

	PRINCIPAL CERTIFYING AUTHORITY (PCA) FORM Notice of Commencement of Building or Subdivision Works and appointment of Principal Certifying Authority Made under the Environmental Planning and Assessment Act 1979 (Sections 109E to 109Q)
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Address the application to	
The General Manager, 725 Pittwater Road, Dee Why NSW 2099 or Customer Service centre, Warringah Council DX9118 Dee Why	
Email	council@warringah.nsw.gov.au
Fax	9942 2606
If you need help lodging your application call customer Service on (02) 9942 2111 or come in and talk to us at the Civic Centre, Dee Why	

Office Use Only											
P	C	A	2	0	1	6	/	0	0	2	6
D	A	2	0	1	5	/	0	7	2	4	.
January 2015											

Please note

- This form can be used to notify Warringah Council that
- You have appointed a Principal Certifying Authority (PCA)
 - You intend to commence building or subdivision work
 - Accredited persons can use any form provided it includes information required by the Environmental Planning and Assessment Act and Regulations
 - All sections must be completed (N/A if not applicable)

NOTE Works cannot start until a form is received by Warringah Council

Privacy and Personal Information Protection Notice

The personal information requested in this form is required by or under the Environmental Planning & Assessment Act 1979 and will only be used by Warringah Council in connection with the requirements of that Act and any other relevantly applicable legislation relating to the subject matter of this application. The information is being collected for the following purposes, namely to enable us to (1) process and determine your application, (2) contact you in relation to your application should that be necessary, and (3) keep the public informed by making the application publicly accessible. If you do not provide the information, Council will not be able to process your application, and your application will be rejected. Your application will be available to Councillors and Council Officers. Members of the public have certain rights of access to information and documents held by Council under the Government Information (Public Access) Act 2009 (GIPPA), and under the Privacy and Personal Information Protection Act 1998 (NSW) to the extent permitted by those Acts.

Warringah Council is to be regarded as the agency that holds the information, which will be stored on Council's records management system or in archives and may be displayed on eServices (except as regards to personal particulars). You have a right to access information within the meaning of the privacy and Personal Information Protection Act 1998 (NSW) on application to Council, and to have that information updated or corrected as necessary. Please contact Warringah Council if the information you have provided is incorrect or changes or if access is otherwise sought to the information. In addition, a person may request that any material that is available (or is to be made available) for public inspection by or under the Local Government Act 1993 (NSW) be prepared or amended so as to omit or remove any matter that would disclose or discloses the person's place of living if the person considers that the disclosure would place or places the personal safety of the person or of members of the person's family at risk. Any such request must be made to Council's General Manager see s 739 of the Local Government Act 1993 (NSW).

Part 1 Application and Site Details

1 1 LAND TO BE DEVELOPED We Need this information to correctly identify the land			
Unit / House Number	9		
Street	BANNSIA STREET,		
Suburb	DEE WHY	Postcode	2099
Lot + DP/SP Number	LOT 108 DP 6167		

Part 1 Application and Site Details Continued

1.2 WORK PROPOSED		
Please tick appropriate box Please provide a brief description of the work to be carried out		
Type	Building ☒	Subdivision ☐
USE OF PART OF DWELLING AS A SECONDARY DWELLING		

Part 2 Development Details

2.1 DEVELOPMENT APPROVALS GRANTED	
Provide specific application/approval numbers relevant to the subject development	
Development application number	DA 2015/0724
Date consent was granted	21.10.15
And Construction certificate no	
Date certificate was issued	
Or Complying development certificate number	
Date certificate was issued	

2.2 APPOINTMENT OF PCA		
Please tick the appropriate box		
I have met all the conditions in the development consent or the complying development certificate required to be satisfied before I can begin work		☒
I have appointed a Principal Certifying Authority		☐
Name of PCA	WARRINGAH COUNCIL	
Where other than Council		
Address of PCA		
Phone (not mobile) of PCA	Mobile of PCA	
Facsimile of PCA		
Where the PCA is an accredited certifier		
Accreditation body of the certifier		
Accreditation no. of the certifier		

Part 2 Development Details Continued

2 3 RESIDENTIAL BUILDING WORK		
Please tick the appropriate box		
Please Note Where an owner/builder engages any sub-contractor for any work component exceeding \$12,000 in cost, a contract of insurance pursuant to Part 6 of the Home Building Act 1989 must be in force for each component		
Are you going to build a house or other dwelling or alter or add to a dwelling?	Yes ☐	No ☒ (Go to Part 2 4 Commencement date)
Are you an owner-builder? (The work must be carried out by a licensed builder)	Yes ☒	NO ☐
If yes – What is your owner-builder permit no? (A certified copy must be attached) (go to Part 2 4 Commencement date)	COST OF WORKS LESS THAN \$12K	
If no, what is the name of the builder?		
What is his/her phone no?	()	
What is his/her contractor licence no?		
Have you attached evidence (a certificate of a contract of insurance pursuant to Part 6 of the Home Building Act) that the licensed builder is insured to carry out this type of work?	YES ☐	(If no, you must attach a declaration (signed by each owner of the land) that the reasonable market cost of the labour and materials to be used is less than \$12,000)
	NO ☐	
2 4 COMMENCEMENT DATE		
Date the work will commence	27th JANUARY 2016	
Minimum notice of two full working days (48 hours) is required under the Environmental Planning and Assessment Act, 1979 Note This notice period is to begin from the next working day and is not to include the day on which the form is submitted to Warringah Council		

Part 3 Checklist

Please tick the appropriate box		
Have you met all relevant conditions?	Yes ☒	No ☐
Have you paid all relevant fees associated with your consent? This includes long service levy, inspections, S94 contributions and bonds (if applicable)	Yes ☒	No ☐
One of the following must be attached Current copy of owner builder permit?	less than \$12K	Yes ☐ No ☐
Builders insurance for residential works > \$12,000?	Yes ☐	No ☐
Quote from builders for costs of works < \$12 000?	Yes ☐	No ☐