of Main Achievements Since November 2019

This report has been prepared by Graham Bargwanna, Manager Youth Services at The Burdekin Association, as an addendum to the funding submission presented to Council in November 2019, and to assist Northern Beaches Council in its consideration of the provision of continued funding of the Avalon Youth Hub.

(Prepared October 2020)

Frontline Activities

As lead agency The Burdekin Association has provided regular reports to Council on the activities of the Avalon Youth Hub.

In summary:-

Throughout COVID-19 the Hub has kept its doors open on Mondays and Thursdays with the provision of counselling sessions, case management, and drop-in support. Contacts to the Hub telephone number, website and social media have been responded to.

Some activities were delivered on-line including the Waves of Wellness Program, and Meditation groups.

The Hub's Podcast Project, funded by the NSW Department of Communities and Justice (Youth Opportunities Grant) has purchased equipment and trained young people in the creation and delivery of podcasts. The first podcast will be released very soon.

Partnerships

Lifelineh2h came on board to deliver their "Managing Your Mood" program.

The NSW Department of Health have visited the Hub to consider offering their Health Clinics at the Hub.



Governance

The Executive Committee considered the evaluation of the Hub that was conducted in late 2019 and discussed ways to improve communication and collaboration between Service Partners. A "Summit" was held in May 2020 with the Executive Committee, Service Partners (both Managers and staff who deliver services at the Hub) and other stakeholders to:-

- review what had happened at the Hub to date
- identify the current issues and needs of children, young people, their families and the local community in Pittwater at this point in time (prior to, during, and beyond COVID-19)
- consider solutions and capacity to be involved
- explore what a collaborative way forward looks like

The Summit concluded the Executive Committee should review the purpose of the Hub, and a sub-committee re-worked the opening section of the Hub's Operations Manual. In relation to the needs of the local Pittwater community, the Hub seeks to make a positive impact, addressing issues such as anxiety, depression, family relationships, parenting stress, physical and emotional safety, domestic and family violence, sexual assault and trauma, bullying, social connectedness, issues faced by young people in the LGBTQIA+ community, financial stress, post-school issues, body image, self-harm, suicide and more.

Also as a result of the Summit, the Service Partners who were not members of the Executive Committee were invited to join it. Two of three Service Partners accepted this invitation.

The Executive Committee then commissioned another sub-committee to review the governance structure of the Hub, and this review is currently in progress.

Currently the Executive Committee is well attended and engaged.



Constitution

Pittwater Environmental Foundation ("**Company**")

A Company Limited by Guarantee

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Constitution

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Constitution

1 Purpose of Company

1.1 Charitable purpose of the Company

The Company may only pursue charitable purposes associated with its Objects and must do so in Australia.

1.2 Principal Objects

The principal Object of the Company is to advance the natural environment within the Northern Beaches Area.

1.3 Other Objects

In furtherance of article 1.2, the Objects of the Company include to:

- (a) advancing the natural environment within the Northern Beaches Area, including by:
 - (i) protecting, preserving, caring for and educating the community about the natural environment;
 - (ii) preserving native flora and fauna;
 - (iii) rescuing or caring for native animals;
 - (iv) preserving or rehabilitating habitats; and
 - (v) acquiring land in order to conserve the natural environment within the Northern Beaches Area;
- (b) operate as trustee of the Pittwater Environmental Trust, or any other trust as may be established with similar objects or purposes;
- (c) do all other things as may be incidental or ancillary to the attainment of these Objects.

2 Income and Property of the Company

2.1 Application of income for Objects only

The profits (if any) or other income and the property of the Company (including capital), however derived, must be applied solely towards the promotion of the Objects of the Company referred to in Part 1 of this Constitution.

2.2 No dividend, bonus or profit paid to Members

No part of the profits, income or property of the Company may be paid or transferred to a Member, either directly or indirectly by way of dividend, bonus or otherwise, other than in accordance with article 2.3.

2.3 Permitted payments by the Company

Article 2.2 does not prevent payment in good faith to an officer of the Company or a Member, or to a firm of which an officer of the Company or a Member is a partner.

- (a) of remuneration for services to the Company provided by, or reimbursement of expenses incurred by, that person (other than as a Director) or firm, including in accordance with articles 6.10 and 6.11; or
- (b) for goods supplied in the ordinary course of business,
- (c) for repayment of any money borrowed from an officer of the Company or a Member;
- (d) of interest at a rate not exceeding the rate fixed for the purposes of this article by the Company in general meeting on money borrowed from an officer of the Company or a Member; or
- (e) of reasonable rent for premises let by an officer of the Company or a Member.

with the unanimous approval of the Directors.

2.4 Charitable Fundraising Act

Funds raised by a fundraising appeal within the meaning of the *Charitable Fundraising Act 1991* (NSW) must be maintained in accordance with that Act.

2.5 Amendment of this Constitution

No provision of this Constitution may be amended without the prior approval of the elected council of the Settlor.

3 Membership

3.1 Becoming a Member

Except for a person who agreed in writing to this Constitution before the application for the Company's registration was lodged, a person may only become a Member under article 3.2.

3.2 Serving Directors are Members

The Directors appointed under article 6.7 or under article 6.9 are Members, subject to this Constitution.

3.3 Appointment of Member by Settlor to rectify vacancy

Notwithstanding article 3.2, if all of the Directors contemporaneously cease to be eligible to hold office as a Director in accordance with article 6.14, and accordingly cease to be a Member in accordance with article 3.6, then:

- (a) the elected council of the Settlor may appoint a person as a Member; and
- (b) a person will be admitted as a Member upon the person's appointment being passed by resolution of the elected council of the Settlor.

3.4 Register of Members

Upon admission as a Member, that person's details will be recorded in a Register by a Director or the Secretary.

A Member must promptly notify the Company of any change in the Member's details which are recorded in the Register.

3.5 No transfer of membership

A Member must not sell, transfer or dispose of their interests in the Company to another Member or a third party.

3.6 Ceasing to be a Member

A person ceases to be a Member upon:

- (a) resignation;
- (b) ceasing to hold office as a Director;
- (c) death;
- (d) becoming bankrupt or insolvent or making an arrangement or composition with creditors of the person's joint or separate estate generally;
- (e) becoming of unsound mind or a person whose person or estate is liable to be dealt with in any way under a law relating to mental health; or
- (f) the termination of the person's membership by the Settlor in accordance with this Constitution.

3.7 Resignation

A Member may by written notice to the Company resign from membership with immediate effect or with effect from a specified date occurring not more than one month after the service of the notice.

The Directors agree to provide the Settlor with written notice of any resignation under this article.

3.8 Termination

The Settlor may by written notice to the Member terminate the Member's membership with immediate effect or with effect from a specified date occurring not more than one month after service of the notice.

3.9 Limited liability

A Member has no liability as a Member except as set out in Part 14 of this Constitution.

3.10 Settlor may establish other interests

With the prior approval of the elected council of the Settlor, the Directors may:

- (a) adopt by-laws for the Company to establish classes of Contributors and define the rights, restrictions and obligations of Contributors in that class (including the right to attend but not vote at general meetings); and
- (b) vary or cancel the rights, restrictions and obligations of Contributors in any new or existing class.

3.11 Patron

The Directors may appoint a person with appropriate standing in the community as patron of the Company.

4 General meetings

4.1 Annual general meeting

Annual general meetings of the Company are to be held in accordance with the Corporations Act.

4.2 Power to convene general meeting

A Director or the Directors may convene a general meeting of the Company when they think fit and must do so if required to do so under the Corporations Act.

4.3 Use of technology at general meetings

The Company may hold a meeting of Members at two or more venues using any technology that gives the Members as a whole a reasonable opportunity to participate including, without limiting the foregoing, via a teleconference.

For the avoidance of doubt, a Member present at a meeting held via the use of technology will be present at the meeting in person for the purposes of this Constitution.

4.4 Notice of general meeting

Notice of a general meeting must be given in accordance with Part 12 of this Constitution and the Corporations Act.

The notice must specify the business to be conducted at the general meeting. The only business that may be transacted at the general meeting is the business specified in the notice of general meeting.

4.5 Calculation of period of notice

In computing the period of notice for a general meeting under article 4.4, both the days on which the notice is given or taken to be given and the day of the meeting convened by it are to be disregarded.

4.6 Directors entitled to attend general meetings

A Director is entitled to receive notice of and attend all general meetings and speak at those meetings.

4.7 Cancellation or postponement of general meeting

Where a general meeting (including an annual general meeting) is convened by the Directors, they may, when they think fit, cancel the meeting or postpone the holding of the meeting to a date and time determined by them or change the place of the meeting.

This article does not apply to a meeting convened in accordance with the Corporations Act by a single Director, by Members, by the Directors on the request of Members, or to a meeting convened by a court.

4.8 Written notice of cancellation or postponement of general meeting

Written notice of cancellation or postponement or change of place of a general meeting must be given to all persons entitled to receive notices of general meetings from the Company. The notice must be given at least two days before the date the meeting is convened and must specify the reason(s) for cancellation or postponement or change of place. A notice of a change of place of a general meeting must specify the different place for the holding of the meeting.

4.9 Contents of notice postponing general meeting

A notice postponing the holding of a general meeting must specify:

- (a) a date and time for the holding of the meeting; and
- (b) a place for the holding of the meeting, which may be either the same as or different to the place specified in the notice convening the meeting.

4.10 Notice period for postponed general meeting

The number of clear days from when a notice postponing the holding of a general meeting is given to the date specified in that notice for the holding of the meeting may not be less than the number of days' notice of the meeting required to be given by this Constitution or the Corporations Act.

4.11 Business at postponed general meeting

The only business that may be transacted at a postponed general meeting is the business specified in the original notice convening the meeting.

4.12 Non-receipt of notice

The non-receipt of, or accidental omission to give, a notice of a general meeting or cancellation, postponement or change of details for a general meeting to a person entitled to receive the notice, does not invalidate any resolution passed at the general meeting or at a postponed meeting or the cancellation or postponement of a meeting.

4.13 Proxy at postponed general meeting

Where by the terms of an instrument appointing a proxy or a Representative,

- (a) the appointed person is authorised to attend and vote at:
 - (i) a general meeting to be held on a specified date; or
 - (ii) a general meeting or general meetings to be held on or before a specified date; and
- (b) the date for holding the meeting is postponed to a date later than the date specified in the instrument of proxy or appointment of Representative,

then that later date is substituted for and applies to the exclusion of the date specified in the instrument of proxy or appointment of Representative unless the Member appointing the proxy or Representative gives to the Company at its Registered Office notice in writing to the contrary not less than 48 hours before the time to which the holding of the meeting has been postponed.

4.14 Circulating resolutions

The Company may pass a resolution without a general meeting being held if all the Members entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document.

Separate copies of the document may be used for signing by Members if the wording of the resolution and statement is identical in each copy.

The resolution is passed when the last Member signs.

5 Proceedings at general meetings

5.1 Reference to a Member

Unless the contrary intention appears, a reference to a Member in this Part 5 means a person who is a Member, or:

- (a) a proxy; or
- (b) a Representative,

of that Member.

5.2 Number for a quorum

Subject to article 5.5, three Members present in person or by proxy constitute a quorum at a general meeting.

5.3 Requirement for a quorum

An item of business may not be transacted at a general meeting unless a quorum is present when the meeting proceeds to consider it. If a quorum is present at the beginning of a meeting it is taken to be present throughout the meeting unless the Chair of the meeting on their own motion or at the request of a Member or proxy who is present declares otherwise.

5.4 If quorum not present

If within 15 minutes after the time appointed for a general meeting a quorum is not present, the meeting stands adjourned to the same day, time and place in the next week or to such other day, time and place as the Directors appoint by notice to the Members and others entitled to notice of the meeting.

5.5 Adjourned meeting

At a meeting adjourned under article 5.4, two persons each being a Member or proxy present at the meeting constitute a quorum. If a quorum is not present within 15 minutes after the time appointed for the adjourned meeting, the meeting is dissolved.

5.6 Appointment and powers of Chair of general meeting

If the Directors have elected one of their number as Chair, that person is entitled to preside as Chair at a general meeting.

5.7 Absence of Chair at general meeting

If a general meeting is held and:

- (a) a Chair has not been elected by the Directors; or
- (b) the elected Chair is not present within 15 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act,

the following may preside as Chair of the meeting (in order of precedence):

- (c) the Deputy Chair (if any);
- (d) a Director chosen by a majority of the Directors present;
- (e) the only Director present.

5.8 Conduct of general meetings

The Chair of a general meeting:

- (a) has charge of the general conduct of the meeting and of the procedures to be adopted at the meeting;
- (b) may require the adoption of any procedure which is in the Chair's opinion necessary or desirable for proper and orderly debate or discussion and the proper and orderly casting or recording of votes at the general meeting; and
- (c) may, having regard where necessary to the Corporations Act, terminate discussion or debate on any matter whenever the Chair considers it necessary or desirable for the proper conduct of the meeting,

and a decision by the Chair under this article is final.

5.9 Adjournment of general meeting

The Chair of a general meeting may at any time during the meeting adjourn the meeting or any business, motion, question, resolution, debate or discussion being considered or remaining to be considered by the meeting. The adjournment may be either to a later time at the same meeting or to an adjourned meeting at any time and any place, but:

- (a) in exercising this discretion, the Chair may, but need not, seek the approval of the Members present. Unless required by the Chair, a vote may not be taken or demanded by the Members present in respect of any adjournment; and
- (b) only unfinished business is to be transacted at a meeting resumed after an adjournment.

5.10 Notice of adjourned meeting

It is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned meeting unless a meeting is adjourned for one month or more. In that case, notice of the adjourned meeting must be given in accordance with article 4.4.

5.11 Questions decided by majority

Subject to the requirements of the Corporations Act, a resolution is taken to be carried if a simple majority of the votes cast on the resolution are in favour of it.

5.12 Equality of votes - casting vote for Chair

If there is an equality of votes, whether on a show of hands or on a poll, the Chair of the general meeting is entitled to a casting vote in addition to any votes to which the Chair is entitled as a Member or proxy of a Member.

5.13 Voting on show of hands

At any general meeting a resolution put to the vote of the meeting must be decided on a show of hands unless a poll is effectively demanded and the demand is not withdrawn. A declaration by the Chair that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the book containing the minutes of the proceedings of the Company, is conclusive evidence of the fact. Neither the Chair nor the minutes need state, and it is not necessary to prove, the number or proportion of the votes recorded in favour of or against the resolution.

5.14 Demanding a poll

At a general meeting of the Company, a poll may be demanded by:

- (a) at least 20% Members entitled to vote on the resolution;
- (b) Members with at least 10% of the votes that may be cast on the resolution on a poll; or
- (c) the Chair or Deputy Chair (if any) of the meeting.

5.15 Poll

If a poll is effectively demanded in accordance with article 5.14:

- (a) it must be taken in the manner and at the date and time directed by the Chair and the result of the poll is the resolution of the meeting at which the poll was demanded;
- (b) on the election of a Chair or on a question of adjournment it must be taken immediately;
- (c) the demand may be withdrawn; and
- (d) the demand does not prevent the continuance of the meeting for the transaction of any business other than the question on which the poll has been demanded.

5.16 Entitlement to vote

Subject to this Constitution and to any rights and any restrictions attached to any class of Members:

- (a) on a show of hands, each Member present in person and each other person present as proxy, attorney or Representative of a Member has one vote; and
- (b) on a poll, each Member present in person has one vote and each person present as proxy, attorney or Representative of a Member has one vote for each Member that the person represents.

5.17 Validity of vote in certain circumstances

Unless the Company has received written notice of the matter before the start or resumption of the meeting at which a person votes as a proxy, attorney or Representative, a vote cast by that person is valid even if, before the person votes:

- (a) the appointing Member dies;
- (b) the appointing Member is mentally incapacitated; or
- (c) the Member revokes the appointment or authority.

5.18 Objection to voting qualification

An objection to the right of a person to attend or vote at a general meeting or adjourned general meeting:

- (a) may not be raised except at that meeting or adjourned meeting; and
- (b) must be referred to the Chair of the meeting, whose decision is final.

A vote not disallowed under the objection is valid for all purposes.

5.19 Chair to determine any poll dispute

If there is a dispute as to the admission or rejection of a vote, the Chair of the meeting must decide it and the Chair's decision made in good faith is final and conclusive.

5.20 Right to appoint attorney

A Member may, with the prior approval of the Settlor, by power of attorney appoint an attorney to act on the Member's behalf at all or any meetings of the Company or of any class of Members.

To be effective, an instrument appointing an attorney under this article, together with any evidence of non-revocation that the Directors require, must be received by the Company at least 48 hours before the meeting.

5.21 Right to appoint proxy

Subject to the Corporations Act, a Member entitled to attend at a meeting of the Company or of any class of Members is entitled to appoint another person who is also a Member as proxy to attend in the Member's place at the meeting. A proxy has the same right as the Member to speak and vote at the meeting and may be appointed in respect of more than one meeting.

6 Directors

6.1 Number of Directors

The number of Directors must be not less than three and not more than seven, subject to article 6.3.

6.2 Majority of Directors to be Responsible Persons

A majority of the Directors in office at any particular time must be Responsible Persons.

6.3 Change of number of Directors

Subject to article 6.1, the elected council of the Settlor may increase or reduce the number of Directors and may also determine any provisions for the rotation or retirement of Directors.

6.4 Rotation of Directors

At each annual general meeting one-third of the Directors, or, if their number is not a multiple of three, then the number nearest one-third, and any other Director who has held office for three years or more since last being appointed must retire from office.

6.5 Office held until conclusion of meeting

A retiring Director holds office until the conclusion of the meeting at which that Director retires but is eligible for re-election.

6.6 Directors to retire

The Directors to retire at any annual general meeting must be those who have been longest in office since their last election. As between persons who were last elected as Directors on the same day, those to retire must be determined by lot, unless they otherwise agree among themselves.

6.7 Directors elected at general meeting

At any general meeting at which a Director retires or otherwise vacates office, the Company may by resolution fill the vacated office by electing a person to that office, provided that:

- (a) the person is an Eligible Person; and
- (b) the person's election as a Director is consistent with the requirement in article 6.2.

6.8 Settler to maintain a pool of Eligible Persons

- (a) A person is eligible for election as a Director under either article 6.7 or 6.9 if that person has been approved by the elected council of the Settlor as an Eligible Person.
- (b) For the purposes of article 6.8(a), a person will be taken to have been approved by the elected council of the Settlor as an Eligible Person, if:
 - (i) a representative of the Settlor has notified the Directors in writing that the person has been approved by the Settlor as eligible for election as a Director; or
 - (ii) the person has retired from the office of Director in accordance with article 6.6, provided that the elected council of the Settlor has not notified the Directors in writing that the person is ineligible for re-election as a Director.
- (c) The Settlor will endeavour to maintain a pool of at least **[six]** persons who have been approved as Eligible Persons for the purposes of article 6.8(a).
- (d) The Directors must notify the Settlor in writing if the number of Eligible Persons, excluding any person who has been appointed a Director, is less than **[six]**.

- (e) A Director may nominate a person or persons whom they consider appropriate to be considered by the Settlor as an Eligible Person.

6.9 Casual vacancy or additional Director

The Directors may at any time appoint an Eligible Person to be a Director, either to fill a casual vacancy or as an addition to the existing Directors.

A Director appointed under this article holds office until the conclusion of the next annual general meeting of the Company but is eligible for election at that meeting.

6.10 Remuneration of Directors

A Director may not be paid any remuneration for services as a Director.

6.11 Reimbursement of expenses

A Director is entitled to be reimbursed out of the funds of the Company for their reasonable travelling, accommodation and other expenses incurred when travelling to or from meetings of the Directors or a Committee or when otherwise engaged on the affairs of the Company.

6.12 Payments to Directors

Any payment to a Director must be approved by the Directors.

6.13 Director's interests

- (a) Subject to complying with the Corporations Act regarding disclosure of and voting on matters involving material personal interests, a Director may:
- (i) hold any office or place of profit in the Company, except that of auditor;
 - (ii) hold any office or place of profit in any other company, body corporate, trust or entity promoted by the Company or in which it has an interest of any kind;
 - (iii) enter into a contract or arrangement with the Company;
 - (iv) participate in any association, institution, fund, trust or scheme for past or present employees or Directors of the Company or persons dependent on or connected with them;
 - (v) act in a professional capacity (or be a member of a firm which acts in a professional capacity) for the Company, except as auditor;
 - (vi) participate in, vote on and be counted in a quorum for any meeting, resolution or decision of the Directors and may be present at any meeting where any matter is being considered by the Directors; and
 - (vii) sign or participate in the execution of a document by or on behalf of the Company.
- (b) A Director may do any of the above despite the fiduciary relationship of the Director's office:

- (i) without any liability to account to the Company for any direct or indirect benefit accruing to the Director; and
 - (ii) without affecting the validity of any contract or arrangement.
- (c) A reference to the Company in this article is also a reference to any related body corporate of the Company and the Pittwater Environmental Trust .

6.14 Vacation of office

In addition to the circumstances in which the office of a Director becomes vacant under the Corporations Act, the office of a Director becomes vacant if the Director:

- (a) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under a law relating to mental health;
- (b) resigns office by notice in writing to the Company;
- (c) is not present personally at meetings of the Directors for a continuous period of six months without leave of absence from the Directors; or
- (d) ceases to be a Member (including because the Member's membership is terminated by the Settlor in accordance with article 3.6(f)).

7 Powers and duties of Directors

7.1 Duties of Directors

The Directors must comply with their duties as Directors under any applicable law.

7.2 Directors to manage Company

The Directors are to manage the business of the Company and may exercise all the powers of the Company that are not, by the Corporations Act or by this Constitution, required to be exercised by the Company in general meeting.

7.3 Specific powers of Directors

Without limiting the generality of article 7.1, the Directors may exercise all the powers of the Company to borrow or raise money, to charge any property or business of the Company or all or any of its uncalled capital and to issue debentures or give any other security for a debt, liability or obligation of the Company or of any other person.

7.4 Appointment of attorney

The Directors may, by power of attorney, appoint any person to be the attorney of the Company for the purposes and with the powers, authorities and discretions held by the Directors for the period and subject to the conditions that they think fit.

7.5 Provisions in power of attorney

A power of attorney granted under article 7.4 may contain any provisions for the protection and convenience of persons dealing with the attorney that the Directors think fit and may also authorise the attorney to delegate (including by

way of appointment of a substitute attorney) all or any of the powers, authorities and discretions of the attorney.

7.6 Minutes

The Directors must direct minutes of meetings to be made and kept in accordance with the Corporations Act.

8 Proceedings of Directors

8.1 Directors meetings

The Directors may meet for conducting business, adjourn and otherwise regulate their meetings as they think fit.

8.2 Director may convene a meeting

A Director may at any time, and the Secretary must on the written request of a Director, convene a meeting of the Directors.

8.3 Use of technology for Directors' meetings

A Directors' meeting may be called or held using any technology consented to by all the Directors, including, without limiting the foregoing, via a teleconference. The consent may be a standing one. A Director may only withdraw their consent within a reasonable period before the meeting.

For the avoidance of doubt, a Director present at a meeting held via the use of technology will be present at the meeting in person for the purposes of this Constitution.

8.4 Questions decided by majority

A question arising at a meeting of Directors is to be decided by a majority of votes of Directors present and entitled to vote and that decision is for all purposes a decision of the Directors.

8.5 Proxy voting

A person who is present at a meeting of Directors as a proxy for another Director has one vote for each absent Director who would be entitled to vote if present at the meeting and for whom that person is a proxy. That person may also cast any vote they are entitled to cast in their own capacity as a Director.

8.6 Chair's casting vote

In the event of an equality of votes the Chair of the meeting has a casting vote, unless only two Directors are present and entitled to vote at the meeting on the question.

8.7 Quorum

Until otherwise determined by the Directors, three Directors present in person or by proxy constitute a quorum.

8.8 Two Directors can constitute a quorum

Notwithstanding article 8.7, a quorum is only present during the consideration of a matter at a meeting of the Directors if at least two Directors entitled to vote on

any motion that may be moved at the meeting in relation to that matter are present in person at the meeting.

8.9 Effect of vacancy

The continuing Directors may act despite a vacancy in their number. However, if their number is reduced below the minimum fixed by article 6.1, the continuing Directors may, except in an emergency, act only for the purpose of filling vacancies to the extent necessary to bring their number up to that minimum or for calling a general meeting.

8.10 Director attending and voting by proxy

A Director may attend and vote by proxy at a meeting of the Directors if the proxy:

- (a) is another Director; and
- (b) has been appointed in writing signed by the appointor.

The appointment may be general or for one or more particular meetings. A Director present as proxy of another Director who would be entitled to vote if present at the meeting has one vote for the appointor and one vote in his or her own capacity as a Director.

8.11 Chair and Deputy Chair

The Directors:

- (a) must elect a Director as Chair; and
- (b) may elect a Director as Deputy Chair; and
- (c) may determine the period during which each is to hold office.

8.12 Removal of Chair by the Directors

The Chair or Deputy Chair may be removed by a resolution of the Directors of which not less than 14 days' notice has been given to the Directors.

8.13 Chair to preside over Directors' meeting

The Chair is entitled to preside at meetings of the Directors. If the Chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has signified an intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the Deputy Chair; or
- (b) a Director chosen by a majority of the Directors present.

8.14 Questions of Directors' meeting decided by majority

Questions arising at a meeting of the Directors are to be decided by a majority of votes and in the event of an equality of votes the Chair of the meeting has a second or a casting vote.

8.15 Directors' Committees

The Directors may delegate, and revoke the delegation of, any of their powers, other than the powers required by law to be dealt with by Directors as a board, to Committee or Committees consisting of one or more of their number as they think fit.

8.16 Powers delegated to Directors' Committees

A Committee to which any powers have been delegated under article 8.15 must exercise those powers in accordance with any directions of the Directors.

8.17 Directors' Committee meetings

Subject to article 8.16, the meetings and proceedings of a Committee consisting of two or more Directors are governed by the provisions of this Constitution as to the meetings and proceedings of the Directors so far as they are applicable.

8.18 Circulating resolutions

The Directors may pass a resolution without a Directors' meeting being held if all of the Directors who are entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document. Separate copies of a document may be used for signing by Directors if the wording of the resolution and statement is identical in each copy. The resolution is passed when the last Director signs.

8.19 Validity of acts of Directors

All acts done at a meeting of the Directors or of a Committee of Directors, or by a person acting as a Director are, even if it is afterwards discovered that:

- (a) there was a defect in the appointment or continuance in office of a person as a Director or of the person so acting; or
- (b) a person acting as a Director was disqualified or was not entitled to vote,

as valid as if the relevant person had been duly appointed or had duly continued in office and was qualified and entitled to vote.

9 Chief Executive Officer

The Directors, with the prior approval of the Settlor, may appoint an Executive Officer. The Directors may give an Executive Officer any of the powers conferred on them by this Constitution, subject, at the Director's discretion, to:

- (a) any time period;
- (b) specific purposes; and
- (c) any other terms and restrictions.

All or any of those powers may be given collaterally with or to the exclusion of the powers of the Directors and may be revoked or varied by the Directors.

10 Secretary

10.1 Appointment of Secretary

There must be at least one Secretary who is to be appointed by the Directors.

10.2 Suspension and removal of Secretary

The Directors may suspend or remove a Secretary from that office.

10.3 Powers, duties and authorities of Secretary

A Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, as determined by the Directors.

11 Seals

11.1 Safe custody of common seals

The Directors must provide for the safe custody of any seal of the Company.

11.2 Use of common seal

If the Company has a common seal or duplicate common seal:

- (a) it may be used only by the authority of the Directors, or of a Committee of the Directors authorised by the Directors to authorise its use; and
- (b) every document to which it is affixed must be signed by a Director and be countersigned by another Director, a Secretary or another person appointed by the Directors to countersign that document or a class of documents in which that document is included.

12 Service of documents

12.1 Document includes notice

In this Part 12, a reference to a document includes a notice and a notification by electronic means.

12.2 Form of document

Unless expressly stated otherwise in this Constitution, all notices, certificates, statements, demands, appointments, directions and other documents referred to in this Constitution must be in writing.

12.3 Methods of service

The Company may give a document to a Member:

- (a) personally;
- (b) by delivering it or sending it by post to the address for the Member in the Register or an alternative address nominated by the Member;

- (c) by sending it to a fax number or electronic address nominated by the Member; or
- (d) by notifying the Member by an electronic means nominated by the Member that:
 - (i) the document is available; and
 - (ii) how the Member may use the nominated access means to access the document.

12.4 Post

A document sent by post:

- (a) if sent to an address in Australia, may be sent by ordinary post; and
- (b) if sent to an address outside Australia, must be sent by airmail,

and in either case is taken to have been received seven days after the date of its posting.

12.5 Fax or electronic transmission

If a document is sent by fax or electronic transmission, delivery of the document is taken:

- (a) to be effected by properly addressing and transmitting the fax or electronic transmission; and
- (b) to have been delivered on the day following its transmission.

12.6 Electronic notification

A document made available by electronic means is taken to have been given and received on the day after the date of transmission of the notification specifying that the document is available and how it can be accessed.

12.7 Evidence of service

A certificate signed by a Director or a Secretary stating that a document was sent, delivered or given to a Member by post, fax or other electronic means on a particular date is evidence that the document was sent, delivered or given on that date and by that means.

13 Indemnity and insurance

13.1 Indemnity of officers

Every person who is or has been:

- (a) a Director; or
- (b) a Secretary; or
- (c) the Executive Officer; or
- (d) an executive officer of the Company,

is entitled to be indemnified out of the property of the Company against:

- (e) every liability incurred by the person in that capacity (except a liability for legal costs); and
- (f) all legal costs incurred in defending or resisting (or otherwise in connection with) proceedings, whether civil or criminal or of an administrative or investigatory nature, in which the person becomes involved because of that capacity,

unless:

- (g) the Company is forbidden by statute to indemnify the person against the liability or legal costs; or
- (h) an indemnity by the Company of the person against the liability or legal costs would, if given, be made void by statute.

13.2 Insurance

The Company may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring a person who is or has been a Director or Secretary, the Executive Officer, or an executive officer of the Company against liability incurred by the person in that capacity, including a liability for legal costs, unless:

- (a) the Company is forbidden by statute to pay or agree to pay the premium; or
- (b) the contract would, if the Company paid the premium, be made void by statute.

The Settlor has agreed to maintain directors' and officers' insurance, to the satisfaction of the Directors, on behalf of every person who is or has been a Director, a Secretary, the Executive Officer, or, an executive officer or other employee of the Company.

14 Winding up

Each Member undertakes to contribute to the Company's property if the Company is wound up during, or within one year after the cessation of, the Member's membership on account of:

- (a) payment of the Company's debts and liabilities contracted before they ceased to be a Member;
- (b) the costs of winding up; and
- (c) adjustment of the rights of the contributories among themselves,

an amount not to exceed \$10.00.

14.2 Application of property on winding up

If any property or funds remain on the winding-up or dissolution of the Company and after satisfaction of all its debts and liabilities, the property or funds may not be paid to or distributed among the Members but must be given or transferred to one or more funds or institutions:

- (a) having a public charitable purpose or public charitable objects similar to the purpose and Objects of the Company;
- (b) whose constitution or rules prohibit the distribution of its property and funds among its members to an extent at least as great as is imposed on the Company under this Constitution; and
- (c) which is an Approved Institution.

The fund or institution is to be determined by the Directors at or before the time of dissolution and in default by application to the court.

15 Reporting

15.1 Legislative accounting obligations

The Directors must prepare annual financial reports and cause the accounts of the Company to be audited in accordance with the requirements of the Corporations Act and the *Charitable Fundraising Act 1991* (NSW).

15.2 Obligation to report to the Settlor

The Directors must cause to be prepared and made available to the Settlor:

- (a) the annual financial reports and audits referred to in article 15.1 no less than one business day after they are provided to the relevant regulatory body pursuant to that section; and
- (b) an annual report in relation to the Company's activities no less than one business day after the Company's annual general meeting.

16 Definitions and interpretation

16.1 Definitions

In this Constitution unless the contrary intention appears:

article means an article of this Constitution.

Approved Institution means a fund, authority or institution having similar objects to the Objects of the Company, and whose rules shall prohibit the distribution of its or their income among its or their members, such fund, authority or institution to be eligible for tax exemption under Division 50 of the *Income Tax Assessment Act 1997*.

Chair means the chair of the Directors of the Company and **Deputy Chair** means the deputy chair of the Directors.

Committee means a committee of Directors constituted under article 8.15.

Constitution means this constitution as it is amended from time to time.

Contributor means any person who donates money, or who otherwise provides support, to the Company in its capacity as trustee for the Pittwater Environmental Trust.

Corporations Act means the *Corporations Act 2001* (Cth).

Director means a director of the Company.

Directors means all or some of the directors of the Company acting as a board.

Eligible Person means a person has been approved by the elected council of the Settlor, in accordance with article 6.8, as eligible for appointment as a Director.

Executive Officer means a person appointed as an executive director under Part 9 of this Constitution.

Member means a member of the Company.

Northern Beaches Area means the area in the Northern Beaches region of Sydney in the state of New South Wales that is governed by the Northern Beaches Council.

Objects means the objects of the Company, as set out in article 1.

Part means a Part of this Constitution.

Pittwater Environmental Trust means the trust fund to be established by the Settlor and called the Pittwater Environmental Trust.

Register means a register of Members kept in accordance with article 3.4.

Registered Office means the registered office for the time being of the Company.

Representative means a representative of a Member duly appointed by that Member.

Responsible Person means an individual who

- (a) performs a significant public function;
- (b) is a member of a professional body having a code of ethics and rules of conduct;
- (c) is officially charged with a spiritual function by a religious institution;
- (d) is a director of a company whose shares are listed on the Australian Securities Exchange;
- (e) has received formal recognition from government for services to the community; or
- (f) persons holding public or elected office.

Secretary means a person appointed as a secretary of the Company, and where appropriate includes an acting secretary and a person appointed by the Directors to perform all or any of the duties of a secretary of the Company.

Settlor means the Northern Beaches Council, (formerly the Council of Pittwater), a local council constituted under the *Local Government Act 1993* (NSW), or any other local government body which succeeds and encompasses the Northern Beaches Council. In the event that the boundaries of the Northern Beaches Council are modified, **Settlor** means the local government body responsible for the majority of the land that comprised the Council of Pittwater as at the date the Company was established.

16.2 Interpretation

In this Constitution unless the contrary intention appears:

- (a) the word person includes a firm, a body corporate, an unincorporated association or an authority;
- (b) the singular includes the plural and vice versa;
- (c) where a word or phrase is given a particular meaning, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
- (d) a reference to writing includes typewriting, printing, telex, telegram, facsimile and other modes of representing or reproducing words in a visible form;
- (e) a reference to an article is a reference to one of the articles;
- (f) a power, an authority or a discretion given to a Director, the Directors, the Company in general meeting or a Member may be exercised from time to time and at any time.

16.3 Corporations Act

In this Constitution unless the contrary intention appears:

- (a) an expression has, in a provision of this Constitution that deals with a matter dealt with by a particular provision of the Corporations Act, the same meaning as in that provision of the Corporations Act; and
- (b) "section" means a section of the Corporations Act.

The provisions of the **Corporations Act** that apply as replaceable rules are displaced by this Constitution and accordingly do not apply to the Company.

16.4 Headings

Headings are inserted for convenience and do not affect the interpretation of this Constitution.

16.5 Powers

Powers conferred on the Company, the Directors, a Committee of Directors, a Director or a Member may be exercised at any time and from time to time.

Constitution

Signing page

The undersigned, being a person specified in the application for registration of the Company, as a person who consents to become a Member of the Company, agrees to the terms of this Constitution.

Name []

Address []

Signature _____

Date

Constitution

From: [Jason Hones](#)
To: [Stephen Patterson](#); [Eskil Julliard](#)
Cc: [Amanda Bayeh](#); [Jason Hones](#)
Subject: WRD v NBC
Date: Friday, 3 May 2019 11:08:24 AM

Hi Steve,

I refer to the above proceedings.

The applicant offers to enter into a voluntary planning agreement pursuant to s.7.4 of the EPA Act to dedicate the land referred to in the general terms of approval issued by the RMS specifically condition 4.

The dedication will be to the relevant roads authority.

Regards,

Jason Hones | Partner | Hones Lawyers
Level 4 | [66 Berry Street, North Sydney NSW 2060](#)
T+61 2 9929 3031 | F +61 2 9929 7071
Postal [PO Box 1989, North Sydney NSW 2059](#)
Email: jhones@honeslawyers.com.au
Web: www.honeslawyers.com.au

iPhone email



**HONES
LAWYERS**
Experts in Property & Planning Law

Voluntary Planning Agreement

between

Warringah Road Developments Pty Ltd
ACN 602 140 634
(Developer)

and

Northern Beaches Council
ABN 57 284 295 198
(Council)

(1)

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This Planning Agreement is made on _____ 2020.

Parties

Warringah Road Developments Pty Ltd
of Level 2, 39 Hume Street, Crows Nest NSW 2065
(Developer)

Northern Beaches Council
of 725 Pittwater Road, Dee Why NSW 2099
(Council)

Background

- A The Developer owns the Land which is located within the Council's local government area.
- B On 2 May 2018 the Developer caused a development application to be made to Council in respect of the Development.
- C On 3 May 2019 the Developer offered to enter into a Planning Agreement to dedicate by way of Development Contribution, the Road Dedication Area to Council as the relevant Roads Authority if the Development Consent was granted to carry out the Development. The Developer and Council reached agreement under s34(3)(b) of the Land and Environment Court Act, 1979 to give effect to the said Developer's offer.
- D The Road Dedication Area is necessary for the road widening of Warringah Road, which is the Public Purpose under this Agreement. The parties have agreed to enter into this Agreement so as to give effect to the proposal in recital "C".

Operative provisions

1. Planning agreement under the Act

The Parties agree that this Agreement is a planning agreement governed by Subdivision 2 of Division 7.1 of Part 7 of the Act.

2. Application of the planning agreement

The planning agreement constituted by this Agreement applies to the Land, including the Road Dedication Area.

3. Operation of this planning agreement

- 3.1 The Parties agree that the terms of this Agreement will take effect and bind the parties from the Commencement Date and will remain in force and effect until the Dedication of the Road Dedication Area is completed by the Developer and dedicated to the Council as the relevant Roads Authority at no

(3)

cost and free from all encumbrances in accordance with the terms of this Agreement and all obligations by the Developer herein have been satisfied.

4. Definitions and interpretation

4.1. Definitions

"**Act**" means the *Environmental Planning and Assessment Act 1979*.

"**Agreement**" means this planning agreement under the Act.

"**Application**" means an application for any Development Consent.

"**Assignment and Dealing Terms**" means the obligations imposed on the relevant Parties under, and by virtue of, clause 14.

"**Authorised Officer**" means, in the case of any Party, a director or secretary or an officer whose title contains the word "manager" or a person performing the functions of any of them, or any other person appointed by that Party to act as an Authorised Officer for the purpose of this Agreement.

"**Authority**" means any governmental, semi-governmental, administrative, fiscal or judicial body, department, commission, authority, tribunal, agency or entity and includes an accredited certifier accredited under section 6 of the *Building Professionals Act 2005*.

"**Bank Guarantee**" means a written guarantee or an undertaking by a trading bank or another financial institution acceptable to the Council whereby that bank or institution unconditionally and irrevocably agrees to pay the Council on written demand the sum of \$70,000.00, and must include an expiry date which is not less than 5 years from the issue date and includes any renewed bank guarantee as referred to in Schedule 6.

"**Business Day**" means any day except for Saturday or Sunday or a day which is a public holiday in Sydney.

"**Certificate of Title**" means the certificate of title issued by LRS NSW in respect of the Road Dedication Area.

"**Commencement Date**" means the date of this Agreement.

"**Control**" or "**Controlled**" means in respect of an entity the possession, directly, or indirectly, of the power, whether or not having statutory, legal or equitable force, and whether or not based on statutory, legal or equitable rights, directly or indirectly, to control the membership of the board of directors of the entity or to otherwise, directly or indirectly, direct or influence the direction of the management and/ or policies of that entity, whether by means of trusts, agreements, arrangements, understandings, practices, the ownership of any interest in shares or stock or units or other interests of that entity or otherwise.

(4)

"Cost(s)" includes costs, charges and expenses, including those incurred in connection with advisers.

"Council" means Northern Beaches Council.

"Dealing" in relation to the Land, means, without limitation, selling, transferring, assigning, mortgaging, charging, encumbering or otherwise dealing with the Land.

"Dedication" means the dedication of the Road Dedication Area, to the Council as Relevant Roads Authority for the purposes of future road widening of Warringah Road, including the carrying out of the RMS Works and Requirements for no consideration, free of encumbrances and at no cost to Council.

"Development" means the proposal to redevelop the Land by construction of a centre based childcare facility for a maximum of 146 children.

"Development Application" has the meaning given to that term in the Act.

"Development Contribution Date" means the date by which the Development Contribution must be delivered to Council (by way of registration in the name of Council as Relevant Roads Authority of the Road Dedication Area and is to be prior to any Occupation Certificate issuing in respect to the Development).

"Development Consent" has the meaning given to that term in the Act and means the consent issued by the Land and Environment Court on 3 May 2019.

"Development Contribution" means the provision of the Dedication as a public road.

"Development Contribution Schedule" means Schedule 2 of this Agreement.

"Development Procedures" means the terms and conditions imposed on the relevant Parties under, and by virtue of, Schedule 3 of this Agreement.

"Development Program" means the timetable and milestones for each Development Contribution described in Schedule 4 of this Agreement.

"Dispute Resolution Procedures" means the procedures imposed on the relevant Parties under clause 10.

"Encumbrances" means all claims, limitation on, liability against land and includes but is not limited to, liens, restrictions, easements, encroachments interests, whether or not registered.

"Explanatory Note" means the explanatory note relating to this Agreement, as required by clause 25E of the Regulation, and attached as Exhibit A to this Agreement.

(5)

"**GST**" has the meaning it has in the GST Act.

"**GST Act**" means the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

"**Land**" means Lot 3 in DP25050, Lot 2 in DP25050 and Lot 1 in DP25050 known as 723-727 Warringah Road, Forestville.

"**Law**" means:

- (a) the common law including principles of equity; and
- (b) the requirements of all statutes, rules, ordinances, codes, regulations, proclamations, by-laws or consents by an Authority.

"**LEP**" means *Warringah Local Environmental Plan 2011*.

"**LGA**" means the *Local Government Act 1993*, as amended.

"**LRS NSW**" means Land Registry Services New South Wales.

"**Modification Application**" means an application to modify, or that has the effect of modifying, the Development so as to include the provision of a 3m wide cycle/footpath running the length of the street frontage of the Land.

"**Party**" means a party to this Agreement, including their respective successors and assigns.

"**Plan of Road Dedication**" means a plan in registerable form to be lodged and registered with LRS for the purposes of the Dedication in lieu of the provision of a Transfer to Council of the Road Dedication Area.

"**Public Purpose**" has the same meaning as under the Act and means for the purposes of this Agreement, the widening of Warringah Road Forestville.

"**Real Property Act**" means the *Real Property Act 1900*.

"**Regulation**" means the *Environmental Planning and Assessment Regulation 2000*.

"**Related Entity**" has the meaning "related entity" has in the *Corporations Act 2001* (Cth).

"**Register**" means the Torrens title register maintained under the Real Property Act.

"**Release and Discharge Terms**" means the obligations imposed on the relevant Parties under, and by virtue of, Schedule 5.

"**Review Procedures**" means the procedures set out in clause 9.

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“**RMS**” means the Roads and Maritime Services.

“**RMS Works and Requirements**” means those works and requirements of RMS referred to in the RMS letter to Council dated 5 June 2018 as varied by the email correspondence from RMS to Council dated 25 September 2019 (which is attached hereto) including the provision of a 3m wide cycle/footpath running the length of the street frontage of the Land as shown in plan attached and marked “B”.

“**Road Dedication Area**” means the strip of land of at least 3.5m wide along and from the northern boundary of the Land shown hatched in the attached plan marked “A” and in which the 3m wide cycle/footpath running the length of the street frontage of the Land is to be constructed.

“**Roads Authority**” has the same meaning as under the *Roads Act*.

“**Security Arrangements**” means those security arrangements set out in clause 11 and Schedule 6.

“**Subdivision Application**” means an application to subdivide the Land to enable the Dedication to occur.

“**Transfer**” means the transfer (free from any stamp duty and Encumbrances) of the Road Dedication Area from the Developer to the Council (if in paper in registerable form and stamped by Revenue NSW).

4.2. General

In this Agreement unless the contrary intention appears:

- (a) a reference to a document or another instrument includes any variation or replacement of any of them;
- (b) a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (c) the singular includes the plural and vice versa;
- (d) the word "person" includes a firm, a body corporate, an unincorporated association or an authority;
- (e) a reference to a person includes a reference to the person's executors, administrators, successors, substitutes (including, without limitation, persons taking by novation) and assigns;
- (f) an agreement, representation or warranty in favour of two or more persons is for the benefit of them jointly and severally;
- (g) an agreement, representation or warranty on the part of two or more persons binds them jointly and severally;

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- (h) a reference to any thing (including, without limitation, any amount) is a reference to the whole and each part of it and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;
- (i) "include" or "including" when introducing a list of items does not limit the meaning of the words to which the list relates to those items or to items of a similar kind;
- (j) if a Party is prohibited from doing anything, it is also prohibited from:
 - (i) allowing or causing it to be done; and
 - (ii) doing or omitting to do anything which results in it happening;
- (k) a reference to a statute, ordinance, code or law includes a statute, ordinance code or law of the Commonwealth of Australia;
- (l) a reference to a body, whether statutory or not which ceases to exist or whose powers or functions are transferred to another body is a reference to the body which replaces it or which substantially succeeds to its power or functions;
- (m) no rule of construction applies to the disadvantage of a Party because that Party was responsible for the preparation of this Agreement;
- (n) any capitalised term used, but not defined in this Agreement, will have the meaning ascribed to it under, and by virtue of, the Act; and
- (o) the Schedules and Exhibits form part of this Agreement.

5. Development Contribution to be made under this Agreement

The Developer will provide, or procure the provision of, the Development Contribution (in Schedule 2) (following the Developer having undertaken/complied with the RMS Works and Requirements) by following the Development Procedures (in Schedule 3) in accordance with the Development Program (in Schedule 4).

6. Application of the Development Contribution

The Developer will provide, or procure the provision of, the Development Contribution (in Schedule 2) at the time or times and in accordance with and in the manner set out in the Development Contribution Schedule (in Schedule 2) by following the Development Procedures (in Schedule 3) in accordance with the Development Program (in Schedule 4).

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7. Application of s7.11, s7.12 and s7.24 of the Act to the Proposed Development

The application of sections 7.11, 7.12 and 7.24 of the Act are not excluded.

8. Registration of this Agreement

This Agreement is proposed to be registered in accordance with s7.6 of the Act as soon as possible after the date of this Agreement.

9. Review of Agreement

The Parties may agree to review this Agreement. Any review or modification will be conducted in the circumstances and in the manner determined by the Parties, subject to the provisions of the Act. Any agreed amendment of this Agreement will:

- (a) be evidenced in writing; and
- (b) accurately record the agreement of the parties.

10. Dispute resolution

10.1 Notice of Dispute

If a party claims that a dispute has arisen under this Agreement (Claimant), it must give written notice to the other party (Respondent) stating the matters in dispute and designating as its representative a person to negotiate the dispute (Claim Notice). No party may start court proceedings (except for proceedings seeking interlocutory relief) in respect of a dispute unless it has first complied with this clause 10.

10.2 Response to Notice

Within 10 business days of receiving the Claim Notice, the Respondent must notify the Claimant of its representative to negotiate the dispute.

10.3 Negotiation

The nominated representative must:

- (1) meet to discuss the matter in good faith within 5 business days after service by the Respondent of notice of its representative;
- (2) use reasonable endeavours to settle or resolve the dispute within 15 business days after they have met.

10.4 Further Notice if Not Settled

If the dispute is not resolved within 15 business days after the nominated representatives have met, either party may give to the other a written notice calling for determination of the dispute (Dispute Notice) by mediation under clause 10.5 or by expert determination under clause 10.6.

10.5 Mediation

If a party gives a Dispute Notice calling for the dispute to be mediated:

- (1) the parties must agree to the terms of reference of the mediation within 5 business days of the receipt of the Dispute Notice (the terms shall

- include a requirement that the mediation rules of the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply);
- (2) the Mediator will be agreed between the parties, or failing agreement within 5 business days of receipt of the Dispute Notice, either party may request the President of the Institute of Arbitrators and Mediators Australia (NSW Chapter) to appoint a mediator;
 - (3) the Mediator appointed pursuant to this clause 10.5 must:
 - (a) have reasonable qualifications and practical experience in the area of the dispute; and
 - (b) have no interest or duty which conflicts or may conflict with his function as mediator, he being required to fully disclose any such interest or duty before his appointment;
 - (4) the Mediator shall be required to undertake to keep confidential all matters coming to his knowledge by reason of his appointment and performance of his duties;
 - (5) the parties must within 5 business days of receipt of the Dispute Notice notify each other of their representatives who will be involved in the mediation;
 - (6) the parties agree to be bound by a mediation settlement and may only initiate judicial proceedings in respect of a dispute which is the subject of a mediation settlement for the purpose of enforcing that mediation settlement;
 - (7) in relation to costs and expenses:
 - (a) each party will bear their own professional and expert costs incurred in connection with the mediation; and
 - (b) the costs of the Mediator will be shared equally by the parties unless the Mediator determines a party has engaged in vexatious or unconscionable behaviour in which case the Mediator may require the full costs of the mediation to be borne by that party.

10.6 Expert Determination

If the dispute is not resolved under clause 10.3 or 10.5, the dispute may, by agreement between the parties, both acting reasonably having regard to the nature of the dispute, be resolved by expert determination, in which event:

- (1) the dispute must be determined by an independent expert in the relevant field:
 - (a) agreed upon and appointed jointly by Council and the Developer;
or
 - (b) in the event that no agreement is reached or appointment made within 30 business days, appointed on application of a party by the then current President of the Law Society of New South Wales;

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- (2) the expert must be appointed in writing and the terms of appointment must not be inconsistent with this clause;
- (3) the determination of the dispute by such expert will be made as an expert and not as an arbitrator and will be in writing and contain the reasons for the determination;
- (4) the expert will determine the rules for the conduct of the process but must conduct the process in accordance with the rules of natural justice;
- (5) each party will bear its own costs in connection with the process and the determination by the expert together with an equal proportion of the expert's fees and costs; and
- (6) any determination made by an expert pursuant to this clause is final and binding upon the parties except where the determination is in respect of, or relates to, termination or purported termination of this agreement by any party, in which event the expert is deemed to be giving a non-binding appraisal and any party may commence litigation in relation to the dispute if it has not been resolved within 20 business days of the expert giving his or her decision.

10.7 Litigation

If the dispute is not finally resolved in accordance with this clause 10, either party is at liberty to litigate the dispute.

10.8 Continue to perform obligations

Each party must continue to perform its obligations under this Agreement, notwithstanding the existence of a dispute.

11. Security and enforcement

11.1 Nothing in this Agreement prevents Council from exercising any function under the Act or any other Act or law relating to the enforcement of any aspect of this Agreement (including the breach of this Agreement by the Developer) or any matter to which this Agreement relates.

11.2 Until such time as the Development Contribution has been delivered in full the Developer must:

- a) notify Council in writing of the name and contact details of any certifying authority to which it has applied for any certificate under the Act at the same time that such application is made;
- b) at the time it lodges any application for a certificate under the Act notify the certifying authority in writing of the existence and terms of this Agreement.

11.3 The Developer acknowledges and agrees that the Land is charged as security for Council's interests under this Agreement and Council has a caveatable interest in the Land from the date of Development Consent and shall be entitled to lodge and maintain a caveat on the title to the Land notifying Council's interest created by this Agreement.

- 11.4 The Developer will upon execution of this Agreement deliver to Council a form of written authority as required by Council which recites the consent to caveat signed by the Developer and acknowledging Council's interest created by this Agreement together with a cheque in favour of LRS NSW for the registration fee in respect to lodgement of the caveat.
- 11.5 Council will provide written consent to the Developer to enable the Land to be mortgaged provided that the mortgagee acknowledges Council's interest in the Land under this Agreement and agrees to the registration of this Agreement in accordance with its terms.
- 11.6 Upon payment/provision of the Development Contribution to Council or surrender of the Development Consent for the Development (but only if such surrender is prior to the carrying out of any works), the Developer will be entitled to withdrawal of the caveat and return of the Bank Guarantee.
- 11.7 In addition to the above, the Developer must provide the Security Arrangements as set out in Schedule 6.

12. Notices

- 12.1 Any notice, consent, information, application or request that must or may be given or made to a Party under this Agreement is only given or made if it is in writing and sent in one of the following ways:
- (a) Delivered or posted to that Party at its address set out below.
 - (b) Faxed to that Party at its fax number set out below.
 - (c) Emailed to that Party at its email address set out below.

Council

Address: Civic Centre, 725 Pittwater Road, Dee Why NSW 2099

Fax: (02) 9971 4522

Email: council@northernbeaches.nsw.gov.au

Attention: General Manager

Developer

Address: Warringah Road Development Pty Ltd
Level 2, 39 Hume Street
Crows Nest NSW 2065

Email: steve@lodestonehq.com.au

Attention: Steve Schlederer

- 12.2 If a Party gives the other Party 3 business days' notice of a change of its address or fax number, any notice, consent, information, application or

(12)

request is only given or made by that other Party if it is delivered, posted or faxed to the latest address or fax number.

12.3 Any notice, consent, information, application or request is to be treated as given or made at the following time:

- (a) If it is delivered, when it is left at the relevant address.
- (b) If it is sent by post, 2 business days after it is posted.
- (c) If it is sent by fax, as soon as the sender receives from the sender's fax machine a report of an error free transmission to the correct fax number.

12.4 If any notice, consent, information, application or request is delivered, or an error free transmission report in relation to it is received, on a day that is not a business day, or if on a business day, after 5pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next business day.

13. Approvals and Consent

Except as otherwise set out in this Agreement, and subject to any statutory obligations, a Party may give or withhold an approval or consent to be given under this Agreement in that Party's absolute discretion and subject to any conditions determined by the Party. A Party is not obliged to give its reasons for giving or withholding consent or for giving consent subject to conditions.

14. Assignment and dealings

Until the Development Contribution is delivered in full, the Developer cannot sell, transfer, assign, novate, charge, encumber or otherwise deal with the Land or attempt or purport to do so unless the Developer:

- (a) gives Council no less than ten (10) Business Days' notice in writing of the proposed sale, transfer, assignment, novation, charge, encumbrance or other dealing with its rights in respect of the Land; and
- (b) procures that any buyer, transferee, assignee or novatee promptly executes an Agreement in favour of Council whereby the buyer, transferee, assignee or novatee becomes contractually bound with Council to perform the Developer's obligations under this Agreement.

15. Costs

Council's Costs of and incidental to the preparation and execution of this Agreement and any related documents and registration of same shall be borne by the Developer.

16. Entire agreement

This Agreement contains everything to which the Parties have agreed in relation to the matters it deals with. No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Agreement was executed, except as permitted by law.

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17. Further Acts

Each Party must promptly execute all documents and do all things that another Party from time to time reasonably requests to affect, perfect or complete this Agreement and all transactions incidental to it.

18. Governing Law and Jurisdiction

This Agreement is governed by the law of New South Wales. The Parties submit to the non-exclusive jurisdiction of its courts and courts of appeal from them. The Parties will not object to the exercise of jurisdiction by those courts on any basis.

19. Joint and individual liability and benefits

Except as otherwise set out in this Agreement, any agreement, covenant, representation or warranty under this Agreement by 2 or more persons binds them jointly and each of them individually, and any benefit in favour of 2 or more persons is for the benefit of them jointly and each of them individually.

20. No fetter

Nothing in this Agreement shall be construed as requiring Council to do anything that would cause it to be in breach of any of its obligations at law, and without limitation, nothing shall be construed as limiting or fettering in any way the exercise of any statutory discretion or duty.

21. Representations and warranties

The Parties represent and warrant that they have power to enter into this Agreement and comply with their obligations under the Agreement and that entry into this Agreement will not result in the breach of any law.

22. Severability

If a clause or part of a clause of this Agreement can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way. If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this Agreement, but the rest of this Agreement is not affected.

23. Modification

No modification of this Agreement will be of any force or effect unless it is in writing and signed by the Parties to this Agreement.

24. Waiver

- (a) The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this Agreement, does not amount to a waiver of any obligation of, or a breach of obligation by, another Party.
- (b) A waiver by a Party is only effective if it is in writing.

- (c) A written waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given. It is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.

25. GST

- 25.1 Unless otherwise indicated, all amounts payable by one party to the other party in relation to a supply under this Agreement have been calculated exclusive of any GST which may be imposed on the supply.
- 25.2 If any supply made under this Agreement is, or becomes, subject to GST, the party to whom the supply is made ("Recipient") must pay to the party making the supply ("Supplier"), as consideration, in addition to any consideration payable or to be provided elsewhere in this Agreement, subject to issuing a valid tax invoice under the relevant legislation relating to GST (Valid Tax Invoice), an additional amount on account of GST, such amount to be calculated by multiplying the consideration by the applicable rate of GST.
- 25.3 Any amount in respect of GST payable under clause 25.2 must be paid to the Supplier immediately on receipt of the Valid Tax Invoice.
- 25.4 If any party is required to reimburse or indemnify the other party for a cost or expense ("Cost") incurred by the other party, the amount of that Cost for the purpose of this Agreement is the amount of the Cost incurred, less the amount of any credit for, or refund of, GST, which the party incurring the Cost is entitled to claim in respect of the Cost.
- 25.5 If GST is linked with the abolition or reduction of other taxes and charges, all amounts payable by the Recipient to the Supplier under this Agreement (excluding GST) must be reduced by the same proportion as the actual total costs of the Supplier (excluding GST) are reduced either directly as a result of the abolition or reduction of other taxes and charges payable by the Supplier or indirectly by way of any reduction in prices (excluding GST) charged to the Supplier.

26. Explanatory Note

The Explanatory Note must not be used to assist in construing this Agreement.

Schedule 1 – Section 7.4 Requirements

The Parties acknowledge and agree that the table set out below provides for certain terms, conditions and procedures to ensure that the planning agreement complies with the Act.

REQUIREMENT UNDER THE ACT	THIS PLANNING AGREEMENT
Planning instrument and/or development application - (Section 7.4(1))	
The Developer has:	
(a) sought a change to an environmental planning instrument.	(a) No;
(b) made, or proposes to make, a Development Application.	(b) Yes, for the Development;
(c) entered into an agreement with, or is otherwise associated with, a person, to whom paragraph (a) or (b) applies.	(c) Not applicable.
Description of land to which this Agreement applies - (Section 7.4(3)(a))	The Land.
Description of change to the environmental planning instrument to which this Agreement applies - (Section 7.4(3)(b)(i))	Not applicable.
Description of the development to which this Agreement applies - (Section 7.4(3)(b)(ii))	The Development.
Description of the nature and extent of the provision to be made by the developer under the agreement, the time or times by which the provision is to be made and the manner by which the provision is to be made. (Section 7.4(3)(c))	See Schedules 3, 4 & 5.
Applicability of section 7.11 of the Act - (Section 7.4(3)(d))	The application of section 7.11 of the Act to the Development is not excluded.
Applicability of section 7.12 of the Act - (Section 7.4(3)(d))	The application of section 7.12 of the Act to the Development is not excluded.
Applicability of section 7.24 of the Act - (Section 7.4(3)(d))	The application of section 7.24 of the Act to the Development is not excluded.

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Consideration of benefits if under this Agreement section 7.11 applies - (Section 7.4(3)(e)) Not applicable.

Mechanism for Dispute resolution - (Section 7.4(3)(f)) See clause 10

Enforcement of this Agreement – (Section 7.4(3)(g)) See clause 11

No obligation to grant consent or exercise functions – (Section 7.4(9)) See clause 13

Schedule 2 – Development Contribution Schedule

1. Development Contributions

The Developer undertakes to make the following Development Contribution:

Column 1	Column 2
Development Contribution	Intended use
The provision of the Dedication to the Council including having undertaken/ complied with the RMS Works and Requirements in accordance with this Agreement.	Public Road.

Schedule 3 – Development Procedures

- 1.1 Unless it has already done so, as soon as practicable after entering into this Agreement, the Developer shall:
- (a) lodge a Subdivision Application or if required by Council a Plan of Road Dedication, with Council for approval, for the purposes of the Dedication; and
 - (b) lodge the Modification Application
- 1.2 The Council must, if it is the consent authority and as necessary, process the Subdivision Application and Modification Application (as the case may be), as proposed by clause 1.1 of this schedule, in accordance with the Act and in accordance with its obligations as a Local Government authority, paying specific regard to clauses 13 and 20 of this Agreement. If a Plan of Road Dedication is required by Council in lieu of a Subdivision Application and Transfer of the Road Dedication Area, it must promptly advise the Developer (acting reasonably) in writing whether it approves such a plan or if not it must advise of any amendments that it seeks to be made to the plan to make it acceptable. .
- 1.3 On receipt of all necessary approvals/ consents under clause 1.2 for the purposes of facilitating the Dedication:
- (a) the Developer must take all necessary and reasonable steps so as to:-
 - (i) procure the registration of a subdivision of the Land so as to sever the Road Dedication Area from it; or
 - (ii) register the Plan of Road Dedication;
 - (b) upon any subdivision to create a separate Lot referred to in clause 1.3(a)(i) occurring (and any separate titles issuing), the Developer and Council must do all things necessary to facilitate registration of a transfer, including within the PEXA on line forum (free from stamp duty) in respect of the Road Dedication Area and if available, procure the Certificate of Title for the Road Dedication Area or do all things necessary to facilitate registration of a Plan of Road Dedication referred to in clause 1.3(a)(ii) prior to the Development Contribution Date;
 - (c) Carry out the RMS Works and Requirements
- 1.4 The Council and the Developer must do all things necessary and reasonably required so as to register the Plan of Road Dedication (as the case may be).

Schedule 4 – Development Program

- 1.1 The Developer shall deliver the Development Contribution by either:
- (a) Effecting a subdivision to facilitate the transfer of the Road Dedication Land by way of Transfer to Council by:
 - (i) procuring the registration of a subdivision of the Land so as to sever the Road Dedication Area from it;
 - (ii) upon the subdivision referred to in clause 1.1(a)(i) occurring (and separate titles issuing), the Developer must provide to the Council a Transfer in registrable form (but not stamped for stamp duty) in respect of the Road Dedication Area or do all things necessary on the PEXA forum to facilitate registration of the Transfer to Council and the Certificate of Title for the Road Dedication Area(if available); and
 - (iii) the Council and Developer must take all steps necessary to then procure the registration of that transfer, effecting the Dedication of the Road Dedication Area as a public road by the Development Contribution Date, or if required by Council in lieu of 1.1(a); or
- procuring the registration of a Plan of Road Dedication approved by Council ,
by the Development Contribution Date.
- 1.2 The Development Contribution shall be delivered to Council in accordance with this Agreement, once the RMS Works and Requirements have been carried out by the Developer:
- (a) at its cost in accordance with the RMS Works and Requirements; and
 - (b) to the satisfaction of both the Council and RMS,
- by the Development Contribution Date.

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Schedule 5 – Release and Discharge Terms

The Council agrees:

- (a) that upon the Developer complying with its obligations under this Agreement including undertaken/complied with the RMS Works and Requirements and delivery by the Development Contribution Date of the Development Contribution as set out in Schedule 4, the Developer would have fully satisfied and discharged its obligations under this Agreement; and
- (b) if so requested by the Developer, to provide to the Developer (or to any other person authorised to act on her behalf) a letter within 30 Business Days of receipt of such a request, prepared on the Council's letterhead, confirming the Council's assessment that the Developer has fully discharged its obligations under this Agreement; and
- (c) Clause (a) has effect whether or not the Council gives the letter to the Developer under clause (b); and
- (d) Upon the event in (a) occurring, it will return the Bank Guarantee and withdraw any caveat it has lodged over the Land.

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Schedule 6 – Security Arrangements

- 1.1 Upon execution of this Agreement the Developer must provide to the Council:
- (a) a Bank Guarantee in the sum of \$70,000.00, such Bank Guarantee not to have an expiry date that is less than 5 years from the issue date; and
 - (b) if required, a signed transfer in registrable form at the LPI NSW (but not stamped for stamp duty) in respect of the Dedication Area.
- 1.2 The Council will hold the Bank Guarantee (and transfer referred to in 1.1(b)) pending completion by the Developer of the RMS Works and Requirements in accordance with this Agreement and provision of the Dedication. The Council, must, thereafter return the Bank Guarantee and remove any caveat lodged over the Land.
- 1.3 No later than 4 years from the date the Bank Guarantee is issued, including any replacement Bank Guarantee, the Developer must obtain a replacement Bank Guarantee in the sum of \$70,000.00, such replacement Bank Guarantee not to have an expiry date that is less than 5 years from the issue date.
- 1.4 In the event this Agreement is terminated, or the Development Consent is surrendered in accordance with clause 11.6, the Council must return the Bank Guarantee and the Transfer to the Developer in accordance with clause 3.2 and remove any caveat lodged over the Land.

EXPLANATORY NOTE

Planning Agreement

Between

Warringah Road Developments Pty Ltd

&

Northern Beaches Council

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Exhibit A - Explanatory Note

Planning Agreement – Dedication of land at Warringah Road for public road

The purpose of this Explanatory Note is to provide a plain English summary to support the notification of a draft Planning Agreement (the “**Planning Agreement**”), under Section 7.4 of the *Environmental Planning and Assessment Act 1979* (the “**EPA Act**”), for the granting of a development consent (the “**Consent**”) involving the following:

- (a) the redevelopment of the Land by the construction of a centre based childcare facility for a maximum of 146 children; and
- (b) the dedication of land to the Council as a public road and carrying out of associated road and cycle way works,

(all known as the “**Proposed Development**”).

This explanatory note has been prepared jointly between the parties as required by clause 25E of the *Environmental Planning and Assessment Regulation 2000*.

1. Parties to the Planning Agreement

The Parties to the Agreement are Northern Beaches Council (**Council**) and Warringah Road Developments Pty Limited (**Developer**).

The Developer is the developer and owner of the land described in section 2 below and has made an offer to the Council to enter into the Planning Agreement in conjunction with the Proposed Development and the Consent, for:

- (a) the dedication of part of the Land (namely a strip of land of at least 3.5m in width located on the northern boundary of the Land) (called the **Dedication Area**) to the relevant Roads Authority; and
- (b) the carrying out of associated road and cycleway works to the Dedication Area,

in lieu of Council having to pay for it (and the associated road works) so as to enable Warringah Road to be widened and provide an appropriate and safe trafficable public road. The provision of the Dedication Area (and associated road and cycle way works) is to be at no cost to the Council and free from all encumbrances.

2. Description of the Subject Land

The land to which this Planning Agreement applies is described as follows:

- Lot 3 in DP 25050;
- Lot 2 in DP 25050; and

(24)

- Lot 1 in DP 25050,

known as 723-727 Warringah Road, Forestville.

3. Description of Proposed Change to Environmental Planning Instrument

There is no change proposed to the *Warringah Local Environmental Plan 2011*.

4. Summary of Objectives, Nature and Effect of this Planning Agreement

The Planning Agreement will assist Council in achieving its objectives in providing a material public benefit to users of Warringah Road and those residents adjoining the Development.

The objective of the Planning Agreement is to ensure that the Proposed Development may proceed by the implementation of the Dedication and carrying out of the associated road and cycle way works (at no cost to the Council) whilst ensuring that Warringah Road remains an appropriate and trafficable public road under the care and control of the relevant Roads Authority for the benefit of current and future generations.

The Planning Agreement meets the current and future demands created by the Proposed Development for new public infrastructure, amenities and services both by the provision of the Dedication Area and the carrying out of the associated road works.

The Planning Agreement is consistent with the Council's transport vision in that:

- it facilitates the freedom to choose between different modes of transport to the Proposed Development
- it provides a safe road network, and specifically, safe entry and exits from the proposed Development
- it improves the efficiency of the road/transport network but provision of deceleration and acceleration lanes
- it integrates the Proposed Development with the existing road network
- it facilitates sustainable development by providing the option of pick up and drop off of children via the transport network
- it effectively provides funding to the improvement of Warringah Road without adversely impacting on Council's revenue bottom line
- it links Forestville with the Dee Why to Chatswood public transport corridor
- it will assist in creating extra jobs on the Northern Beaches

The Planning Agreement is an enforceable arrangement between Council and the Developer under the EPA Act. The Planning Agreement requires the Developer to make a Development Contribution and comply with certain requirements including registration of the Planning Agreement; provision of a Bank Guarantee and Caveat upon/following execution of the Agreement pending delivery of the Development Contribution.

The Planning Agreement also contains provisions as to dispute resolution and

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does not exclude application of s7.11, s7.12 or s7.24 of the EPA Act. No Occupation Certificate for the Development is to issue pending delivery of the Development Contribution.

5. Timing of delivery of the public community benefit

The dedication of the public benefit, namely the dedication of the Dedication Area (and consequent carrying out of the associated road and cycle way works – all at no cost to the Council), will occur prior to the issue of an occupation certificate for the Proposed Development. It is anticipated that the Dedication will occur prior to the close of 2021. Importantly, the Dedication will have no ongoing or recurring costs for the Council.

6. Assessment of the Merits of this Planning Agreement

(a) The Planning Purposes Served by this Planning Agreement

In accordance with Section 7.4(2) of the EPA Act 1979, this Planning Agreement promotes the following public purpose;

- *the provision of (or the recoupmnt of the cost of providing) public amenities or public services*

The parties have assessed this Planning Agreement and state that the provisions of this Planning Agreement, in particular the Proposed Development, provide a reasonable means of achieving the public purposes set out above by reason that the Dedication Area (and works within it) will be vested under the care and control of the relevant Roads Authority at the Developers sole cost.

In addition, both the Planning Agreement and the Consent impose obligations upon the Developer to provide bonds (and or carry out rectification works) to make good any damaged public infrastructure when carrying out the Proposed Development. This ensure that Council will have no out of pocket expenses either in acquiring the land or in the physical works themselves.

(b) How this Planning Agreement Promotes the Objects of the Environmental Planning and Assessment Act 1979

In accordance with the EPA Act 1979, this Planning Agreement and the Proposed Development promotes its intent to encourage;

- (ii) *the promotion and co-ordination of the orderly and economic use and development of the Land; and*
- (v) *the provision and co-ordination of community services and facilities; and*

The Planning Agreement achieves these Objects by requiring the Developer to make the dedication of the Dedication Area which will enable Warringah Road to

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be widened and the area to be controlled by the relevant Roads Authority as a public road.

By providing the dedication of land the Planning Agreement will result in:

- promotion of the social and economic welfare of the community and a better environment;
- promotion and co-ordination of the orderly and economic use and development of land (a better trafficable public road and provision of long day care facilities); and
- provision and co-ordination of community services and facilities (being a public road) as well as a long day care centre.

(c) How this Planning Agreement Promotes the Public Interest

This Planning Agreement's intent is to promote the Public Interest through the acquisition of land (and provision of associated road and cycle way works) for public purposes to the relevant Roads Authority without the relevant Roads Authority having to pay for the land or works. This in turn promotes further Public Interest by ensuring that the scarce and valuable resources of the relevant Roads Authority (and State government at large) are maintained and preserved for the betterment and enjoyment of the community at large.

(d) How this Planning Agreement Promotes one or more of the elements of Council's Charter under section 8 of the *Local Government Act 1993*

This Planning Agreement promotes the following elements of the Council's Charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate facilities for the community and to ensure that those facilities are managed efficiently and effectively; and
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development

This Planning Agreement promotes the above elements of the Council's Charter by providing an appropriate and trafficable public road and cycle way within the Council's local government area under the care and control of the relevant Roads Authority for the benefit of current and future generations at no cost.

(e) The Impact of this Planning Agreement on the Public or any Section of the Public

The growing population of Warringah, and the Northern Beaches local government area requires public roads – particularly those that are both appropriate and safe. This Planning Agreement provides the relevant Roads Authority with land which

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will be dedicated to the relevant Roads Authority for use as a public road. As a public road, the Dedication Area will be available to all road users to use. The fact that that dedication (and associated road and cycle way works) is at no cost to the Council is a significant positive impact on the public as it frees up funds that might otherwise have been earmarked for the road upgrade works or cycle way works that are proposed as part of this Planning Agreement.

(f) Identify whether the Planning Agreement conforms with Council's capital works program (if any)" CI 25E(2)(f)

The Planning Agreement is not inconsistent with Council's Capital Works program.

State whether the agreement, amendment or revocation specifies that certain requirements of the agreement must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued CI 25E(2)(g)

The Planning Agreement includes a provision that the Dedication of the Dedication Area must be complied with before an occupation certificate is issued.

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Executed by Warringah Road)
Development Pty Ltd ACN 602 140)
634 in accordance with s.127)
Corporations Act

Secretary/Director

Director

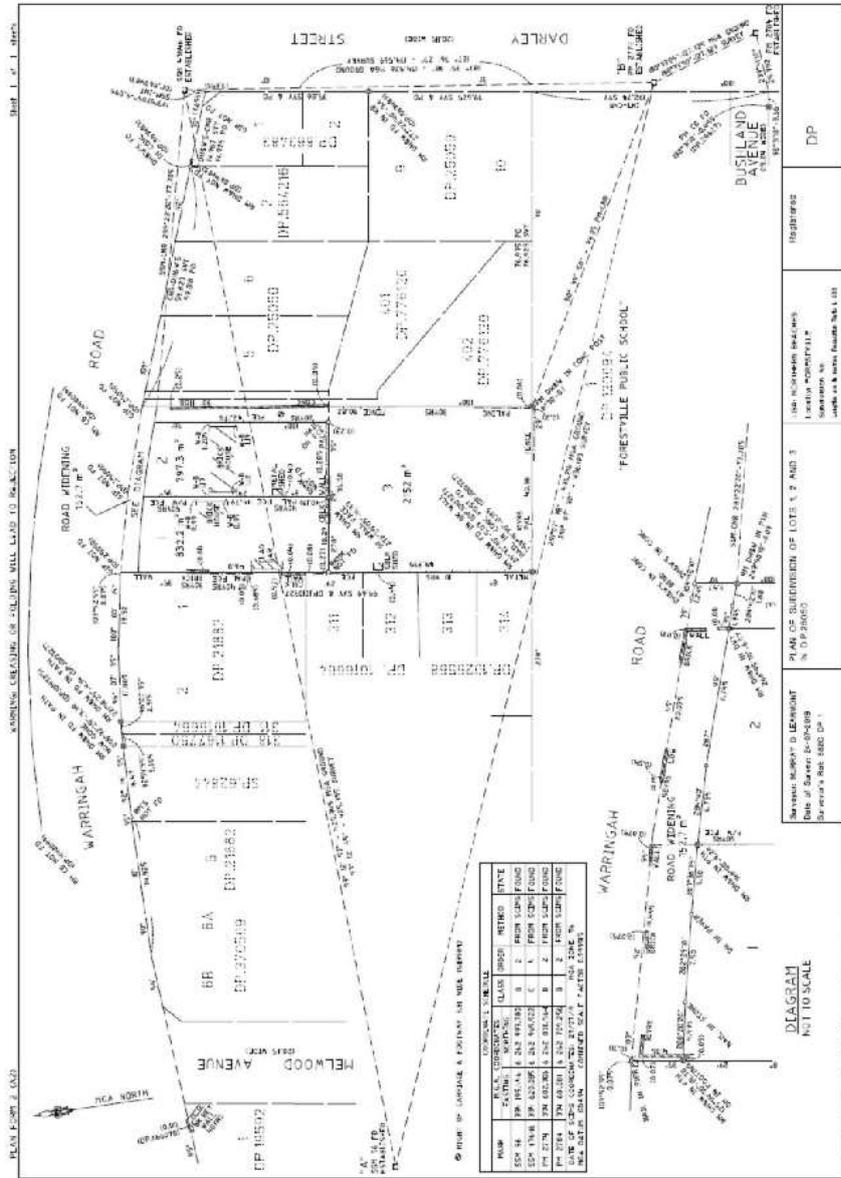
Name of Witness (print)

Name of Director (print)

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Attachment "A" – plan of Road Dedication Area



Attachment "B" – Plan of

RMS Works and Requirements

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Attachment "C" – RMS letter to Council and subsequent email correspondence

 <p>Transport Roads & Maritime Services</p>	
<p>5 June 2018</p> <p>Our Reference: SYD18/00766 (A22498000) Council Ref: DA 2018/0697</p> <p>The General Manager Northern Beaches Council 725 Pittwater Road DEE WHY NSW 2099</p> <p>Attention: Nick England</p> <p>Dear Sir/Madam,</p> <p>PROPOSED CHILD CARE CENTRE DEVELOPMENT 727 WARRINGAH ROAD, FORESTVILLE</p> <p>Reference is made to Council's letter dated 11 May 2018, regarding the abovementioned Application which was referred to Roads and Maritime Services (Roads and Maritime) for concurrence under Section 138 of the <i>Roads Act, 1993</i>.</p> <p>Roads and Maritime has reviewed the submitted application and notes that the development proposal include removal of redundant driveway and construction of a deceleration lane into the site and restricts vehicle movements to left in and left out only which is appropriately separated by a median. Therefore Roads and Maritime would provide concurrence under Section 138 of the <i>Roads Act 1993</i> for removal of the redundant driveway and for the proposed deceleration lane subject to the following conditions being included in any consent issued by Council:</p> <ol style="list-style-type: none">1. Roads and Maritime has previously vested a strip of land as road along the Warringah Road frontage of the subject property, as shown by grey colour on the attached Aerial –"X". <p>Therefore all buildings and structures, together with any improvements integral to the future use of the site are to be wholly within the freehold property (unlimited in height or depth), along the Warringah Road boundary.</p> <ol style="list-style-type: none">2. Any redundant driveways on Warringah Road should be replaced with kerb and gutter to match existing. The design and construction of the access into the site on Warringah Road shall be in accordance Roads and Maritime requirements. Details of these requirements should be obtained from Roads and Maritime Services, Manager Developer Works, State Wide Delivery, Parramatta (telephone 9598 7798). <p>Detailed design plans of the kerb and gutter are to be submitted to Roads and Maritime for approval prior to the issue of a Construction Certificate and commencement of any road works.</p> <p>A plan checking fee (amount to be advised) and lodgement of a performance bond may be required from the applicant prior to the release of the approved road design plans by Roads and Maritime.</p> <hr/> <p>Roads and Maritime Services</p> <hr/> <p>27-31 Argyle Street, Parramatta NSW 2150 www.rms.nsw.gov.au 13 22 13 PO BOX 973 Parramatta NSW 2150 </p>	

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3. The proposed deceleration lane and access into the site shall be designed to meet Roads and Maritime requirements, and endorsed by a suitably qualified practitioner. The design requirements shall be in accordance with AUSTRROADS and other Australian Codes of Practice. The certified copies of the civil design plans shall be submitted to Roads and Maritime for consideration and approval prior to the release of the Construction Certificate by the Principal Certifying Authority and commencement of road works.

The developer may be required to enter into a Works Authorisation Deed (WAD) for the abovementioned works. Please note that the WAD will need to be executed prior to Roads and Maritime assessment of the detailed civil design plans.

Roads and Maritime fees for administration, plan checking, civil works inspections and project management shall be paid by the developer prior to the commencement of works.

4. The proposed deceleration lane could be constructed within the existing road reserve subject to dedication of the same land (same length & same width) within the property for future deceleration lane (when needed). The land should be dedicated to Roads and Maritime and identified as a separate lot in the sub-division plan. All works to be carried out at no cost to the Roads and Maritime.
5. All vehicles are to enter and exit the site in a forward direction.
6. All vehicles are to be wholly contained on site before being required to stop.
7. Sight distances from the proposed vehicular crossing to vehicles on Warringah Road are to be in accordance with the Austroads 'Guide to Traffic Engineering Practice, Part 5: Intersections at Grade, Section 6.2 – Sight Distance' and AS 2890. Vegetation and landscaping / fencing must not hinder sight lines to and from the vehicular crossings to motorists, pedestrians and cyclists.
8. The developer is to submit design drawings and documents relating to the excavation of the site and support structures to Roads and Maritime for assessment, in accordance with Technical Direction GTD2012/001.

The developer is to submit all documentation at least six (6) weeks prior to commencement of construction and is to meet the full cost of the assessment by Roads and Maritime.

Details and any enquiries should be forwarded to Mr Suppiah Thillai at Suppiah.Thillai@rms.nsw.gov.au or Phone at 8849 2114.

If it is necessary to excavate below the level of the base of the footings of the adjoining roadways, the person acting on the consent shall ensure that the owner/s of the roadway is/are given at least seven (7) day notice of the intention to excavate below the base of the footings. The notice is to include complete details of the work.

9. Detailed design plans and hydraulic calculations of any changes to the stormwater drainage system in Warringah Road are to be submitted to Roads and Maritime for approval, prior to the commencement of any works.

Details and any enquiries should be forwarded to Mr Suppiah Thillai at Suppiah.Thillai@rms.nsw.gov.au or Phone at 8849 2114.

A plan checking fee will be payable and a performance bond may be required before Roads and Maritime approval is issued. With regard to the Civil Works requirement please contact the Roads and Maritime Project Engineer, External Works Ph: 8849 2114 or Fax: 8849 2766.

10. All demolition and construction vehicles are to be contained wholly within the site and vehicles must enter the site before stopping. A construction zone will not be permitted on Warringah Road.
11. A Road Occupancy Licence should be obtained from Transport Management Centre for any works that may impact on traffic flows on Warringah Road during construction activities.

Should you have any further inquiries in relation to this matter, please do not hesitate to contact Hans Pilly Mootanah on telephone 8849 2076 or by email at development.sydney@rms.nsw.gov.au.

Yours sincerely,



Ahsanul Amin
A/Senior Land Use Planner
Sydney Division – North West Precinct

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Ian Johnson

From: Pahee Rathan <Pahee.RATHAN@rms.nsw.gov.au>
Sent: Wednesday, 25 September 2019 9:21 AM
To: Ian Johnson
Cc: Lucy Motta
Subject: RE: 118188: Proposed Childcare Centre Development-727 Warringah Road Forestville- Your Reference SYD 18/00766 (A22498000)

Matter: 118188
Saved: -1

Dear Ian,

I refer to your email below in relation to Condition 4 of Roads and Maritime's letter dated 5 June 2018.

As per my discussion With Lucy Motta of your office, the land should be dedicated to Council as road. Hence, Roads and Maritime provide below the amended Condition 4:

"The proposed deceleration lane could be constructed within the existing road reserve subject to dedication of land (with same length and width) within the property for relocation of the deceleration lane (when needed). The land shall be dedicated to Council as public road and shall be identified as a separate lot in the sub-division plan. All works are to be carried out at no cost to Roads and Maritime."

I trust this information is of assistance.

Should you wish to discuss this matter further, please call me on the numbers below.

Regards
Pahee

Pahee Rathan
Senior Land Use Assessment Coordinator
North West Precinct | Greater Sydney Division
T 02 8648 2219 M 0417 248 510
www.rms.nsw.gov.au
Every journey matters

Roads and Maritime Services
27 Argyle Street Paramatta NSW 2150

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EXPLANATORY NOTE

Planning Agreement

Between

Warringah Road Developments Pty Ltd

&

Northern Beaches Council

Exhibit A - Explanatory Note

Planning Agreement – Dedication of land at Warringah Road for public road

The purpose of this Explanatory Note is to provide a plain English summary to support the notification of a draft Planning Agreement (the “**Planning Agreement**”), under Section 7.4 of the *Environmental Planning and Assessment Act 1979* (the “**EPA Act**”), for the granting of a development consent (the “**Consent**”) involving the following:

- (a) the redevelopment of the Land by the construction of a centre based childcare facility for a maximum of 146 children; and
- (b) the dedication of land to the Council as a public road and carrying out of associated road and cycle way works,

(all known as the “**Proposed Development**”).

This explanatory note has been prepared jointly between the parties as required by clause 25E of the *Environmental Planning and Assessment Regulation 2000*.

1. Parties to the Planning Agreement

The Parties to the Agreement are Northern Beaches Council (**Council**) and Warringah Road Developments Pty Limited (**Developer**).

The Developer is the developer and owner of the land described in section 2 below and has made an offer to the Council to enter into the Planning Agreement in conjunction with the Proposed Development and the Consent, for:

- (a) the dedication of part of the Land (namely a strip of land of at least 3.5m in width located on the northern boundary of the Land) (called the **Dedication Area**) to the relevant Roads Authority; and
- (b) the carrying out of associated road and cycleway works to the Dedication Area,

in lieu of Council having to pay for it (and the associated road works) so as to enable Warringah Road to be widened and provide an appropriate and safe trafficable public road. The provision of the Dedication Area (and associated road and cycle way works) is to be at no cost to the Council and free from all encumbrances.

2. Description of the Subject Land

The land to which this Planning Agreement applies is described as follows:

- Lot 3 in DP 25050;
- Lot 2 in DP 25050; and

- Lot 1 in DP 25050,

known as 723-727 Warringah Road, Forestville.

3. Description of Proposed Change to Environmental Planning Instrument

There is no change proposed to the *Warringah Local Environmental Plan 2011*.

4. Summary of Objectives, Nature and Effect of this Planning Agreement

The Planning Agreement will assist Council in achieving its objectives in providing a material public benefit to users of Warringah Road and those residents adjoining the Development.

The objective of the Planning Agreement is to ensure that the Proposed Development may proceed by the implementation of the Dedication and carrying out of the associated road and cycle way works (at no cost to the Council) whilst ensuring that Warringah Road remains an appropriate and trafficable public road under the care and control of the relevant Roads Authority for the benefit of current and future generations.

The Planning Agreement meets the current and future demands created by the Proposed Development for new public infrastructure, amenities and services both by the provision of the Dedication Area and the carrying out of the associated road works.

The Planning Agreement is consistent with the Council's transport vision in that:

- it facilitates the freedom to choose between different modes of transport to the Proposed Development
- it provides a safe road network, and specifically, safe entry and exits from the proposed Development
- it improves the efficiency of the road/transport network but provision of deceleration and acceleration lanes
- it integrates the Proposed Development with the existing road network
- it facilitates sustainable development by providing the option of pick up and drop off of children via the transport network
- it effectively provides funding to the improvement of Warringah Road without adversely impacting on Council's revenue bottom line
- it links Forestville with the Dee Why to Chatswood public transport corridor
- it will assist in creating extra jobs on the Northern Beaches

The Planning Agreement is an enforceable arrangement between Council and the Developer under the EPA Act. The Planning Agreement requires the Developer to make a Development Contribution and comply with certain requirements including registration of the Planning Agreement; provision of a Bank Guarantee and Caveat upon/following execution of the Agreement pending delivery of the Development Contribution.

The Planning Agreement also contains provisions as to dispute resolution and

does not exclude application of s7.11, s7.12 or s7.24 of the EPA Act. No Occupation Certificate for the Development is to issue pending delivery of the Development Contribution.

5. Timing of delivery of the public community benefit

The dedication of the public benefit, namely the dedication of the Dedication Area (and consequent carrying out of the associated road and cycle way works – all at no cost to the Council), will occur prior to the issue of an occupation certificate for the Proposed Development. It is anticipated that the Dedication will occur prior to the close of 2021. Importantly, the Dedication will have no ongoing or recurring costs for the Council.

6. Assessment of the Merits of this Planning Agreement

(a) The Planning Purposes Served by this Planning Agreement

In accordance with Section 7.4(2) of the EPA Act 1979, this Planning Agreement promotes the following public purpose;

- *the provision of (or the recoupmnt of the cost of providing) public amenities or public services*

The parties have assessed this Planning Agreement and state that the provisions of this Planning Agreement, in particular the Proposed Development, provide a reasonable means of achieving the public purposes set out above by reason that the Dedication Area (and works within it) will be vested under the care and control of the relevant Roads Authority at the Developers sole cost.

In addition, both the Planning Agreement and the Consent impose obligations upon the Developer to provide bonds (and or carry out rectification works) to make good any damaged public infrastructure when carrying out the Proposed Development. This ensure that Council will have no out of pocket expenses either in acquiring the land or in the physical works themselves.

(b) How this Planning Agreement Promotes the Objects of the *Environmental Planning and Assessment Act 1979*

In accordance with the EPA Act 1979, this Planning Agreement and the Proposed Development promotes its intent to encourage;

- (ii) *the promotion and co-ordination of the orderly and economic use and development of the Land; and*
- (v) *the provision and co-ordination of community services and facilities; and*

The Planning Agreement achieves these Objects by requiring the Developer to make the dedication of the Dedication Area which will enable Warringah Road to

be widened and the area to be controlled by the relevant Roads Authority as a public road.

By providing the dedication of land the Planning Agreement will result in:

- promotion of the social and economic welfare of the community and a better environment;
- promotion and co-ordination of the orderly and economic use and development of land (a better trafficable public road and provision of long day care facilities); and
- provision and co-ordination of community services and facilities (being a public road) as well as a long day care centre.

(c) How this Planning Agreement Promotes the Public Interest

This Planning Agreement's intent is to promote the Public Interest through the acquisition of land (and provision of associated road and cycle way works) for public purposes to the relevant Roads Authority without the relevant Roads Authority having to pay for the land or works. This in turn promotes further Public Interest by ensuring that the scarce and valuable resources of the relevant Roads Authority (and State government at large) are maintained and preserved for the betterment and enjoyment of the community at large.

(d) How this Planning Agreement Promotes one or more of the elements of Council's Charter under section 8 of the *Local Government Act 1993*

This Planning Agreement promotes the following elements of the Council's Charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate facilities for the community and to ensure that those facilities are managed efficiently and effectively; and
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development

This Planning Agreement promotes the above elements of the Council's Charter by providing an appropriate and trafficable public road and cycle way within the Council's local government area under the care and control of the relevant Roads Authority for the benefit of current and future generations at no cost.

(e) The Impact of this Planning Agreement on the Public or any Section of the Public

The growing population of Warringah, and the Northern Beaches local government area requires public roads – particularly those that are both appropriate and safe. This Planning Agreement provides the relevant Roads Authority with land which

will be dedicated to the relevant Roads Authority for use as a public road. As a public road, the Dedication Area will be available to all road users to use. The fact that that dedication (and associated road and cycle way works) is at no cost to the Council is a significant positive impact on the public as it frees up funds that might otherwise have been earmarked for the road upgrade works or cycle way works that are proposed as part of this Planning Agreement.

(f) Identify whether the Planning Agreement conforms with Council's capital works program (if any)" CI 25E(2)(f)

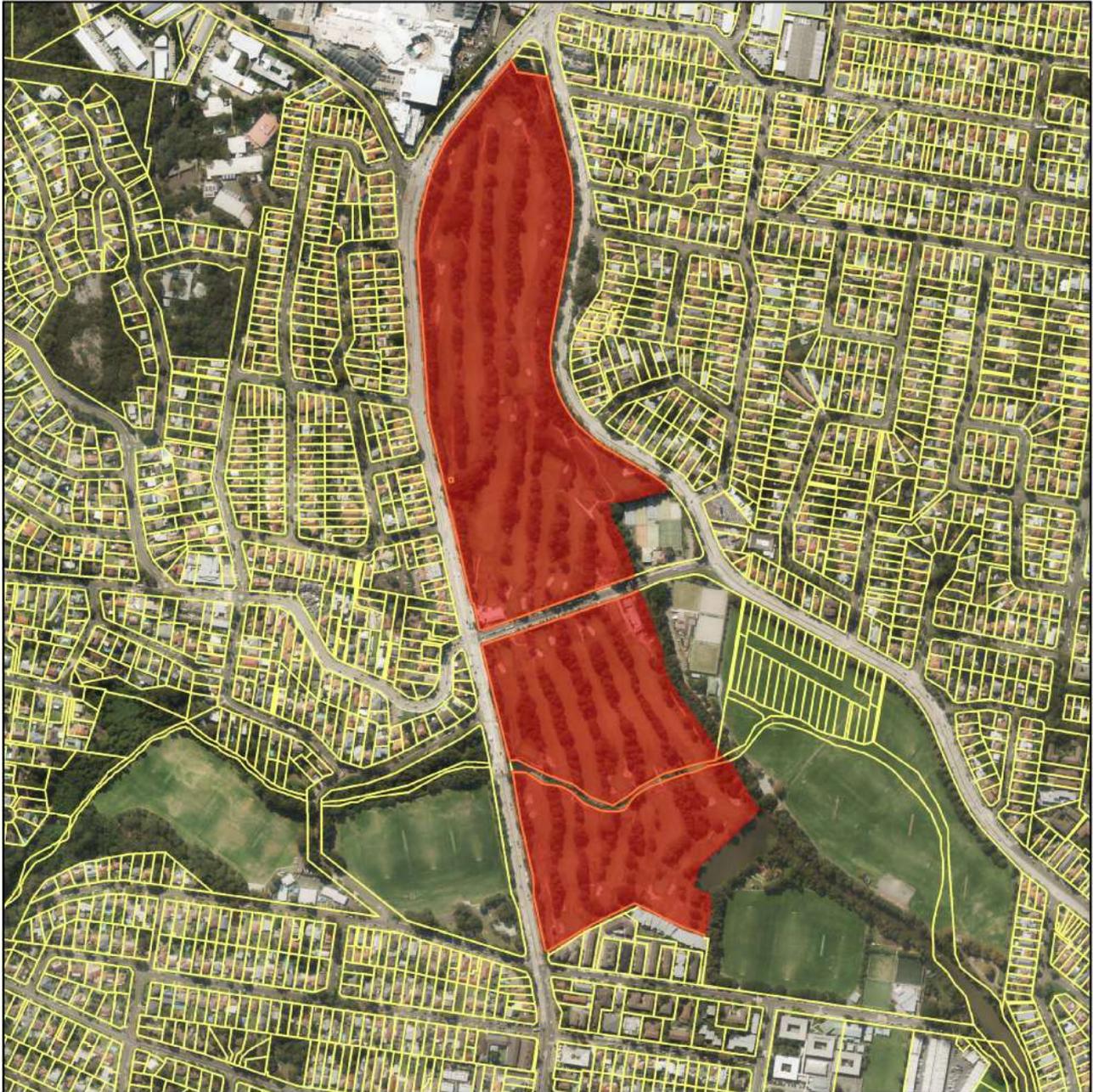
The Planning Agreement is not inconsistent with Council's Capital Works program.

State whether the agreement, amendment or revocation specifies that certain requirements of the agreement must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued CI 25E(2)(g)

The Planning Agreement includes a provision that the Dedication of the Dedication Area must be complied with before an occupation certificate is issued.

Notice of Proposed Lease Term Renewal Plan

Warringah Golf Club
Condamine Street, Manly Vale NSW 2093



Legend

- Proposed Lease Area
- Land Parcel Boundary



northern
beaches
council

Document Path: G:\GIS\ArcMap\Doc\Property\WarringahGolfClub_CondamineSt_ManlyVale.mxd

Scale (A4) - 1:8,000
GDA 94 MGA Zone 56



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WARRINGAH GOLF

The following is a summary of submissions that provided commentary.

Personal data such as names and mobile numbers has been removed from the following submissions summary. Submissions with Yes, No etc, without commentary have been detailed in the body of the report.

Do you support the proposed lease renewal for Warringah Golf Club?					Submission
Yes	Yes, with changes	No	Neutral	Prefer not to say	
		1			<i>At a time when there are massive demands on sporting fields in the local area and diminishing interest in the game of golf which is already incredibly well served on the northern beaches and surrounding areas this is a massive waste of a valuable piece of land which could be more appropriately used by a large number of people rather than the small number of golfers.</i>
		1			<i>There is a massive shortage of land for all other sports. Hockey has been particularly ignored and neglected on the Northern Beaches. Golfers have a multitude of courses on which to play, this land should be repurposed for other sports to establish a facility for their participants.</i>
1					<i>Long overdue for a valuable community organisation</i>
		1			<i>How about restoring the land to a wildlife reserve with a walking track so animals and ratepayers can enjoy a slice of nature, rather than handing it to the select few?</i>
1					<i>Warringah Golf club is a long established public facility well located to residential, holiday and commercial centres. The availability of such facilities is reducing as golf courses are increasing economic pressure to remain viable with some clubs closing or selling off all or part of their assets. The popular use of this course is strong testimony to its public utility.</i>
1					<i>This has previously been sent to community that was supported. The Warringah Golf Club is an integral part of the community supporting all demographics. I feel sorry for the club as this has been on - going for 10 yrs and need to make it happen. Should make it 50 years.</i>
1					<i>It is important to keep this amenity and green space in our area</i>
1					<i>Yes! It is a boon for senior golfers as it is fairly flat and reasonably priced.</i>
1					<i>It would be better if a 50 year lease was offered because this is a community-based club with ages ranging from juniors to 80/90 year olds!</i>
1					<i>Fully support the retention of the golf course. It provides recreation to all ages and abilities</i>
		1			<i>I think you should renew the lease for only 9 holes and use the other land to help other sports that always get neglected by this council. hockey never gets anything. you could make that land into a sporting hub for multiple sports such as hockey , netball , football , and have a multiple purpose indoor facility there as well. basketball, indoor soccer ,indoor hockey just to name a</i>

					few.
1					<i>I fully support the proposed lease renewal for Warringah Golf Club. Warringah golf course is a much valued community recreation asset. The Club and course caters for vulnerable members in our community as it financially accessible (making golf affordable for pensioners) and geographically flat and compact making it easier for those with a physical disability to play. It's value is reflected in it being one of the busiest public courses in Sydney. The course is also a valuable environmental asset as it provides a green built through a highly built up, suburban location. Pressure to convert the course (or part of it) for playing fields for other sports (with associated paved car parking no doubt) should be resisted at all costs. This lease should protect it for at least two more decades. Only suggestion is to make the lease for a longer period of time.</i>
1					<i>The course is well managed ,well maintained and an asset to the local area as it provides an outlet that can be utilised by all age groups and genders at reasonable cost.</i>
1					<i>Leave it as it is .. we need the green space</i>
1					<i>Warringah Golf course is a beautiful landscaped area used by golfers of all ages. It is essential to keep what grassed open areas that we have left. As a golfer I have enjoyed playing the course and my wife who accompanies me has enjoyed the flora and fauna as well as the walk.</i>
		1			<i>Given the close proximity to another golf club, excluding the community from such an enormous piece of green space is elitist and unnecessary. Can there not be a compromise to make the gold course smaller and allow some mixed use of the space for picnicking, walking etc?</i>
1					<i>Warringah Golf Course should be protected in perpetuity. Once any golf course in Sydney is gone, it will be gone for ever. The open green space is such a valuable community asset especially in the more densely developed southern areas of the Northern Beaches.</i>
		1			<i>It's too much public space dedicated to exclusive access for one small sporting club. It's not like other public parks that local ratepayers can access - the nature of golf makes this dangerous and impractical. Sydney is crying out for more public space, especially in these COVID19 times, so it seems outrageous and very short sighted from council that any one club would get this much public land when it is in such short supply.</i> <i>Does this lease allow for set times for public access for people to exercise or walk their dogs? Or do less than 500 golfers get exclusive rights?</i> <i>Surely as the area faces a transport crisis a separated cycle lane should be installed along Condamine Street, but once the golf club have this lease, we're locked into another 20 years of wasted opportunity for this public land.</i>

					<i>Another example of council ignoring the greater good and caving in to vocal boomers.</i>
1					<i>I approve the lease in it's current format. No mention is made of the proposed new Golf Club on the current tennis/futsal site. Why is this?</i>
		1			<i>We need more open space, football pitches and netball courts that service greater numbers of locals, not just a few golfers.</i>
1					<i>I believe it is extremely important to keep this golf course open for public use.</i>
1					<i>I I have been a member of the Warringah Golf Club for more than 20 years this club caters for all golfers being young and senior members they certainly give members young and old a lot of great enjoyment and exercise a gem of a place that needs to have many years of service to come. With a few improvements with pathways updated and suitable driveways and parking facilities to cater for golf carts and cars of members and a new golf club for the enjoyment of members to eat and enjoy a drink after they play their game of golf please make sure this club continues to service the members and their families for many years to come as possible.</i>
1					<i>I strongly support the renewal of the 20 year lease for the golf course. This action by Council is long overdue.</i>
		1			<i>At least some of this huge space should be a new dog park - current dog friendly parks on the beaches are massively overcrowded. I think all ratepayers should have access to this sort after space, not just a few old men playing golf.</i>
1					<i>An ideal golf course for the local community of all ages as it is relatively flat and as seen with Covid19 it is well used and popular because people can get out in fresh air and sunshine.</i>
1					<i>A fantastic local golf course that caters for members and general public alike.</i>
1					<i>As a long term resident I personally think a longer lease than 20 years with the benefit of a local club being built would better service the community. The golf club is surrounded by numerous green spaces and Manly dam is just up the road. The benefits of the combined club house with all current local facilities either closed (north Manly Bowling) or dilapidated (current golf club house or Calabria club) outweighs any opposition.</i>
		1			<i>As a member of the local community, I believe Warringah Golf Course is a valuable space for the local residents and visitors where members of all ages are able to come together to play golf which helps to boost their physical activity and has a good</i>

				<i>impact on the local economy.</i>
		1		<i>When open space is in short supply in urban Sydney, a tiny percentage of our population playing a game where you hit a ball 100's of metres and need huge areas of public land seems extravagant at best and down right wrong. Give this land back to the public.</i>
1				<i>I am a member of this Golf Club and this is an extremely popular and well-utilised sporting facility.</i>
		1		<i>I have four daughters who all play sport for Clubs located on the Northern Beaches. Hockey is one such sport and our training grounds are located in Turramurra, Pennant Hills & Ryde. Our Games are played in these suburbs in addition to Homebush & Lidcombe. We are the fourth largest Association in NSW and do not have a turf hockey complex at our disposal. Two fields would assist with further growth of the sport and support local families who choose this sport for their children. What other local sport, boasting the numbers that hockey have, are having to travel that far to train and play ? Why can't Warringah Golf Course be made into 9 holes and the remaining space by taken up by other Sports who are underrepresented on the beaches such as hockey. I am sure there are lots of others.</i> <i>I also have daughters who play netball. The costs to the Council of the Abbott Road Netball Courts is minimal given how many families use that complex. To see huge sums being spent on cricket beggars belief when our girls are playing on courts with cracks. Further, the indoor basketball court located at Curl Curl should be handed over to MWNA for redevelopment into their own complex. The fees being paid for indoor court hire by the MWNA is robbery, with venues like NBISC and PCYC charging exorbitant rates to a local sports association who does not have their own venue. Otherwise use the Warringah Gold Course to allocate a space to Netball for an indoor training facility.</i>
1				<i>Move forward with this ASAP. Council have wasted enough time and rate payers money with delays and mismanagement in regard to this. It's an obvious decision.</i>
1				<i>The Council's decision to renew the lease of the area called Warringah Golf Club is to be commended.</i> <i>The Golf Club, Golf Course and Teaching staff provide not only a strong community focused sporting operation but also, of equal importance, a genuine community hub of support for people of all ages.</i> <i>In addition, the history of offering value for money golf, tuition and facilities is a huge bonus to the Northern Beaches LGA</i>
1				<i>This public golf course offers a huge section of the public a well maintained even course that is fantastic for all ages it is easily accessible reasonably priced for both membership and public hire. During the present covid period it has been so busy which shows how necessary it is to have this public course available to all rate payers and members alike as well as out of area visitors. The Richards family have been at the helm for 80 years and look after the needs of everyone. Please ensure the lease and</i>

					<i>building plans are moving forward and put in place as soon as practicable . THANKYOU.</i>
1					<i>The course brings so much enjoyment for young and not so young, plus learners and skilled golfers. The course has been managed superbly over the years and continually look for improvements. The agonisingly delayed decisions by the council has confused everyone involved with the club and hopefully a successful outcome will prevail in favour of the club.</i>
1					<i>There will be a shortage of public golf courses in the area especially if the Balgowlah course is shut down. The course is also a greenspace and as such the council should ensure that all such spaces are kept in the council area</i>
		1			<i>I prefer the use of the area to be for more sports other than just golf.</i>
1					<i>I strongly support the renewal of the lease for twenty years to Warringah Golf Club. The administration of a golf club is never easy but with the uncertainty of whether the club will have access to the land required make it even harder. In these times especially it has been highlighted for the need for open spaces, especially golf courses. Being one of the outdoor activities available to people in these uncertain times has been vital. All golf courses have felt an additional demand on the times available for players to participate in the sport. Whether these are existing members or new members participating. It is well known how important sport & outdoor activities are to the mental health & general well-being of us all. I know of many residents in the Northern Beaches that have felt that being able to exercise has kept a little bit of normality in their day to day lives.</i>
1					<i>This is fantastic news! I have been living on the Northern Beaches for 20 years and started playing golf only 2 years ago. In that time I've learnt what a terrific golf course it is and more importantly I get to meet many golfers of all generations and all walks of life at Warringah Golf Club (WGC) and that for me is inspiring. The members of WGC are a great group of ladies and gents and to be able to connect through golf so close to home is unique. I understand that it's taken many people to come together to put this proposal forward on our behalf. I play golf at WGC twice a week and I practice on the course weekly because its nearby, openly supports the interests of all golfers and provides close to home activity. There seems to be something for everyone on the Northern Beaches and this is a brilliant chance to ensure that the WGC continues to be able to provide a well-coordinated sporting activity for the next 20 years. I have no doubt that with a new lease the WGC will ensure people come together like only sport can do and this is why I support the lease renewal for the next 20 years.</i>

					<i>The WGC provides a great service to the community as a whole.</i>
1					<i>A 20 year lease will allow the Club to plan ahead. The area is required to ensure 18 holes are available for those who choose to play golf. It is a public golf course and one of the most heavily used in the State. It provides a very attractive green space for non golfers to enjoy looking at .</i>
1					<i>The club has been there for over 80 years serving the community and not costing Council or its ratepayers for the upkeep of the land. Public golf courses are essential to allow all people access to this sport.</i>
1					<i>This lease must be renewed for the continued use of the golf course by members and the public. It is an important facility for many members of the community.</i>
1					<i>This golf course is a beautiful course I am currently a member of , I joined up 2 years ago and was soon made aware of the situation regarding the lease. I often play there with friends and work colleagues, it is always enjoyable and I think the staff of the club and the greenkeepers do a great job in maintaining it and the surrounding environments. In the short time I have been playing there , I have witnessed such beauty with the local plant and animal life , with beautiful native plants and many different types of birds and reptiles inhabiting the trees and on course waterways and ponds. I think that more work from council and local groups could be done on these waterways running through the course with removal of rubbish (usually coming through from the mall) and reduction of noxious weeds, after all , if the club is to 'lease' the land from the council then i believe the council has a duty of care to help with the beautification of these areas in order preserve the natural wildlife that reside on and around the area. Many thanks</i>
1					<i>I think enough rate payers money has been wasted by a previous administrator. Just sign the lease and let the club progress their proposal to enhance sports facilities in the area. BTW - I'm not a member of Warringah Golf Club, I'm just a tax payer who is sick to death of my contribution being wasted by individuals driving a personal agenda that doesn't benefit the local community. It's an absolute disgrace how long this lease renewal has been on the table.</i>
1					<i>The extended lease of Warringah golf club is great for the local community. Thier management of the course and enabling</i>

					<i>people to play during COVID 19 gave people something to look forward to. I fully support this lease renewal.</i>
1					<i>It's an essential recreational area on the Northern Beaches</i>
1					<i>It is vital that open space of this nature be available to all members of the community, not just young and active but seniors as well. Obesity is a major health issue amongst young and old so greenspace such as golf courses which are used all through the week (not just weekends) are an important facility to be available. The twenty year term allows the club to invest in the course and its amenities with a degree of certainty and security.</i>
		1			<i>The lease term of 20 years is far too long as we will likely need that land before then to provide for more equitable access to open space. Our golfing demographics will have changed significantly in 20 years time as many baby boomers now in their 60's and 70's will be too old to play golf by then. It should be a 5 year lease for the northern half to give Council a chance to re-evaluate rates of golfing participation vs other needs in the community. In 5 years time we will have our Brookvale structure plan, housing strategy etc in place. There is a lack of open space in Brookvale and the Northern tip is a key opportunity to provide open space for workers and support clustering of activity in close proximity to the B-line.</i>
1					<i>I support the lease renewal of the Golf Club to the current operators. I am a local golfer, and play at Warringah regularly. It's a very well run club, and the course (weather permitting) is in excellent playing condition. The brothers Rob and Greg that manage the course are friendly and efficient, and very welcoming.</i>
1					<i>I strongly support the granting of this lease and the preservation of significant trees and open space.</i>
1					<i>I support this proposal, as it provides a wonderful environment to play golf and the course is open to all at a reasonable expense. Please leave this green space area the way it is</i>
1					<i>The golf course is a valuable asset for all residents of the Northern Beaches. Well located and accessible for all, especially for the older golfer as it is a level course.</i>
1					<i>It is time to move on & formalise the 20 years lease to provide certainty to the tenant & the hundreds of residents who weekly enjoy their game of golf.</i>
1					<i>Support the extension. Why is there a development ie roads and housing blocks shown on Nolan's Reserve?</i>
		1			<i>In an area of high population density with limited recreational space, the golf course is an inefficient use of valuable area that is being dedicated to a very small proportion of the population to the exclusion of all others. This area could be used to provide for the recreational needs of a far greater proportion of the population of residents by being allocated a more diverse makeup of activities. Further, 20 years is to long a duration.</i>

1					<p><i>I would like this to remain a golf course as it is ideal for people of my age (77) to still be able to participate in a sport and keep up a reasonable level of fitness due to the comfortable lay of the course</i></p> <p><i>.There is not many other options left for our aging generations to participate in an active sport</i></p>
1					<p><i>This lease will permit vast no's. of people to maintain fitness & enjoy playing this wonderful game as well as maintaining special plants, birds & animals in a green & fresh environment</i></p>
1					<p><i>It is important, at the very least to maintain the amount of green space available to all ages and generations of the community. The renewal of the lease for its current purpose, assists in this endeavour</i></p>
1					<p><i>This golf course needs to stay for the purpose of allowing nature a island to continue to exist within this busy built up area.</i></p>
1					<p><i>This golf course has been in existence for in excess of 80 years and is very well patronised by members of the public and club members alike, both male and female. The discussion as to whether grant a lease extension has well and truly been discussed in the public forum and it was clearly supported that it should remain as a 18 hole golf course with a club house on the course . The clubhouse would be utilised as a central facility for the enjoyment of all users of the District Park facilities and would be an enhancement to the area for the public to enjoy.</i></p>
			1		<p><i>What are the fee structures for this Lease renewal?</i></p>
1					<p><i>Not only is it one of the cheapest courses in Sydney to play on making it affordable for everyone, it is also a beautiful corridor of green that needs to be preserved in its entirety. It must have at least 1000 mature trees that must be kept.</i></p>
1					<p><i>I grew up at North Manly and played regularly at Warringah golf club. I think it is an icon of public courses in Sydney. Golf is a game for all ages and all abilities. It teaches you to celebrate success but at all times be humble and help others when you can. In 2020 there is no better lesson to learn.</i></p>
1					<p><i>This green space is vital when we see so much high rise and over development in our city! As an ageing resident in this council area it is important to have an activity I still can do and I enjoy playing at Warringah Golf Course very much. It is relatively flat and therefore I see myself enjoying many more rounds of golf on this lovely course!!!</i></p>
1					<p><i>As a user of Warringah Golf course and member for 4 years. This is the only sport I can play due to injuries. Also it's affordable for people like me who have a small family.</i></p> <p><i>This club could bring the tennis centre and the old bowls club together to create a great place for all families and provide sporting opportunities for all ages. Could also potentially support the rugby team.</i></p>
1					<p><i>Great green space used by many</i></p>
1					<p><i>WGC are entitled to be proud of all their members past and present who have looked after and maintained the facility as a community asset for all to enjoy, be they simply driving past as a member of the public, enjoying the calming view of the well</i></p>

				<p><i>maintained green space, a social golfer or golf club member. The club also is a wonderful facility where community members of all ages and ethnicity can learn new skills and meet new lifetime friends. 2</i></p>
1				<p><i>It just makes sense to have this existing golf facility remain as is in support of junior and general community public golf access. There appears to be consistent welcome opportunities for people young, old and diverse to be able to enjoy their sport.</i></p>
1				<p><i>Warringah Golf Course is an institution on the Northern Beaches catering to all types of golfers.</i></p> <p><i>Young and old alike play there, and play there often, with the whole course well used during daylight hours every day of the year</i></p>
1				<p><i>Warringah Golf Club has provided a wonderful cost effective public solution for golfers on the northern beaches for an incredibly long time at no cost to the council. It also provides a green belt and lungs for the area. I whole heartedly agree with the long lease extension. It should be further extended for 100 years so that our greedy developer friendly council cannot ever get their hands on it, as they have repeatedly attempted with fanciful plans that would destroy the area.</i></p>
1				<p><i>I am not a member of the golf club but I am a resident and I think the Golf Club has been an excellent manager of this resource for a long time and I expect that this will continue to be the case for the next 20 years. The course is a green oasis in an area of ever increasing residential density, it pays for its own upkeep and contributes to the income of the Council. The club is also both a provider of jobs and a supporter of community organisations and activities.</i></p> <p><i>Unlike other decisions made about this parcel of land over the last few years this is the right one.</i></p>
1				<p><i>Yes. Renew it and let the long suffering Golf club finally build their clubhouse.</i></p> <p><i>We have a growing population so we cannot lose anymore recreational space. Losing the fun Balgowlah golf course to the tunnel will be painful but necessary, the loss of court-sports tennis centre in Dee Why was appalling as our Council gave in to the lawyers of a property developer! - shameful really).</i></p>
		1		<p><i>I would like to see Northern Beaches Council reduce the number of golf courses. They represent a huge area committed to one sport only, and thus reduce the free space for the large numbers of other sporting organisations fighting for grounds.</i></p>
1				<p><i>Warringah Golf Club is a fantastic organisation that provides community to a game that is world renowned and that is accessible to all ages especially the older in society all with realitive ease of entry financially - as opposed to exclusive and expensive private golf clubs. There is so much natural environment in the northern beaches that it is a great option for members and the public who choose to play to have a healthy mix of outside activity with an organised skill, along with the social aspects. Golf courses are actually a great use of public space as they are heavily used per capita per square metre per</i></p>

					<i>day. How often does the large space of land adjacent used for football be empty when there are booked out tee times next door at Warringah?</i>
1					<i>I support the lease proposal, as a local I have been using the course to play golf before and after joining the golf club. The course is in great condition and I have noticed a lot more people playing golf. With this 20 year lease I hope see a lot more facilities on course.</i>
1					<i>Full support</i>
	1				<i>There are more than enough golf courses in NB. They drain precious resources- water, ground upkeep, space, all for a relative few affluent people. At the least, Warringah could be reduced to a nine-hole course and the unused land used for other sports</i>
1					<i>The golf course is over subscribed and heavily used and that demonstrates that it is a great asset to the community. The golf club membership itself is relatively cheap and serves the older members of our community very well. The facility and game of golf provides for a valuable social outlet and break from loneliness for a lot of the older men and women in the local district - many of whom now live alone. I know. I play with a lot of them. The open space is a fantastic amenity for non-golfers, non-golfing walkers, birds and as a general open and peaceful outlook for nearby residences.</i>
1					<i>The golf course provides a vital public outlet for physical activity especially for older people. It has been especially popular in this time of public health crisis as one of the few safe sporting activities available. It also contributes open green space of our relatively built up area and provides a safe habitat for native birds and small animals. The proposed shared community facilities to be built in place of the clubhouse will be a public asset. Finally the golf course pays rent to the council and costs the council no money to maintain unlike other sporting facilities.</i>
		1			<i>This land could be made more accessible to a broader range of community users.</i>
1					<i>Warringah golf club has a golf course that is able to be played by the older generation is also affordable for young and old, For some of us, it is the only outdoor exercise we get, I would like to think, in 20 yrs time, I will still be able to play a game of golf at Warringah.</i>
1					<i>Just wonderful to keep the open green space so valuable to the community</i>
1					<i>The golf course is great for the whole community. An 18 hole course is essential for many people, both young and old</i>
1					<i>I love playing golf at Warringah GC. A great 18 hole course.</i>
1					<i>Keeping the golf course will allow me to catch up with the ladies. And keep me sane</i>
			1		<i>Golf is a fantastic lifelong sport. And the open green space, with the well maintained flora is valued.</i>

1					<p><i>I have been a member for 21 years. I am now 80 and still playing. Golf has kept me going. With the advent of Covid our course has been booked every day it has given people an outlet for their exercise and fresh air. The golf course doesn't only provide for a sport it provides a scenic outlook for all the people travelling on Condamine Street. It is a haven for different species of birds etc. The trees filter the fumes from the cars. The course provides employment and lease puts money into the Council,s coffers.</i></p>
1					<p><i>A member of Warringah Golf Club since 1961 naturally I support the granting of the new lease. Apart from that the Club has been endeavouring to establish the lease with firstly Warringah Shire Council and then the Northern Beaches Council which has involved some voluminous submissions supporting the case for renewal. I suggest these submissions be kept firmly in mind. Finally during my time at the a Club I have seen it turn an area of lowlying land subject to drainage problems into a first class golf course enjoyed by members and the general public.</i></p>
1					<p><i>This green space should never be lost for future generations regardless of whether it is a golf course or not. The fact that it is one of the busiest golf courses in Sydney further reinforces the need for the lease to be renewed. Furthermore, the present condition of the golf course is such high quality only adds to the enjoyment of golfers and others who pass by the course. I am sure town planners had the foresight to set aside this area for green space and recreation. Once it is lost it is lost forever.</i></p>
1					<p><i>I fully support Council immediately providing a new 20-year lease for 18-holes of golf at Warringah Golf Course.</i></p> <p><i>Warringah Golf Course is a long-standing and vitally important part of the sporting and social fabric of the northern beaches community. As a public golf course for over 80 years , Warringah Golf Course offers healthy sports activity seven days a week regardless of age, gender and ability. It's mostly flat layout provides, in particular, healthy sports activity for older men and women.</i></p> <p><i>In its present form, Warringah Golf Course and its users does not create additional traffic congestion for local residents. Environmentally, the course has over 1800 mature trees lining its fairways and boundaries, and is home to an abundant array of birds, lizards and other wildlife.</i></p> <p><i>Council has wasted hundreds of thousands of dollars of ratepayers money plus countless hours of Council staff time over many years as it reviews and considers future lease arrangements.</i></p> <p><i>The community has spoken and the clear unequivocal message to Council is to provide Warringah Golf Club with a new 20-year lease for the full 18-holes of the existing golf course.</i></p>

1					<i>So much emphasis is put on providing sporting facilities for the younger generation and as an older person the necessity to maintain my fitness level is essential as well. Golfing is a low impact sport which can be played by all ages. Participating in golf also helps in maintaining mental health which has been so beneficial particularly through this COVID 19 period. The value of providing a social physical sport has been evident by the increased numbers that have been playing golf at Warringah Golf Course. I can not afford the fees charged by private clubs like Manly Golf Club. I travel from Wollstonecraft to play golf regularly at Warringah, courses in my area are hilly and difficult to play. I look forward to playing for many years at Warringah and hope that the council sees the benefits of keeping the golf course intact as 18 holes.</i>
1					<i>During the last 6 months it has been busier than ever and it just shows the recreational importance of the course.</i>
1					<i>Warringah Golf Club provides a community for not only members but the public who use the course. Providing them this lease will allow them to have the guaranteed future for them to keep the course condition for future use.</i>
1					<i>Warringah Golf course has one of the highest usage rates of all public golf courses in Australia. The Covid19 epidemic has further demonstrated the important role the golf course plays in the community, with at most times, the course operating at full capacity, with oversubscribed booking sheets for both club members and the members of the public. The fact that the course has provided opportunity for exercise and relaxation continually throughout these very difficult times has been critical for the well being of so many. With the likely loss of Balgowlah Golf course in the near future, Warringah Golf course plays a critical role in the southern end of the Northern Beaches and should be protected and maintained as such.</i>
1					<i>I fully support the 20 year renewal of the lease for the Warringah Golf Club.</i>
		1			<i>There has been a clear decline in the membership of this club for sometime. Whilst providing golf facilities is important, it doesn't seem justified to renew this lease to allow a small, and diminishing group to enjoy a large space of land, Many of whom would only utilise it once a week, whilst you have an increase in the local population, many of whom have children And would use this space many times a week.</i>
1					<i>How could anyone oppose the proposed lease for Warringah Golf Club? Apart from it's primary purpose of offering a healthy sporting environment for all ages of local residents it provides a welcome oasis in the middle of Mona Vale with well maintained green areas and beautiful trees no doubt supporting many wildlife. Also it is a logical fit in the area with the adjacent ball sport fields.</i>
1					<i>I fully support the lease being approved for the 20 year timeframe. This 18 hole course caters to so many people of all ages from the young kids learning to older men & women well into their 80s. This course is managed by a very capable team & is beautifully maintained.</i>

					Regards.
		1			<p><i>I was among the number of people who were tricked into signing the petition to release the land to Warringah golf course as the wording was misleading.</i></p> <p><i>I believe that if the public were able to clearly understand this proposal and the length of the lease then there would be more public outcry.</i></p> <p><i>I have drafted a letter on behalf of the professional body, the Australia Institute of Landscape Architects that supports Major Clover Moore's stance on reclaiming land currently leased by public golf courses. I will obtain permission from AILA to issue this letter to Northern Beaches Council and also obtain signatures supporting the rejection of the proposal to release this public land to the golf course but rather open it for use by the whole public, not just a select privileged few, who also happen to be those more likely to vote conservative, read these requests for opinion and have the time and money to play golf.</i></p>
	1				<p><i>The golf course is a vital part of Warringah, it is one of the most used public golf courses in NSW. I play golf there and love the community atmosphere besides being able to play golf, the social interaction is so wonderful for all players. It would be fabulous if the council could approve a new club to be built on the course as it would not only benefit the golfers but the whole community. I definitely vote for the 20 year lease of the golf course.</i></p>
1					<p><i>The course is used by members and the public all year, it was one of the most used public courses in NSW. Since COVID-19 the popularity of the course has gone higher. Golf is one of the very few sports where you can maintain social distancing while playing. Getting some exercise during COVID-19 has been very important for the mental side.</i></p>
1					<p><i>Fantastic news</i></p>
1					<p><i>Fantastic green space where the general public young and old can enjoy exercising in fresh air. This is so important for the mental well being especially for the elderly.</i></p> <p><i>The course is the second most used in NSW. That itself would say it's a reasonably priced facility which suits the general public.</i></p>
1					<p><i>I fully support the proposed renewal of the lease for the Warringah Golf Club.</i></p>
1					<p><i>With the current surge in the interest in golf around the country it is important that we keep all existing courses for future generations.</i></p>
1					<p><i>This will give the golf club the confidence to improve facilities and retain this area as open space ie not full of apartment buildings for 2 decades.</i></p>

1					<i>I fully support the renewal of the lease by Warringah Golf Club. The club has been managing the golf course very well over many years and I strongly support the continuation of the use of this land as an 18 hole golf course.</i>
1					<i>I am 100% in support of Warringah Golf Club managing the golf course into the future</i>
1					<i>This golf course provides the opportunity for people particularly older citizens to play a game of golf especially on a more friendly flatter course. It is also the second most used course in the Sydney metropolitan area & it's usage along with other courses has increased since the pandemic has hit. Golf has become very popular again. The course is well maintained & offers to separate 9 hole sections. I understand that if the lease is approved developments will be completed offering other sporting bodies the opportunity to utilize the proposed upgraded facilities.</i>
1					<i>I totally agree with the proposal to extend the lease, finally the club will have certainty in being able to budget for the future of the course.</i>
1					<i>Fully support and should be implemented asap.</i>
1					<i>I live on the northern beaches and I am a regular golfer, playing once or twice a week. I generally play socially as I like the option of playing different courses. My experience in the beaches area is that you need to book a few days in advance to get a round at your preferred time. This would indicate to me that the public golf courses are well utilised in this area which indicates good usage of community land. I would like to point out the situation in Kuringai council area. They only have 2 public golf courses and you need to book up to 2 weeks in advance to get a preferred time. This would indicate to me that they are under resourced in this area. Hence I would be opposed to any move to lose a public golf course and support the renewing of the lease for Warringah Golf Club.</i>
1					<i>yes, support the renewal of the 20 year lease.</i>
1					<i>I firmly support Council's proposal to extend the lease on the Warringah Golf Course for 20 years. Though not a regular golfer I strongly support the wishes of Manly/Warringah golfers to play an 18 hole course for a relatively cheap cost. The course is also a wonderful sanctuary for the area's wildlife and a welcome set of "lungs" for the district. I would be strongly opposed to any alternative uses for the course involving any loss of the current land footprint.</i>
1					<i>Warringah Golf Course is a valuable and necessary use of this land - I wholeheartedly support the continuance of this lease, and for the land to be used in the way it has been by the golf club. As a member of the club, I use the golf course at least three times a week, and find the course and community there an important part of my social life and exercise.</i>

1				<p><i>Warringah Golf Course is an important community asset providing exercise and enjoyment for all ages throughout the community. The course has been in the top two in Sydney for participation for decades but has had a cloud over it's future for a number of years. Granting of the 20 year lease will provide certainty and allow the Golf Club to invest in the maintenance and upgrading in the course for the benefit of future generations.</i></p> <p><i>I strongly support the proposal to authorise a 20 year lease to the Warringah Golf Club Ltd.</i></p>
1				<p><i>It is such a lovely green space in an area that allows for all residents on the northern beaches to participate in a round of golf. I agree that a 20 year lease is given as an extension to the existing lease</i></p>
1				<p><i>It's about time after all the Council has absolutely stuffed up the tender procedure and the constant delays from Council have been breathtaking to say the least.</i></p>
1				<p><i>The club (and it's staff) have accommodated the local community for decades. Several of the staff have more than 15 years working at the club and it shows in their dedication and passion for maintaining the community feel of the course/club. I do not believe there is a more 'community feel' and unpretentious club on the northern beaches. This is again due to the staff and Board.</i></p> <p><i>Furthermore with 2020 and the COVID times we are all experiencing, there has been a significant increase in membership, public usage and community engagement, all successfully managed by the staff and Board.</i></p> <p><i>The local community is gaining such significant benefit from the current tenants and a long term renewal will only continue to benefit the health and wellbeing of the local (and broader) community.</i></p>
1				<p><i>I fully support the proposal to renew the lease for Warringah Golf Club. I have previously lodged a submission supporting the plan to continue to maintain the golf course in it's present layout.</i></p> <p><i>In the current climate golf course use all over Sydney has increased dramatically and courses are fully booked. For the benefit of healthy activity for the many golfers who use the Warringah Golf Course it is imperative that the proposed lease be granted.</i></p>
1				<p><i>WGC is a valuable open space where tens of thousands of men, women and children can enjoy the park-like surrounds in the middle of a busy, built up suburb and adjacent to the 24-hour traffic on Condamine Street.</i></p>
1				<p><i>This is an outstanding public facility and Warringah Golf Club has spent years greening and improving the leased area. They are the second busiest public course in NSW and a facility that caters for many groups particularly the elderly. There never should have been this delay in the approval of their lease and we (the public) are fortunate that they have navigated the difficulties over the last few years. What the Council needs to do</i></p>

					<i>now is to assist the club to improve their facilities and support the proposed development of a joint sporting clubhouse for all sporting groups.</i>
1					<i>This is one of the busiest public golf courses in Sydney & should stay a golf course</i>
1					<i>Whilst I am a recent member of the Golf Club (Dec 2019) I have lived in North Manly for 33 years and the back of my house overlooks the golf course. It is one of the main reasons why I bought my house in the first instance.</i> <i>There is an inordinate amount of beautiful green space, which affords a very pleasant view and a myriad of bird life which we are endowed with in and around the suburb.</i>
1					<i>This golf course remains the only really accessible and affordable option on the northern beaches for many golfers who do not have the resources to afford regular golf club membership</i>
1					<i>I strongly support the re-renewal of Warringah Golf Clubs lease. I cannot for the life of me see why the council would not want a business that pays fees to the council, and maintains the lands that other wise the council would incur a cost to maintain the land. This club has been in existence for somewhere around 80 years. It is and always had a strong link with the community. WGC has been a supporter of the community and strongly supports several worthy organisation. WGC employes numerous local people, office staff, greens staff, caterers and should be supported by council. Most, if not all are tax payers, rate payers and voters. The administrator in power wasted countless 10's of thousands of ratepayer dollars, firstly by insisting a hospital be built on the site, pegging and marking the outline of the "new" hospital and then in a latter term, during the amalgamation of the 3 local councils, insisted, not once, but twice, council and WGC go through the process of usage of the area. What an appalling waste of funds by all parties. Brought about by a myopic lifetime bureaucrat who has thankfully retired.</i>
1					<i>Most practicable use of the land developed by that sporting body over many years at no rate payer expense.</i>
1					<i>This is a great idea. Opportunity for people of all ages to participate in sport.</i>
1					<i>I play at Warringah often. It's a comfort to know that Council is securing the future of the course with a long term lease.</i>
1					<i>The renewal of the lease, as already resolved by council, preserves a large area of green space in the Northern Beaches LGA. As a regular user of the golf course, it is pleasing to see that Warringah Golf Club, its members and guests have some long term certainty over the ongoing availability of the space and that the land will not be offered up for development and deliver more medium to high density housing estates.</i> <i>Whilst being seen to be open and inclusive in its operations and communications, Council should proceed with its resolution,</i>

					<i>without delay.</i>
1					<p><i>The submission in it's current form is supported 100%. This is not just a golf course but the centre of District Park a major community hub the future of which has languished for years. It would be incredibly demoralising for a community already struggling through CoVid 19 to see a further delay or worse review of use of this land. This was a major Council election platform for many Councillors and one that surely now just needs to be rubber stamped.</i></p> <p><i>The plan for a new club adjacent to the tennis courts will be an outstanding community hub for all residents and sports in the area. It will unite all activities at the Golf Club / Tennis & Futsal Courts & Nolans Reserve. A club here will not just be for golf but for the much wider community providing support for junior and Senior teams, a food and coffee outlet, and entertainment venue. Exactly what the Beaches needs to promote employment post CoVid and bring people together.</i></p> <p><i>Due to its level layout with no significant hills this golf course is the best suited on the Northern Beaches for seniors who would rather walk than use a cart to keep active whilst mixing in a friendly atmosphere for men and women. The importance of this cannot be underestimated.</i></p> <p><i>The club has an active affordable junior program that has a catchment from the southern reaches of the Council right throughout the Warringah area.</i></p> <p><i>Membership is more affordable than any other club on the Northern Beaches and without it many retirees would quit through not being able to afford membership elsewhere.</i></p> <p><i>The course has more rounds of golf than any on the Beaches and is enjoyed and embraced by members and non-members equally.</i></p> <p><i>Let's not forget that this area of land is also a bird haven with many different breeds calling it home.</i></p> <p><i>I live local to the course and would hate to see it used for anything apart from it is currently used for and would hate to think we would go through another 4 years of uncertainly.</i></p> <p><i>Please approve the lease extension.</i></p>
1					<p><i>The golf course is an icon of the area and provides sport exercise for all ages as proven by the popularity of the course during the Covid virus.</i></p>
1					<p><i>I fully support granting Warringah Golf Club a 20 year lease. It has always been an extremely popular place for golf and never more evidenced than people flocking to it during the current pandemic.</i></p> <p><i>It is a great place for children to learn the sport and teaches them an etiquette not observed in other sports.</i></p>

1				<p><i>I strongly support the proposed lease renewal for Warringah Golf Club, both from my own point of view as a member of the golf club and also from non-member public players. The course provides the chance for healthy exercise (for young and old), especially during these difficult Covid-19 days. The course is one of the most popular in the Sydney area. The staff run and maintain the course to a very high standard. The course obviously meets the demand for such a centre as well as helping to sustain the environment (trees not being chopped down). The 20-year lease is necessary so that further upgrades and improvements can be made, including the building of a new club house for a variety of sports.</i></p>
1				<p><i>Yes, I feel golf is a game for a wide range of ages and abilities. For older people it provides a game when so many others only suit younger people.</i></p>
1				<p><i>The population of the Northern Beaches is ageing and there is a significant amount of people over 55 who require a golf course not only for golf, but in addition the exercise that comes with it. The land is flat and is ideal for older people.</i></p> <p><i>Not only that, there is a large amount of younger people who play on this course not only for the enjoyment, but the lower costs to play golf on this readily available course.</i></p> <p><i>Along with the golf course there will be a new sports club on council land taking into consideration tennis, soccer, cricket, netball, squash, rugby league, lawn bowls and rugby union which would prove very popular due to its location. The sports club is very much needed due to the closure of North Manly Bowling Club and the location of the antiquated Warringah Golf Club.</i></p> <p><i>The 20 lease is a no brainer, and looks to the future for not only people who are nearing retirement, but people who enjoy the very popular sport of golf.</i></p>
1				<p><i>Great news</i></p>
1				<p><i>This is an excellent outcome and well overdue to see this long standing matter near completion. It is a great amenity for Warringah residents and highly regarded by many many visitors.</i></p>
1				<p><i>I strongly support the proposed lease renewal for Warringah Golf Club. I consider the golf club to be an excellent venue for Northern Beaches residents, both younger and older, to enjoy valuable exercise in a relaxing and picturesque environment. And I understand recent patronage at the club has been at record levels.</i></p> <p><i>I wish Warringah Golf Club management all the best in their endeavours.</i></p> <p><i>Regards,</i></p>
1				<p><i>They are currently doing an excellent job of maintenance and managing the course.</i></p>

1				<i>This club is hugely popular, more so during COVID restrictions. People play golf 7 days a week and it is the best use of that space. The course is well maintained and well run and I fully support its continuation.</i>
1				<i>This is the only reasonably priced flat golf course on the peninsular that can be accessed by seniors.</i>
1				<i>We need to keep these green areas for the community.</i>
1				<i>I'm 72 years of age and play twice a week. The course suits my physical condition (no hills) and is easy to get to and access. The members I play with come from all walks of life, but there is a genuine level of friendship that you don't get at some of the more .."up market, non public .." courses. Also, to be able to exercise outdoors and walk the course during this difficult time has been very helpful to my health generally. The professional shop with the Richards family association is another reason I play here. They are very helpful, friendly and knowledgeable. The big bonus for me is the abundant wildlife you see on the course. I see this as a good buffer within the corridor.</i>
1				<i>I believe that this area needs the golf course as it is flat and excellent for all ages but particularly older people as other public courses I,e, Wakehurst, Long Reef, are very steep and hilly. It is a very busy course therefore it is serving a lot of people in the area. Where would these people play golf if this course lost its lease? It was an absolute God-send to people with a lot of ex players renewing their golf just to be able to exercise during the Covid isolation period. It is difficult to get a game at Warringah even now, last week in July, due to high demand, Speaks for itself the great need for this course.</i>
		1		<i>It's a waste of the area and golf courses are not good for the environment - consumer large amounts of water and chemicals. Would be much better turning it into an equivalent to centennial park with bike and running paths. What an opportunity to do so.</i>
1				<i>This is an important community asset and I believe it should be preserved as Warringah Golf Club, to continue as a public golf course that is accessible to the thousands of golfers who enjoy its facilities.</i>
1				<i>Of course this lease should continue for the golf club, this green patch is the lungs of this built up area. It's one of if not the busiest golf courses in Australia that obviously provides many people with a recreation and exercise outlet. It also grants people access to a public course who can't afford to join a private club. That helps the next generation of young players to access a sport which is part of our culture. Golf can be a sport for life, adolescents through to old age, what other sports offer such an active lifespan. Filling the space with more soccer fields would see a parking nightmare and see the space unused for the majority of the time. We don't need more apartments either that line developers pockets, we need green spaces that clean the air and promote recreational activities such as golf for a</i>

					<i>wide age group.</i>
1					<i>It is so popular that it's becoming hard to get on the course. Thousands of our community enjoying a healthy not always happy sport</i>
	1				<i>I object to the whole of the area being used for a golf course, which alienates so much land from use by ratepayers and other residents in the Northern Beaches LGA. It is not in the public interest for the whole of this council owned land to be occupied by a club with limited membership. The golf course should be reduced in size to a 9 hole course and the remainder of the land be returned to the public. Golfers are very well served on the Northern Beaches, unlike other sports, such as hockey (there is no astroturf field for any hockey players on the Norther Beaches). My three children all play hockey for the Sydney University Hockey Club and the Moorebank/Liverpool Hockey Club. We are let down by the Council in this regard. I'm sure there are many other sportspeople on the Northern Beaches who feel similarly let down. I do not understand why the outcome of the previous review into the use of the land was not acted upon. Also, where is the information about the terms of the lease, eg the rent to be paid?</i>
1					<i>I fully support the proposed lease renewal for Warringah Golf Club</i>
1					<i>i completely support 100% the new lease for Warringah Golf Club.... the second busiest public golf course in Sydney (after Moore Park)... what a fantastic asset to our area.</i>
1					<i>Warringah golf course is great for the community, it is affordable and open for people of all ages and abilities. My 12 year old joined the club this year through the Coronavirus lockdown and the course and the club have been super welcoming. The course is a perfect as it is suitable to all levels whilst being challenging. It would be a shame to see this space converted into another usage.</i>
1					<i>Fantastic community organisation with great people involved</i>
1					<i>I support the submission in its current form 100%. The course has more rounds of golf than any on the Beaches and is enjoyed and embraced by members and non-members equally. Let's not forget that this area of land is also a bird haven with many different breeds calling it home. I live local to the course and would hate to see it used for anything apart from it is currently used for and would hate to think we would go through another 4 years of uncertainly. Please approve the lease extension.</i>

1			<p><i>The submission in its current form is supported 100%.</i></p> <p><i>This is not just a golf course but the centre of District Park a major community hub the future of which has languished for years. It would be incredibly demoralising for a community already struggling through CoVid 19 to see a further delay or worse review of use of this land. This was a major Council election platform for many Councillors and one that surely now just needs to be rubber stamped.</i></p> <p><i>The plan for a new club adjacent to the tennis courts will be an outstanding community hub for all residents and sports in the area. It will unite all activities at the Golf Club / Tennis & Futsal Courts & Nolans Reserve. A club here will not just be for golf but for the much wider community providing support for junior and Senior teams, a food and coffee outlet, and entertainment venue. Exactly what the Beaches needs to promote employment post CoVid and bring people together.</i></p> <p><i>Due to its level layout with no significant hills this golf course is the best suited on the Northern Beaches for seniors who would rather walk than use a cart to keep active whilst mixing in a friendly atmosphere for men and women. The importance of this cannot be underestimated.</i></p> <p><i>The club has an active affordable junior program that has a catchment from the southern reaches of the Council right throughout the Warringah area.</i></p> <p><i>Membership is more affordable than any other club on the Northern Beaches and without it many retirees would quit through not being able to afford membership elsewhere.</i></p> <p><i>The course has more rounds of golf than any on the Beaches and is enjoyed and embraced by members and non-members equally.</i></p> <p><i>Let's not forget that this area of land is also a bird haven with many different breeds calling it home.</i></p> <p><i>I live local to the course and would hate to see it used for anything apart from it is currently used for and would hate to think we would go through another 4 years of uncertainly.</i></p> <p><i>Please approve the lease extension.</i></p>
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1				<p><i>The submission in its current form is supported 100%.</i></p> <p><i>This is not just a golf course but the centre of District Park a major community hub the future of which has languished for years. It would be incredibly demoralising for a community already struggling through CoVid 19 to see a further delay or worse review of use of this land. This was a major Council election platform for many Councillors and one that surely now just needs to be rubber stamped.</i></p> <p><i>The plan for a new club adjacent to the tennis courts will be an outstanding community hub for all residents and sports in the area. It will unite all activities at the Golf Club / Tennis & Futsal Courts & Nolans Reserve. A club here will not just be for golf but for the much wider community providing support for junior and Senior teams, a food and coffee outlet, and entertainment venue. Exactly what the Beaches needs to promote employment post CoVid and bring people together.</i></p> <p><i>Due to its level layout with no significant hills this golf course is the best suited on the Northern Beaches for seniors who would rather walk than use a cart to keep active whilst mixing in a friendly atmosphere for men and women. The importance of this cannot be underestimated.</i></p> <p><i>The club has an active affordable junior program that has a catchment from the southern reaches of the Council right throughout the Warringah area.</i></p> <p><i>Membership is more affordable than any other club on the Northern Beaches and without it many retirees would quit through not being able to afford membership elsewhere.</i></p> <p><i>The course has more rounds of golf than any on the Beaches and is enjoyed and embraced by members and non-members equally.</i></p> <p><i>Let's not forget that this area of land is also a bird haven with many different breeds calling it home.</i></p> <p><i>I live local to the course and would hate to see it used for anything apart from it is currently used for and would hate to think we would go through another 4 years of uncertainly.</i></p> <p><i>Please approve the lease extension.</i></p>
		1		<p><i>1. Is 20 years lease too long? Community concerns about locking the public out of public space may change significantly during such a long period. What would be the impact of offering shorter term lease?</i></p> <p><i>2. Has any consideration been made to convert this public space</i></p>

					<i>into publicly accessible space? Given that golfers are only a small percentage of the council residents, shouldn't this significant area be converted into a park?</i>
1					<i>It has been proven to be a very important facility for people getting exercise thru this COVID- 19 period, as well as the historic value to the community of all ages. As well as a great golf course for the members it has been a place of fun for all the social players who use the course.</i>
1					<i>I endorse the proposal to renew the lease . The facility provides great provisions for both a strong membership of The Warringah Golf Club and the general public. It is one of the most widely used golf courses in New South Wales The Club is well run,their governance is excellent,they control finances well and present the course in great condition despite its extensive use . All in all a facility Northern Beaches can be proud of.</i>
1					<i>I am strongly in support of the renewal of the lease for as long as possible to the Warringah Golf Club and keeping this a public golf course, and also keeping this as a green space within the area.</i>
1					<i>The submission in its current form is supported 100%. This is not just a golf course but the centre of District Park which is a major community hub the future of which has been ignored for years. The acceptance of this lease was a major election platform for a great number of councillors and if it is not accepted by the council, the electorate will be voting them out. The plan for a new club adjacent to the tennis courts will be a welcome addition for use by the community involved in all sports and will unite all activities at the golf club and tennis and futsal courts as well as those sports played on Nolan Reserve. Warringah golf course is arguably the most used course in Sydney and because of it's lack of hills is suitable for the large number of seniors who walk the course for their exercise regime. The importance of this cannot be underestimated on the well being of the seniors. My son was a green keeper on this course in his early years and I have known the Richards family for many years who are totally professional in their dealings with all customers and In my opinion, that is why the golfers keep coming back. Therefore I recommend that the council approve the lease extension for 20 years.</i>
1					<i>I firmly support the renewal of the lease to its present lease holders, for the purpose of golf for the community. Golf is as</i>

					<i>much a community need as any other sport in the district. This course is a valuable asset, constantly used by a large portion of the community of all ages.</i>
1					<i>My husband who is over 60 plays golf at Warringah and as it is a fairly flat course he finds it an easy walk around the fairways. This is his only form of exercise and a great social outing as he plays in a group of other golfers so it is imperative that Warringah Golf Course remains for the pleasure of golf for many locals.</i>
1					<i>This is the only flat public 18 hole golf course on the lower Northern Beaches. In addition it brings welcome green space, flora and fauna in the midst of a very crowded unit and commercial area. Unlike other courses it's reasonably flat surface makes it ideal for more mature golfers who find the likes of Long Reef and Wakehurst courses much more difficult. I believe the course is the third most used in NSW. I strongly support the signing of a 20 year lease.</i>
	1				<i>I agree and accept the authorisation of a twenty year lease to Warringah Golf Club Limited with the purpose of the lease being for a golf course only. I would object any structural development in the leased Golf Course in any shape or form above and below ground except stormwater and sewer drainages.</i>
1					<i>This golf course serves a twofold purpose. Firstly, it is one of the few courses on the NBC that is eminently well suited to older, less-fit persons that can negotiate a mainly flat course that is not too onerous for them. Secondly from an overall perspective, it is a visually delightfully greened area that sits amongst a largely built-up commercial area including one of the busiest arterial roads on the peninsula. So much so, that it immediately draws one's eye to it when passing by in a vehicle, It is very well kept by the current Managers who are also well-liked by the golfing community. Accordingly, even for a non-golfing resident it is essential to retain such a delightfully greened area that is becoming increasingly more important as development of the NBC continues to escalate. On this basis, retaining it as is, represents a completely no-brainer I believe.</i>
1					<i>Yes, definitely, the Golf Course must stay as it is. An essential community open space and sporting / exercise facility.</i>
1					<i>The golf course is a much needed facility as has been evidenced more recently during the Covid shutdown when there were a large number of the public playing golf to relax and get some open air freedom.</i>
1					<i>keep the club as it is</i>
1					<i>It is the most popular golf course on the peninsular. It actively encourages older people to play golf and is a public course. The Golf Club has managed the course extremely well for over 75 years and deserves to have some certainty about its future. It is a no-brainer - let the Golf Club get on with its job for the</i>

					<i>benefit of all.</i>
1					<i>I fully support the 20 year lease for Warringah Golf Club. The Club provides an important facility for golfers on the Peninsular. The recent restrictions has proven the value of golf to the community with all courses fully booked out.</i>
1					<i>I fully support the renewal of this lease. The maintenance of this golf course as open space with trees is important in NBC urban environment and is always heavily used as a public sporting facility and should not be changed for any other use. This will be more important when Balgowlah Golf Course is lost to the proposed tunnel and link road with substantial loss of trees to that development.</i>
1					<i>It's a long time over due. They have been mucked around for years by the council. It is a very popular course and the Richards family are very friendly to all comers. That's probably why it is such a popular golf course. When the new clubhouse is built it will be fabulous.</i>
1					<i>I think it's a wonderful thing to retain a full 18 hole golf course for all to enjoy for next 20years</i>
1					<i>I relocated to Manly Vale upon retirement due to children/grandchildren living on the Northern Beaches. Being a keen golfer but not knowing anyone in the area I started playing at Warringah Golf Club and soon joined in with a group of local retirees. They are great company and were very welcoming to me. The golf course has been pivotal in me being able to integrate into a new area and a new way of life. It is such a great facility and one that is accessible to old, young, female and male in equal measures and is a fantastic asset to the Northern Beaches Council. I hope that this lease extension is approved so that mine, and future, generations can benefit from the mental and physical wellbeing it provides for all who wish to use it.</i>
1					<i>This parcel of land is what makes the surrounding area green and beautiful , once gone , its gone forever.</i>
	1				<i>From Kentwell Road to the northern boundary should be made into a public park connecting the mall and surrounding homes. In no way should the land be developed into property as this is a critical green corridor.</i>
	1				<i>I support the golf course with additional sporting facilities incorporated to make course more financially viable</i>
1					<i>Warringah Golf Club is a vital community asset, particularly for the older population. It provides a sporting and exercise facility not available to any great extent elsewhere, at an affordable price. It is of note that the use of the facility has increased dramatically during this Covid-19 challenge, indicating it serves an important community need for exercise, social interaction and outdoor enjoyment.</i>

					<p><i>It is also of note that the Golf Club will inject over \$6M of its own money into a new community accessible sporting hub should the Council approve this lease.</i></p> <p><i>I strongly endorse this lease and request that the Council have it approved.</i></p> <p><i>Thank you.</i></p>
1					<p><i>I think it is a great proposal. The course and environment are both well maintained and provide a visual enhancement to the area.</i></p> <p><i>The course is very central and popular with golfers of all ages and the lease gives a continued future for all concerned.</i></p>
1					<p><i>In my view a not for profit organisation which has 80 years of experience in managing this golf course at no cost to ratepayers is the most appropriate, being Warringah Golf Club.</i></p> <p><i>A commercial organisation who managed the course would have as its primary objective the need to return profits to shareholders.</i></p> <p><i>WGC's main objective is to make the course the best course it can, as evidenced by its heavy patronage and the excellent condition of the course.</i></p>
1					<p><i>I have been a member of Warringah Golf club for over twenty years and I currently play golf there three times a week. I want to support the lease renewal for the club as it is important to provide the opportunity for older members to maintain a level of fitness through playing golf. It is a sport which allows me and many other to play a sport which provides exercise in an environment which is CO-V ID safe. This new lease will ensure that for many years the residents off the Northern Beaches will have access to a quality sporting venue at a reasonable cost.</i></p>
1					<p><i>Warringah Golf Club fills an extremely significant role in the broader health and well being of our community. From the data I have read, it would seem the retention of 18 holes is also critical to the viability of the Club Ltd and hence to the revenue base for Council. I fully support the 20 year lease for 18 holes</i></p>
1					<p><i>I was born and raised in Nth Curl Curl and played many sports in Manly Warringah, soccer, league,cricket,baseball,badminton and surfing,I now play regular golf at Warringah Golf Club with Members and the Public on this 18 hole course which at my age it is fantastic for exercise and outdoor living.</i></p>
1					<p><i>Warringah golf club is an important community asset and with the proposed club house relocation it will be a benefit for associated sports and recreation facilities</i></p>
1					<p><i>I support the proposed lease renewal for Warringah Golf Club as this golf course is an essential nature reserve in a highly developed residential/commercial area as well as being a course suited to all ages. The club also has an excellent programme for junior golfers. In these difficult times everyone is being encouraged to exercise and enjoy nature for our wellbeing.</i></p> <p><i>Warringah golf course is the perfect place for this to occur. In addition, the course is also home to abundant birdlife as well as native animals such as turtles in the creek and echidnas. These</i></p>

					<i>are my reasons for supporting the 20 year lease.</i>
		1			<i>Open space is at a premium in the area . Over the last thirty years there has been a significant increase in the population in Manly Vale without any commensurate increase in open space . I note on the same night Council approved the lease extension it also voted (Item 19.2) to ask the state govt and Brad Hazzard for help in obtaining more open space . Rank hypocrisy!</i>
1					<i>It is great that this lease is now to be signed. Covid19 has certainly proved the value to the Council and all ratepayers of this asset. Golf playing has increased significantly by the community.. Both young and old now realise even more the importance of having a place where you can play a non contact sport, exercise and be socially separated at the same time.</i> <i>Well done Council on your decision.</i>
1					<i>The proposal is a great community benefit & the virus pandemic has highlited the need to maintain access to golf amenities for ALL the community of ALL ages. Warringah is a community, family club & provides an outlet for ALL ages & health status. The lease should be for 50 years!!!! so that your voters don't have to go thru' the awful & biased decisions of the previous Council Administrator.</i> <i>The Community club house is a great idea. Great for Community & a positive move for ALL.</i> <i>A little concerned that egress is onto Pittwater rd, heading North.</i> <i>Thank you,</i>
		1			<i>In this current day, why do we have a such a large land mass available for a relatively small percentage of the population? There are already several gold courses in the area at we would be far better served by considering options:</i> <i>1) Providing an extension fo the lease for a 9 hole Golf course and provide the remainder fo the land for the public as further parklands or associated green facilities</i> <i>2) A shorter renewal of maximum 10 years to allow further discussion and debate on the matter</i> <i>If teh lease is to be renewed there should be a great requirement of the gold club to not only fully self fund but also pay a higher fee back to the community for the upkeep of facilities that are open tot he public</i>
1					<i>Perfect course for the local community. Grew up playing there and always found it in great condition and a challenge to play</i>
1					<i>It's a great community asset. A public course, allowing people to exercise and socialise.</i>
1					<i>It provides sport facilities as well as being green space.</i>
1					<i>I am very much in favour of extending the lease for a further 20 years. The golf club provides for good exercise and a lovely vista for all surrounds. It would be a real shame to lose the course considering we might well be losing the other course in Balgowlah shortly. There are not many public courses in this</i>

					<i>area and I believe this is the best use of the land. A good decision by the Council.</i>
		1			<i>Too many golf courses in the Northern Beaches and active golfers falling in number every year. Long overdue to cancel the lease and find a use for the land which would allow a higher percentage of the population to benefit from it.</i>
1					<i>I support the renewal of the lease which supports golfers, retains trees and supports bird life.</i>
		1			<i>A ridiculous amount of land going to a pass time only used by very few people. Golf course memberships across the area have been reducing annually for years. Current members of Warringah golf course can be transferred to the numerous other golf courses in the immediate area. This area will be better utilised as sporting facilities. The current sporting field usage is bursting at the seams. With the projection of higher population and greater sporting participation in the future, we need to secure this area for the sporting community.</i>
1					<i>I fully endorse the proposal.</i>
1					<i>Playing golf is important for mental health, particularly during COVID as it is a non-contact sport and it has become more popular in the last few months</i>
1					<i>Should be 50 years</i>
1					<i>Casual friendly lower priced golf course like Warringah is a must in this area.</i>
1					<i>We need the space kept as it is now. Golf courses don't sprout up very quickly. It takes years to establish a golf course. Warringah has been with us all my time in this district. Give the golfers a go, the football, all codes have many venues for their games. Golf is a 7 day a week game, other sports not so.</i>
1					<i>The area definitely does not need more playing fields. Keeping the golf course is a great idea. It is well patronised and a lovely green space.</i>
1					<i>It is a wonderful community asset. It seems well run and is not a burden on council. As a full size golf course it provides access and the associated benefits of exercise and mental health to its many users. I should note that I have not played golf for about 20 years, hence have no personal involvement.</i>
1					<i>This golf course is a huge asset to our community. For us older members of our community the layout of the course is great. The course is generally flat terrain which really helps our aging members of the community continue to play there golf where some of the hiller courses can prove to much of an ordeal. The costs to a more affordable than many of the courses which is an important consideration for many of us who are self funded retirees living in this area. I would like to see a longer lease offered.</i>
1					<i>It is a beautiful green space and it is so important to keep these areas as living densities increase. The golf course is also a wonderful exercise, social and recreational facility for all in the community. We need to maintain and cherish what green space</i>

					<i>we have.</i>
1					<i>Being in an older age bracket there are clearly a limited number of active sports available in the Council area which cater for me. However 18 holes of golf ticks all the boxes. I live alone and to be able to get out with friends in the fresh air and be able to use my brain on top of having a good walk is just wonderful. I commend the Council on this wise decision.</i>
1					<i>A great sport for all ages and provides great social opportunity. Also the golf course provides support for both Bird and wild life and normally are very relaxing locations. Also most courses are used all day every day and not many other sporting facilities have this amount of usage. On a game basis costs are also reasonable.</i>
				1	<i>The majority of the land in question should be used for general public recreation and not just by a limited number of golfers. It appears that there are numerous alternative golf courses available. There is no certainty that, based on recent trends, the number relevant golfers will not drastically diminish over the next 20 years.</i>
	1				<i>The land north of Kentwell Street should be converted to sports fields and recreational lands due to increasing demand and to provide greater amenity for the whole community. A Centennial Park style sporting area including fields, playgrounds and passive open space would benefit the whole community long term. Locking up this Land in a long term lease will remove this potential use or any other use, when the opportunity presents itself now to plan a wonderful asset for everyone. The 2017 Draft Sportsground Strategy and 15 year Strategic Implementation Plan was a terrific initiative and should be reconsidered in some form. Please note that this report identified that there are double the number of golf courses on the Northern Beaches per head of population compared to other areas in Sydney.</i>
	1				<i>I still like the concept of having a Country Club under one management for golf, tennis and bowls. With the one Clubhouse being the existing Bowls Clubhouse.</i>
1					<i>Great to hear , I was quite disgusted with the idea under the administrator who wanted to steal our land . I don't play golf but I like the open space and it's good for all age groups to play gold in sunshine</i>
1					<i>Should be a longer term to allow the Club to invest in their future with confidence - 50 years would be more appropriate.</i>
1					<i>This is a wonderful community facility and the green space is irreplaceable. It must absolutely must be retained and maintained.</i>
	1				<i>Council should have an option to take over a strip of the golf course land along the western extremity parallel to Pittwater Road wide enough to allow a single lane road and angle parking</i>

				<i>spaces should the need for more commuter parking space become necessary in the future.</i>
1				<i>It is necessary to maintain as many open green spaces as possible. I am opposed to any part of the land currently used for the golf club activities being sold or used for any form of commercial , residential or educational purpose other than its current use. Open parkland would be the only suitable alternative landuse in my opinion.</i>
		1		<i>In terms of land use per capita, with regards to sport, golf has more land than most other sports put together. The report by the interim council listed many other sports in greater need of land than golf. For example hockey. This decision is not only causing detrimental harm to sports like hockey now, but also for the next few generations. This will kill sport for the younger generation of sports players on the beaches for many years to come. Surely there is a better way to share. The way this council is ignoring well researched reports regarding the best land use for sport to put golf first screams of corruption.</i>
1				<i>The renewal of this lease will continue to provide the area with a well populated and utilised greenspace without increasing traffic congestion, building of car parks and removal of trees. With Balgowlah Golf Club's future in doubt and plenty of available sporting grounds surrounding the golf course, this facility is required for many older aged people who play golf for sport, fitness and comraderee.,</i>
1				<i>I support the proposal as I think it'd good for the area and also maintains green space in the area</i>
	1			<i>I support reducing the leased area to provide 9 hole golf course.</i>
	1			<i>Lease should include an option for Council to take back the northern portion, as previously proposed, for public open space, rather than the whole area being tied up for 20 years.</i>
1				<i>I believe that this land should be kept as a golf course as long as the golf club is made to follow environmental practices and not discharge any harmful chemicals into Manly Lagoon.</i>
		1		<i>SHOULD BE A 9 HOLE GOLF COURSE AND THE OTHER NINE TURNED INTO 'TURF' PLAYING FIELDS. RIDICULES THAT KIDS ON THE PENINSULAR SHOULD HAVE TO TRAVEL OUT WEST FOR THEIR HOCKEY GAMES.!!!!!!</i>
1				<i>community assets such as playing fields and golf courses are vital to both greenspace and the lungs of the municipality. We must keep it open. I support the 20 year lease</i>
1				<i>Love the fact that this is a beautiful green area for golfers.</i>
1				<i>Great decision..</i>
	1			<i>The one down side is the parking. I suppose this is testimony to the popularity of the course.</i>
		1		<i>A better use of this land would be to reduce the golf course to a 9 hole course (eliminating crossing of Kentwell Road) and providing more playing fields for high usage sports - AFL, rugby,</i>

				<p>soccer etc. If this is not viable in the short term, a shorter lease extension would be appropriate - maximum 5 years - to maintain optionality over future use.</p>
1				<p>I fortunately play and enjoy golf. It allows me to enjoy a walk in an open environment and socialise with others that have the same interest. Our club encourages young people to learn golf by taking part in school sports. They will need to have an inexpensive golf course to play on as they progress through the game.</p>
		1		<p>There are many golf courses on the northern beaches and this space should be made into a sports and activity parklands to provide facilities for kids and adult sport which are vital to any community. There are not enough sports grounds and councils proposal a while ago to convert this open space was terrific. The location is central and transport accessible and would set up the northern beaches as a benchmark in catering for our kids engagement and wellbeing.</p>
1				<p>As look at all those homes I am struck by how fortunate we still have some beautiful land used creatively for leisure and recreation and beautification. As I look at the peninsula a little further north there is a distinct usage of land for sport within the suburbs, not separate from it. I belong to the ManlyVale Community Garden where two properties were available and the then Manly Council was petitioned to release this land for community use.</p> <p>Having said all that I submit we look for alternative land within the community, and suburbs to develop into further sport and recreation facilities. (If this is not done, for instance in Warriwood, there will, without a doubt, be an epidemic of petty crime, burglaries and gangs.</p> <p>Publicschools and Gov't High schools will have to work together in innovative ways to allow sporting events on the weekend Back to Warringah Golf Club. Overall the population is aging and more and more older people want to stay active, need to stay active and this Golf club fills a big and growing need. I don't think our retirement centres are looking particularly inviting these days. The Covid could and is persuading many to stay away and not even look forward to them. Haven't you noticed a spike in Home Care?</p> <p>Our freedoms will continue to come under strain as the population increases and eventually you may have to limit the size of houses in order to save land for the kids sports and major events.</p> <p>Thanks for the opportunity. We have a terrific Council here in the Northern Beaches, perhaps one of the best in Sydney. Its amazing...really</p>

1				<p>Preserve a corridor along perimeter of golf course to create cycling/pedestrian paths:</p> <ol style="list-style-type: none"> 1. Along Pittwater Rd (connecting Manly - Warringah Mall); 2. Along Condamine St (connecting Mall to Manly Vale); 3. Along Kentwell Rd (east-west connection) 4. Southern edge (connecting Condamine to Passmore Reserve). <p>These paths would link in with the wider regional bike network - connecting shops, public transport, schools and sports fields. This is public land - and offers a significant public and environmental benefit for all.</p> <p>It may mean the fairways and greens need to be relocated - but please do it!</p> <p>Also - replace high fences with lower level fence to open up views from public land. Security/safety needs are negligible. This beautiful, large parkland - greenspace - public land - is obscured from view, and thus the collective consciousness.</p>
1				<p>We desperately need more land opened up for mixed use. Can council please look at more creative ways to open the space to the broader community ? It's so unjust that such a large green space is locked up for use of a minority of people who play golf. Can the golfing space be reduced so some of the land can be used for bike paths & walking paths (fenced off from golf balls)? Please make wide bike paths - which are dual carriage way or paths with a seperate walking lane. We also need more safe playgrounds for young children, and places younger kids can learn to ride bikes without being run down by aggressive adults on expensive bikes. There is a great example of this at cammeray next to primrose park - which I have to drive to from manly.</p>
1				<p>The golf club is an essential service for the Northern Beaches and should be left as it is</p>
1				<p>For me it is a bit of a no brainer. Golf courses are great for the environment and provide a wonderful outlet for people of all ages to exercise at their own level of expertise. Yes there are other golf courses in the area. But I do not believe this is a consideration. I am in favor of continuing the lease.</p>
1				<p>Warringah Golf Course is a much used sporting outlet for the area.</p> <p>It is a flat course which means that it is suitable for all ages and levels of fitness.</p> <p>The beautiful green fairways, dotted with so many trees, is a real oasis for this area of the northern beaches.</p> <p>Please renew the lease.</p>
1				<p>This is a very popular and busy golf course and a valuable recreational and social centre for the area.</p>
1				<p>I would like it to remain a golf course. Please put some money into Nolan's Reserve. I can never use it after it rains, touch football is very often canceled due to wet weather.</p>
1				<p>This facility is used every day by many citizens of varying ages.</p>

1				<p><i>I commuted to the city by bus for years. It always made me happy to pass the golf course and see that expanse of green and trees. It is so beautiful. It is also a carbon sink for the hundreds of thousands of vehicles that drive past it every year - the diesel and petrol dust falls and settles on the golf course and is absorbed by trees and that saves it from going any further. The golf courses on municipal land should always remain there.</i></p>
		1		<i>Make it a park please</i>
		1		<i>that is a large parcel of land that could be turned into a public park. There are already golf courses at Manly, balgowlah etc. Don't sell it off for residential! It's either developed as a public park (eg centennial Gardens) or leave it as a golf course.</i>
1				<i>I support the renewal of the lease to enable passive sport particularly for older citizens of both genders and younger citizens where they can play and compete together equally.</i>
1				<i>I believe that it will help have accessible activities for the elderly community members as well as young.</i>
1				<i>This is the only reasonably priced golf club on the Northern beaches that seniors can walk the entire course</i>
1				<i>The council should have never got involved in a discredited tender process</i>
1				<i>I support the Lease renewal for Warringah Golf Club</i>
1				<i>I have fully supported this proposal for some time, given the importance of this sporting facility for the community and for the substantial visitor use. It is an oasis in the middle of a densely populated area. It is the 2nd highest used golf facility in NSW and this club is maintaining it to our satisfaction despite their struggle with finances. They need long term commitment from Council to allow long term financial planning and they need more assistance from Council to establish a public club facility that can provide the essential revenue to maintain such an essential environmentally sound facility.</i>
	1			<i>It would be great to get more community access to this space, for example, a cycle / jogging track</i>
1				<i>This course is a very well maintained area which is a well attended hub for the local community, in particular for the older residents. I 100% support this renewal for to many reasons to list.</i>
1				<i>Open areas to be retained!</i>
1				<i>Being flat / level this golf course is a necessary exercise and participation outlet for the elderly - not to mention the many others who also use this course</i>
		1		<p><i>Through a recent study, the council has already identified a shortage of sports fields which will become more of an issue with time. Whilst I'm sure that Warringah Golf Club is a key facility for its members and guests, I'd urge the council to consider the long term outlook for sport on the northern beaches. The golf course could accommodate up to x20 sports fields, with the potential for all-weather pitches, basketball courts, skate parks, tennis courts etc. Please make a decision based on the data and future needs, rather than taking the route of least resistance at this</i></p>

					<i>point in time. With housing density and population increasing access to sport for the young generation has to be the priority.</i>
1					<i>This is one of the best resources on the Northern Beaches for golfers of all ages and has been a savour for physical and mental well-being during the pandemic.. It is well maintained and well managed so we fully support the renewal of the lease.</i>
		1			<i>The recent sportsground study showed golf dominates the use of public space for sports without the numbers to justify it. There are other sports crying out for facilities and the council continues to favour this sport, going even further by giving them additional land with the tennis centre at North Manly! How can this be justified?</i>
1					<i>New amenities for Warringah Golf Club has been a long awaited plea from members - old and new. WGC has had so many new members over the COVID crisis that it is not time to introduce a new club house and premises. The new plans cover many other areas that should encourage all members to enjoy.</i>
1					<i>I support the renewal of the 20 year lease. Particularly important due to Covid and future "covids"</i>
1					<i>We don't need anymore playing fields and the golf course is well maintained and well patronised</i>
1					<i>Good news great club for seniors to play golf and exercise</i>
	1				<i>I suggest to reduce the course to nine holes. There are four golf courses in close proximity to Warringah Golf Club - Manly, Balgowlah, Long Reef and Wakehurst. My suggestions includes to transform the area of the other nine holes into a community market garden. Such a garden could not only provide a considerable amount of fresh produce but could also become a community hub for the southern part of the municipality. All market gardens have disappeared from the council area. Starting this one could give the impetus to create another one in the northern part of the NB LGA.</i>
1					<i>The Warringah golf course is the second busiest course in Sydney. It's flat terrain allows older players to enjoy a round of golf without it being too hard on the body. The course is well maintained & has been extremely busy over the pandemic period as golf has become very popular again.</i>
1					<i>I fully support this. Golf is an important sporting amenity, and should be encouraged.</i>
1					<i>We need to keep the golf course as a whole. So many people get so much enjoyment out of golf especially in the COVID crises at the moment.</i>
1					<i>The golf course provides essential health benefits through exercise across all age groups. Its location and accessibility make it a unique community asset. The golf course provides a green belt for the community in a highly populated community. Its proximity to local high schools ensure that it can be utilised by the schools for sport. Golf courses provide benefits to those who play golf, also to the</i>

					<i>general community in safeguarding and maintaining our essential green space.</i>
1					<i>The lease should definitely go ahead for twenty years or more. What a wonderful thing it is to drive or walk past this special haven particularly as it is so near an ever growing industrial area. A beautiful green oasis amongst all the units, shops and factories.</i>
1					<i>Continuation of the golf course lease guarantees a green space that has both recreational and community advantages which include low traffic impact in the surrounding area and continued opportunity for residents to gain outdoor activity in an open space.</i>
1					<i>Fully support 20 year lease to WGC run so professionally by the Richards family for decades</i>
1					<i>I believe the current leaseholders do a great job</i>
1					<i>This land was always intended for the purposes of a golf course and is currently administered by the local authority whose responsibility it is to maintain that original intention. The existing golf course is a public facility which has not cost the local community. The golf course has been developed, maintained and made available to the public by the Warringah Golf Club -- land use does not get more efficient than that.</i>
1					<i>Essential local community sport venue readily available to the public at reasonable cost.</i>
		1			<p><i>Firstly, it would have been helpful and thoughtful for the key roads to be named, in relation to the above lease area. Not everyone can easily divine an aerial photo without any identification, whether they live nearby or not.</i></p> <p><i>It's a great pity that at least some of the land was not returned to the public for multi purpose use, rather than reserved for a privileged few.</i></p> <p><i>However, given it's a fait accompli, I suggest that at least the public gain some benefit from 20 years of continued private use of public land. For example new shared paths could be constructed wherever possible on the course perimeters. In terms of visual impact the ugly fences are unnecessarily high and alienating. They should be either be removed (preferably) or lowered.</i></p> <p><i>By way of comparison, Wakehurst and Long Reef golf courses are largely fence free, while the Cromer course has low, high quality fencing adjacent to the multi user path - not cheap galvanised chain wire.</i></p> <p><i>The club's lease approval should be contingent on meeting their legal obligation in keeping the foot/shared paths clear of overhanging branches and extruding vegetation. Users of the shared path on the N side of Kentwell between Condamine and</i></p>

				<p><i>Pittwater constantly have to negotiate such hazards and maintenance is rarely conducted.</i></p> <p><i>Finally, a specific question. On Google Maps, Claude's Rd is shown as connecting to Kentwell. Is this a public road? If so, does this mean that the public have a right to traverse a section of the golf course which provides a direct link between Kentwell and the signposted (signage needs cleaning/upgrading btw) riparian walk, parallel with Pittwater?</i></p>
	1			<p><i>I will want to see a retention of all current sports that are using the space</i></p>
1				<p><i>I agree, this land should remain a public golf course.</i></p>
1				<p><i>I have been a very happy and active resident of Manly for more than 12 years. I enjoy access to Warringah Golf Club which satisfies a very important need to a varied age group of both keen and active golfers. I believe there are ample facilities in the region for younger school children and community interest groups and i therefore support Council's decision to renew the lease to Warringah Golf Club.</i></p>
1				<p><i>I am proud to say that I am a member of Warringah Golf Club and it would have to be the most affordable but also, one of the friendliest clubs on the northern beaches. We have such a varied membership ranging from a growing youth program to a 93 female member that still walks the course weekly! It is a fairly flat course that makes it playable to all ages of the population. Our wonderful mature trees and incredible wildlife make playing the course a delight.</i></p> <p><i>Our COVID 19 crisis has opened an entire new generation to the game of golf, with the course close to full capacity on a majority of days every week. My only complaint is that as a member we don't have as much access to the course as we previously had. But this has all just insured that Warringah Golf Club is a much needed part of our community.</i></p> <p><i>The moving of our clubhouse to be onsite would be another invaluable asset. To have licensed premises in the middle of the public sporting facilities that council has planned, create a wonderful community facility to be used by everyone!</i></p> <p><i>We look forward to a wonderful future with the council enjoying the game we love.</i></p>
		1		<p><i>There are sufficient golf courses on northern beaches but there are very few hockey facilities. A turf court is desperately needed. Facilities here are the worst in Sydney. My son is a keen hockey player and is unable to play due to lack of facilities.</i></p>

		1		<p><i>Golf has more than enough facilities and there are sports that need grounds and facilities much more than golf, such as Hockey. This renewal is short sighted and ignores the growing needs of other sports, such as hockey, as the population on the beaches is growing. This renewal ignores the Interim Councils' report into which sports actually need help and Golf was not one of them. There are plenty of facilities for golfers on the Northern Beaches, there are not plenty fo facilites for hockey players. To play hockey at a decent level, the closest synthetic turf facilities are Pennant Hills, North Ryde and Concord. But even at the entry level, being restricted to grass is so dependant on weather and with the shortened season this year due to Covid 19, if sports like hockey are to grow and develop we need an all weather, all year round surface. This council has repeatedly ignored hockey. Golf does not need a 20year lease. This is irreversibly harm sport for younger generations now and for many years.</i></p>
		1		<p><i>Build Hockey turf fields and stop ignoring that there has been a need for professional hockey accomodations for years! Field hockey is not a niche but an internationally renown sport and needs support on the Northern Beaches. Act now and support thousands of high motivated hockey playing kids and families instead of high end sports for the happy few. We count on you!</i></p>
		1		<p><i>I oppose the lease renewal for Warringah Golf Club and would suggest hockey facilities in place of existing golf infrastructure for the reasons below.</i></p> <p><i>golf courses have a huge footprint for the amount of people that actually use them. I have been to this golf course once and I am a local rate payer. I suspect that a very few majority of the people that pay taxes in the area use this massive land area. Every other sport is not as greedy with land as golf and there are other options for golf in the local area.</i></p> <p><i>Your own independent report suggests that perhaps there are other sports that need facilities, "however the absence of suitable facilities has inhibited membership growth in softball and hockey" Your report has hockey numbers not too much lower than that of other groups other than soccer or netball which have sports facilities allocated to them.</i></p> <p><i>More info from your report which is the current situation for hockey.</i></p> <p><i>"Poor grass cover or undersized fields (e.g. turf cricket pitch at Frank Gray Oval means field has to be narrower). Demand for a dedicated synthetic hockey surface on the northern beaches. This is a high priority for the state body which advised that, of the estimated 3,000 players in the wider North Sydney Beaches Hockey Association, less than one third play locally (on grass or multi-sport fields) while the balance travel in excess of 45 minutes across Sydney to train and compete on suitable synthetic surface facilities."</i></p>

				<p><i>After the junior hockey system my kids will be forced to travel to all areas of Sydney and this will pretty much stop their progress in the sport. If we want to support our youth and help them grow we have to think about what facilities they need now so they are there when they are older.</i></p> <p><i>Its time to help other sports other than golf, netball and soccer and support one that has been completely ignored by you and previous councils. I applaud your construction of skateparks in pretty much every suburb in council but you have to admit that is a lot of money to spend on every community when you would only need one dedicated hockey facility for all of the northern beaches.</i></p>
1				<p><i>Although not a golfer many friends are and they are regular players at the club which provides a strong basis of community for club members.</i></p>

	1	<p><i>There are many reasons why this lease should not be renewed for another 20 years and a new multi-sport (especially hockey) facility should be built instead.</i></p> <ol style="list-style-type: none"> <i>1. An independant and thoroughly researched report, stated that: <ol style="list-style-type: none"> <i>a. Golf has more land per capita than any other sport on the beaches</i> <i>b. Sports such as hockey have a greater need than golf, and that it is one of the sports most in need of facilities on the beaches - more so than Soccer, Netball and Golf.</i> <i>c. With the population on the Northern Beaches growing rapidly, the need for sports facilities for younger generations is increasing, and will become harder to create. They need to be planned for now.</i> </i> <i>2. Renewing the lease for 20 years will not only affect hockey players now but also for many future generations.</i> <i>3. For people to play hockey at the higher levels the closest facilities are North Ryde, Concord or Pennant Hills. There is nothing on the Northern beaches despite us having one of the largest hockey associations in NSW. Not only is this detrimental to the development of talented hockey players. Hours spent driving to and from practise and games contributes to air pollution from cars, more green house gas emissions, more petrol use, more wear and tear to the roads and greater chances of car accidents (the more time spent on the road, the greater the chance of an accident)</i> <i>4. Hockey Turf is suitable for multiple sports, not just hockey. Soccer pitches are only suitable for Soccer.</i> <i>5. Hockey is a great team sport providing opportunities for many people of all ages to play. Golf is only available to a wealthy few.</i> <i>6. I consider hockey to be a much safer sport compared to rugby league or union. Far less chance of head, neck and/or back injuries.</i> <i>7. Hockey provides equal opportunities for girls and boys to play. Hockey is also one of the few alternatives to netball.</i> <i>8. A multi-use facility would also increase local business opportunities as far more people come to watch and support team games.</i> <p><i>Please don't renew the lease on the golf course for another 20 years. This is an amazing opportunity to develop a space for the many passionate hockey and other sports players. Give our current and future generations the space to keep fit, physically and mentally, and support local businesses by changing half the</i></p>
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				<i>massive golf course into spaces many, many locals can enjoy.</i>
		1		<p><i>1. Ignores an independant and thoroughly researched report, which stated that:</i></p> <ul style="list-style-type: none"> <i>a. Golf has more land per capita than any other sport on the beaches</i> <i>b. Sports such as hockey have a greater need than golf, and that it is one of the sports most in need of facilities on the beaches - more so than Soccer, Netball and Golf.</i> <i>c. With the population on the Northern Beaches growing rapidly, the need for sports facilities for younger generations is increasing, and will become harder to create. They need to be planned for now.</i>
		1		<p><i>This is Public Land and would serve far better as a park, not a privately-run golf course.</i></p> <p><i>Paramount example of how to use public spaces:</i></p> <p><i>https://en.wikipedia.org/wiki/Englischer_Garten</i></p>

		1		<p>1. Ignores an independant and thoroughly researched report, which stated that:</p> <ul style="list-style-type: none"> a. Golf has more land per capita than any other sport on the beaches b. Sports such as hockey have a greater need than golf, and that it is one of the sports most in need of facilities on the beaches - more so than Soccer, Netball and Golf. c. With the population on the Northern Beaches growing rapidly, the need for sports facilities for younger generations is increasing, and will become harder to create. They need to be planned for now. <p>2. Renewing the lease for 20 years will not only affect hockey players now but also for many future generations.</p> <p>3. For people to play hockey at the higher levels the closest facilities are North Ryde, Concord or Pennant Hills. There is nothing on the Northern beaches despite us having one of the largest hockey associations in NSW.</p> <p>4. Hockey Turf is suitable for multiple sports, not just hockey. Soccer pitches are only suitable for Soccer.</p>
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				<p><i>nothing on the Northern beaches despite us having one of the largest hockey associations in NSW.</i></p> <p><i>4. Hockey Turf is suitable for multiple sports, not just hockey. Soccer pitches are only suitable for Soccer.</i></p>
		1		<p><i>1. Ignores an independant and thoroughly researched report, which stated that:</i></p> <p style="padding-left: 40px;"><i>a. Golf has more land per capita than any other sport on the beaches</i></p> <p style="padding-left: 40px;"><i>b. Sports such as hockey have a greater need than golf, and that it is one of the sports most in need of facilities on the beaches - more so than Soccer, Netball and Golf.</i></p> <p style="padding-left: 40px;"><i>c. With the population on the Northern Beaches growing rapidly, the need for sports facilities for younger generations is increasing, and will become harder to create. They need to be planned for now.</i></p> <p><i>2. Renewing the lease for 20 years will not only affect hockey players now but also for many future generations.</i></p> <p><i>3. For people to play hockey at the higher levels the closest facilities are North Ryde, Concord or Pennant Hills. There is nothing on the Northern beaches despite us having one of the largest hockey associations in NSW.</i></p> <p><i>4. Hockey Turf is suitable for multiple sports, not just hockey. Soccer pitches are only suitable for Soccer.</i></p>
		1		<p><i>Golf already has enough. I want to play hockey with my friends on the Northern Beaches.</i></p>
		1		<p><i>1. Ignores an independant and thoroughly researched report, which stated that:</i></p> <p style="padding-left: 40px;"><i>a. Golf has more land per capita than any other sport on the beaches</i></p> <p style="padding-left: 40px;"><i>b. Sports such as hockey have a greater need than golf, and that it is one of the sports most in need of facilities on the beaches - more so than Soccer, Netball and Golf.</i></p> <p style="padding-left: 40px;"><i>c. With the population on the Northern Beaches growing rapidly, the need for sports facilities for younger generations is increasing, and will become harder to create. They need to be planned for now.</i></p> <p><i>2. Renewing the lease for 20 years will not only affect hockey players now but also for many future generations.</i></p> <p><i>3. For people to play hockey at the higher levels the closest facilities are North Ryde, Concord or Pennant Hills. There is nothing on the Northern beaches despite us having one of the largest hockey associations in NSW.</i></p> <p><i>4. Hockey Turf is suitable for multiple sports, not just hockey. Soccer pitches are only suitable for Soccer.</i></p> <p><i>5. This Council has stated to us that there is no space for Hockey on the Northern Beaches. Is this the councils stance?</i></p>
	1			<p><i>Please provide a cycleway along the length of the golf course.</i></p>

		1			<i>Northern beaches is in desperate need of a turf ground for hockey!</i>
1					<i>This renewal is a win for the community and generations to come!</i>
1					<i>This flat course is unique in NBC area in being able to provide a participatory/social sport for our less agile elderly. Younger residents (eg soccer players) have an extensive range of alternate activities that is the result of mobility should fields become wet. Synthetic soccer fields will proliferate once funds become available (post Covid). KEEP THIS FLAT COURSE OPERATIVE FOR ANOTHER 85 YEARS!</i>
1					<i>I fully support the proposed renewal lease for Warringah Club .</i>
1					<i>The past few months with Covid crisi in full swing has seen renewed interest and partication in golf especially at Warringah. The availability and existence of the course have been a godsend to many that would have otherwise suffered from isolation. The golf course has played an important role in the community and will continue to do so in the years to come. I fully support the council resolution to extend the lease for a further 20 years.</i>
1					<i>Excellent idea to renew the lease. The residents all love to play golf and enjoy the greenery.</i>
1					<i>Warringah Golf Club is a very well- paronised local sporting venue. It caters for all age groups, especially people of mature age. The current management team headed by brothers Rob and Greg, run a very efficient and friendly facility that is enjoyed by people, not only from the Northern Beaches, but also from suburbs south of the Spit Bridge.</i>

	1	<p><i>This is a golden opportunity to redevelop at least half of this site to create a vibrant community-oriented multi-use space for use by large numbers of Northern Beachers while keeping the green open space.</i></p> <p><i>Redevelop a 9-hole golf course. Then with the remaining area build top quality hockey turf fields, bike tracks, play equipment and possibly a community garden.</i></p> <p>HOCKEY: <i>Hockey is a growing team sport which is family friendly and one of the few team sports available to both boys and girls, men and women. Unfortunately, the development of the sport on the Northern Beaches is restricted by not having hockey turf sports fields. Players have to travel to North Ryde, Pennant Hills or Concord. Having quality fields here will help develop the sport, bring other teams and their supports here helping local businesses.</i></p> <p><i>This site is also close to the B-line and other bus stops increasing the ease of environmentally-friendly access to this great site.</i></p> <p><i>Hockey is a fantastic team sport which is great for physical and mental health. An exciting sport to watch.</i></p> <p><i>With the population on the Northern Beaches growing so rapidly, more space is needed for children and adults to participate in outdoor activities. Renewing the Golf Course lease for another 20 years will mean more overuse and overcrowding on current facilities, increasing costs for repairs and lighting as night games will be needed to extend playing times. 20 years is too long for such a large space to be available to only a select few.</i></p> <p><i>Hockey turf can also be used for other sports, extending its use for others.</i></p> <p><i>Team sports bring lots of players and their family and friends to an area - great news for local businesses, especially those so hard hit by covid19. Being so close to Warringah Mall will encourage people to visit before and after their game, continuing to create a vibrant community atmosphere.</i></p> <p><i>Hockey is an Olympic level sport - how great would it be to have Olympians that grew up on the Northern Beaches to inspire current and future generations</i></p> <p>BIKE TRACKS: <i>This would also be an awesome space to create long off-public-road bike tracks. Loops around the park would be great for kids and adults to ride around. Bike racks at the sports/hockey fields would also encourage players to ride to the park, reducing car use and need for parking facilities. Creating some jumps and trick areas (similar to the new skate park in Curl Curl) would be great for cyclists too.</i></p>
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				<p><i>The paths could also be used by scooters, roller blades, skate boards, etc, making this available to more people. Again this site is close to public transport and shops.</i></p> <p>PLAYGROUND/PLAY EQUIPMENT: <i>With so much space available on this site, it would be easy to create a couple of small, fenced-in playgrounds for different age groups fostering a love of outdoors from a young age and providing support for parents of young children as parents gather together and talk. While older siblings are playing hockey or going for a long bike ride, little ones can have fun and develop their physical and mental skills as they play outside.</i></p> <p>COMMUNITY GARDEN: <i>If there was enough space, a community garden growing fruit and vegies would be great. They could sell fresh produce to all the people using the park with some of the profits going to council. It could also be somewhere people can bring their foodscraps to be composted, reducing the amount of waste going to landfill and reducing carbon emissions.</i></p> <p>CONCLUSION: <i>It really makes no sense for this vast site to be kept as an 18-hole golf course, especially as there are at least 7 other courses in the area. While golf may be a popular sport, it is a lot of space for just a few people. Please don't renew a 20 year lease on this site when so much more can be done with it. Let this open space be available for a majority of people rather than just a few. Be the Council that supports local sports fields, especially for hockey, and bike paths and playgrounds. Support lots of people keeping fit, physically and mentally. Give local businesses the opportunities to grow and employ people locally.</i></p>
		1		<p><i>Why commission an independent report and ignore the findings that the area has the highest number of golf courses per capita and lack of sporting grounds to meet community demand? How about a turf hockey field? Being the fourth biggest LGA in the state and the only hockey facilities are subsidised grass fields that were once the old tip is really inequitable. We have one of the biggest hockey associations in Sydney and to do rep hockey means travelling to Ryde, Pennant Hills or Homebush.</i></p>
		1		<p><i>Could you please make more grounds available for community sport - I've played a lot of sport including hockey, soccer, AFL, cricket, tennis, futsal, basketball and golf. We don't need more golf courses, we need more multi purpose grounds that all the community can use.</i></p>
		1		<p><i>There are golf courses everywhere in the Manly Warringah area - this sport is well and truly catered for at the expense of other sports with a younger demographic. Hockey fields are desperately needed on the Northern Beaches to promote growth and development within the sport.</i></p>

					<p><i>I would love for my daughters to have the same opportunity to develop within their sport that is offered to children in other districts.</i></p> <p><i>We currently have to drive over an hour to get them to turf fields. Local fields would make an enormous difference to participation and development of the sport and players. Another golf course will make no positive improvement to the area whatsoever.</i></p>
1					<p><i>Golf courses are a good way to lock in green space for the area.</i></p>
1					<p><i>my family and I are in complete support of the twenty (20) year lease being granted to W G C as the club fully supports family activity and has great community engagement and support</i></p>
1					<p><i>I fully support the Lease renewal for Warringah Golf Club lease. I fully support the use of its present land to be extended for 20 years, as a golf course, and its current Lease holders to continue. Warringah Golf course is well used daily by people of all ages.</i></p> <p><i>I request that Northern Beaches Council include in any further Development plans for the Northern Beaches, new reserved areas for Community Recreation use, be included in Their Planning. As previous Councils have done.</i></p>
1					<p><i>I support this but would like to see a goal of greater female participation in the younger age groups. I am not sure if the club has already explored how to do this already but given what looks like low rates of participation for this demographic ideally it would be an explicit goal & in some way part of the lease agreement.</i></p>
	1				<p><i>I love golf but when you are told repeatedly there is no room on the northern beaches for a single synthetic pitch suitable for hockey (as well can be used by many other sports) yet a quick look at the map shows huge swathes of land allocated to sparsely used golf courses where you could squeeze a hockey pitch into the corner of any of them.</i></p> <p><i>Hockey community is large on the northern beaches, we just all choose to play for clubs a long way away because Manly Hockey Club has no facilities. For example, this week I played for UTS with the majority of players from Northern beaches. Next week UTS play Manly! It is just so many cars funneling across spit bridge and military road multiple times every week. Council need to try much harder (even though it's really not that hard) to sort this out.</i></p>
1					<p><i>If I can afford to retire on the northern beaches - where I'm born & bread, then when I'm no longer fit enough to run around Narrabeen Lakes/Lagoon, then I'd like to take up golf, but I don't expect I could afford a private course membership (EG: Manly or Long Reef), so I'd be looking at Warringah.</i></p> <p><i>Please keep all 18 holes open for the public.</i></p> <p><i>thanks</i></p>
				1	<p><i>Test</i></p>
1					<p><i>Warringah golf club offers affordable access to golf in our region. Golf offers recreation across the largest age range of all sports. It is inter generational, and this course in particular offers ease of access compared to other courses. Please</i></p>

				<p><i>continue to support the golf course that provides so much to a large cohort of the community.</i></p>
1				<p><i>Extract of attachment received by Council:</i></p> <p><i>I am writing in support of the submission to extend the Warringah Golf Clubs Lease for 20 years</i></p> <p><i>As a current member of the club the benefits to the aging population within our community are enormous. The club is available seven days a week it provides exercise on the most level golf club in the community.</i></p> <p><i>Seniors are an integral part of our community with many seniors today living in isolation the club provides a venue for social interaction thus enhancing their mental health and wellbeing which in turn is reflected in reduced hospitalisations and thus not a drain on our limited resources.</i></p> <p><i>There are limited venues and sporting facilities available for this age group and the submission to retain the land for the club I cannot endorse highly enough.</i></p>



Community and Stakeholder Engagement Report

Warriewood Valley Community Centre (Stage 2 of 3)

Impact level: Two

Report date: 14 October 2020

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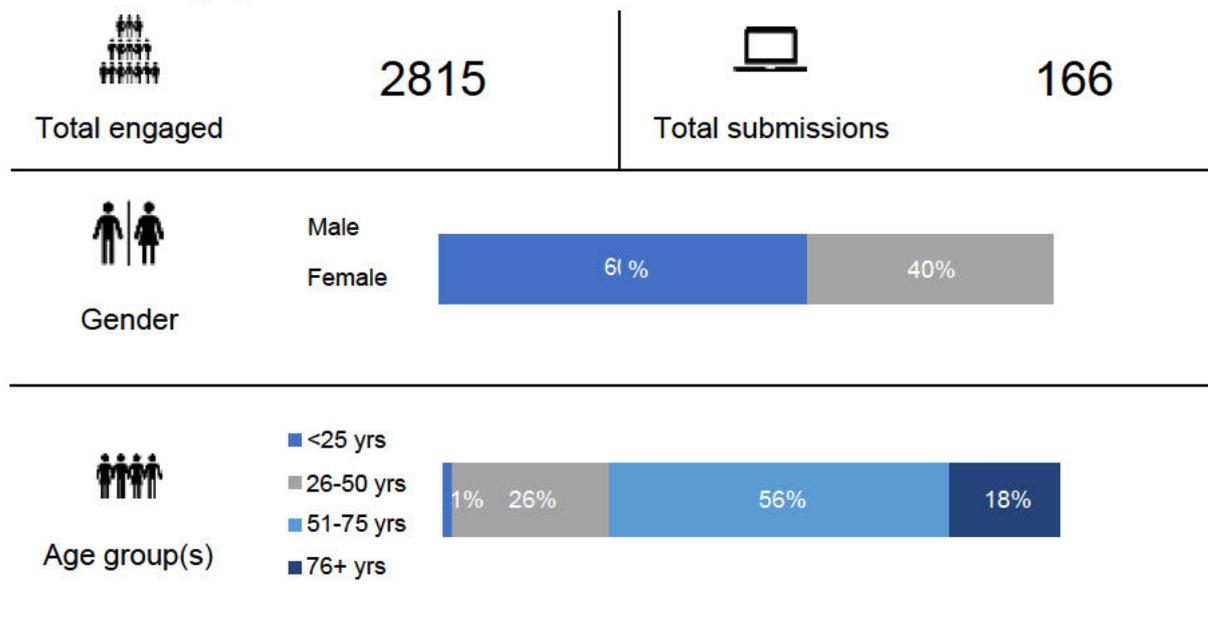
1. Summary¹

Project Title	Warriewood Valley Community Centre
Impact Level	2
Stage(s)	2 of 3 stages
Report Period	28 August to 27 September 2020
Version	1.0
Status	Draft
Related Projects	Community Centres Strategy

This report outlines the community and stakeholder engagement conducted during Stage 2 of the Warriewood Valley Community Centre project, from 28 August to 27 September 2020.

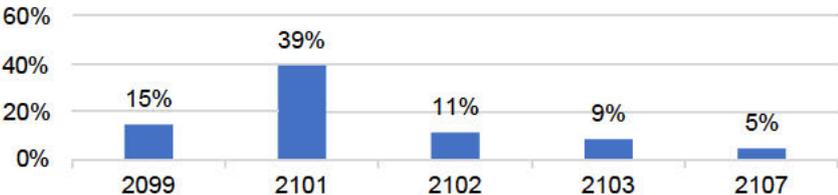
The report's content reflects the insights of 166 participating community members and stakeholders, including the Heather family, whose relative the existing community centre is named after.

1.1. Who we engaged



¹ Community and stakeholder views contained in this report do not necessarily reflect the views of the Northern Beaches Council or indicate a commitment to a particular course of action.

1.2. How we engaged

 Have Your Say	Visitors: 2815	Visits: 3341	Av. time onsite: 1m16s												
 Social media	Facebook Posts: 2		Reach: 16,656												
			Clicks: 888												
 Print media and collateral	Letterbox drop: Warriewood Valley		Distribution: 3,500												
School notifications via email Narrabeen High School, Narrabeen North Public School and Mater Maria Catholic College.			Number: 3												
Site signs: Yes			Number: 10												
 Postcode(s) ²	 <table border="1"> <caption>Postcode(s)² Distribution</caption> <thead> <tr> <th>Postcode</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2099</td> <td>15%</td> </tr> <tr> <td>2101</td> <td>39%</td> </tr> <tr> <td>2102</td> <td>11%</td> </tr> <tr> <td>2103</td> <td>9%</td> </tr> <tr> <td>2107</td> <td>5%</td> </tr> </tbody> </table>			Postcode	Percentage	2099	15%	2101	39%	2102	11%	2103	9%	2107	5%
Postcode	Percentage														
2099	15%														
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2102	11%														
2103	9%														
2107	5%														
 Sentiment	Do you support the proposed concept designs for the new Warriewood Valley Community Centre?														
 <table border="1"> <caption>Sentiment Distribution</caption> <thead> <tr> <th>Sentiment</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td>55%</td> </tr> <tr> <td>Yes, with changes</td> <td>34%</td> </tr> <tr> <td>No</td> <td>7%</td> </tr> <tr> <td>Neutral</td> <td>4%</td> </tr> </tbody> </table>				Sentiment	Percentage	Yes	55%	Yes, with changes	34%	No	7%	Neutral	4%		
Sentiment	Percentage														
Yes	55%														
Yes, with changes	34%														
No	7%														
Neutral	4%														
 Electronic direct mail (EDM)	Community Engagement newsletter: 2		Distribution: 22,000												
Council E-News: 3			Distribution: 70,000												
Stakeholder email: 3			Distribution: 561												
 Submission form	Submissions received: 166														

² Postcodes listed here represent the predominant geographical areas the respondents were from.

2. Background

We are building a new multi-use community centre on the site of the existing Nelson Heather Centre, on the corner of Jacksons Road and Pittwater Road, Warriewood. The project is primarily funded through the Warriewood Valley Development Contribution Plan. The new community centre will provide additional space and parking to accommodate the growing Warriewood Valley Community.

To develop the community functional needs for this proposed facility, we undertook [community consultation \(Stage 1\)](#) February-March 2019. The engagement was targeted at the key user groups, Warriewood Residents Association, Peninsular Bridge Club (a current lessee) and groups with existing hire agreements. Intercept surveys were also undertaken at a local shopping centre.

A design consultant was engaged in December 2019 to develop a concept design for the site. Ongoing consultation with key stakeholders during the development of the concept design highlighted the need to modify the design brief to ensure user requirements were met.

We progressed to the next stage (Stage 2) of community consultation during September 2020, exhibiting the concept plans and 3D imagery. Feedback was sought via our Your Say engagement platform.

3. Engagement objectives

- Provide the community with an opportunity to review whether their needs as identified during Stage 1 engagement were met and applied to the concept design.
- Gauge the overall level of community support for the proposed design prior to progressing to Development Application (Stage 3).
- Ensure community members in the immediately surrounding areas were aware of the project and provided opportunity to have their say.
- Promote the public exhibition to the wider Northern Beaches community.

4. Engagement approach

Community and stakeholder consultation for this stage of the Warriewood Valley Community Centre project was conducted over four weeks, from 28 August to 27 September 2020.

The engagement was planned, implemented and reported in accordance with Council's [Community Engagement Matrix](#) (2017).

The Community and Stakeholder Engagement Plan established the engagement approach for the project, identified the risks, mapped key stakeholders and employed easy and accessible channels to collect feedback that reflected broad community sentiment.

Engagement was conducted through the project page hosted on yoursay.northernbeaches.nsw.gov.au. Behavioural economics principles guided the development of the online content to ensure clear and consistent information was provided to our community. Images of the proposed design and floor plan were used to support page content.

Feedback was primarily collected through an online submissions form with email and written responses also accepted.

To promote the engagement to local residents, a notification letter was posted to 3,500 people in Warriewood Valley. An email notification was sent to the local schools including Narrabeen High School, Narrabeen North Public School and Mater Maria Catholic College.

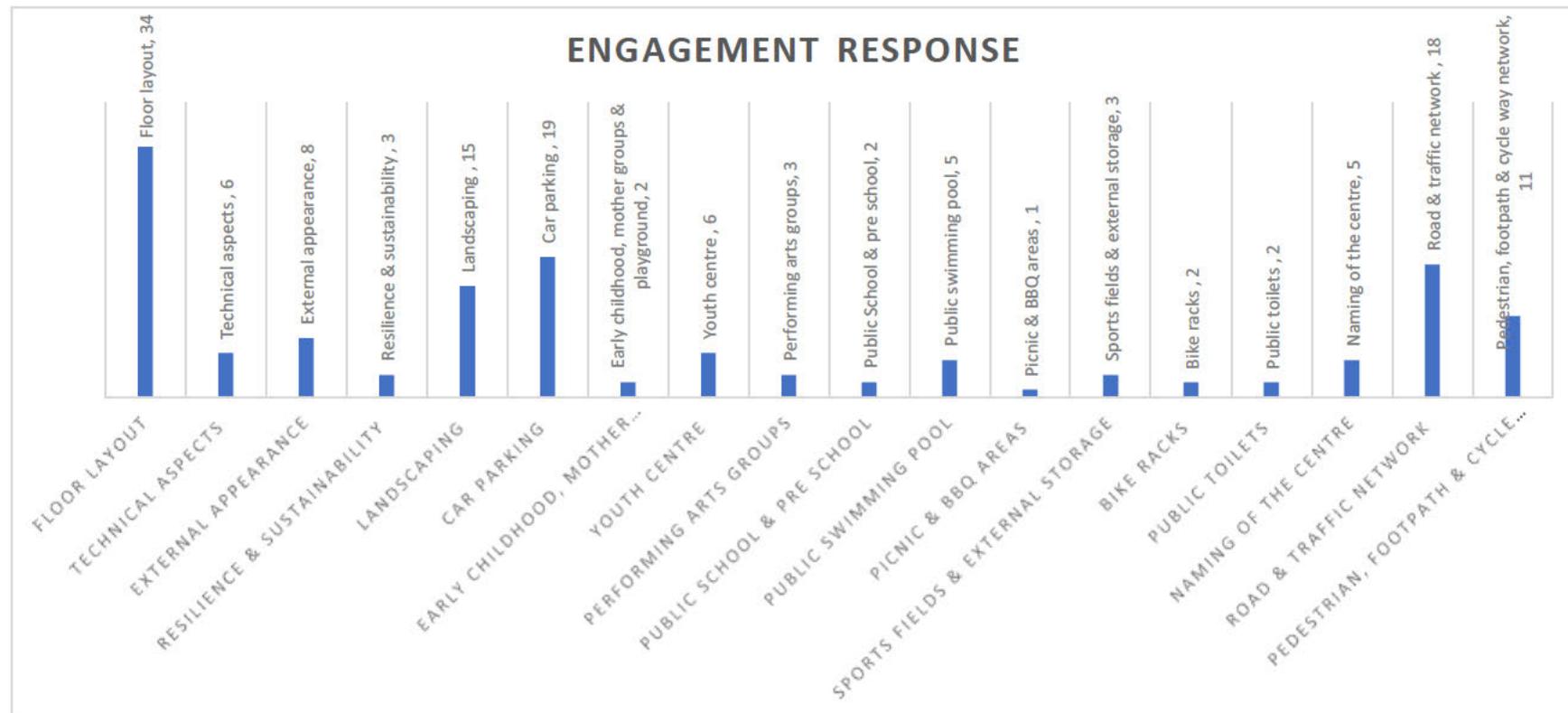
The public exhibition was also promoted to the current users of the existing Nelson Heather Centre, and project subscribers through email updates. The project was also Council's e-newsletters (EDMs) to reach the broader community.

Two Facebook posts were geo-targeted to capture the suburbs of Warriewood, North Narrabeen and south Mona Vale.

This report represents what Council has heard as accurately, and transparently as possible by using consistent quantitative and qualitative analysis techniques.

5. Findings

Council received 166 submissions, which included 118 written responses. The submission form was an open questionnaire to allow the community to speak freely on the proposed concept design. The wide range of written responses were categorised into the below themes and a qualitative analysis was performed as an overview of the feedback.



The above graph displays the number of times themes were mentioned in the written submissions.

Theme	Commentary	Council's response
Design – Floor layout	<p>The majority of submissions supported the concept design and expressed gratitude for the long-awaited new development. A small number of submissions suggested increasing the size of the halls to allow for the 1.5m social distancing rule, adding more meeting/consultant rooms, provide a lock up bike area, allow for double door storage and a café.</p> <p>Safety concerns were raised regarding the amenities block being close to the entry point and dual access to the male and female toilets. It was suggested that two amenity blocks located closer to the Players Hall and Main Hall would reduce risk and provide easier access for users with limited mobility.</p> <p>It was also noted that the floorplan showed several external entry points, under cover corners and blind spots which may entice gatherings or brake and enter offences. Concern for potential fire risk was identified as corners of the building could gather</p>	<p>Due to site restrictions (i.e. trees, carparking and playing fields) we are unable to increase the footprint of the building. If COVID-19 continues, we will restrict patrons in line with NSW Health guidelines.</p> <p>Extent of meeting rooms has been based on extensive consultation with current room hirers. Based on the feedback received from Stage 1 of Community Consultation in 2019, additional meeting rooms were added to the scope of the project.</p> <p>A lockable bicycle enclosure will be provided. Doors access to storerooms will be revised as part of the design development process, prior to lodging a Development Application (DA).</p> <p>The comment regarding a café is noted and alternatives will be investigated as part of the design development process prior to lodging a DA.</p> <p>Two separate amenities blocks were considered during the concept development however the travel distance from either hall to the central amenities is considered to be functional and appropriate (all level and within the foyer area). Separate amenities would also come at the expense of other functional areas due to restrictions on the total amount of building footprint we can accommodate on this site.</p> <p>These comments are noted and solutions will be investigated as part of the “safety in design” process prior to lodging a DA.</p>

Theme	Commentary	Council's response
	leaves, twigs and rubbish which may be difficult to keep clean.	
Design – Technical aspects	<p>Concerns were raised regarding the functionality of the roof gutters during major storm events and the problematics of bifold doors.</p> <p>Suggestions were put forward to include sound proofing, increased natural light, lux lighting levels, and smart technology into the design.</p>	<p>These comments are noted and solutions will be investigated as part of the design development process prior to lodging a DA.</p> <p>These comments are noted. Acoustic treatments, maximized natural light, lighting levels, lockable bicycle enclosures and storage access will be addressed and incorporated into the design development process prior to lodging a DA.</p>
Design –External appearance	A small number of respondents commented that the building looked too bulky, boxy and big.	<p>Comments regarding the external bulk are noted and design solutions will be investigated during the design development phase in an attempt to reduce the visual impact.</p> <p>The concept deign includes four individual pavilions strategically placed within high retention trees, interconnected with a low height foyer. The building is single story and the intent is to keep the form as close as possible to a residential scale so that it does not dominate the landscape.</p> <p>Due to the requirement to provide two large open plan halls it is inevitable that the roof line will be higher in these instances to ensure adequate ventilation and natural light is provided.</p>
Design - Resilience and sustainability	Feedback reflected the community's support for sustainable design practices in particular sustainable options that are environmentally friendly and include solar panels, rainwater retention systems and recycled furniture.	The design (although not highlighted in the concept drawings) will include a high level of environmental resilience measures. The full extent is currently being investigated with the project's sustainability consultant but it will include solar PV cells, rain water storage for irrigation, low carbon footprint materials, LED lighting, energy efficient glazing, passive solar design

Theme	Commentary	Council's response
		principles, natural ventilation, additional thermal insulation and water saving appliances.
Landscaping	<p>A small number of respondents commented on the landscape plan and expressed the importance to include native and indigenous plants, more resting/seated areas and a water feature.</p> <p>Concern was raised that trees close to footpaths and roads may cause damage due to roots expanding and cabbage-tree palms are flammable and caution is urged.</p>	<p>A landscape consultant has been appointed and the design will include for native and indigenous plants. The planting schedule and landscape plan (which includes crushed stone paving and seating areas) will be further developed prior to the DA lodgement. Consideration will be given to the impact on adjacent structures and species flammability.</p>
Car parking	<p>A large number of submissions showed interest in the proposed carpark and expressed the need to increase car spaces to cater for users of Ted Blackwood Hall, Boondah Reserve Fields and B-Line.</p> <p>A small number of submissions suggested carpark control to manage the use.</p> <p>It was noted that additional disabled spaces were required close to the Players Hall together with allocated motorcycle parking.</p>	<p>There is an overall increase in proposed parking (81) as compared to the existing Nelson Heather Centre (54), however it is not possible to increase this further unless the building footprint is reduced or the existing native high retention trees are removed (not permissible). Options to extend carparking to the playfields were investigated, however not possible due to future expansion of this area. The proposed parking arrangement will cater for the users of the new centre.</p> <p>To provide on-site parking for users of the Ted Blackwood building the playing fields would require an elevated building with undercroft parking (which was investigated as an option), but is not viable due to the impact on the trees and the additional construction cost (which is significant and would render the community centre project not viable).</p> <p>Mechanisms will be considered to manage the carpark use during the DA stage. Regarding wheelchair accessible parking, this will be provided as close as possible to the primary entrance to the building as per building regulations and this will ensure that full</p>

Theme	Commentary	Council's response
		accessibility between the vehicle and the building will be ensured. The location of these spaces needs to cater for all users of the facility, so a centralised location is more equitable for all users. Motorcycle parking will be provided
Use	<p>There were several submissions requesting that Council includes the following user groups and services:</p> <ul style="list-style-type: none"> • early childhood and mother groups • youth centre • community performing arts • children's playground • public school and community preschool • public swimming pool • picnic and BBQ areas • additional sports fields and external storage • under cover bike racks at the B-Line bus stop • access to public toilets during the weekend. <p>It was noted that the public toilets located on Boondah Reserve Fields 2,3 and 4 are not accessible during the weekend.</p>	<p>The functional use for the new centre was identified during Stage 1 consultation for this project, and was informed by consultation carried out by the former Pittwater Council circa 1990.</p> <p>With the exception of the Peninsula Bridge Players Hall, all other areas of the centre will be multi-use, and not for exclusive use.</p> <p>The centre will be adaptable for a variety of purposes. The community will be able to hire the halls for activities including early childhood groups, mother's groups, youth activities and performing art groups, depending on individual groups requirements.</p> <p>The incorporation of public toilets was investigated. Based on similar centres, the addition of public toilets creates security and other social concerns for the users of the centre. Public toilets are also close by (B-Line car park and opposite Warriewood Square Shopping Centre in Jacksons Road. The current sports amenities on both sides of Boondah Road have also been identified for renewal in future years and conversion to public toilets is likely to be part of these renewals. This renewal will include provision of access to the general public (typically 7 days a week 6am to 6pm).</p>

Theme	Commentary	Council's response
	<p>Add recreational activities to include indoor hockey, basketball, netball, volleyball, badminton and pickle ball.</p> <p>A question was raised about the Mona Vale Community Hall with a submission asking about the status of this project.</p>	<p>The use of the building (as a community centre) is stipulated in planning documents (Warriewood Valley Developer Contributions Plan) which prescribes what development (including its use) may be carried out on this particular site. This plan also stipulates that funding collected, as part of this plan, can only be made available for the prescribed uses.</p> <p>This project is on hold due to Council reviewing the entire Mona Vale community area holistically i.e. the administration areas, library and arts hub plans, as well as the Mona Vale Memorial Hall.</p>
Naming of the Centre	<p>A number of contributors commented on the proposed centre's name being "Warriewood Valley Community Centre" and noted the importance to carry on the legacy of the late Nelson Heather and expressed that his name should be attached to the centre.</p>	<p>In the initial needs brief for the concept designs the legacy of Nelson Heather was identified to be included in the detailed designs in some capacity. Ideas include and are not limited to:</p> <ul style="list-style-type: none"> • Naming the Main Hall of the centre 'The Nelson Heather Hall' • Additionally having a feature wall in the public foyer with information and photos of Nelson Heather, displayed in a modern, aesthetically pleasing format. Council will work with the Architects and its Public Art Coordinator to develop ideas. <p>Final design for the whole centre, including these concepts, will be for the elected Council to approve.</p>
Road and traffic network	<p>Some submissions noted the current traffic congestion and traffic flow on Jacksons Road, particularly at peak times as a key concern. Many submissions supported the proposed new slip lane on Jacksons Road. Comments suggested extending the slip lane on Jacksons Road and adding an additional slip lane from Warriewood Square to</p>	<p>The Warriewood Valley Section roads masterplan includes multiple projects which will improve traffic flow in the areas surrounding the proposed upgrade. These include the upgrade of the signalised intersection at Jacksons Road and Pittwater Road as well as the roundabout at Jacksons Road and</p>

Theme	Commentary	Council's response
	<p>Boondah Road and removing the bus stop on Jacksons Road adjacent to the centre to reduce traffic build up.</p> <p>A small number of submissions noted that they were concerned that adjacent road upgrades would have a negative impact on the streetscape with the removal of trees.</p>	<p>Boondah Road. The intent of the project is to improve traffic flow in the area.</p> <p>These projects are currently in design development and will be placed on exhibition for public comment next year.</p>
<p>Pedestrian, footpath and cycle way network</p>	<p>Some submissions highlighted the importance of the current pedestrian crossings located on Boondah Road, Jacksons Road and Pittwater Road for schools and users to access and go between the Centre, Boondah Reserve Fields, Ted Blackwood Youth and Community Centre and Warriewood Square. Some highlighting that the current pedestrian crossing is too close to the Jacksons Road roundabout and should be moved further east.</p> <p>In relation to pedestrian safety requests included adding a pedestrian crossing at the entry/exit point of the carpark.</p> <p>Suggestions to upgrade the footpath and cycleway links in Warriewood were also raised, indicating that the improvement would enhance connectivity in Warriewood between key destinations including Warriewood Square, MacPherson Street and the B-Line bus stops.</p>	<p>The Warriewood Valley Section roads masterplan includes projects which will upgrade road safety in Warriewood. This includes the upgrade of Boondah Road which will create a safe interface between the proposed shared paths, footpaths, pedestrian crossings and the proposed development at the Warriewood Valley Community Centre. These projects are currently in design and will be phased to follow the development of the Warriewood Valley Community Centre.</p> <p>The masterplan also includes multiple projects which will provide footpath and cycle links throughout Warriewood. This includes the upgrade of Boondah Road which will provide a shared path along Boondah Road to provide a pedestrian and cycle link between Jacksons Road and MacPherson Street. It also includes footpath links along the entire length of Boondah Road. These projects are currently in design and will be phased to follow the development of the Warriewood Valley Community Centre.</p>

Question	Response
<p>Will the eastern carpark be fenced to prevent pedestrians and cyclists cutting through the trees to Pittwater Road?</p> <p>How many use the carpark daily? How was the carpark planned?</p>	<p>impact on the trees and the additional construction cost (which is significant and would render the community centre project unviable).</p> <p>A car park study to determine the daily use was not considered to be required as direct observations confirmed that parking for users of the current centre is adequate with the exception of Saturdays when the adjacent sports fields are being used. We are unable to provide a carparking solution to accommodate users of the centre, visitors and sports users on this site for this peak time but note the increased capacity will greatly assist in this regard.</p> <p>There are no current plans to fence the carpark. A new slip lane and modification to the traffic lights will also be occurring at the Jacksons Road/Pittwater Road corner. Should there be any issues with pedestrians using a desire line through the trees, these will be managed as part of that separate traffic project.</p> <p>Regarding the design approach for car parking, the site planning process was as follows;</p> <ol style="list-style-type: none"> 1. Identify the constraints – in this case there are a number of high retention native trees. It is nearly impossible to have these trees removed unless they are diseased. The site is also constrained on all four sides (three of which are roads and the fourth being the adjacent boundary to the playing fields for which we have slightly encroached and unable to extend any further). 2. We looked at the functional room requirements for the building – due to the constraints explained above, the architectural solution was to create a series of separate pavilions which can be positioned in and around the trees. This then has provided opportunities to/for maximise views, natural light, cross ventilation, acoustic separation etc. 3. We used as much of the existing car park (adjacent Boondah Road) as possible to reduce the construction cost (the funding component is finite). Once the building was

Question	Response
	<p>sited, we then utilised as much area as possible to provide more car parking at the eastern end while at the same time balancing the need to provide a high level of landscaping. There are planning controls in the Local Environment Plan that require carparking and building form to be set back from the street and for the landscaping to the Jacksons Road/Pittwater Road to be the dominant feature. This is at the expense of car parking and building footprint.</p>
<p><u>Proposed centre</u> Is there a space for a café?</p> <p>What's the size of the proposed centre compared to the current Nelson Heather Centre? What colour is the building?</p>	<p>A dedicated café is not currently proposed (there are many facilities in the nearby shopping centre – around 100 metres away). We are investigating whether we can incorporate an area to accommodate a mobile coffee cart to address the requests for good coffee.</p> <p>The internal floor area of the new centre is 1773m² (approximately double that of the existing Nelson Heather Centre) (940m²). In addition, there is 407m² of outdoor covered areas. The proposed colour of the façade is predominantly a neutral grey so as to accentuate the landscaping elements and features of the design.</p>

7. Conclusion(s)

The results of the community and stakeholder engagement have indicated that the community supports the project. Submissions with comments were received across a wide range of themes highlighted in this report. Comments relating to aspects of the design will be considered as part of the design development process. Other comments will be directed to the relevant council departments.

8. Appendix A Full summary of community and stakeholder responses

Community and Stakeholder Engagement Report - Warriewood Valley Community Centre (Stage 2 of 3)

8. Appendix A – Full summary of community and stakeholder responses.

Respondent	Submission
1	No safety by design concept, the design proposed has numerous areas inside & out that creates blind spot areas. Great undercover areas for the kids to hang at night. Main concern is the communal entry to the toilet block -who can tell if a male is following a girl into the toilets ! To many external entry point for breaking in. Roofing should not have box gutters as these create damage & major cost in \$ to the building when blockages occur in major storm event. Bifold doors to the exterior & to seperate [sic] rooms as walls are not easy to be open & closed / locked by the majority of the current users who are elderly. Great fantastic that a left turn slip lane is to be installed as part of the works on Jackson Rd
2	Hi, I hope you're not planning on demolishing the Ted Blackwood hall across the road. It is used by many people for Jazzercise. The hall is suitable for Jazzercise because it has a sprung floor and a stage so that participants can see the dance steps of the instructor. It also has doors that can be opened for cross ventilation. Otherwise, I think the plans look fantastic. Great that there will be a large hall with a stage suitable for performances. I just hope that there is enough car parking, especially on Saturdays when there is children's [sic] sport. Regards [REDACTED]
3	Please make sure there is ample parking available (especially disability parking) Thank you
4	The traffic Flow in this area is extremely poor. This area and roads have not been planned for all of this new infrustruture. [sic] Minimal parking, schools overflowing.And council are allowing these underdeveloped streets to be built up not considering existing [sic] problems.Is there parking considered if so how many spaces?

Respondent	Submission
5	Images indicate dogs will be allowed here on leads - think this is great but there should be poo bag dispensers and bins provided as there are in other council areas where dogs are allowed - it encourages responsible dog clean up care and there are times when you are out and run out of bags and have lost them out of your pocket.
6	More Sports fields for community sports!
7	more for the increasing number of families to the area eg. add some tennis table tables for youth to use when the weathers bad out
8	Provided there is sufficient parking - I believe parking is beneath the complex but I do not know the number of spaces. If there is only one level of parking then that may not be sufficient
9	How about putting in a Olympic size pool ????? A 50 meter pool should of been put in 20 yers [sic] ago.... Stop spending tax pays dollars on things that useless.....
10	It would be great to have somewhere that teenagers could hang out as there are few facilities in the northern beaches
11	This new design looks fantastic and will the needs of the community into the future. Well done!
12	The proposed slip lane appears to be replacing a significant group of trees. I don't support the slip lane if trees are being removed.
13	I support the building design, but strongly oppose the proposed slip lane if any established trees will be removed. Not only do these trees provide habitat, shade and other environmental benefits, they are part of the character of the area and I would be upset to lose their beauty and sense of history. Retaining the current pathway width and moving road lines would be a preferred method of adding a lane, as the opposite lane (leading towards Warriewood Square) is extremely wide. The current slip lane proposal will not provide enough benefit to those turning left to justify removal of any trees: you may as well just add a 'right OR left' arrow in the current left-turn lane. While this would affect my travel, as I habitually turn left at this intersection, I would rather spend longer in a traffic queue than have those beautiful old trees removed.
14	Seems like a great plan. add some undercover bike racks for the bline stop while you're at it
15	Yes, but please consider that Amenities and Disable Car Parking are part of or next to main halls, especially for older and disabled persons
16	yes, with easy and close access to Amenities and Car Parking

Respondent	Submission
17	<p>██████████, thanks for your call back and our discussion about this nice project.</p> <p>Please consider:</p> <ol style="list-style-type: none"> 1. Some disability parking also near the Players Hall 2. Clear footpath marking on pedestrian crossings at Boondah and Jackson Rds 3. Separate Amenities closer to the Main and Players Halls 4. Single proposed Pedestrian and single Cycle Ways near Boondah Reserve and Sport fields
18	<p>Put in an all weather Public use swimming pool at least 25metres long. Nothing available up this way with nearest approx 12ks away.</p>
19	<p>The layout seems to cater for most activities.</p> <p>However the plans do not show any proposed traffic flow. This is highly desirable with designated one way directions clearly marked.</p> <p>In the Pittwater Road carpark it appears that to exit the carpark vehicles drive clockwise and along the side nearest Pittwater Road to exit. This would also apply to vehicles dropping people and goods at the two entries.</p> <p>The Boondah Road carpark also seems to be a problem as to find a place in two of the three lanes it is necessary to drive in on the Eastern side and then turn clockwise into the two lane section. If this is full then it is necessary to repeat the manoeuvre to go to check out the Pittwater Road carpark. All this will be awkward and lead to significant congestion at peak times.</p> <p>I suggest that the Eastern lanes of the Boondah Road carpark be relocated to the Eastern side of that road to improve the traffic flow and that the main traffic exit be along this line rather than the very narrow corner near Jacksons Road and Boondah Road junction.</p> <p>Overall the carparking provided is woefully inadequate. Entry must be restricted to those using the facility with a boom gate and camera timing detection at the very least. At present people catching the bus into Sydney for a day, park there and the 5 hour time limit is completely ignored and certainly not policed by Council.</p> <p>More parking should be provided along the edge Boondah Reserve. With the development on the other side of the Council Depot surely some land could be made available. The circus on its occasional visits could also be accommodated.</p>
20	<p>A fabulous facility for the Northern Beaches, well done.</p>

Respondent	Submission
21	<p>Sir/Madam,</p> <p>I am a member of [REDACTED] Club, whose committee members have been in close contact with Council regarding our needs as as [sic] [REDACTED] club, insofar as the committee is satisfied with the internal design of the centre,it has my wholehearted support.</p> <p>The conceptual design looks to be excellent.</p>
22	<p>My Grandfather was (Arthur) Nelson Heather, I hope his name will be retained with the new proposed centre. Currently on proposal paperwork his name seems to have been dropped.</p> <p>Survey undertaken show that a large majority of people know it as the Nelson Heather Centre,</p> <p>I propose it be named Nelson Heather, Warriewood Valley Community Centre.</p> <p>On every trip to Northern Beaches a drive past has been a must to remember his commitment to his community.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
23	<p>The design allowing for multiple spaces looks great and would cater to a wide range of community groups.</p> <p>Please consider creating a bike path along Boondah to make the access easier and safer from the Macpherson st side.</p>
24	<p>It is a lot of money for a few meeting rooms and a kitchen concept. The community needs an indoor pool, a place for youth and the elderly. Rethink how you use taxpayers money</p>
25	<p>Why isnt [sic]a small stage & theatre incorporated inthe [sic] design? [REDACTED] is limited to using the pre school during school holidays. We need an intimate small local theatre for amateur productions!</p>

Respondent	Submission
26	<p>I applaud the vision of Northern Beaches Council in its plans to improve the amenity for its local residents. It is a shame that it is proposed to change the name of the centre as it was originally named in honour of my late Grand Father who worked selflessly for the well being of his local community.</p> <p>There may be few who live in the area who would remember Nelson Heather and the contribution that he has made, however that should not lessen the impact of that contribution nor the gratitude owed.</p> <p>The Nelson Heather Centre is known by a very large majority of people surveyed, so I would respectfully request the new development retain the name The Nelson Heather Centre</p>
27	<p>To whom it may concern, Ref Warriewood Valley Community Centre Upgrade A well overdue upgrade to a very busy community centre. It will be a wonderful community asset.</p> <p>I would like to propose two additions:</p> <ol style="list-style-type: none"> 1. I would like to make sure the carpark entry/exit possibly has a crossing. Currently it is a very difficult exit point, with blind spots for children and bike riders as you exit the centre carpark. This is a high pedestrian area. Many children from the local Narrabeen North Public School walk across the Boondah Road crossing, head north along the current grassed area and cross over to Boondah fields for sport. With the new proposed pedestrian and cycleway, along the north of the centre - as long as there is a safe way to continue onto to the current Boondah Road crossing. 2. Can the section (noted in the attached pdf) along Boondah Road, adjacent to the current carpark be a paved footpath. It is currently grassed, but a high pedestrian area as mentioned above, and will join onto the new proposed pedestrian and cycleway. <p>Many thanks ██████████</p>
28	Looks really good all for it hopes it goes ahead this year
29	I have no specific suggestions as to the proposed plan because I have rarely used the Heather Nelson Centre but when I last attended a meeting there it looked very much in need of renovation.

Respondent	Submission
30	<p>Technical aspe [sic] Your proposed upgrade to the Nelson Heather Centre is commendable.</p> <p>I was present at the opening of the Nelson Heather Centre and was proud of the fact that our council recognised the work and commitment my father did for our community.</p> <p>I am asking you to retain his name in the in the upgrade.</p> <p>Nelson Heather committed many years of community work to the area. The removal of his name from the Community Centre would be a dishonour that is undeserving.</p> <p>Please keep the legacy to my father for the work that he did for us all.</p> <p>Thank you,</p> <p>██████████ resident for many years.</p> <p>cts</p>
31	<p>Can you please provide information on number of persons and vehicles expected to attend Community Centre. Can you also provide information on parking for expected vehicles and if Boonah Street will be further affected to traffic.</p>
32	<p>The name Nelson Heather Centre should be retained as a mark of respect as this whole concept would not of been created without my father's input. It was only ever a rubbish tip on that site .</p> <p>Please show respect and keep my father' s name</p> <p>The Nelson Heather Warriewood Valley Community Centre would be a respectful way to go further with this concept</p>
33	<p>Warriewood has become an abomination. I can hardly drive through it without tears in my eyes.</p> <p>Wondering how else governments or councils can destroy ours and the native animal habitat.</p>
34	<p>Assuming there is to be a name change of this Centre has any of Nelson Heathers family been consulted on this. His contribution towards making the northern beaches a vibrant community should not be forgotten in the reconstruction of a new centre.</p>
35	<p>The design Is there any capacity for increased parking?</p> <p>Street parking nearby is timed and limited, access to public transport on the Northern Beaches is restricted to access to Pittwater Road and Warriewood Shopping Centre carpark is user pays. As most users of the Community Centre are elderly, easy accessible parking is of paramount importance.</p> <p>Apart from the apparent parking concern, the concept and design appears excellent.</p>

Respondent	Submission
36	I support the concept of a new community centre but can not comment on the merits of the details because I am not experienced enough to interpret and analyse them.
37	It would be good if you could make the players hall bigger to allow it to have a full size basketball/netball/volleyball/futsal/badminton court on it. Community members could use it and would certainly hire it out in the afternoon and evening. Similar to Curl Curl youth centre.
38	The building is ugly, create something less “boxy”
39	Is their going to be a permanent home for the bridge club, taking into account the huge number of registered players in [REDACTED] club
40	Many of the U3A (University of the 3rd Age) events I have attended at the existing centre have gone online during the COVID-19 pandemic. By the time the new centre opens, many of these events will be face-to-face, but many participants will also want to participate via online methods. It will therefore be desirable for the new centre to have good facilities for netcasting events to those who cannot attend in person, and for remote participants to take part electronically.
41	Looks like plenty of room for everyone especially the Bridge Club which is a highly desirable part of the design as it's utilized by so many people.
42	Not needed. Seriously way too big for the needs of this community. What on earth do we want all these halls for? The valley is already way overcrowded with residential housing, industrial areas and shopping. The monstrosity of Mona Vale Road will bring more traffic and chaos as will this proposed centre. Leave Warriewood alone. It is a beautiful area and too little is being done to keep it that way.

Respondent	Submission
43	<p>As an active member of the [REDACTED] Club I congratulate the Council for this wonderful project. The concept plan is impressive but I have a concern re the parking. I am severely disabled and Parking has been a problem at the centre due to illegal use by people leaving their cars there all day and catching public transport for work or shopping purposes, this is despite the entrance notice stipulating the parking area is for Nelson Heather patrons.</p> <p>I respectfully ask Council to revisit the disabled parking shown on the draft concept plan. The [REDACTED] Club I believe will be the largest tenant who have an age demographic of around the mid seventies. Many of our Members are severely disabled who rely on wheel chairs, walking frames, crutches, walking sticks and the like rely on and need close proximity parking. While the concept plans do show some disabled parking space's they are not adjacent to the proposed Bridge Club area and I believe the total numbers are insufficient even if they meet council regulations.</p> <p>From a disabled person perspective, I would recommend and hope 8 disabled parking spaces could be reserved for the [REDACTED] Club close to the proposed area set aside for our club. Our mobility challenged members are very limited with their activities as you can appreciate and rely on Bridge as their only social outlet.</p> <p>I thank you for any support Council can provide and look forward to ongoing communications during the planning and building processes of the New Nelson Heather Centre.</p> <p>Yours sincerely [REDACTED]</p>
44	<p>Hard work and research much appreciated. Beautiful design and landscaping. Fabulous.</p> <p>I have 3 concerns</p> <p>1 the pedestrian crossing on Boondah is already hazardous. It is too close to the Jackson Rd roundabout and needs to be moved further up the road. The congestion and road rage there are both already high.</p> <p>2 is there planning permission for an extra level to go on top of parking if needs be?</p> <p>3 Will the Eastern car park be fenced to prevent bus users using it and cutting through the trees to Pittwater Road?</p>

Respondent	Submission
45	<p>I am one of the many business owners in the area and we need consulting rooms. These are rooms for interviews, meeting clients and even part-time therapy rooms for growing businesses.</p> <p>The 'meeting room' concepts for all the hires are not suitable. What we are after is a more relaxed environment with sofa chairs, where we can meet and talk in a comfortable setting. The rooms are small and only need to be for two or three people. You could fit a lot of rooms into the space.</p> <p>The local coffee shop is the traditional place for this concept, yet it is noisy, intrusive and not professional. Why not help out small businesses with what they want. We don't need more underused halls. Please remove one of the halls and turn it into 6 "consulting rooms' and charge by the hour, half-day or day.</p> <p>Our businesses have suffered due to COVID 19 and so many solo businesses need a place to have consulting rooms. We can't afford the expensive rent, and we don't need them full time. Most of us just want to pay by the hour or half-day. Please give the community what it needs.</p> <p>Thanks ██████████</p>
46	<p>More parking required, as this area is very high traffic on sport days and school pick up and drop off times</p> <p>A playground would be nice in area if it's going to be our warriewood valley community area- I assume that early childhood classes would be held here and maybe mother groups?</p> <p>Any plan for a coffee shop like the one in Narrabeen team shed.</p>
47	<p>Would it be possible to make a slip road between the Warriewood Square car park exit and Boondah Road (heading East) similar to the one proposed for the corner of Jackson's Road. Traffic banks up at peak times and if the current car spaces on the road (about 4) were removed there would be room to turn left into Boondah.</p>
48	<p>As a ██████████, I am thrilled to see that ██████████ will have a new home!</p>

Respondent	Submission
49	Would like to see a heated pool For seniors to exercise.
50	Kids play area would be very useful.
51	The concept is fantastic for the local, rapidly growing community. My two concerns are: 1. Female attendees may feel nervous to use the amenities block at night, when doing a night art class for example, as it is located close to the front doors and outside of one of the halls that they would be in. 2. Living between Warriewood and mid north coast as I currently do, I am concerned with the extremely flammable cabbage tree palms. I understand that they are endemic to the area but after seeing them explode into flames last year I can only urge caution in their use.
52	Provide additional parking on the opposite side of Boondah St to the development site, as well as the proposed parking.
53	Excellent concept/design/landscaping/parking/designated 'play room' assuming you mean Bridge Club??? Only request would be for 2 separate toilet blocks not one only as the aging population you are catering for have greater needs for toilets to be as close as possible due to mobility problems Could there be 2 separate toilet facilities within the ends of the legs of the 'V' shape rather than one only at the bottom of the 'V' apologies that my description lacks architectural detail Otherwise and amazing concept which I would still support even with current plans for toilet positioning as i am fortunately in the younger of the retired group I mingle with who currently use the facility as it is now
54	I fully support the building of a new community centre and think the site is ideal for convenience of transport. Nelson Heather has served the community well but would need to be enlarged and modernised in line with the growth in our community
55	It would be useful to know the proposed length of time of this development. What provisions will be made to offer regular users of the Nelson Heather Centre alternative accommodation whilst the development takes place.
56	The plans seem to fulfill a lot of community needs. It will be nice to have a new modern facility in such a central location. I know some older people who play bridge in the current building and they tell me they hope to be returning in to the new complex - I hope that's the case.

Respondent	Submission
57	It would be good if a playground for kids was added too, it will benefit a lot of young families that live in the area. Apart from this, it looks good!
58	It is great to maintain the full range of current service there with some flexibility. I think giving senior residents the social and intellectual challenge associated with bridge is a great service to the community
59	I belong to the ██████████ Club and feel that the new development caters very well for the bridge club and the broader community
60	More car parking Any Barbecues? Kids outdoor play area? Cafe?
61	I think the concept looks fantastic and I really appreciate the time and trouble taken to consult with various user groups and to try and meet their needs. Thank you Council.
62	It looks great and should be a wonderful resource for many in the community
63	Great idea well done
64	I am concerned about the lack of parking . The is a lot of over crowding all ready in that area a specialty on the weekend because of all the sporting facilities .more parking area would be needed.
65	I feel this plan serves the needs of the varying age groups and diverse interests of members of the Community
66	Would it be possible to incorporate a youth club, somewhere teenagers could meet in the evenings, chat, play pool ,table tennis etc, generally a meeting place to keep bored kids off the streets, Maybe have seniors to supervise them and all on a volunteer basis, could also get the youths interested and involved with the running of it. The reason I suggest this is to encourage local youths to become responsible for a place they can meet and take pride in what they do, which seems to be lacking with the younger generation.
67	Yes it looks great and will drastically improve the area.
68	Outside a bit old and boring
69	But don't you think we also need a Warriewood primary school?? Mona Vale and Narrabeen are pretty much at capacity!

Respondent	Submission
70	You are happy to spend ratepayers money on a hall that no doubt will be utilised by old people and fringe groups in the community yet won't put in a footpath for the hundreds of families that have to traipse along Boondah Road to get to and from work/school.
71	<p>I would prefer a back-to-basics focus rather than prioritising photo ops such as this and coastal artworks.</p> <p>Planting park trees on roadsides and only repairing their damage to concrete footpaths with bitumen needs urgent re-fixing. Designing narrower shared pathways (e.g. Macpherson Street west near Garden Street) when existing cyclist activities are so dangerous to pedestrians needs re-thinking. Potholes in roads left for weeks need better attention.</p> <p>Why aren't the extremely highly paid "Managers" not doing a better job? Why aren't Councillors able to address these things? Is it party politics interfering with priorities and drowning out criticism?</p> <p>Why are Council rates still increasing, if this enables prioritising side-shows compared to basic responsibilities?</p> <p>Why are budget allocations for infrastructure allowed to be siphoned off for pet projects, with the excuse that they could not be completed within the budgeted year?</p>
72	A community preschool would be great! Lots more houses/apartments in the area and lots of families
73	<p>What happened to the proposed Community Hall with amenities and the Recital Hall in Mona Vale?</p> <p>Mona Vale is a major commercial area on the Northern Beaches and the significant centre for all suburbs north of Mona Vale. Yet, there are only old, run down, inadequate or non-existent facilities available.</p> <p>The focus for councils development should be Mona Vale NOT Warriewood.</p> <p>The silent majority should not be penalised because of a vocal minority.</p>
74	We have lived in Warriewood since 1990 and I have always thought that Warriewood lacked "a heart" - a space where the community could meet and engage in many activities. Nelson Heather, the Narrabeen Sports Centre and even Warriewood Square provided meeting places in various ways but what is needed is the "Warriewood Valley Community Centre, as proposed in the design plan, it looks wonderful.
75	As a hirer of the existing NH facilities and many other locations across the northern beaches, the inclusion of a stage or alternatively storage for portable stages to conduct fitness class across the new Centre would be a huge advantage for future hiring demand as many halls have removed their stages which impacts effective delivery for participants of dance/fitness classes across communities most specifically seniors, special needs and disability groups we teach.

Respondent	Submission
76	<p>I think it will meet many needs of the community. I like the Players Hall as a member of the [REDACTED] club.</p> <p>I am pleased the low profile of the existing buildings have been retained .</p> <p>I recognise that the current buildings will not meet future needs of our community and hope that this development will greatly enhance community opportunities.</p>
77	<p>It's good to see the plan - thanks. Please ensure consideration of the following:</p> <ol style="list-style-type: none"> 1. A barrier to protect pedestrians on the Jacksons Rd new footpath section and ensure path is widened to current standards in the area - at least 2m wide 2. Adequate, high-quality bicycle racks 3. Adequate motorbike parking 4. A water feature in the garden area - fountain and/or pond with goldfish or similar species 5. Good night time lighting on path connecting B1 stop to Boondah Road - it's very dark and quite creepy there at night 6. Solar panels on roof space 7. Highest-rated soundproofing materials for meeting spaces 8. Rainwater retention systems for use in toilets and on garden spaces 9. Native plant varieties offering flowering and colour year round 10. I don't see any space for a cafe? This would be fantastic in and around the proposed garden area
78	<p>Why hasn't a small theatre been incorporated into the design? Surely one that Small theatre Groups could use as for [REDACTED] with a dressing room costume & prop facility? We have no small public theatre! Shocking!!</p>

Respondent	Submission
79	<p>I am an Ecologist who has worked extensively in the Warriewood area. I support the proposal, however, I do not support the use of non-native or non-indigenous plants and cultivars in the landscape design.</p> <p>Council has the chance to use this re-design to enhance the area, extent and condition of native vegetation communities. If you do not harness this opportunity, we end up with pretty gardens but little to no biodiversity enhancement.</p> <p>Please do not use cultivars and non-indigenous flora in the landscaping effort. Please instead select species from the extensive list of species known to occur in the Coastal Heaths, Swamp Sclerophyll Forests and Bangalay Sands Forests of the Warriewood Area.</p> <p>The planting of non-indigenous native plants such as Anigozanthos spp., Leptospermum petersonii is not supported. Neither is the planting of cultivars (e.g. Callistemon 'littlejohn').</p> <p>I also question why you would plant Corymbia maculata (Spotted Gum) in this landscape, as it is a low-lying former wetland/floodplain/podzolised sand dune. Spotted Gums are native to Pittwater but only naturally occur on the Narrabeen Sandstone and Shale escarpments north from Mona Vale. A useful reference for the Landscape Designer is this: https://www.researchgate.net/publication/274315663_Pittwater_Native_Vegetation_Classification_pre-1750_Mapping_and_Vegetation_Profiles</p> <p>Council have the opportunity to lead by example to encourage appropriate, locally indigenous flora for this significant local project. If Council is unable to practice what they preach, then how can private developments ever be expected to use only (or majority) locally indigenous plantings for landscaping efforts.</p> <p>If you would like more advice on selecting locally indigenous tree, shrub and ground cover species appropriate to landscape/geology/location please contact me.</p>
80	<p>General concept, not bad. But the view from the B-line makes the whole thing look like another boring, ugly, box. Surely there is a better way to complete this area of the building. I guess you could plant lots of trees to cover it up!</p>
81	<p>The building is an eyesore. It doesn't blend in at all!</p>

Respondent	Submission
81	From what I can see it ticks all the right boxes, including continuing the proximity to the B Line stop and covers the passive and active needs of our senior folk.
83	I really like the plan - the open aspect to the north east open to the prevailing breeze as well as the outdoor area. I particularly like the slip lane from Jackson Rd left to Pittwater Rd, it will ease the back up of cars at those lights.
84	Looks good! Looking forward to seeing the completed result.
85	Can you tell me if the large hall with 40 tables depicted is for the [REDACTED] Club sole use? Is it on the ground floor? Is there a time line for this work yet?
86	It looks like a big shed. Ugly. It needs more trees and sculptures. It also needs much more natural light inside. What about a place for an outdoor cinema in Summer?
87	The open area for community is a bit too open. It would not be very peaceful as it is so open and groups of people are transversing [sic] in every direction across the space. I am conceptualising a community space to be a casual unstructured area where older people may come to on a nice warm winter day to catch the sunshine and read a book or magazine. For some they do not have a warm sunny place at home nor have an outlook over grass and gardens. This would be a special place where other people may also come and join in the space. There would be no structured activity but just a place to have some time away from the isolation of living alone and to feel part of the community.
88	This looks wonderful and THANK YOU SO VERY MUCH FOR SETTING THE EXAMPLE OF USING WELL CONSIDERED AUSTRALIAN PLANTS. IN SHARP CONTRAST TO THE SOMEWHAT INAPPROPRIATE, UNAPPEALING, HIGH MAINTENANCE AND SOMEWHAT INVASIVE RUBBISH PLANTED THROUGHOUT NEWPORT
89	query - is the footprint of the Nelson Heather Centre smaller than current? It appears smaller. The wall cladding appears to be grey, is this the colour?
90	Will this affect the Ted Blackwood Hall? This is a good hall and should not be altered. Otherwise the planned changes to the Nelson Heather seem to be good.

Respondent	Submission
91	Great idea but ensure that is built for multi-purpose. Would be good if badminton and pickle ball (one of the fastest growing older persons sport in the world) is catered for to ensure maximum usage. Similarly basketball/netball/volleyball to cater for all ages.
92	The existing Nelson Heather facility is obviously in need of an upgrade. It would be good to incorporate the surrounding sporting fields where parking is already at capacity during the football season and perhaps linked with a formal path to Warriewood Square along the creek. Also how would this facility link with the adjacent Ted Blackwood Youth & Community Centre? Planning for community facilities and open space in more central Warriewood Valley should also be considered, as it is a large residential and commercial area between Mona Vale Rd and Jacksons Rd.
93	it looks very good.
94	Promises to be an exciting community hub for the local area - congratulations on a good flexible design. It will be important to ensure that the community centre carpark is controlled so that it supports centre users, including mobility challenged users, and is not used by commuters or sports field users.
95	As a presenter to several community groups it is essential that the rooms are suitable for audio-visual presenting. Most importantly they should be able to be suitably darkened, with easily operated blackout curtains or similar. Also, there just does not seem to be anywhere near the number of car parking spaces that will be required... Parking has always been a huge problem at Nelson Heather and with the increased numbers this new design might encourage, parking will become even more of a problem.
96	The building must aim to be regenerative in the sense that having removed the old Nelson Heather Centre, the new structure must leave the area better than prior to it's building. To elaborate, it must benefit the environment it is situated in and not harm it - i.e. run on renewable energy, have high water efficiency, promote waste reduction and other sustainable practice in all functions held, promote awareness of the precious natural environment we enjoy in the Northern Beaches and ensure the environment is held paramount by generations to come. Community buildings like these are an incredible opportunity to set the standard for the local area in terms of environmental policy with regard to future development. Please take this opportunity in stride, take the initiative and bring the community together around a hopeful yet pragmatic idea that benefits not only the residents of today but all residents to come.

Respondent	Submission
97	Love it. With all the housing development in Warriewood Valley over the last 20 years a new modern community centre was long overdue. It will enhance the area around Boondah Road and I am sure it will be extensively used by the community. Cycling distance from my house, perfect.
98	Please include facilities for indoor hockey. Northern beaches is desperate for more hockey facilities.
99	Can we please have provisions for The arts? Visual arts Studios/gallery spaces, and studios and performance spaces for practicing and performing music and dance? There is a thriving community of artists on the northern beaches. It is part of our culture and identity and should be promoted and celebrated.
100	Wonderful idea. BUT For goodness sake fix (build!!!) a footpath along Boondah Street. I live in Macpherson Street, am a regular walker in our lovely area yet cannot get to Warriewood Square with ANY degree of safety. Now is the obvious time to include this in your planning.
101	I love it, especially the large hall which has so many potential usesespecially loving the concept of community theatre. The change I suggest is the external look. It is too bulky and blocky the way the walls and roof are presented. It needs to be broken up as we have to for our houses - no long straight walls are allowed.
102	Two things. 1. Make sure there is good natural lighting. I remember my mother's embroidery group looked at Nelson Heather to use several years ago and they decided the lighting wasn't adequate enough. That might be a point for future potential event hires. 2. What no cafe ? Due to the size and none accessible coffee places would this not be an idea to have. Noosa Community is an example of one I have seen.
103	As a regular user of the Nelson Heather Centre for years, I am pleased to see a new, modern centre planned. I am fond of the present building, but having seen Council's other new centres I realise how outdated and unsuitable it is for contemporary needs. I'm glad it has been kept to a single storey, which is more convenient for users. My only doubt is car parking. With so many users in the centre, plus, as happens now, users of the Ted Jackson hall across Boondah Road, will 81 spaces be enough? Especially when car parking in Boondah Rd is taken by the overflow from the B-line parking station, users of sports fields, and employees in the council depot. On a Saturday morning in winter the centre car park is used by users of the surrounding playing fields. With increased patronage of the Warriewood Valley Centre

Respondent	Submission
	comes more cars to be parked, competing with outside users. You do not want to create a situation such as the one at Narrabeen terminus, where there is a fine new community centre, but it is difficult for users of the Tramshed to find a park.
104	<p>1)The concept design/floor plan carefully omits the size of the proposal in relation to the existing buildings. I guess that it is considerable increase in size/scale and will take some of the Jackson Road park. With the increase in population the open areas are becoming more important.</p> <p>2)Why do we need so much parking? Two adjacent bus stops, a new parking station across the road (on parkland), parking within the square and along Boondah would appear to provide plenty of spaces.</p> <p>3)The amenities are a long way from the exercise area and areas likely to be used by older people.</p> <p>4)Could the Ted Blackwood hall be demolished and incorporated into this design? The resulting open space could be landscaped as shown in the pretty pictures and open to everyone.</p> <p>5) How will the slip road increase the junction capacity over the existing light phasing. The increase in road space will provide more stopping area.</p> <p>6)By providing more public transport the park could be saved, the community hall becomes accessible to people who do not drive ie. under 16, older residents, people who do not have a carTHE MAJORITY OF THE RESIDENTS.</p> <p>7)Pedestrian access is taken the long way around from the bus stop to the shopping centre.</p>
105	<p>The Facility plan looks good and it should be a great improvement for the Community Centre.</p> <p>Suggest moving the proposed Pedestrian and Cycleway a little further north into Boondah Reserve, to allow extra room for further expansion of the WVCC facility, as extra use and the need for additional space will likely arise into the future.</p> <p>The slip lane from Jacksons Road into Pittwater Road to head north needs to be extended considerably - IT'S WAY TOO SHORT. Any local knows that the Jacksons Road exit from Warriewood Square to Pittwater Road is regularly congested, often very badly, back into the shopping centre car parks. The planned left turn slip lane is a step in the right direction however, it's proposed use shown in the plan means that traffic that wishes to travel into Pittwater Road to head north will still be blocked by the queue's of traffic waiting to turn right into Pittwater Road to head south. - only the first few cars in the slip lane will be able to move upon the left turn traffic light activating. The remainder will be stuck stationary, blocked by the</p>

Respondent	Submission
	<p>Pittwater Road right turn red signal which does not change until sometime later - the right turn lanes cause most of the congestion. The slip lane needs to be extended back at least as far as Boondah Road to allow a greater volume of traffic use and to help ease the traffic congestion coming out of the Square. Ideally, the left turn lane could eventually be extended back as far as the most easterly shopping centre exit. Jacksons Road is a continual bottleneck and this is the perfect opportunity and solution to considerably ease that traffic nightmare. The one negative is that the bus stop outside the WVCC might need relocation or removal although to be perfectly frank, I can't recall ever seeing a bus actually stop there or, people waiting for a bus at that location - they all travel to either side of Pittwater Road for a bus. If the WVCC uses a bus, that could use the internal carpark area for boarding or disembarking.</p>
106	<p>This is a windy corner. The various angles of the design give many small corners that will accumulate leaves, twigs, food wrappers and debris and be difficult to keep clean/become fire hazard.</p> <p>Is there a footpath along Jackson Road to the bus stop and traffic lights? The sketches and illustrations are ambiguous re this. The path along the other side of the building adjacent to the playing fields 1. does not meet up with the crossing at Boondah Road or existing footpath towards Warriewood Square, and 2. would not be a safe path at night, as the design of the building gives places that may encourage people to gather out of sight.</p> <p>Will the roof of the building have solar panels to assist with electricity to the building. Storage rooms within the building need double door access to allow removal and return of chairs and tables. The storage upstairs in the new Tramshed is an example of how NOT to design storage.</p> <p>All garden furniture should be made of recycled soft plastic - examples adjacent to checkouts at Coles at Pittwater Plaza and Woolworths in Dee Why. Inside furniture also if available.</p> <p>What other sustainability criteria will be incorporated?</p>
107	<p>Than k [sic] you. The plan looks and sounds excellent. I fear, however, that having moved after many years from the Northern Beaches, I no longer deserve the privilege of a voice on such issues.</p>

Respondent	Submission
108	This appears to be a Great Concept, the existing facility is old and outdated. The new Centre will cater for a wider range of users.
109	Would be great to include a 50m olympic pool in the design (indoor or outdoor)
110	Covered and external heated swimming pool. Spa and Sauna. Something like Manly Andrew "Boy" Charlton Swim Centre.
111	Looks great - well done!
112	The whole of boondah road needs upgraded as well, including a footpath. The concept looks fantastic.
113	<p>To Whom it may concern;</p> <p>On behalf of ██████████ Club's 1249 players, coaches and managers, we would like to express some serious concerns with the proposed Warriewood Valley Community Centre.</p> <p>The most obvious concern/objection is that the largest community sporting club in the area who utilises playing fields immediately adjacent to the proposed Community Centre has been completely omitted from any stage of the consultation ██████████ we had zero notification of any part of the consultation/survey process. There are 1249 members ██████████ families that utilise the adjacent fields for a large part of the year who I am sure would have really appreciated the ██████████ have their say on this proposal. I personally was alerted to this proposal via a friend tagging me on a Facebook post from a local councillor related to the proposal. This is highly irregular and unacceptable for a large community sporting club to have been left entirely out of the process and makes the entire proposal appear to be very one sided and favourable to one current long term patron of the Nelson Heather Centre. Given that the ██████████ Club made up 86% of the responses to your survey, it would appear they were made well aware of the consultation/survey process and have been adequately notified and included every step of the way.</p> <p>Local Schools as far away as Forest Rd in Warriewood (Mater Maria) were notified and invited to be a part of the consultation process, however for some unknown reason, ██████████ Club has been left entirely out of these communications.</p> <p>██████████ Club makes use of the current Nelson Heather Centre intermittently and also has winter allocation of the sporting fields adjacent to the centre. Whilst there are many current serious shortages of adequate facilities for a community sporting club of this size to function smoothly, the proposed Warriewood Valley Community Centre plan appears to have not made any allowance for the following</p> <ul style="list-style-type: none"> • Adequate public restroom facilities - These should be time locked public amenities to service the users of the adjacent sporting fields, cycle/walkway and the nearby B-Line bus stop. This would eliminate the current issue of sporting club members accessing the toilets within the Nelson Heather Centre or Ted Blackwood Hall as these are the only available toilets during the week for participants and their families. This creates a conflict between

	<p>the hirers of these rooms and the club.</p> <ul style="list-style-type: none"> • Adequate (remotely accessible) storage for the community sporting clubs that make use of the adjacent fields. The current storage for the [REDACTED] club is a dilapidated shed that is situated next to the creek that floods frequently, is rodent infested and quite literally falling apart. • Sufficient space for a committee of up to 30 members to meet (factoring in the one person per 4 square metre rule that has become the norm during pandemic response. Minimum 120 square metres for the exclusive use of [REDACTED] Club would be the minimum sufficient requirement. • Notification or advice as to what the proposed future plan is for Ted Blackwood Hall. The proposed Warriewood Valley Community Centre does not appear to have sufficient space to cater for a large gathering (currently 1064 players and their families) for Presentation days or registration information days. <p>We welcome the opportunity to be included in any future discussions or consultations concerning the proposed Warriewood Valley Community Centre. Of course, I am more than happy to discuss by phone or in person at any time. Regards, [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]</p>
114	<p>As a major stakeholder [REDACTED] Club Inc which includes the sports of both football & netball being the largest & closest user of all of the open space sports fields surrounding with a membership of 1250 in football, 400 in netball & still growing each year with the continuing population growth of the Warriewood Area.</p> <ul style="list-style-type: none"> • It is a welcoming site to see that this concept design is based upon multi- purpose as our club will be needing to secure a regular meeting room for up to 30 committee members regularly all year round as well as registration days and a large space for presentation days but would be better if it was slightly larger. • For a club of our size there is no doubt that we request a permanent storage area that is accessible without having to enter indoor areas as there is a growing amount of equipment for all our outdoor sporting activities. The plans storage is only large enough for storing indoor furniture and nothing else. • Unfortunately what is sadly lacking, is a public amenities section that is accessible directly from outside so that the general public are not trying to come in through the building to access amenities as has been a major issue for many years at the existing building including the Ted Blackwood Centre with both being presumed as accessible to the detriment of hirers. This has also increased since the opening of the B1 stop as people park cars in the spaces along Boondah Rd to avoid payment and walk directly past thinking it is available to the public when it is not as far as the hirers are concerned. Our suggestion would be amenities on a timed locking system that is similar to many surf club public amenities that are already in place along our beaches. This is a must for this proposed development with the plan showing a major public walkway /Cycleway directly adjacent not to mention another bus stop shown on the

	<p>newly widened Jackson Rd side of the proposed development.</p> <ul style="list-style-type: none"> We also have questions as to what is to become of the existing Ted Blackwood Community Centre? Finally it would great to be consulted directly in the future as there has been next to no direct communication as a major stakeholder other than public notices and one meeting which our netball section of the club was invited to and attended I am told back in 2019 that provided very limited information at the time. <p>As [REDACTED] of [REDACTED] Club Inc for the past 7 years it is grossly inappropriate on the council's behalf not to be included more closely up to this point.</p> <p>[REDACTED]</p> <p>Regards</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
115	<p>Dear [REDACTED]</p> <p>As you are aware our Group's aim is to promote sustainable practices in every aspect of life particularly in the Northern Beaches. One of the areas we are currently looking at is Council's proposal to build the Warriewood Valley Community Centre.</p> <p>On our behalf, [REDACTED], will be speaking to this issue at Tuesday's Council meeting and we will also be sending a full submission in response to Council's invitation to 'have your say' on the Warriewood Hall Concept Plan.</p> <p>The purpose of this letter, however, is to express our dismay to you both personally that this Plan does not reflect Council's commitment to sustainability.</p> <p>This commitment is spelt out on page 5 in the Northern Beaches Community Strategic Plan - Shape 2028 under the heading 'Motivation'. The Plan promises to set an agenda to deliver on <i>the community's aspirations for a more sustainable future</i>. The same commitment is repeated in Environment and Climate Change Strategy 2040. On page 15 of this document is Council's promise to lead by example to wit - <i>'Council will embed sustainability in our own business practices'</i>.</p> <p>We understand from Council staff that they are intending to include a high level of sustainability initiatives in this Plan. However we have also been told 'the full extent of what we implement is not currently publicly available as we are working through a value engineering process etc' and 'procurement of our sub-consultants (including sustainability) is through our head contract with our architect.</p>

Neither statement reassures us. On the face of it the value engineering process has been prioritised over sustainability objectives and Council has ceded responsibility for the sustainability objectives to the architect who will be ceding it to a sub contractor.

We have been unable to find any document that sets out how the Warriewood Centre will meet the Environment and Climate Change Strategy commitments. To develop the plan without sustainability at the heart of the document does not reflect Council's commitment or public utterances on the subject.

We know that Council is still finalising its Action Plans. However as this is a Council property and not a private development, there should be no impediment to actioning Council's own commitment to sustainability.

Given all this, it is hard to understand how the Warriewood Hall Concept Plan went out to the public without any sustainability objectives and with a very limited list of possible sustainability practices seemingly tacked on.

It may be a case of not yet having a multi-disciplinary team in place, straddling the Directorates, to ensure Council delivers its high level strategies in every corner of its business. Or could it be a case of Council quickly responding to the call for infrastructure projects by putting out a document written before this Strategic Plan and Environment and Climate Change Strategy were adopted by Council?

Whatever the reason we believe that embedding sustainability into the planning for the Warriewood Valley Community Centre is so important that it may require your direct intervention. In our view, that could mean an immediate review of the planning steps behind the Warriewood Hall Concept Plan.

To this point we also note the announcement of the Design and Sustainability Advisory Panel to advise Council on urban design, architecture, landscape architecture and sustainability for significant applications and planning proposals. This has added to our concerns. While the Design and Sustainability Advisory Panel may be eminently qualified for the task it will almost inevitably be compromised by decisions already taken at the early stages. Council should not be leaving the sustainability component of any planning proposal to outside expert advice at some later stage in the development process as seems to be case here.

Council already has skilled people committed to sustainability in its current employ. We have had positive discussions on a number of occasions, and at length, with [REDACTED] - and have been assured that Council is on board with the need to meet their strategic goals. We have been impressed with their commitment to embed Council's sustainability objectives into every development process.

- d. The building has an interesting shape so before finalizing the layout consideration of the junctions and roof should be resolved.
- e. We question the amount of (EXTRA) parking, if any, as it appears to be very similar to present. If the Main Hall and the "Players Hall" are being used at the same time parking could be a problem. The Soccer/netball courts could also be used for practice with concurrent with use of the Halls resulting in considerable pressure on parking spaces. In any case the new community centre should cater for a greater population than the current Nelson Heather Centre.

There appear to be about 73 parking places. How many attend the Bridge club at the same time? We note there are a number of 5 hour parking places on Boondah Rd. This is not long enough for a trip to the city and just long enough for a game of Bridge.

- f. Too much "pretty" landscaping in what could be a "breakout" area or a congregating area for people e.g. during performances intervals or activity breakout sessions in summer.
- g. The vertical cladding emphasises the height of the building rather than horizontal cladding which would visually appear to lower the height and keep it in line with the credo of Pittwater Council to keep the buildings subservient to the natural environment.
- h. The elevations seem to give the community centre an industrial look but this should be in harmony with the human scale because it is a people facility. We do not know the planned material, but request consideration be given to scale, maintenance and vandal resistance.
- i. Because the building is to be an important corner landmark it should have a significant building feature that distinguishes the site from the urban clutter.
- j. Remove/modify the alcove between the Dance Hall and Meeting Room 2 as it is a safety issue.
- k. Provide outdoor furniture in the area forming the North Courtyard. The planting of deciduous trees here would make this area very usable in the winter.
- l. Provide covered access from the bus stops to the Community Centre entrance.

2. General circulation

- a. Internal entry to Main Hall from foyer will be inhibited if the Small Hall is occupied. This relationship will be hard to manage and therefore needs other than folding doors.
- b. The main entry shows one double door in a solid wall. We recommend making one or both sides of the entry door glass with an First Nations/Warriewood artwork installed as a wrap

2. Main Hall

- a. If the Small Hall is occupied, Main Hall attendees may have to go outside to enter the Main Hall. This is not a good solution to the arrangement of the building.
- b. Undercover area– will the cover provide rain protection or only sun shade?
- c. The plans show that the Kitchen has a solid wall to the Main Hall. This needs to have a servery to deliver food and beverages direct from the kitchen.
- d. No separate kitchen for Small Hall 1. If the small hall is occupied as well as the Main Hall, then who has the rights over the kitchen? A servery (sic)hatch with doors is needed to help users manage delivery of food where the operation is all volunteers and often elderly.
- e. A stage is not particularly necessary in the Main Hall if the seating is tiered and retractable. Please investigate.
- f. Provide outdoor seating outside Main Hall and Small Hall to allow attendees to drink/eat their refreshments would be recommended
- g. Acoustics are very important in performance halls and rooms used for teaching and community meetings but particularly for concerts and plays. Road noise must be considered.
- h. The Hall at Loquat Valley School is no more than a shed in shape but the acoustics are extremely good as against those in the current community centre. Could this be investigated to make sure the new building has a high standard of acoustics?
- i. With a moveable, demountable stage do all, some, or most of the chairs have to be stacked away to allow passage of the stage to the store room?
- j. The Main Hall may be too small for e.g. the [REDACTED] Club's annual concert with International performers) they need for 150/200 chairs for these concerts.
- k. If the stage is setup against the blank North/East wall the glass window will not help the acoustics and ways of controlling this should be investigated. This situation will arise when the hall is filled to capacity.
- l. The movable stage? Looks like it needs to be broken down after each use to fit it into Store 1. This movement is generally done by people who hire a hall and having to go through doors and around bends is awkward and not a solution.
- m. While this may all be OK for the [REDACTED], who have been putting away after performances it is not optimum.
- n. We do not believe there has been any communication with the [REDACTED] Club. The Club is looking for a performance space with easy car parking which is not on unpaved local streets with little street lighting as around Loquat Valley School; a stage and a place to store a grand piano on the same level as

the stage. This may preclude a movable stage. The Performance Space being planned for Mona Vale Primary School may not have enough parking spaces at certain times of the day and evening.

- o. We don't know the age group who attend [REDACTED] performances, but the [REDACTED] Club age group is approx. 60/85. Five people all over 75 set up the hall, clear/clean up and lock up afterwards between 11/11.30pm after their concerts. Difficulty with parking eventually stops some of the older people from attending events.
- p. Table and chair stores to be accessed from doorways along the walls of the halls and capacity needs to be demonstrated. See before that users have to setup and dismount the halls.

3. Main Hall as a performance area

- a. There is no Holding Room (Green Room) for any performers in either the Main Hall or Small Hall 1. There is nowhere for performers to change and wait in the wings before appearing before the audience. [REDACTED] who do the same play for about a week need storage.
- b. There is no storage area for performance props. It's hard to put on a performance without the necessary props
- c. How would stage curtains work on a moveable, demountable stage? The [REDACTED] may have got used to no curtains, but concert pianists are used to them. I guess at a pinch they are not absolutely necessary. But a grand piano is!
- d. Why not have a permanent stage? It could have movable extensions if it was too small for an event.
- e. The interrelationship between the Main Hall and the Small Hall has been discussed previously. In the Small Hall, where would a teacher or facilitator stand? There are kitchens, storage, and entrance to Main Hall on three walls, with concertina or other dividing wall/doors on fourth wall. What about sound proofing if both Halls are in use at the same time? In inclement weather entrance to the Main Hall from outside would not work. Is there a better solution to this shared entrance?
- f. Performance space needs retractable tiered seating if used as theatre. [REDACTED] club only need seating on the flat floor.

4. Minor Halls

- a. We suggest that wash basins and cupboards must be installed in any room where "dirty" activities could take place i.e. painting, pottery, screen printing, sculpture, kids play spaces etc. not forgetting food preparation and first aid.

5. [REDACTED] Club

- a. We have previously mentioned the need for parking associated with the [REDACTED] Club. However, their parking and circulation within the community centre should not unduly affect other activities in the Community Centre.

6. Amenities

	<p>a. Common entry to toilets like shopping malls is not safe. The better option is to use separate entry locations.</p> <p>7. General comments</p> <p>a. Sustainable heating and cooling, and flow through ventilation should be considered along with Solar panels and backup batteries etc.</p> <p>b. Are any of the rooms/halls big enough for indoor netball and the other games marked in paint as in school halls?</p> <p>c. We wonder what the brief was to the architect. When designing the Newport Community Centre Pittwater Council held 3 or 4 meetings with the local community, the architect and Councillors, so (local) architect was in on all the discussion—this was the same with Mona Vale Library and Avalon Community Centre.</p> <p>The [REDACTED] thanks Council for sharing these draft plans with the [REDACTED] and to ask for us to review and comment. We look forward to continuing to work with Council on the design and implementation of the Warriewood Community Centre.</p> <p>Yours faithfully, [REDACTED]</p> <p>cc. Members of [REDACTED], Ward Councillors</p>
117	<p>Submission regarding the Warriewood Valley Community Centre</p> <p>do not support the location of the proposed facility and how it sits within the plan for the broader Boondah Rd open space and community facilities. I also question how it has captured the opportunity to renew or replace other aging facilities (such as Ted Blackwood Hall)</p> <p>support the upgrade of community facilities for the Warriewood Valley / North Narrabeen community and note the numerous documents released by council – from the Warriewood Valley plan to the roads masterplan etc. I appreciate, there is a block plan called a master plan but it is more like a framework. Coupled with the contributions plan it details a development of the status quo. There has been no detail plan or grand idea of how the area might be better serve the needs of the community by resetting the locations of facilities and access. All of these documents fail to strategically plan the for the most functional and efficient use of the area. They are largely upgrades of the existing development footprints and appear to have been designed to existing constraints rather than future needs. This is not visionary and does not strategically allow for urban renewal and improvement. The underlying fragmentation and blockages will remain.</p> <p>The proposed Warriewood Valley Community Centre is a continuation of this approach and it whilst it will provide a new building, it will not solve the many issues in this area. The Jackson Rd / Boondah Rd / Oak St interface is extremely problematic with peak loads occurring at the same time (weekends, end of school day etc). Jackson Rd has five “T” intersections within 500m that service large use sites that load up in pulses causing a standstill. The proposed slipway left</p>

	<p>ane with two right lanes at Pittwater Rd will not resolve these issues as the five “T” intersections remain. An opportunity exists to rework the road system, through the continual upgrade and redevelopment of these open space and community facilities. It does not all have to happen at once – but if it is planned, then it can be progressively resolved as urban renewal occurs.</p> <p>The State Government has a vision for open space and the Premier is actively pursuing improvements. There is an opportunity for Council to leverage State Government policy and funding opportunities. I urge the Council to work with the State Government to better design the whole of Boondah Rd / Jackson Rd open space.</p> <p>am happy to be contacted for further discussion</p> <p>Regards </p>
118	<p>*late submission via email* My Grandfather, Arthur Nelson Heather (known as Nelson), was responsible for pursuing many local projects in the community. I would like to make a submission that the <u>‘Nelson Heather Warriewood Valley Community Centre’</u> name be retained in honour of my grandfathers contributons [sic] to the local community. The name of the community centre itself is widely known (between 74 – 97%) according to research by Micromex done for the Northern Beaches Council. Our family being descendants of Nelson Heather, would greatly appreciate your consideration.</p>



Community and Stakeholder Engagement Report

Renaming Forestville Netball Courts (Stage 1 of 1)

Impact level: Four

Report date: 18 August 2020

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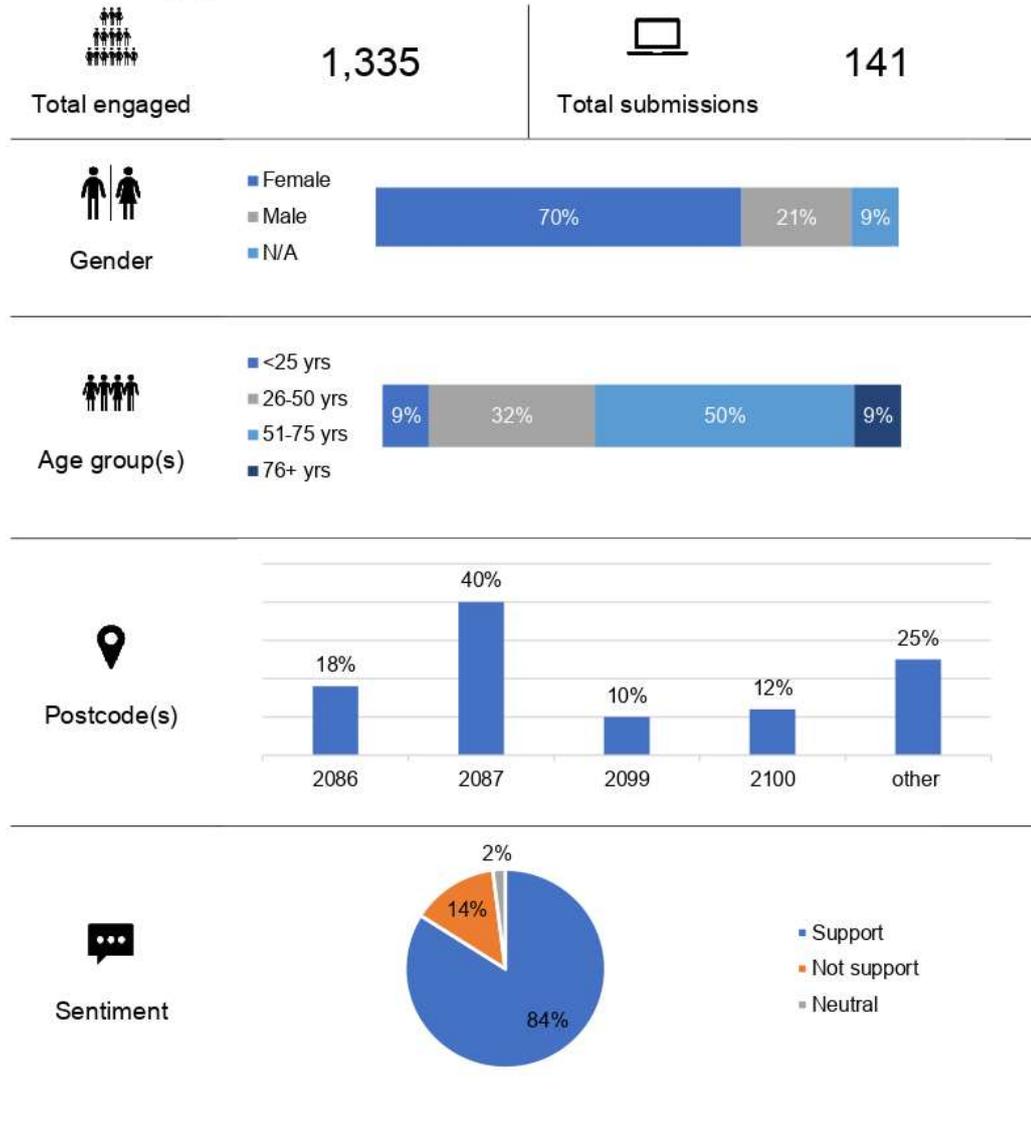
1. Summary¹

This report outlines the community and stakeholder engagement conducted as part of the [Renaming Forestville Netball Courts](#) project.

1.1. Engagement date

3 July to 16 August 2020

1.2. Who we engaged



¹ Community and stakeholder views contained in this report do not necessarily reflect the views of the Northern Beaches Council or indicate a commitment to a particular course of action.

1.3. How we engaged



Visitors: 1,335

Visits: 1,565

Your Say



Community Engagement newsletter: 2

Distribution: 20,000

Council eNews: 2

Distribution: 70,000

Electronic Direct
Mail

2. Background

The Forest Netball Club Committee requested that Council consider changing the name of the newly refurbished netball courts at Forestville War Memorial playing fields to 'The Margaret Cliff Netball Courts' to acknowledge Margaret Cliff OAM for her contributions to both Forest Netball and the community.

3. Engagement approach

Community engagement for the Renaming Forestville Netball Courts project was planned, implemented and reported in accordance with Council's [Community Engagement Matrix](#) (2017).

3.1. Engagement objective(s)

- Build community and stakeholder awareness of the project and the opportunity to provide comments (consult).
- Provide accessible information so community and stakeholders can participate in a meaningful way (inform).
- Identify community and stakeholder concerns, local knowledge and values (consult).

4. Findings

The majority of comments supported the renaming of the Forestville netball courts to the Margaret Cliff Netball Courts. People thought it would be deserving recognition of Margaret's 'tireless work for netball', describing her as a long-standing and dedicated volunteer, with a true sense of community.

While the comments didn't dispute Margaret's contribution, there were a proportion that didn't support the renaming of the courts because:

- they weren't in favour of naming public spaces after individuals. It also makes the sportsgrounds harder to locate. Prefer to keep the geographical name.
- there are plenty of people deserving recognition – don't single out one person.
- the War Memorial Playing Fields is a dedicated war memorial and the name shouldn't be changed.
- Margaret has already been honoured for her service with the OAM. That is enough.
- they don't want change. Forestville is losing its identity.
- it's a waste of money.

5. Appendix - Verbatim responses received online²

No.	Comment
1	A long standing, dedicated volunteer who has worked tirelessly for netball in our community
2	A strong women with a true sense of community. Incredible to be able to name the courts after her and create a long lasting legacy. Here's to strong women!
3	A very appropriate name, after a lovely lady, who has worked tirelessly for Forest Netball club
4	A wonderful woman who has made an amazing contribution to the sport. I wholeheartedly support the renaming of the courts.
5	An amazing local volunteer who has contributed immensely to her passion (netball) on the Northern Beaches.
6	Awesome idea very well deserved for many years of service and dedication
7	Couldn't think of anyone more deserving of this. An amazing lady that has given so much.
8	Dedicated, long term volunteer contributor to our community. Thoroughly deserves recognition of this type. Great opportunity to follow through.
9	Excellent idea. Acknowledging the long-standing volunteer Margaret Cliff and her wonderful contribution to not only Forest Netball but Manly Warringah and NSW netball. A lovely lady who is always positive and encouraging and a tireless worker.
10	For all of her hard work and determination within the netball community, particularly the forest club. Margaret deserves to be recognised.
11	Forestville is already quietly losing its identity. Our postal address now comes up as Killarney Heights with the same 2087 post code as Forestville. Please lets keep something original.
12	Forestville is where I was lucky enough to grow up and my Mum Margaret dedicates her life to netball here and MWNA. My mum is kind, selfless, dedicated and hardworking. She fought for women's sport and working with other sporting committees in forestville with the 5A committee and making forestville so strong in all sports. It would be such a well deserved honour to an amazing woman. So many kids were taught by Margaret as there coach for netball and umpiring mentor over many decades. She's a superstar!
13	Great idea
14	Great idea, good to recognise service by a local
15	Great member of the community. Deserving of this recognition.
16	Great suggestion for someone who has given so much of her time and life to netball.
17	I am against the renaming of parks after people as they lose their geographical context. When people say "Forestville Netball Courts" everybody knows where to go. By all means, install a plaque or something to recognise Margaret.
18	I am not in favour of Community venues being named after individual people. Margaret may be well know now but in 20 years will there be another long term member and the name will change again. A community venue should reflect the area where it is located not single out one specific person. Please keep the original name for everyone's sake.
19	I am now in my 50s and Margaret Cliff was working hard for Forest Netball Club when I was a kid! I'm sure she deserves this recognition. I now longer live locally but I grew up in Frenchs Forest and was a player and coach at Forest for many years.
20	I am unsure that this rename complies with the geographical names board naming policy which is explicit in not naming places after people who are still alive (as public opinion may change). This was updated with the new policy (I know because I worked on it).

² Comments are published as verbatim and inclusive of spelling and grammatical errors. Clear spelling errors are highlighted with (sic). Some minor formatting is corrected by Council.

No.	Comment
21	I believe acknowledgment of a person's long term commitment to the community in this way is admirable.
22	I believe that the renaming of the Melwood Oval netball courts to The Margaret Cliff Netball Courts is fitting recognition of Margaret's commitment and dedication to netball and her community.
23	I couldn't think of another person more dedicated to the cause of Forest Netball and Netball in general. Without people like Margaret a lot of the Netball traditions and professionalism would have been lost. She is truly deserving of this
24	I fully agree, and I am happy to see Margaret's work recognized. Certainly an honorable tribute to a valuable member of our community.
25	I know Margaret has done a great job with netball and she definitely deserves accolades BUT I totally disagree with ANY one person being recognised this way. There are plenty of people who are deserving of recognition- why should just one be singled out? No parks should be named after one particular person.
26	I think it is great to name a place after a woman as there are too many named after dead white men. Notwithstanding that I don't think we should name parks or public spaces after people at all.
27	I think it should stay as is and keep the name of the local area.
28	I think it's fitting for the courts to be named after Margaret Cliff given all that she has done for the Forest Netball Club and Manly Warringah Netball Association over nearly 50 years, and as a volunteer. She is still a very active member of the club and association, and it would be very meaningful to all those playing netball to play on courts named after her.
29	I think it's wonderful that we want to recognise the dedication that Margaret has given to Forestville Netball Club and Margaret certainly needs recognition of this, however, perhaps if we had planned the Melwood upgrade better with a one club house that represents all clubs within this precinct, there could have been recognition of Margaret's dedication within this club house. We could have done this with all the clubs which would have united all sporting clubs within the Melwood Memorial Fields. Forestville Netball Club has nothing except some storage space in the FKFC club house (as does the cricket club) which I think is outrageous. Is cricket and netball less valuable than football, rugby and tennis. Absolutely not! Says this tennis player who belongs to Forestville Park Tennis Club. No one will know where Margaret Cliff Netball courts are. I prefer to have the suburb location with sporting clubs to make it easier to find them and the name represents the past and the future members. I suggest to recognise Margaret's significant contribution over the years beyond the OAM that she well deserves, could be a sign at the courts acknowledging Margaret's contribution that all who visit and play at the courts can read and see. Either a single standing sign or a sign/plaque that's attached to the football club house. Thinking about this more, why don't we have a sign on the football club eastern wall about Forestville Cricket Club and Forestville Netball Club? Details of the club and how to join?
30	I think this is a wonderful way to acknowledge Margaret's amazing contribution to my local netball club!
31	I thoroughly support the naming of the Melwood Oval Courts, the Margaret Cliff Netball Courts. I think it's a very fitting acknowledgment of Margaret's many, many years of volunteer service to the Forest Netball Club and the Manly Warringah Netball Association.
32	I totally support this renaming, to the Margaret Cliff Netball courts.
33	I worked with Margaret over many years at netball

No.	Comment
34	I would like to vote "yes" for the Melwood netball courts to be named after Margaret Cliff in recognition for outstanding commitment & dedication to the Forest Netball Association & Forestville community.
35	I would love to see Margaret Cliff acknowledged for her contribution to the Forestville community by naming the netball courts in her honour. Thanks for the opportunity to have a say.
36	Im not involved with Netball, but Margaret's CV is just awesome. Fully support the rename which will then provide the community of her contribution to the sport forever more.
37	Incredible contribution to netball & our community for over 30 years. Respected member of our community netball club and generous with sharing her experiences to help us progress as a Club
38	Its a great way to honour someone who's made a massive contribution to Forest netball.
39	It's lovely for Margaret (I don't know this lady) to be recognised for her service to the Netball community and it is even nicer that she is still around to see it. Often people are recognised after they have passed. I have no objection to the re-naming of the Courts in honour of this lady.
40	Margaret absolutely deserves this recognition. Totally fitting and deserved.
41	Margaret Cliff has always helped me in my umpiring and deserves to have the courts named after her :)
42	Margaret Cliff has done so much for netball, the Forest Netball Club and the local community for many years. I think this would be a great way to thank her for her many years of volunteering and helping shape young girls lives
43	Margaret Cliff has made an incredible contribution to both Forest Netball club & MWNA. An outstanding volunteer whose efforts have benefited generations of young women playing the sport. For Forest she has been instrumental in building the club into the association it is today. A tireless Netball ambassador for the area- I couldn't think of a better candidate to name the courts after.
44	Margaret Cliff is a treasured member of the netball community. Great idea.
45	Margaret Cliff is a true giver in many ways to our Netball community and deserves every recognition the renaming of Melwood Oval would bring in her honour.
46	Margaret Cliff is an outstanding community supporter and has been active in the development of many young girls for many, many years, including my two daughters who she trained to become strong and confident trainers themselves. Margaret has always been positive, active and willing to go to battle to ensure girls have equal opportunities in sport.
47	Margaret has been a long time member of the Forestville War Memorial Playing Fields as the Netball representative for over 25 years and is presently secretary of this organisation. Margaret has been a great support to this Committee in regard to sporting facilities in the Community, particularly netball and is very deserving of this honour in the naming of the courts.
48	Margaret has been an amazing back bone to all the dedicated volunteers at manly warringah netball . I have see. Her hard work and dedication as a parent . A committee member and a coach . Cant think of a more deserving choice
49	Margaret has been an integral part of both Forest Netball Club and the War Memorial Playing Fields Committee for in excess of 40 Years. Her services to Netball have seen her honoured with Life Membership with both Forest Netball Club and the Manly Warringah Netball Association. She has and still is a committed member of both entities. She was also recently honoured for her services with

No.	Comment
	an OAM. A more worthy recipient of the re-naming of the War Memorial Playing Fields - Netball courts, in her honour, I do not know.
50	Margaret has been instrumental to the sport of netball and supporting women & girls in the Forestville/Killarney Height area,
51	Margaret has dedicated years to Netball on the Northern Beaches and this would be a fitting tribute to her volunteer service.
52	Margaret has given selflessly of her time for many years and worked hard for the Forestville and Frenchs Forest community - not just in netball. It's an appropriate honour and about time more women are recognised with namings, as so many parks, reserves, facilities, streets and buildings have been named after men over the years.
53	Margaret has given so much to the Netball community for many years. She has worked tirelessly for the promotion of netball in our community. To name the courts after Margaret would be a very fitting acknowledgement of all the work that Margaret has done for so many years.
54	Margaret has provided significant impact and change within the netball community for decades. Always consistently puts in so much effort for the kids and parents
55	Margaret has shown to be a valued and respected member of the Netball community over a long period of time. It would be fitting to have her home courts named after her.
56	Margaret has worked tirelessly and selflessly for Manly Warringah Netball Association for decades. She enjoys helping young people to stay active and improve their physical skills through netball (and other sports).
57	Margaret is a wonderful role model, not just in her generous public service but also in the way she conducts herself; I have never known her to be anything but fair-minded, positive and encouraging in her interactions with adults and children alike. The proposed renaming of the Forestville Netball courts would be a fitting acknowledgement of Margaret's contribution to her local and wider community.
58	Margaret is an incredible asset to Forest Netball Club. Anyone who is involved with the club is aware of her overwhelming love and support for the club and encouraging girls to be strong and resilient through sport. I had the privilege of being mentored by Margaret as an umpire, I was given incredible opportunities through her support and her inspiration has encouraged me to maintain involvement in Netball, through coaching, umpiring and playing. I couldn't think of a more deserving person for Melwood courts to be named after.
59	Margaret is well worthy of the honour.
60	Margaret totally deserves the recognition bestowed on her as she has worked tirelessly for netball for decades. To have the park named after her is an absolute, well deserved honour .
61	Much better to retain the geographical name as it assists people with navigation. This lady has already been honoured for her service with the OAM.
62	My reason is Margaret has already been acknowledge and rewarded for her dedication to her sport for which she is to be congratulated (and already has). Leaving the Name as Melwood Oval gives the community a feeling of connectedness to the past and a sense of familiarity and belonging.
63	My understanding is that the Geographical Names Board do not allow places to be named after living people. I think this is a valid rule and prevents competition about whose name should be attached to a park, or any other public facility, which can embarrass those proposed and or rejected.
64	No, we like the old name and keep it as is. The community have known this in the area for years. By changing the name we are disrespecting the original people that name this.

No.	Comment
65	only because of the costs of changing signs is not an appropriate expenditure in these times as when this virus continues the council will be short of vital monies
66	Outstanding candidate
67	She is a wonderful role model for our community
68	Should be called forestville car park. Why do you let cars park on these netball courts?
69	Strongly support this proposal to honour a remarkable woman and netball club stalwart
70	Such a long and dedicated service to a sport and local community should be recognised by the naming of the netball courts where her work started and continued. Strongly recommend, as I'm sure the Northern Beaches community will also agree.
71	Thank you for the opportunity to respond to renaming the netball courts on Melwood Oval. While I am absolutely grateful to Ms Cliff for lifetime of community service I believe that there many many volunteers who generously give of their time & expertises to many community organisations, I don't believe that a public council sporting facility should be named after any one person. My preference would be for the facility to be known as Forestville Netball Courts or Melwood Netball Courts.
72	The amalgamation of three councils was supposed to save us mugs money. There seems to have been incredible waste just in changing street signs from showing Warringah to Northern beaches. In a period when money is going to become very short following the effect of the Virus , I am against spending any of our rates on another name change which will require lots of new signs. I am sure that naming the courts Margaret Cliff would be appropriate but , like the proposed statue re the virus , I believe that our rates could be better spent on yet another name change .
73	The Netball Courts are not part of Melwood Oval they are part of the War Memorial Playing Fields. Melwood Oval is the bottom fields where the soccer fields are. The War Memorial Playing Fields is a dedicated war memorial. A change of name is offensive to those brave men and women that died for this country
74	There's also Anne Sargent who was Forestville Public School captain and went on to captain the Australian netball team for many years. She might also be appropriate.
75	This is a fantastic move to honour a person who has done so much for her community for nearly 50 years let alone for netball. She also worked tirelessly alongside so many girls a lot who are now parents themselves to promote the game and improve the facilities for all A true advocate for woman in sport and a fitting honour
76	This would be a very fitting and well deserved tribute to a lady whom has dedicated many years to both the Forest Netball Club (which I joined in circa 1976 when I was 8) and to the Manly Warringah Netball Association in general.
77	This would be a fitting tribute for Margaret who has andstill is a tireless volunteer for Forestville Netball Club and Manly Warringah Netball
78	Totally support this. It is well deserved.
79	We are part of the Wakehurst netball club and we have seen Margaret down at the courts encouraging and teaching young players.
80	What a great idea to honour one of the hardest working women in netball on the northern beaches. So much time and effort over such a long period of time. She is a great role model for all netballers and such a thankless person. I fully support the renaming of the courts.
81	What is important is that these facilities are enjoyed by all ages and genders. I suggest where possible convertible baskets to include both netball and basketball where possible. There is a CEO if shortage of courts in the northern beaches. Basketball is the fastest growing sport in Australia. Our Olympic men's and woman's have performed very well in recent games and more grass roots facilities are required especially on these c19 times

No.	Comment
	<p>with numbers are drastically reduced and more space is required not only to accommodate more types of games but also particularly where they are multi sex. This is a very efficient way of seeing the facility being maximised. It would be surely welcome by the inclusive community. Did you know that Australia has had 5 number 1 draft picks in the nba in the past 10 years....can you name the players? I encourage anyone to go down to Graeme's reserve and watch the kids play on the weekend....packed court beside empty cricket nets. Not being funny at all..where possible light them up. It goes to reducing idle capacity. Let them play</p>
82	<p>When the Forestville netball courts were redone they took away one of the two basketball court hoops. When you go to the courts at various times on the weekend there is always people waiting to use the basketball hoops (often with cues) and there is NO_ONE practicing shooting at the netball hoops. I would like to see two more netball courts to have basketball/netball combined posts installed so that the community can get the full use out of the hard courts. There are 10 SHOOTERS in a basketball team and 2 in a netball team. No one does 3 on 3 netball games but basketball is available to boys and girls in small team numbers for casual activity. I have 2 boys and 1 girl and they all play basketball. PLEASE ALLOW FOR COMBO POSTS to be installed ASAP. Happy to chat or write about this as a separate issue.</p>
83	<p>While I do not underestimate the contribution that Margaret Cliff has made to the sport and I acknowledge that many other sportsfields have been named or renamed after people who also have had major contributions, eventually we are going to run out of venues to name. In the future others may have similar contributions to sports and therefore would there be moves to rename venues to a more current person. The strategy of naming venues after persons seems to be a flavour of the month thing. If someone asks me to go to Forestville netball courts, I know they are in Forestville. If they were named Margaret Cliff Netball courts - do I go to her house, where is this venue, oh at Forestville. They are many other examples of this within the Shire and many other council areas for that matter, Walters Gors Park, Ted Jackson Reserve, Frank Grey Field, etc but they also need a geographic location. Does the community know who these people are and what their contribution was some years after their demise. There has to be some other way of recognising the contribution made by members of society to various community activities. The OAM is a fantastic recognition which is location specific to Australia, maybe we need an ONBC but wait NBC was MC, WSC & PC. Maybe an acknowledgement by plaque, memorial or other at the location would be more fitting. My understanding is that there are many netball clubs without courts and they utilise the John Fisher Netball courts thereby denying any club stalwarts from having their names embedded into a geographic location. Congratulations to Margaret Cliff and many thanks for the contributions she has made but I really think we need another way to recognise the contributions made by her and many others of similar ilk.</p>
84	<p>While Margaret's achievements are great I am not in favour of naming public spaces after an individual as a form of ownership. Spaces should be community focused rather than on an individual. It is an outdated and unimaginative practice that excludes rather than includes. I think instead that a plaque on a professional/ community engaged modern artwork / display through competitive design submissions acknowledging her contribution is a much better idea. If the courts are named after Margaret there is no hope to others like children now or in 50 years as they can never change the name. But there could be several plaques and artworks displayed that include generations to come. Northern Beaches Council is commendably progressive and I hope a more innovative solution is found.</p>

No.	Comment
85	<p>While recognition of people's service to the community is admirable and sometimes necessary to secure volunteers, naming already recognised sports grounds after people makes those locations much harder to find than keeping the existing name. My daughter plays hockey at the Frank Grey oval, which is by the Mike Pawley Oval, the Denzil Joyce Oval, the Reub Hudson Oval and the Old Reub Oval - all part of the John Fisher Park. None of the taxi or uber drivers know what I'm talking about and most of the parents are confused by it (oh, you mean the hockey fields by the bowling green in Brookvale - yes, the ones near the Harley Davidson shop). I don't know these individuals, I've not met anyone at the fields who does and, when I search the council website for ten minutes to try to find out, there is No information there about them. If you want to memorialise someone, start by writing something about them and why. This is why I don't support renaming fields after people but I suggest an alternative.</p> <p>If recognition of contribution is what people want, then how about naming the clubhouse after that individual instead - this seems to be the best tradeoff to me.</p>
86	<p>Whilst I don't personally know Margaret, the re-naming of this fabulous facility appears to be in line with what we hold dear to us and enjoy about living on the Northern Beaches. If by a strange quirk of fate this re-naming option falls through due to a myriad of reasons, could I suggest the alternative name be, 'Pub Quiz Prep'. Many Thanks.</p>
87	<p>Wonderful woman and great supporter of Netball</p>
88	<p>Working for Council I recently constructed new public amenities adjoining these Netball Courts. Margaret was one of the main drivers in pushing for the new amenities. During the project she represented the Parks Committee + Netball and was a great help in determining the design and assisting during the construction. I noted at the opening ceremony how respected she is.</p>
89	<p>Would be a well deserved recognition for Margret</p>
90	<p>Yes absolutely, this is very deserved, she has dedicated Many years of her Life to netball in her local community, and still to this day working at the Curl Curl netball courts every Saturday. Incredible dedication to her community.</p>
91	<p>Yes, everything Margaret has accomplished and been involved with over the last 49 years has been as a volunteer.</p>



Community and Stakeholder Engagement Report Naming proposal - Observation Point, Palm Beach (Stage 1 of 1)

Impact level: Four

Report date: 8 October 2020

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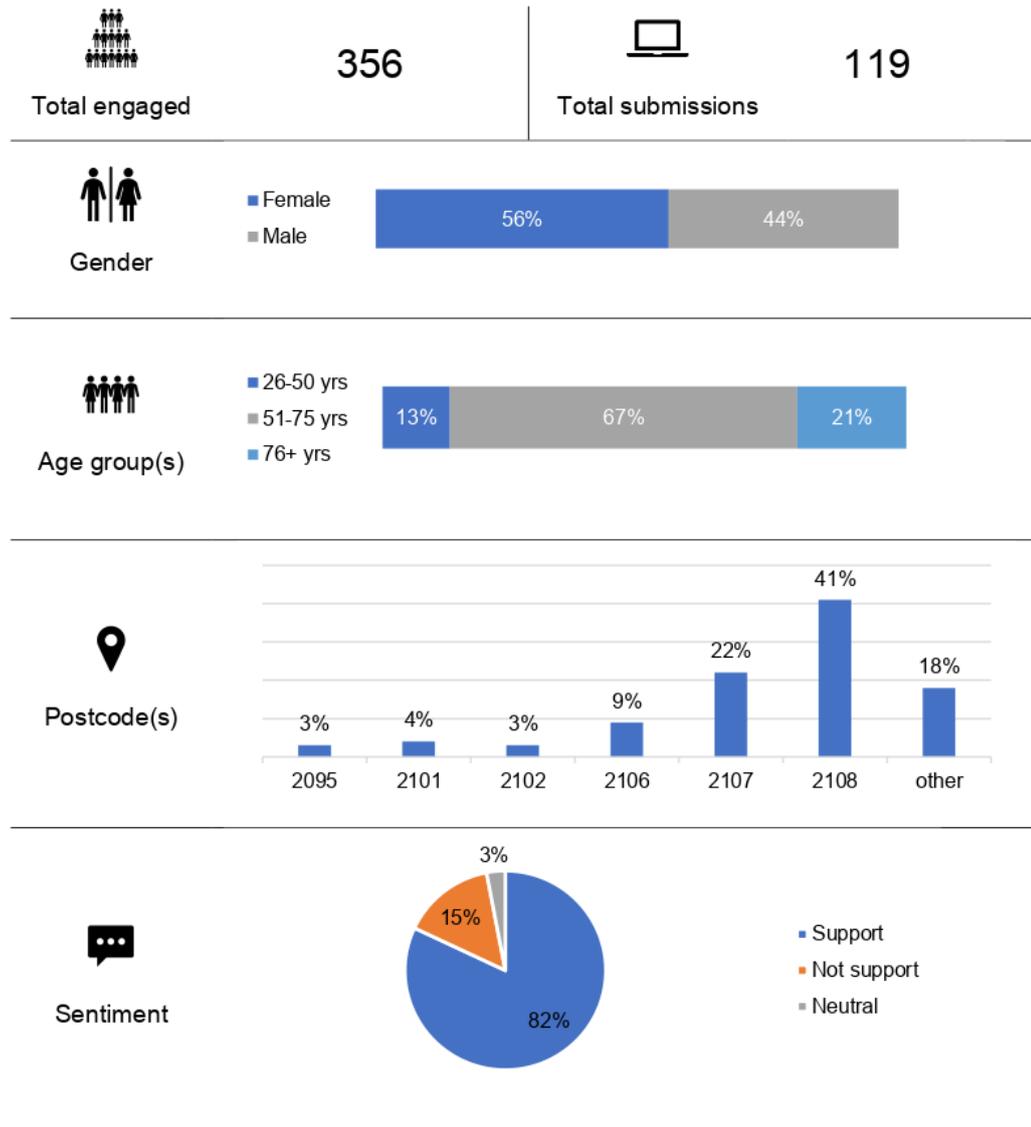
1. Summary¹

This report outlines the community and stakeholder engagement conducted as part of the project proposing to name the viewing area at [Observation Point, Palm Beach](#), Herminies Landing.

1.1. Engagement date

28 August to 27 September 2020

1.2. Who we engaged



¹ Community and stakeholder views contained in this report do not necessarily reflect the views of the Northern Beaches Council or indicate a commitment to a particular course of action.

1.3. How we engaged



Visitors: 356

Visits: 541

Your Say



Community Engagement newsletter: 2

Distribution: 21,000

Electronic Direct
Mail

2. Background

The Palm Beach and Whale Beach Association (PBWBA) wrote to Council requesting that the landing at Observation Point on the Palm Beach Walkway, Barrenjoey Road be named 'Herminie's Landing' in recognition of the late Herminie Swainston, "for her services and outstanding commitment to the community and in particular to the landscape and natural spaces in the Palm Beach area".

Community engagement for the naming proposal for Observation Point, Palm Beach project was planned, implemented and reported in accordance with Council's [Community Engagement Matrix](#) (2017).

2.1. Engagement objectives

- Build community and stakeholder awareness of the project and the opportunity to provide comments (consult).
- Provide accessible information so community and stakeholders can participate in a meaningful way (inform).
- Identify community and stakeholder concerns, local knowledge and values (consult).

3. Key findings

The majority of the feedback (82 percent) supported naming the viewing area at Observation Point, Herminies Landing. Many of the comments were from people who knew her and believe that it would be fitting to honour Herminie's memory and her community contribution to the Bible Garden and other local projects.

The responses included a few suggestions regarding the size and design of a commemorative plaque or stone etching for the site.

A proportion of the comments received (15 percent) did not support the proposal for various reasons including:

- there was no need to name the landing, Observation Point is sufficient
- it would be a misallocation of funds
- the subjectivity of the choice of name
- a preference for an indigenous name.

Appendix - Verbatim responses received online²

No.	Comment
1	A fitting recognition for someone who has been a very strong local supporter
2	A fitting recognition for the work that we all benefit from.
3	a warm and generous-hearted lady, whose door was always open to people, inviting them to stay to a meal and intensely interested in hearing their story
4	A well chosen proposal to honour a tireless worker for Palm Beach.
5	A well-deserved tribute
6	A wonderful tribute to a force of nature in the area.
7	A worthy recognition of a wonderful woman.
8	An inspired idea for this viewing area.
9	Anything to encourage everyone to preserve and care for the local environment.
10	As a friend and member of the Bible Study Group that Herminie attended at St David's Palm Beach, it was impossible not to see, that Herminie was such a tireless active woman who saw every day as an opportunity to make a difference in somebody's life or take the opportunity to make her wise thoughts known in active participation whether in written or verbal form, on a social, political or religious level. Herminie never stopped caring about the world she lived in and the people who inhabited it. This would be a fitting way to celebrate a woman whose life was well lived for others.
11	Clearly it is a community benefit to remember our local history and in particular the characters who contribute to what our community is today. This is an excellent initiative and has my wholehearted support.
12	Congratulations PB&WBA and Council on good idea
13	Could the lower branches be cut so that you can see through the trees to Lion Island and take in the magnificent world class vista.
14	Does NB council have style for signage that is informative without being obtrusive and that is to be used for all such places when they are named. Also a modest style if any plaque is placed saying when it was named and who was the mayor etc. Increasingly 'bronze' plaques are getting bigger than the subject being celebrated eg statue, person, art work etc While naming is not subject to Geographic Names Board, it seems appropriate to follow the GNB ruling of only conferring someone's name after he or she has died. (not relevant in this case) but it can distress living people if controversy or competition occurs about their name being applied to a hall/ location etc. The art work should not be a statue or sculpture of the named person. Thank you
15	Great idea. I agree 100 %
16	Great idea Council
17	Great initiative
18	Herminie Swainston lived in Palm Beach all of her life. Herminie was very observant and caring resident
19	Herminie was a wonderful person who cared about the people of Palm beach and her environment. I think this is most apt to give her full credit to the walkway she was passionate about.
20	Herminie was a wonderful woman who befriended everyone she met. She was warm, friendly, interested in others and generous with not only her time but also with inviting people into her home for meals and rest. She was practically-minded and always lent a hand, not just an opinion. She was a loving wife and sister and her children and grand-

² Comments are published as verbatim and inclusive of spelling and grammatical errors. Clear spelling errors that may be misinterpreted are highlighted with (*sic*). Some minor formatting is corrected by Council staff.

No.	Comment
	children are an enormous credit to her. I think its a great idea to honour someone who has loved Palm Beach for 80 years Thankyou.
21	Herminie was an amazing lady and the entire Palm Beach area benefitted from Herminie's work in some way. She was a tireless worker who loved every part of Palm Beach. Please name this special spot "Herminie's Landing" to remember a very special lady. This is quite an appropriate name for this resting spot.
22	Herminie was of the Gillham family, who helped build the PB village in its earliest days. This is a very good choice of name.
23	Herminie worked hard for the local area up to her death. She lived above Observation Point and this is an appropriate spot to be named after her. It is important to recognise people who have made a substantial contribution in this way and adds to our knowledge of how our local area has developed.
24	Herminie worked tirelessly to build community. She was dedicated to those around her and would go to great efforts to assist inform and inspire. It is so fitting for this one of her last community projects to be named after her.
25	Herminie, sorely missed, we need another 100 like you RIP
26	Herminies Landing perpetuates the mystery of how to use the apostrophe. By choosing to omit it, Council is kow-towing to State practice in this matter. Essentially the state wants to eliminate apostrophes from place names because there are insufficient, if any, teachers of English in NSW who are capable of teaching the apostrophe's correct use. Making laws about punctuation never fell within the remit of the NSW government, and it doesn't now. The name should be Herminie's Landing, and to hell with meddling bureaucrats and incompetent schoolteachers.
27	I am Herminie Swainston's daughter and live in my mother's home at Palm Beach. I am humbled and proud that the community want to honour my mother in this way. She was an energetic and vibrant contributor to the community. She was always seeking the good of other people with a big heart that reached out to include everyone: family, friends and strangers who'd then become friends. She was passionate about the natural world, was a keen gardener and bush regenerator, and was politically active to preserve public spaces for the good of all, with an eye for what was atheistically pleasing, functional and good for the environment. She is a very worthy recipient of public recognition and I heartily endorse the proposal to name the landing at Observation Point 'Herminie's Landing' in her honour.
28	I believe it would be a fitting honour for Herminies memory that the landing be called after her. Herminie worked tirelessly for the ongoing preservation and upgrade of all things Palm Beach her work in getting the walkway completed has brought untold joy to everyone who has used the walkway. Her efforts would be forever remembered by naming the landing after her.
29	I believe this is a wonderful posthumous tribute to a lady who tirelessly worked for the Palm Beach Community, Well done NBC.
30	I consider that the name should not be changed Observation Point is an appropriate name.
31	I definitely think a plaque should be installed to commemorate Herminie and her tireless efforts to preserve and sustain Palm Beach. I do not support the renaming of Observation Point, however I strongly support a plaque "Herminie's Landing" being installed somewhere very noticeable on the stonework seating.
32	I don't have any real objection to the naming of this area but also don't see this as a very tangible way to honour the essence of Ms Swainston's life. As I understand it she was deeply committed to the preservation of the natural environment and very cognisant of the value of human connection and relationships. I'm not so sure that the lady herself would feel satisfied with this proposal. Perhaps a deeper commitment from NBC to take

No.	Comment
	care of McKay Reserve, or to look after vulnerable people in the community in Ms Swainston's memory would be more meaningful?
33	I heartily support this proposal. I think recognising those who have served faithfully as part of the local community is a wonderful idea, and will encourage others to serve the community in the same way.
34	I knew Herminie and she definitely deserves this honour.
35	I met Herminie a few times when we first moved to Palm Beach. She was a delightful person, so friendly and welcoming. I love the Bible Garden and didn't know that she was so instrumental in making that happen. I fully support naming the landing at Observation Point Herminie's Landing to honour her legacy.
36	I support the proposed naming as Herminies Landing for the dedication and commitment Herminies the the community of Palm Beach.
37	I think it makes a lot of sense and is community focused.
38	I think this is a fabulous way to acknowledge Herminie's contribution to preserving and improving this area. I thoroughly support this proposal.
39	I think we should stop naming places after individual people. There are many people who contribute to our lovely place in the world over time, and in future there will be more. I think we should use names that reflect some kind of shared experience, or shared meaning of a place, or something of its natural appearance so that the names mean something to everyone, not just the few individuals who happen to know who that person was and what that one person did. I think this should be a general rule for naming things on the northern beaches so that names can reinforce a sense of shared meaning, and preferably be culture/nationality-free which people's names are not.
40	I trained with Herminie (Gillham) at the National Art School and many times over the past 66 years have visited the family (before and after her marriage to John Swainston) at Three Winds, and been caught up in her enthusiasm for the Bible Garden and bringing St David's Church within the Community. Last year I saw the landscaped Observation Point and think it would be fitting to acknowledge her contribution to the community by naming the area Herminie's Landing. (please put the apostrophe in the right place)
41	I was honoured to meet Herminie and witness her tireless dedication to the improvement of our local area. She well deserves to have the point to preserve her memory.
42	I worked with Herminie on the Bible Garden committee and she was a tireless worker, she would walk in her gardening boots from her home to the Bible Garden, work like a navy & then walk home right up until she died.
43	I worked with Hermione in the Bible Garden & witnessed first hand her passion for Palm Beach & the local environment. I think it would be very appropriate that the landing below her home is named Hermione's Landing.
44	I would like to see recognition given to Herminie Swainston .
45	I would prefer an Aboriginal name for the area as there is not enough recognition of the traditional custodians of the land.
46	I would prefer that we provide a name honouring the first people of the area rather than the colonists.
47	I would think her entire name should be commemorated. Herminie Swainston. Named in recognition for her service to the local community.
48	It should stay as Observation Point Landing.
49	It would be a fitting memorial to an iconic Palm Beach native. The proposed site and building looks simply beautiful for all peoples local and visitors to reflect on the beautiful area, the wonderful scenery and outlook and a fitting place to reflect not only on Herminie Swainston's life and involvement in the Palm Beach area but to recall past memories of their experiences of Palm Beach.

No.	Comment
50	Its people like Herminie that place footprints for others to follow.
51	Just love this idea - a little whimsical, making you want to know a bit about who "Herminie" was.
52	Just needs to be an understated etching in the stonework - ideally the detail about Herminie would be "parked" in the walking app and on Council's website, able to be linked to by a QR Code. There's an informality about Palm Beach that locals love and treasure. Calling this pedestrian refuge "Herminie's Landing" is suitably informal. The desired outcome is to have people come to know this space colloquially as "Herminie's Landing", much in the same way as the big rock around on Ocean Road became known as "Black Rock".
53	Love this idea!!
54	My friends have heard this proposal is all about renaming Observation Point and they were concerned about this. But I don't read it this way. On the basis that it is only a name to be given to the sitting area on the walkway at Observation Point, I am fully supportive and I think the others would be too. Maybe council could offer clarification about this matter?
55	Name it after someone relevant
56	Nice to see areas named after locals who lived and grew up in the area
57	No not needed to name so many places
58	Not appropriate to change name
59	Seems appropriate and no objections
60	Sounds fair enough
61	Sure..why not. Actually it needs at least one shelter above the seating stands in the traditional style. Must be able to survive very strong winds. The landing needs some shelter!!!
62	That's a nice story but I think we could go further really stretch the imagination and ourselves and go with indigenous names and their stories.
63	There are so many people on the Northern Beaches who have achieved so much for their chosen charities and community and are not acknowledged by council etc. by such a showy and unnecessary act of acknowledgement.
64	This has been known as Observation Point for as long as I remember, even though this will not interfere with this name, its unnecessary to name so points of interest within a short circumference . we so not need any more unnecessary signage in Palm beach
65	This is an appropriate recognition of Herminie's significant contribution to the local area, especially the close relationship between the community and the local environment.
66	This is just another money wasting exercise of NBC, spoiling beautiful areas and views with ugly and unnecessary signage. Whilst Herminie had property in Palm Beach, she certainly did not live here for 80 years as stated and I am absolutely certain many other residents have had a far more positive influence in the area yet we do not recognise them with place names nor would they want or expect it.
67	This space needs a name, and "Herminie's Landing" is perfect!
68	Too parochial for a person who had a very narrow window of exposure to the broader Palm Beach community
69	Unfortunately I never met her but she sounds wonderful. Naming this location after her seems highly appropriate.
70	Worthy recognition of outstanding local citizen who did much more for the community and the environment than the (necessarily) brief outline above
71	Yes. RIP Herminie.

1175 Barrenjoey Rd - Google Maps

1175 Barrenjoey Rd

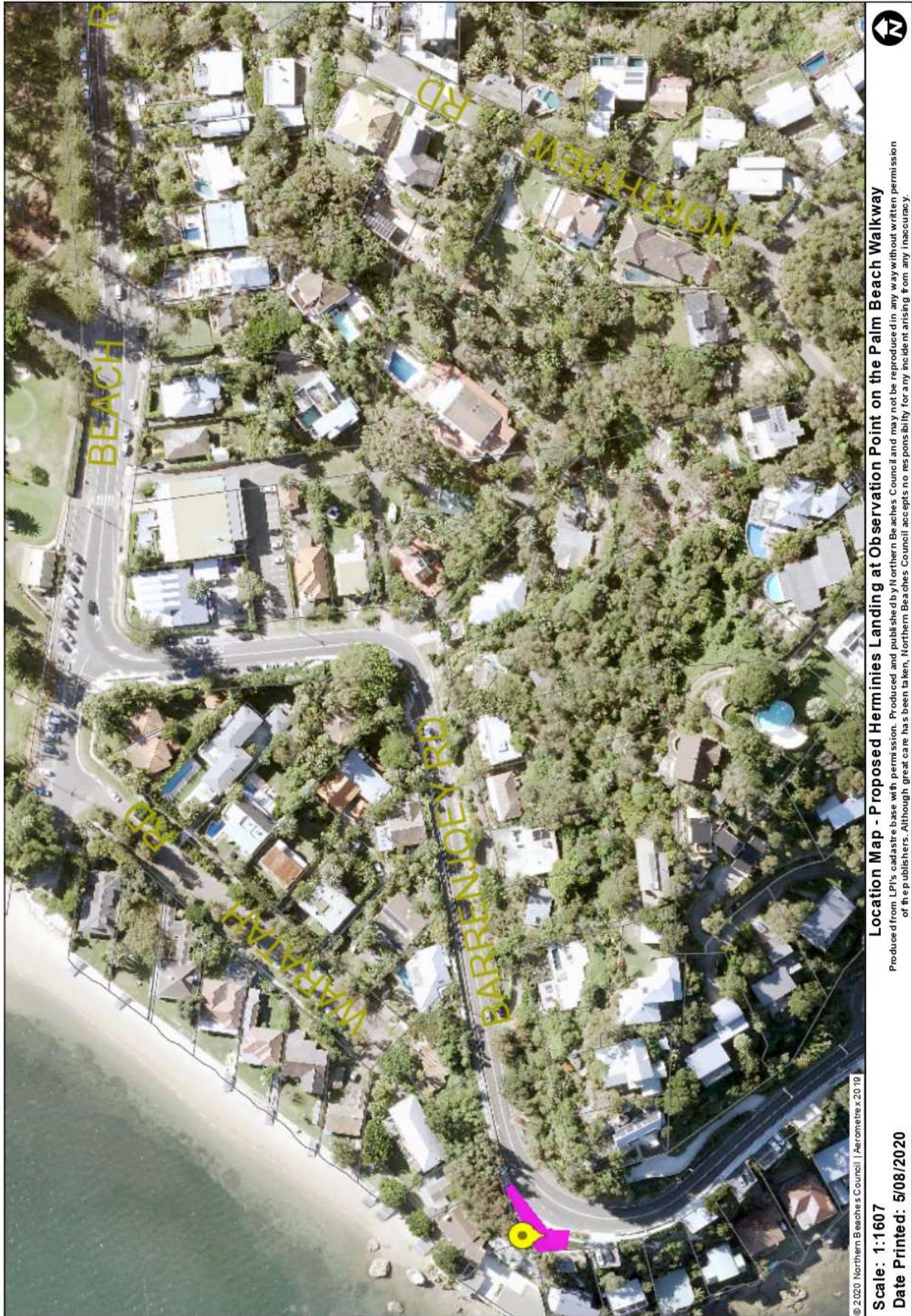
Street View - Landing on the Palm Beach Walkway



Image capture: Mar 2020 © 2020 Google

<https://www.google.com/maps/@-33.5937014,151.3194148,3a,90y,297.32h,88.08t/data=!3m6!1e-113m4!1s2ntHeWNeaCFp4pmieZ44bQI2e017163841818192>

1/2



Location Map - Proposed Herminies Landing at Observation Point on the Palm Beach Walkway

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