



Application for an Occupation Certificate

Issued under the Environmental Planning and Assessment Act
1979 (Sections 109C (1) (c) and 109H)

Address the application to:

- ☐ The General Manager
Warringah Council
DX 9118 Dee Why
- Or**
- ☐ Customer Service Centre
Warringah Council
Civic Centre, 25 Pittwater Road
Dee Why NSW 2099

If you need help lodging your application:

- ☐ Phone our Customer
Service Centre on (02)
9942 2111.
- Or**
- ☐ Come in and talk to us

Office Use Only

PCA2013/0575

DA2004/0326

May 2013

**For applicable fees and charges, please refer to Council's website: www.warringah.nsw.gov.au
or contact our Customer Service Centre.**

Privacy and Personal Information Protection Notice

The personal information requested in this form is required by or under the Environmental Planning and Assessment Act 1979 and will only be used by Warringah Council in connection with the requirements of that Act and any other relevantly applicable legislation relating to the subject-matter of this application. The information is being collected for the following purposes, namely, to enable us to (1) process and determine your application; (2) contact you in relation to your application should that be necessary; and (3) keep the public informed by making the application publicly accessible. If you do not provide the information, Council will not be able to process your application, and your application will be rejected.

Your application will be available to Councillors and Council Officers. Members of the public have certain rights of access to information and documents held by Council under the Government Information (Public Access) Act 2009 (GIPA), and under the Privacy Information Protection Act 1998 (NSW) to the extent permitted by those Acts.

Warringah Council is to be regarded as the agency that holds the information, which will be stored on Council's records management system or in archives and may be displayed on Council's Website (except as regards to personal particulars). You have a right to access information within the meaning of the Privacy and Personal Information Protection Act 1998 (NSW) on application to Council, and to have that information updated or corrected as necessary. Please contact Warringah Council if the information you have provided is incorrect or changes or if access is otherwise sought to the information. In addition, a person may request that any material that is available (or is to be made available) for public inspection by or under the Local Government Act 1993 (NSW) be prepared or amended so as to omit or remove any matter that would disclose or discloses the person's place of living if the person considers that the disclosure would place or places the personal safety of the person or of members of the person's family at risk. Any such request must be made to Council's General Manager: see s.739 of the Local Government Act 1993 (NSW).

PART 1 Site Details

1.1 Subject land

We need this to correctly identify the land

Unit no.

House no. ²
~~2A~~

Street

Moorilla Ct

Suburb

Dee Why 2099

Legal property description

Lot: 2

Sect:

DP/SP: 523152

This information must be supplied.

1.2 Building Details

The building classification must be the same as that specified in the development consent or complying development certificate.

~~Whole~~/part of building

First Floor addition

Use

BCA class

New ☐

Existing ☐

Gross floor area

m²

PART 2 Certificate Details

2.1 Type of certificate sought

Please tick appropriate boxes

Type

☐

Interim certificate

☒

Final certificate

2.2 Consent or certificate number

Before an occupation certificate may be issued, the certifying authority must be satisfied that:

- ☒ A development consent or a complying development certificate is in force with respect to the building, and
- ☒ A construction certificate has been issued with respect to the plans and specifications for the building.

Development application or complying development certificate number

DA 2004 / 0326

Construction certificate number (if applicable)

PART 3 Checklist

Certificate Checklist

The following information is required for all occupation certificate applications.

Please tick appropriate box

Final fire safety certificate or interim fire safety certificate
(A certificate is not required for a class 1A or class 10 building)

Yes

☐

No

☐

Other certificates relied on
Residential flat buildings - design verification from a qualified designer in which the development application was required under clause 50(1B) of the Environmental Planning and Assessment Act 1979

☐☐

ABN 42 575 125 653

T (02) 9981 6277
F (02) 9981 4602
A 18 Lincoln Avenue, Collaroy, NSW, 2097
E gaiello@theconveyancingpractice.com.au

^ the conveyancing practice

Licensee: Georgia Aiello.
Macquarie University
Member of Australian Institute of Conveyancers
Licence No: 1254116

18 July, 2013

TO: Application for Final Occupation Certificate
Warringah Council

Dear Sir/Madam

Re: 2 Moorilla Street, Dee Why
Lot 3 DP 523152

URGENT
please

We act for the abovenamed registered proprietors Manuel Antonio Guzman & Maxy Guzman who have sold the property.

We attach:-

- a. copy of the front page of the contract evidencing this.
- b. Letter from JA Westaway & Son Pty Ltd dated 18 July, 2013 expressing urgency

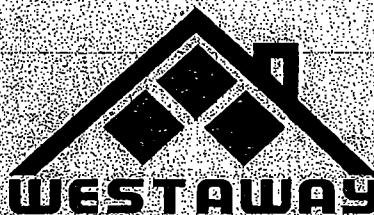
Our clients have lodged today the application for a Final Occupation Certificate for the above address and we urgently request that this be provided as a matter of urgency.

Should you have any queries, please contact our office.

Yours faithfully,



Georgia Aiello
Licensed Conveyancer



raise the roof

J A Westaway & Son Pty Ltd ABN 80095327405 (Builders Licence No: 1216260)
1/101 Darley Street Mona Vale NSW 2103 | PO Box 599 Mona Vale NSW 1660
9997 3122 | 9997 8679 | enquiries@westawayextensions.com.au

18th July, 2013

The General Manager,
Warringah Council,
Civic Centre,
Pittwater Road,
DEE WHY NSW 2099

Dear Sir,

Re: DA2004/0326 2 Moorilla Street, Dee Why

We refer to the above DA from 2004 in which Cassandra Williams was the officer in charge.

As the owners have now sold the property they are in urgent need to obtain an Occupation Certificate, something that was not obtained previously. It would be appreciated if you could expedite this procedure enabling the Guzman's to proceed with the sale of the property.

Kind regards.

Yours sincerely,
J.A. WESTAWAY & SON PTY LTD

 IAN WESTAWAY
Director