

## Conflict of Interest Management Strategy

*Council-related Development Applications Policy* – applies to all applications lodged from 3 April 2023

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development by publishing a Management Strategy containing a Risk Assessment and Management Controls to manage any conflicts.

Note: Green cells denotes selections and responses

|                     |                                                                                                         |
|---------------------|---------------------------------------------------------------------------------------------------------|
| Application number: | DA2025/1350                                                                                             |
| Address:            | Aquatic Drive<br>FRENCHS FOREST NSW 2086                                                                |
| Description:        | Demolition of existing baseball batting cages and construction of a new baseball batting cage structure |
| Applicant:          | Andrew Seller                                                                                           |
| Land owner:         | Northern Beaches Council                                                                                |

**council-related development** means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority)

### Conflict of Interest risk assessment

|                                                        |                                                                                        |                                      |
|--------------------------------------------------------|----------------------------------------------------------------------------------------|--------------------------------------|
| Does a potential conflict of interest exist:           | Council is the land owner<br><br>Council does not gain financially from this proposal. |                                      |
| Phase of development process in which conflict arises: | Preliminary advice -<br>Assessment -<br>Determination -<br>Construction Certificate -  | Yes<br>Yes<br>Yes<br>Yes             |
| Level of risk at each phase:                           | Preliminary advice -<br>Assessment -<br>Determination -<br>Construction Certificate -  | Medium<br>Medium<br>Medium<br>Medium |
| Additional Management Controls:                        |                                                                                        |                                      |

### Level of Risk

#### Policy Definitions

| Low                                                                                                                               | Medium                                                                                                                          | High                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| See below<br><u>Determined under delegation by Council staff if not required by Ministerial Direction to be determined by LPP</u> | <u>Any application where the Local Planning Panel is the consent authority or where council has resolved to provide a grant</u> | Any application where <u>the Sydney North Planning Panel is the consent authority</u> or where the CEO determines it high risk |
| <b>Level of Risk</b>                                                                                                              |                                                                                                                                 |                                                                                                                                |
|                                                                                                                                   | Medium                                                                                                                          |                                                                                                                                |

**Low Risk category**

- Advertising signage on council properties.
- Internal fit outs and minor changes to the building façade.
- Internal alterations or additions to buildings that are not a heritage item.
- Council-related development in respect of which council may receive a small fee for the use of their land (such as outdoor dining areas for which fees are or may be payable under legislation).
- Alterations and additions to minor structures in parks and other public spaces (such as shade structures in playgrounds).
- Minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes and services).

**Management Controls**

| <b>Policy Controls</b>                                                       |                                                                                                                                                                        |                                                                                                                                                                        |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Low</b>                                                                   | <b>Medium</b>                                                                                                                                                          | <b>High</b>                                                                                                                                                            |
| NA                                                                           | Written records kept of all correspondence with applicant or representative of applicant, all substantial discussions are held in formal meetings which are documented | Written records kept of all correspondence with applicant or representative of applicant, all substantial discussions are held in formal meetings which are documented |
| Public exhibition 28 days                                                    | Public exhibition 28 days                                                                                                                                              | Public exhibition 28 days                                                                                                                                              |
| Assessed by Council staff                                                    | External independent assessment                                                                                                                                        | External independent assessment                                                                                                                                        |
| Determined by Local Planning Panel unless excluded in Ministerial Directions | Determined by Local Planning Panel                                                                                                                                     | Determined by Sydney North Planning Panel                                                                                                                              |
|                                                                              | External Certification of Construction Certificate                                                                                                                     | External Certification of Construction Certificate                                                                                                                     |
| <b>Additional Controls</b>                                                   |                                                                                                                                                                        |                                                                                                                                                                        |
|                                                                              |                                                                                                                                                                        |                                                                                                                                                                        |

Completed by:



Peter Robinson  
Executive Manager Development Assessments

Date: 14.10.2025